APPROVED

Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time
Tuesday September 10, 2024 at 6:00 PM

Location
12600 N Kelley Avenue
Oklahoma City, OK 73131

Directors Present
Angela Parker, Lisa Miller, Michael Pedder, Ryan Coleman, Tiffany Ellis

Directors Absent
Jack Harbin, Pat McKinstry

Ex Officio Members Present
Judy Luster, Lou Falsetti

Guests Present
Jason Mack, Rachel Dowell, Steven Stefanick

I. Opening Items

A. Call the Meeting to Order

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Sep 10, 2024 at 6:03 PM.

B. Record Attendance

II. Committee Reports

A. Executive Committee

The executive committee has not met as of today.

B. Finance Committee

The finance committee has not formally met this school year. Finances have been adjusted to reflect changes from SDE and enrollment decrease.

C. Academic Committee

D. Communications Committee

The communications committee has not met this school year.

E. Superintendent Evaluation

III. Consent Agenda

A. Board/Legal Services

Michael Pedder made a motion to Accept consent agenda.
Lisa Miller seconded the motion.
The board **VOTED** to approve the motion.
Michael Pedder made a motion to approve the minutes from August 13, 2024.
Lisa Miller seconded the motion.
No discussion.
The board **VOTED** to approve the motion.

Roll Call

Jack Harbin	Absent
Ryan Coleman	Aye
Pat McKinstry	Absent
Lisa Miller	Aye
Tiffany Ellis	Aye
Angela Parker	Aye
Michael Pedder	Aye

B. Financials

Lisa Miller made a motion to accept the financial report.

Michael Pedder seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Lisa Miller	Aye
Angela Parker	Aye
Michael Pedder	Aye
Pat McKinstry	Absent
Tiffany Ellis	Aye
Jack Harbin	Absent

C. Human Resources

D. Capital Projects

IV. Action Items

A. Selection of Public Relations contract to support 2025-2026 enrollment of elementary school.

Lisa Miller made a motion to Accept the proposal from Anglin Marketing & PR.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Pat McKinstry	Absent
Jack Harbin	Absent
Tiffany Ellis	Aye
Michael Pedder	Aye
Lisa Miller	Aye
Ryan Coleman	Aye
Angela Parker	Aye

B. Selection of the 2024-2025 Gifted & Talented Advisory Committee

Tiffany Ellis made a motion to Accept the Gifted and Talented Advisory Committee.
Michael Pedder seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Tiffany Ellis	Aye
Ryan Coleman	Aye
Michael Pedder	Aye
Jack Harbin	Absent
Pat McKinstry	Absent
Angela Parker	Aye
Lisa Miller	Aye

C. Credit or Purchase Card Policy Revisions

Lisa Miller made a motion to Lisa Miller made a motion to accept the new credit and purchase policy revisions.
Michael Pedder seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Angela Parker	Aye
Michael Pedder	Aye
Lisa Miller	Aye
Ryan Coleman	Aye
Pat McKinstry	Absent
Jack Harbin	Absent
Tiffany Ellis	Aye

D. Minute of Silence & Voluntary Prayer Policy

Lisa Miller made a motion to Accept the Minute of Silence & Voluntary Prayer Policy.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Aye
Ryan Coleman	Aye
Pat McKinstry	Absent
Angela Parker	Aye
Jack Harbin	Absent
Lisa Miller	Aye
Tiffany Ellis	Aye

E. Chase Morris Act Policy

Lisa Miller made a motion to Accept the Chase Morris Act.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Jack Harbin	Absent
Lisa Miller	Aye
Ryan Coleman	Aye
Michael Pedder	Aye
Angela Parker	Aye
Tiffany Ellis	Aye
Pat McKinstry	Absent

F.

Creation of School Nutrition Account in Activity Funds (Fund 60) for the purpose of collecting monies paid for child nutrition to support payouts for those that want reimbursements.

Lisa Miller made a motion to Create an Activity Fund (60) for collecting child nutrition payments.
Michael Pedder seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Pat McKinstry	Absent
Michael Pedder	Aye
Angela Parker	Aye
Tiffany Ellis	Aye
Lisa Miller	Aye
Ryan Coleman	Aye
Jack Harbin	Absent

V. Informational Items

A. Charter School Program Grant

B. BoardOnTrack (Governance Platform) Overview

Mr. Stefanick gave the board a demonstration of the BoardOnTrack Overview.

C. PowerSchool Talent (HR Portal) Overview

Mr. Stefanick gave the board a demonstration of the PowerSchool Talent (HR Portal).

D. InstaSub (Substitute Program) Overview

Mr. Stefanick gave the board a demonstration of the InstaSub (Substitute Program).

VI. Executive Session

A. Confidential communications with the district's legal counsel on investigation, claim, or action regarding enforcement of recent legislation and/or rules.

Michael Pedder made a motion to Move into Executive Session at 7:17pm.
Lisa Miller seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Aye
Angela Parker	Aye
Pat McKinstry	Absent
Jack Harbin	Absent
Ryan Coleman	Aye

Roll Call

Lisa Miller	Aye
Tiffany Ellis	Aye

VII. Action on Executive Session

A. Discussion and/or action, if any, concerning enforcement of recent legislation and/or rules.

Michael Pedder made a motion to move into executive session at 7:17pm.
Lisa Miller seconded the motion. The motion passed unanimously.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,
Judy Luster

Documents used during the meeting

- Board Minutes August 13, 2024.pdf
- HCP Estimate of Needs 2024-2025.pdf
- HCP Financial Model.xlsx
- General Fund PO #122-126.pdf
- Building Fund PO #12.pdf
- Gift Fund PO #99-104.pdf
- Harding August, 2024 Financial Report.pdf
- Superintendent Report - September 2024.pdf
- Price Lang Contract.pdf
- Anglin Contract.pdf
- Candor Contract.pdf
- GT Committee.pdf
- Credit or Purchase Card Policy.docx
- Minute_of_Silence_and_Voluntary_Prayer.docx
- Chase Morris Act.docx
- HCP 2024 CSP Budget-Claims.xlsx