



Harding Charter Preparatory School District

Regular Governance Board Meeting

Published on July 9, 2026 at 7:38 PM CDT

Date and Time

Tuesday July 14, 2026 at 6:00 PM CDT

Location

District Office
12600 N. Kelley Avenue
Oklahoma City, OK, 73131

Agenda

	Purpose	Time
I. Opening Items		6:00 PM
A. Call the Meeting to Order		
B. Record Attendance		1 m
II. Recognitions		6:01 PM
A. National Excellence in Governance Award sponsored by BoardonTrack.	FYI	5 m
III. Public Comments		

	Purpose	Time
IV. Committee Reports		6:06 PM
A. Executive Committee	FYI	3 m
B. Finance Committee	FYI	3 m
C. Academic Committee	FYI	3 m
D. Communications Committee	FYI	3 m
E. Superintendent Evaluation	FYI	3 m
V. Consent Agenda		6:21 PM
Each of the below action items are subject to being modified and/or amended during the meeting.		
A. Regular Governance Board Minutes 6/09/2026	Approve Minutes	1 m
B. HCP Personnel Report	Vote	1 m
C. Surplus List	Vote	1 m
D. Purchase Order Changes Report	Vote	1 m
E. Monthly Financial Report	Vote	1 m
F. General Fund Purchase Orders	Vote	1 m
G. Building Fund Purchase Orders	Vote	1 m
H. Gift Fund Purchase Orders	Vote	1 m
I. Monthly Credit Card Statement	Vote	1 m
J. Quote from Quo Vadimus for student laptop cases in the amount of \$9,032.80.	Vote	1 m
K. Quote from Quo Vadimus for door access control addition at high school in the amount of \$3,651.31.	Vote	1 m
L. Quote from Quo Vadimus for door access control addition at elementary school in the amount of \$5,711.18.	Vote	1 m

	Purpose	Time
M. Quote from Overgrad for tracking graduates college success rate in the amount of \$2,835.00.	Vote	1 m
N. Quote from Oklahoma School Assurance Group for Workers' Compensation Insurance in the amount of \$13,784.00.	Vote	1 m
O. Quote from Securranty for student laptop insurance in the amount of \$19,572.00.	Vote	1 m
P. Quote from Urban Lawn and Landscape for landscape services at all sites in the amount of \$67,375.00.	Vote	1 m
Q. Quote from Next Level Flooring LLC for gym floor services at middle school in the amount of \$4,942.55	Vote	1 m
R. Quote from Metrosign for scoreboard vinyl services at middle school in the amount of \$2,150.00.	Vote	1 m
S. Quote from Eales Electronic for alarm system at elementary school in the amount of \$22,938.70.	Vote	1 m
T. Quote from Gemini Mobile Window Tint for ballistic window tint at elementary school in the amount of \$4,770.00.	Vote	1 m
VI. Superintendent's Report		6:41 PM
A. Superintendent Report	FYI	15 m
VII. Informational Items		6:56 PM
A. NWEA Map Growth Spring Report	FYI	15 m
B. 2026-2027 HCP Priority Plan	FYI	15 m
VIII. Action Items		7:26 PM
Each of the below action items are subject to being modified and/or amended during the meeting.		
A. Discussion and action on amending the 2026-2027 HCP Calendar due to legislative changes.	Vote	5 m
B. Discussion and action on approving 2026-2027 staff stipend positions.	Vote	5 m

	Purpose	Time
C. Discussion and action on approving Duty to Report Employee Abuse or Neglect of a Student and Duty to Report Sexual Abuse, Assault or Misconduct of A Student policy.	Vote	5 m
D. Discussion and action on amending Discipline, Employee Complaint Process, and Code of Conduct policy.	Vote	5 m
E. Discussion and action on approving Katie Messerly designated as Advanced for the Oklahoma Teacher Empowerment Program.	Vote	5 m
F. Discussion and board action on adding Pat McKinstry as an HCP Governance Board Member starting a first term from 8/1/2026 - 7/30/2029 as recommended by the executive committee.	Vote	5 m
G. Discussion and board action on adding Tiffany Ellis as an HCP Governance Board Member starting a first term from 8/1/2026 - 8/31/2029 as recommended by the executive committee.	Vote	5 m
H. Discussion and board action on accepting recommendations from the executive committee regarding board committee memberships for 2026-2027.	Vote	5 m
IX. New Business		
X. Closing Items		
A. Adjourn Meeting	Vote	

Coversheet

National Excellence in Governance Award sponsored by BoardOnTrack.

Section: II. Recognitions
Item: A. National Excellence in Governance Award sponsored by BoardOnTrack.
Purpose: FYI
Submitted by: Steven Stefanick

BACKGROUND:

The Harding Charter Preparatory School District Governing Board has been selected as a recipient of the National Excellence in Governance Award, presented by BoardOnTrack. This national recognition honors governing boards that exemplify excellence in governance, strategic leadership, fiduciary responsibility, and a steadfast commitment to student success.

This recognition reflects the Board's dedication to effective governance practices, continuous improvement, and providing visionary leadership in support of the District's mission. The award is presented as a recognition item, and no Board action is required.

Coversheet

Regular Governance Board Minutes 6/09/2026

Section:	V. Consent Agenda
Item:	A. Regular Governance Board Minutes 6/09/2026
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Governance Board Meeting on June 9, 2026



Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time

Tuesday June 9, 2026 at 6:00 PM

Location

District Office
12600 N. Kelley Avenue
Oklahoma City, OK, 73131

Directors Present

Angela Parker, Brent Bushey, Conner Mulvaney, Jorge Chavez, Lisa Miller, Michelle Hudson

Directors Absent

None

Directors who arrived after the meeting opened

Brent Bushey, Conner Mulvaney

Ex Officio Members Present

Judy Luster, Lou Falsetti

Non Voting Members Present

Judy Luster, Lou Falsetti

Guests Present

Bryan Greenwood, Elicia Brannon-Little, Haylie Calicott, Joe Hughes, Merlyn Frederick, Pat McKinstry, Rachel Dowell, Steven Stefanick

I. Opening Items

A. Call the Meeting to Order

Lisa Miller called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Jun 9, 2026 at 6:00 PM.

Brent Bushey arrived at 6:19 PM.

Conner Mulvaney arrived at 6:19 PM.

B. Record Attendance

Michelle Hudson made a motion to pull out item K for a later date.

Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

II. Committee Reports

A. Executive Committee

B. Finance Committee

C. Academic Committee

No Report.

D. Communications Committee

No Report.

E. No Report.

F. Superintendent Evaluation

Mr. Stefanick went over his report.

III. Consent Agenda

A. Regular Governance Board Minutes 5/12/2026

Conner Mulvaney made a motion to approve the minutes from Regular Governance Board Meeting on 05-12-26.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

B.

HCP Personnel Report

Conner Mulvaney made a motion to approve the HCP Personnel Report.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

C. Surplus List

Conner Mulvaney made a motion to approve the surplus list.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

D. Purchase Order Changes Report

Conner Mulvaney made a motion to approve the Purchase Order Change Reports.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

E. Monthly Financial Report

Conner Mulvaney made a motion to to approve the Monthly Financial Report.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

F. General Fund Purchase Orders (no new purchase orders)

Conner Mulvaney made a motion to approve the General Fund Purchase Orders (no new purchase orders).

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

G. Building Fund Purchase Orders (no new purchase orders)

Conner Mulvaney made a motion to approve the Building Fund Purchase Orders (no new purchase orders).

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

H. Gift Fund Purchase Orders (102 - 105)

Conner Mulvaney made a motion to approve the Gift Fund Purchase Orders (102-105).

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

I. Monthly Credit Card Statement

Conner Mulvaney made a motion to approve the Monthly Credit Card Statement.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

J. Move \$2,000.00 from Fund 60-857 (Parent Fundraisers) to Fund 81-126 for 2026 HCP Scholarships.

Conner Mulvaney made a motion to approve Moving \$2000.00 from Fund 60-857 (Parent Fundraisers) to Fund 81-126 for 2026 HCP Scholarship.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

K. Contract with Moore Therapy Services for occupational therapy services in 2026-2027.

Conner Mulvaney made a motion to Approve item K with the corrections. The corrections are as follows: 1. Harding Charter Prep School should be consistent through out the contract with Moore Therapy Services Contract. 2. Remove Watonga, Oklahoma and just have Oklahoma 3. In section 15 change in force to enforce.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

L. Quote from Commercial Door LLC for door security upgrade to elementary school specials building.

Conner Mulvaney made a motion to approve the quote from Commercial Door LLC for door security upgrade to elementary school specials building.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

M. Quote from Commercial Door LLC for door security repairs to high school.

Conner Mulvaney made a motion to approve the quote from Commercial Door LLC for door security repairs to high school.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

N. Quotes from Walker Companies for upgraded signage at all three campuses in 2026-2027 due to branding changes.

Conner Mulvaney made a motion to approve the quote from Walker Companies for upgraded signage at all three campuses in 2026-2027 due to branding changes.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

IV. Superintendent's Report

A. Superintendent Report

Mr. Stefanick went over his report.

V. Informational Items

A. Resignation letter of board member, Rachel Durham.

Steven informed the board members that Rachel Durham has resigned for the Governance Board.

VI. Action Items

A. Discussion and action on approving new HCPSD Compensation Schedule to be in effect beginning 2026-2027.

Conner Mulvaney made a motion to approve the new HCPSD Compensation Schedule to be in effect beginning 2026-2027.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

B. Discussion and action on approving the 2026-2027 budget and purchase orders.

Conner Mulvaney made a motion to approve the 2026-2027 budget and purchase orders.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

C. Discussion and action on approving content only for the 2026-2027 school handbooks.

Angela Parker made a motion to approve the content only for the 2026-2027 school handbooks.

Michelle Hudson seconded the motion.

The board **VOTED** to approve the motion.

D. Discussion and board action on contracting with the Northside YMCA for Before/After School Programming at HCP Elementary School at Kelley for the elementary school students and families.

Angela Parker made a motion to approve the contract with Northside YMCA for Before/After School Programming at HCP Elementary school at Kelley for the elementary school students and families.

Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

E. Discussion and action on approving HCPHS Band and Orchestra trip to San Antonio in 2026-2027.

Brent Bushey made a motion to approve the HCPHS Band and Orchestra trip to San Antonio in 2026-2027.

Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

F. Discussion and action on giving Superintendent authority to seek and secure insurance package at the limits provided to the board. If limits are exceeded, the superintendent must seek board approval.

Brent Bushey made a motion to approve giving Superintendent authority to seek and secure insurance package at the limits provided to the board. If limits exceed \$320,000 the superintendent must seek board approval.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

G. Discussion and action on recommended revisions to the Contract Days Policy.

Conner Mulvaney made a motion to approve the recommended revisions to the Contract Days Policy.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

H. Discussion and action on recommended revisions to the Staff Discipline Policy.

Conner Mulvaney made a motion to approve the recommended revisions to the Staff Discipline Policy.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

I. Discussion and action on recommended revisions to the Leave Policy.

Conner Mulvaney made a motion to approve the recommended revisions to the Leave Policy.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

J. Discussion and action on recommended revisions to the Resignation of Employees Policy.

Conner Mulvaney made a motion to approve the recommended revisions to the Resignation of Employees Policy.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

K. Discussion and action on recommended revisions to the Title IX Policy.

Conner Mulvaney made a motion to approve the recommended revisions to the Title IX Policy.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

L.

Discussion and action on recommended revisions to the Vacation Leave Policy.

Conner Mulvaney made a motion to approve the recommended revisions to the Vacation Leave Policy.

Jorge Chavez seconded the motion.

The board **VOTED** to approve the motion.

M. Discussion and action on recommended revisions to the Employment Practice Policy.

Conner Mulvaney made a motion to approve the recommended revisions to the Employment Practice Policy.

Jorge Chavez seconded the motion.

The board **VOTED** to approve the motion.

N. Discussion and action on recommended revisions to the HCP Bylaws from the executive committee.

Michelle Hudson made a motion to approve the recommended revisions to the HCP Bylaws from the executive committee.

Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

O. Discussion and board action on adding Ronald Grant as an HCP Governance Board Member starting a first term from 7/1/2026 - 6/30/2029 as recommended by the executive committee.

Jorge Chavez made a motion to approve adding Ronald Grant as an HCP Governance Board Member starting a first term from 07/01/2026 - 06/30/2029 as recommended by the executive committee.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

P. Discussion and board action on adding Merlyn Frederick as an HCP Governance Board Member starting a first term from 7/1/2026 - 6/30/2029 as recommended by the executive committee.

Jorge Chavez made a motion to approve adding Merlyn Frederick as an HCP Governance Board Member starting a first term from 07/01/2026 - 06/30/2029 as recommended by the executive committee.

Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

Q. Discussion and board action on adding Bryan Greenwood as an HCP Governance Board Member starting a first term from 7/1/2026 - 6/30/2029 as recommended by the executive committee.

Conner Mulvaney made a motion to approve adding Bryan Greenwood as an HCP Governance Board Member starting a first term from 07/01/2026 - 06/30/2029 as recommended by the executive committee.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

R. Discussion and board action on adding Elicia Brannon-Little as an HCP Governance Board Member starting a first term from 7/1/2026 - 6/30/2029 as recommended by the executive committee.

Angela Parker made a motion to approve adding Elicia Brannon-Little as an HCP Governance Board Member starting a first term from 07/01/2026 - 06/30/2029 as recommended by the executive committee.

Michelle Hudson seconded the motion.

The board **VOTED** to approve the motion.

S. Discussion and board action on adding Haylie Calicott as an HCP Parent Governance Board Member starting a first term from 7/1/2026 - 6/30/2029 as recommended by the executive committee.

Angela Parker made a motion to approve adding Haylie Calicott as an HCP Governance Board Member starting a first term from 07/01/2026 - 06/30/2029 as recommended by the executive committee.

Michelle Hudson seconded the motion.

The board **VOTED** to approve the motion.

VII. Executive Session

A. Motion to enter into Executive Session for discussions pursuant to 25 O.S. § 307 (B) (1)(3)(4) to discuss:

Brent Bushey made a motion to move into Executive Session for discussions pursuant to 25 O.S. § (B)(3)(4) to discuss:.

Angela Parker seconded the motion.

The board came out of Executive Session at 7:37pm.

The board **VOTED** to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:38 PM.

Respectfully Submitted,
Judy Luster

Coversheet

HCP Personnel Report

Section: V. Consent Agenda
Item: B. HCP Personnel Report
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Personnel_Report_-_July_2026.xlsx

BACKGROUND:

Administration recommends approval of the Harding Charter Preparatory School District Personnel Report. The report includes recommended personnel actions for the 2026–2027 school year, including new hires, resignations, transfers, stipend assignments, and other personnel changes requiring Board approval in accordance with district policy and applicable law.

RECOMMENDATION:

Administration recommends approval of the Harding Charter Preparatory School District Personnel Report as presented.

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Personnel_Report_-_July_2026.xlsx

Coversheet

Surplus List

Section:	V. Consent Agenda
Item:	C. Surplus List
Purpose:	Vote
Submitted by:	
Related Material:	HCPHS Surplus Request.pdf

Surplus Request – July 2026 HCPHS

Room A207:

Metal student desk
11 file cabinets
11 wooden desks
4 chairs
2 teachers stand up desk
Book shelf

Room A214:

7 Rocking chairs
1 circle table
Table
Old copy machine

Room A212:

25 Student desk
8 chairs
Teacher desk
Teacher stand up desk
2 file cabinets
Wooden table

Room 217:

File cabinet
2 chairs
34 student desks
Bookshelf
Table

Room A134:

2 file cabinets
2 book shelves
Teacher stand up desk

Room B292:

44 Student desk
4 rolling chairs
Shelf

Room A211:

4 chairs
Shelf
Teacher desk
Computer monitor

Coversheet

Purchase Order Changes Report

Section: V. Consent Agenda
Item: D. Purchase Order Changes Report
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: HCP_Purchase_Order_Update_Report_- June 2026 .pdf

BACKGROUND:

Administration recommends approval of the Surplus Property List. The items identified on the list are no longer needed for district operations, are obsolete, damaged, or have exceeded their useful life. Approval of the surplus list authorizes the district to dispose of the identified property in accordance with district policy and applicable Oklahoma law.

RECOMMENDATION:

Administration recommends approval of the Surplus Property List as presented.

HCP PURCHASE ORDER CHANGES REPORT - June 2026 #3

District Administration recommends the Board consider taking action regarding the following open purchase orders to be updated to the following amounts

Fund 11						
Purchase Order Number	Vendor Name	Orig. Encumbered	Paid	Unpaid	New Encumbered	Change Amount
60	KLS	\$ 120,000.00	\$ 98,366.70	\$ 21,633.30	\$ 131,155.60	\$ 11,155.60
58	Keystone	\$ 425,000.00	\$ 400,237.57	\$ 24,762.43	\$ 413,844.40	\$ (11,155.60)
						\$ -
Fund 21						
Purchase Order Number	Vendor Name	Orig. Encumbered	Paid	Unpaid	New Encumbered	Change Amount
6	D&D Installation	\$ 3,477.00	\$ 1,477.00	\$ 2,000.00	\$ 3,722.20	\$ 245.20
10	Mayfair Lock	\$ 8,600.00	\$ 619.50	\$ 7,980.50	\$ 8,354.80	\$ (245.20)
						\$ -
Fund 81						
Purchase Order Number	Vendor Name	Encumbered	Paid	Unpaid	Change Amount	

Coversheet

Monthly Financial Report

Section: V. Consent Agenda
Item: E. Monthly Financial Report
Purpose: Vote
Submitted by:

BACKGROUND:

There is no monthly finance report for June due to closing out the year. Final report will be provided in August.

Coversheet

General Fund Purchase Orders

Section: V. Consent Agenda
Item: F. General Fund Purchase Orders
Purpose: Vote
Submitted by:

RECOMMENDATION:

There is no monthly finance report for June due to closing out the year. Final report will be provided in August.

Coversheet

Building Fund Purchase Orders

Section: V. Consent Agenda
Item: G. Building Fund Purchase Orders
Purpose: Vote
Submitted by:

BACKGROUND:

There is no monthly finance report for June due to closing out the year. Final report will be provided in August.

Coversheet

Gift Fund Purchase Orders

Section: V. Consent Agenda
Item: H. Gift Fund Purchase Orders
Purpose: Vote
Submitted by:

BACKGROUND:

There is no monthly finance report for June due to closing out the year. Final report will be provided in August.

Coversheet

Monthly Credit Card Statement

Section:	V. Consent Agenda
Item:	I. Monthly Credit Card Statement
Purpose:	Vote
Submitted by:	
Related Material:	Statement-20260630 (1).pdf



Account Number: XXXX XXXX XXXX 7800

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HARDING CHARTER PREP

Statement Closing Date: 06/30/26

Corporate Account Summary

Previous Balance		\$4,663.21
Purchases and other Charges	+	\$13,509.10
Cash Advances	+	\$0.00
Credits	-	\$0.00
Payments	-	\$4,663.21
Late Payment Charge	+	\$0.00
Finance Charges	+	\$0.00
New Balance		\$13,509.10
Disputed Amount		\$0.00

Call Customer Service 1-800-356-8085

Lost or Stolen Credit Card 1-800-356-8085

Manage your account online at:

www.arvest.com

Corporate Account Summary

Past Due Amount	\$0.00
Credit Limit	\$15,000.00
Available Credit Limit	\$1,490.90
Cash Advance Credit Limit	\$0.00
Days in Billing Cycle	32
Statement Closing Date	06/30/26
Minimum Payment Due	\$405.00
Payment Due Date	07/24/26

Please send billing inquiries and correspondence to:

ARVEST BANK

P.O. BOX 235

LOWELL, AR 72745-0235

Corporate Account Activity

Trans Date	Post Date	Reference Number	Description	Amount
06/09	06/09	74494576160261600003777	PAYMENT RECEIVED - THANK YOU	-\$4,663.21

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
PURCHASES	0.00%	\$0.00	\$0.00
CASH ADVANCES	0.00%	\$0.00	\$0.00

Cardholder Account Summary

Name and Account Number	Credit Limit	Credits	Purchases	Cash Advances	Total Activity
JUDY LUSTER XXXX XXXX XXXX 2304	\$15,000	\$0.00	\$149.00	\$0.00	\$149.00
RACHEL DOWELL XXXX XXXX XXXX 2312	\$15,000	\$0.00	\$11,732.70	\$0.00	\$11,732.70
PAT MCKINSTRY XXXX XXXX XXXX 2320	\$15,000	\$0.00	\$523.15	\$0.00	\$523.15
STEVEN STEFANICK XXXX XXXX XXXX 9476	\$15,000	\$0.00	\$1,104.25	\$0.00	\$1,104.25

DETACH HERE: To ensure proper credit, please include lower portion with your payment.

ARVEST BANK
P.O. BOX 235
LOWELL, AR 72745-0235

Account Number XXXX XXXX XXXX 7800
New Balance \$13,509.10
Minimum Payment Due \$405.00
Payment Due Date 07/24/26

Amount enclosed

\$

☐ New address, phone number or email? PRINT on back.

To ensure proper credit, please return this portion with your payment. Make checks payable to Arvest Bank.

HARDING CHARTER PREP
SCHOOL DISTRICT
12600 N KELLEY AVE
OKLAHOMA CITY OK 73131-1869

Arvest Bank
PO BOX 2149
Lowell AR 72745

4485630001717800 0040500 1350910

Account Number: XXXX XXXX XXXX 7800
HARDING CHARTER PREP
Statement Closing Date: 06/30/26

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IMPORTANT INFORMATION

Balance Subject to Interest Rate. We use a method called "average daily balance (including new purchases)." Accordingly, we figure the interest charge on your account by applying the periodic rate to the "average daily balance" of your account. To get the "average daily balance," we take the beginning balance of your account each day (any credit balance is treated as a "0" balance), add any new purchases, cash advances and fees, and subtract any unpaid interest, other finance charges, annual fees, returned check fees and any payments or credits. This gives us the daily balance. Then, we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance."

What To Do If You Think You Find A Mistake On Your Statement
If you think there is an error on your statement, write to us at:

Arvest Bank
PO Box 235
Lowell, AR 72745

You may also contact us on the Web:
www.arvest.com

In your letter, give us the following information:

- *Account Information:* Your name and account number.
- *Dollar amount:* The dollar amount of the suspected error.
- *Description of Problem:* If you think there is an error on your bill describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors in writing or by going to www.arvest.com and completing a Dispute Form. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

What Will Happen After We Receive Your Letter

When we receive your letter, we must do two things:

1. Within 30 days of receiving your letter, we must tell you that we received your letter. We will also tell you if we have already corrected the error.
2. Within 90 days of receiving your letter, we must either correct the error or explain to you why we believe the bill is correct.

Your Rights If You Are Dissatisfied With Your Credit Card Purchase

If you are dissatisfied with the good or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
 2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
 3. You must not yet have fully paid for the purchase.
- If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing or electronically at:

Arvest Bank
PO Box 235
Lowell, AR 72745
www.arvest.com

While we investigate, the same rules apply to the disputed amount as discussed previously. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

IF YOUR CARD IS LOST OR STOLEN, PLEASE NOTIFY US AS
SOON AS POSSIBLE AT 1-800-356-8085

www.arvest.com

S0208-7208-0320

PLEASE PRINT YOUR NEW ADDRESS, TELEPHONE NUMBER AND/OR EMAIL BELOW:

NAME

ADDRESS

CITY, STATE, ZIP

HOME PHONE NUMBER

BUSINESS PHONE NUMBER

EMAIL



Account Number: XXXX XXXX XXXX 7800

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HARDING CHARTER PREP

Statement Closing Date: 06/30/26

Cardholder Account Activity

JUDY LUSTER			Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 2304			\$15,000	\$0.00	\$149.00	\$0.00	\$149.00
Trans Date	Post Date	Reference Number	Description		Amount		
06/05	06/05	24453886156000019120357	FP MAILING SOLUTIONS 630-8275500 IL		\$149.00		
RACHEL DOWELL			Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 2312			\$15,000	\$0.00	\$11,732.70	\$0.00	\$11,732.70
Trans Date	Post Date	Reference Number	Description		Amount		
06/08	06/09	24064666159100047907116	GLEAN EDUCATION COURSES.GLEAN CA		\$35.00		
06/08	06/09	24011346160100014547341	THINKSRSD WWW.THINKSRSD MA		\$777.00		
06/15	06/16	24692166166405927566060	SHERATON DALLAS FD DALLAS TX		\$813.09		
			06/14/26 349526				
06/17	06/19	24692166169408796661902	SHERATON DALLAS FD DALLAS TX		\$770.67		
			06/14/26 349526				
06/17	06/19	24692166169408796661779	SHERATON DALLAS FD DALLAS TX		\$813.09		
			06/14/26 349525				
06/17	06/19	24692166169408796661795	SHERATON DALLAS FD DALLAS TX		\$813.09		
			06/14/26 349514				
06/17	06/19	24692166169408796661951	SHERATON DALLAS FD DALLAS TX		\$813.09		
			06/14/26 349513				
06/17	06/19	24692166169408796661993	SHERATON DALLAS FD DALLAS TX		\$813.09		
			06/14/26 349522				
06/17	06/19	24692166169408796662025	SHERATON DALLAS FD DALLAS TX		\$813.09		
			06/14/26 349526				
06/17	06/19	24692166169408796662066	SHERATON DALLAS FD DALLAS TX		\$813.09		
			06/14/26 349523				
06/17	06/19	24692166169408796661852	SHERATON DALLAS FD DALLAS TX		\$881.28		
			06/14/26 349524				
06/17	06/19	24692166169408796661803	SHERATON DALLAS FD DALLAS TX		\$887.78		
			06/14/26 349522				
06/17	06/19	24692166169408796661886	SHERATON DALLAS FD DALLAS TX		\$887.78		
			06/14/26 349520				
06/17	06/19	24692166169408796661837	SHERATON DALLAS FD DALLAS TX		\$900.78		
			06/17/26 349522				
06/17	06/19	24692166169408796661928	SHERATON DALLAS FD DALLAS TX		\$900.78		
			06/14/26 349523				
PAT MCKINSTRY			Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 2320			\$15,000	\$0.00	\$523.15	\$0.00	\$523.15
Trans Date	Post Date	Reference Number	Description		Amount		
06/14	06/15	24692166166405408376278	SQ *B & O TOWING DENTON TX		\$410.80		
06/17	06/18	24692166168408146564427	EXXON PARADISE QUICK S LEWISVILLE TX		\$112.35		
STEVEN STEFANICK			Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 9476			\$15,000	\$0.00	\$1,104.25	\$0.00	\$1,104.25
Trans Date	Post Date	Reference Number	Description		Amount		
05/29	06/01	24028206151900010104460	ABENDIGO'S GRILL & PATIO BROKEN BOW OK		\$712.19		
06/09	06/11	24034546161002011637512	7-ELEVEN 41473 OKLAHOMA CITY OK		\$85.00		
06/23	06/24	24793386174002120783097	THE MERCANTILE HOTEL 504-5581914 FL		\$133.18		
06/23	06/24	24793386174002123286098	THE MERCANTILE HOTEL 504-5581914 FL		\$173.88		

Account Number: XXXX XXXX XXXX 7800
HARDING CHARTER PREP
Statement Closing Date: 06/30/26

Page 4 of 4

00000000 - 008345 - 0002 - 0002 - 2

Coversheet

Quote from Quo Vadimus for student laptop cases in the amount of
\$9,032.80.

Section: V. Consent Agenda
Item: J. Quote from Quo Vadimus for student laptop cases in the amount of
\$9,032.80.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Quote_Harding Charter Prep High School_1007.pdf

BACKGROUND:

Background:

The District utilizes one-to-one student technology to support daily instruction. Administration is requesting approval to purchase protective laptop cases for district-issued student devices. The cases will help protect the District's technology investment by reducing damage from routine student use, extending the lifespan of devices, and minimizing future repair and replacement costs.

Financial Impact:

Approval of this item will authorize an expenditure of **\$9,032.80** to Quo Vadimus for the purchase of student laptop cases.

RECOMMENDATION:

Administration recommends approval of the purchase of student laptop cases from Quo Vadimus in the amount of **\$9,032.80**.



Quote
Quote Number:
1007

Payment Terms:
 Expiration Date:
 07/30/2026

Quote Prepared For

Steven Stefanick
Harding Charter Prep High School
 1301 NE 101st Street
 Oklahoma City, Oklahoma 73131
 United States
 Phone:4056068742
 sstefanick@hardingcharterprep.org

Quote Prepared By

Michael Dotter
Quo Vadimus Tech LLC
 12101 N. MacArthur Blvd., Suite 152
 Oklahoma City, Oklahoma 73162
 United States
 Phone:405-250-1393
 Fax:
mdotter@qvadimus.com

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
One-Time Items					
1)	280	GumDrop Cases Lenovo 300w G4 DROPTECH Protect your Lenovo 300e/300w Yoga Gen 4 with the most rugged Chromebook case on the market. Our always-on, premium protection is perfect for your back-to-school, distance learning, or workplace needs	\$32.26	\$32.26	\$9,032.80
One-Time Total					\$9,032.80
Subtotal					\$9,032.80
Total Taxes					\$0.00
Total					\$9,032.80

Authorizing Signature _____

Date _____

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.

Coversheet

Quote from Quo Vadimus for door access control addition at high school in the amount of \$3,651.31.

Section: V. Consent Agenda
Item: K. Quote from Quo Vadimus for door access control addition at high school in the amount of \$3,651.31.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Quote_Harding Charter Prep High School_998.pdf

BACKGROUND:

Administration is requesting Board approval of a quote from Quo Vadimus to install an additional door access control system at Harding Charter Preparatory High School. This enhancement will strengthen campus security by expanding the District's electronic access control system and providing greater control over building access.

Financial Impact:

The total cost of the project is **\$3,651.31**. The District will be fully reimbursed through **Oklahoma State Department of Education (OSDE) Security Funds**; therefore, there is **no net financial impact** to the District.

RECOMMENDATION:

Administration recommends approval of the quote from Quo Vadimus for the addition of door access control at Harding Charter Preparatory High School in the amount of **\$3,651.31**.



Quote
Quote Number:
998

Payment Terms:
Expiration Date:
 07/12/2026

Quote Prepared For

Judy Luster
Harding Charter Prep High School
 1301 NE 101st Street
 Oklahoma City, Oklahoma 73131
 United States
 Phone:4056068742
 jluster@hardingcharterprep.org

Quote Prepared By

Michael Dotter
Quo Vadimus Tech LLC
 12101 N. MacArthur Blvd., Suite 152
 Oklahoma City, Oklahoma 73162
 United States
 Phone:405-250-1393
 Fax:
mdotter@qvadimus.com

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
One-Time Items					
1)	1	Armored Cable Kit	\$49.00	\$49.00	\$49.00
2)	1	Command Access Motorized Latch Retraction Retrofit Kit,	\$494.00	\$494.00	\$494.00
3)	1	Door Phone	\$453.12	\$453.12	\$453.12
4)	1	HID Signo Badge Reader	\$264.99	\$264.99	\$264.99
5)	1	Paxton Net2 Controller with PoE	\$719.00	\$719.00	\$719.00
6)	1	PoE++ Injector	\$35.00	\$35.00	\$35.00
7)	2	Network Drop Controller Door Phone	\$150.00	\$150.00	\$300.00
8)	1	Lino Vision 24v adapter	\$101.20	\$101.20	\$101.20
9)	13	Labor	\$95.00	\$95.00	\$1,235.00
One-Time Total					\$3,651.31
Subtotal					\$3,651.31
Total Taxes					\$0.00
Total					\$3,651.31

Authorizing Signature _____

Date _____

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.

Coversheet

Quote from Quo Vadimus for door access control addition at elementary school in the amount of \$5,711.18.

Section: V. Consent Agenda
Item: L. Quote from Quo Vadimus for door access control addition at elementary school in the amount of \$5,711.18.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Quote_Harding Charter Prep Elementary_1004.pdf

BACKGROUND:

Administration is requesting Board approval of a quote from Quo Vadimus to install an additional door access control system at Harding Charter Preparatory Elementary School. This enhancement will strengthen campus security by expanding the District's electronic access control system and providing greater control over building access.

Financial Impact:

The total cost of the project is **\$5,711.18**. The District will be fully reimbursed through **Oklahoma State Department of Education (OSDE) Security Funds**; therefore, there is **no net financial impact** to the District.

RECOMMENDATION:

Administration recommends approval of the quote from Quo Vadimus for the addition of door access control at Harding Charter Preparatory Elementary School in the amount of **\$5,711.18**.



Quote
Quote Number:
1004

Payment Terms:
 Expiration Date:
 07/25/2026

Quote Prepared For

Judy Luster
Harding Charter Prep Elementary
 12600 N. Kelley Ave
 Oklahoma City, OK 73131
 United States
 Phone:4057673003
 jluster@hcd.org

Quote Prepared By

Michael Dotter
Quo Vadimus Tech LLC
 12101 N. MacArthur Blvd., Suite 152
 Oklahoma City, Oklahoma 73162
 United States
 Phone:405-250-1393
 Fax:
mdotter@qvadimus.com

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
One-Time Items					
1)	1	District Office - Access Control Door Controller/Reader Bluetooth Reader PoE Door Unit Door Contact	\$1,128.00	\$1,128.00	\$1,128.00
2)	1	Storage - Access Control Door Controller/Reader Bluetooth Reader PoE Door Unit Door Contact	\$1,128.00	\$1,128.00	\$1,128.00
3)	2	Strike Lock	\$399.89	\$399.89	\$799.78
4)	2	Network Cable Run	\$200.00	\$200.00	\$400.00
5)	2	Door Install/Configure Unit Install and configure door controller, lock, reader	\$800.00	\$800.00	\$1,600.00
6)	1	1000ft Plenum Cat 6 Cable	\$355.00	\$355.00	\$355.00
7)	2	Lino Vision 24v adapter	\$101.20	\$101.20	\$202.40
8)	2	Armored Cable Kit	\$49.00	\$49.00	\$98.00
One-Time Total					\$5,711.18
Subtotal					\$5,711.18
Total Taxes					\$0.00
Total					\$5,711.18

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.

Authorizing Signature _____

Date _____

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.

Coversheet

Quote from Overgrad for tracking graduates college success rate in the amount of \$2,835.00.

Section: V. Consent Agenda
Item: M. Quote from Overgrad for tracking graduates college success rate in the amount of \$2,835.00.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Overgrad.pdf

BACKGROUND:

Administration is requesting Board approval of a quote from Overgrad to provide graduate postsecondary success tracking services. The platform will enable the District to monitor graduates' college enrollment, persistence, and completion outcomes, providing valuable data to measure the long-term impact of the District's college preparatory program and inform continuous improvement efforts.

Financial Impact:

Approval of this item will authorize an expenditure of **\$2,835.00** to Overgrad for graduate postsecondary success tracking services.

RECOMMENDATION:

Administration recommends approval of the quote from Overgrad for graduate postsecondary success tracking services in the amount of **\$2,835.00**.

**OVERGRAD AGREEMENT****Harding Charter Prep**

For Steven Stefanick · sstefanick@hardingcharterprep.org

OVERGRAD MASTER SERVICES AGREEMENT

This Overgrad Master Services Agreement (this “Agreement”) is entered into this **July 1, 2026** by and between **Harding Charter Prep** (the “School”) and Overgrad Inc. (“Overgrad”). The School and Overgrad are collectively referenced herein as the “parties.” In consideration of the mutual covenants and promises contained in this Agreement, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Definitions

As used in this Agreement, the “Services” are defined as the services available under this agreement via the Internet on the “Overgrad for Success” platform, as described on the Overgrad Order Form attached hereto as Exhibit A and inclusive of features and functionality provided by Third Party Services Providers. The Services are provided for use by the School in connection with the education and counseling it provides for its students.

As used in this Agreement, “Third-Party Service Providers” are companies whose services and/or products may be included in the Services.

As used in this Agreement, “Users” are those administrators, staff members, teachers, students and/or students’ parents of the School that have accounts with Overgrad to use the Services.

As used in this Agreement, “personal information” is defined as information that, alone or in combination, is linked or linkable to a specific student so as to allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty. Personal information includes but is not limited to: (a) the student’s name; (b) the name of the student’s parent or other family members; (c) the address or phone number of the student or student’s family; (d) personal identifiers such as the student’s social security number, student number or biometric record; or (e) indirect identifiers such as the student’s date of birth, place of birth or mother’s maiden name.

As used in this Agreement, “confidential student records and information” is defined as education records and personal information concerning School students, including but not limited to confidential student records and information collected and/or generated by Overgrad and the Third-Party Service Providers.

As used in this Agreement, “de-identified confidential student records and information” is defined as confidential student records and information from which all personal information, and the ability to determine any personal information, is removed.

As used in this Agreement, “collect” is defined as the gathering of data and other information by any means, including but not limited to the use of logs, cookies, tracking pixels, etc.

2. Term and Termination of Agreement

2.1 Term

This Agreement shall commence on **July 1, 2026** (the “Commencement Date”) and shall continue through and including **June 30, 2027**, unless earlier terminated as provided herein (the “Initial Term”). This Agreement shall be automatically renewed for additional, successive terms of one (1) year each (each, an “Extension Term” and, together with the Initial Term, the “Term”) after the Initial Term unless either party gives notice to the other that it does not wish to renew the Agreement at least sixty (60) days prior to the end of the Initial Term or Extension Term, as applicable; provided, that Exhibit A attached hereto shall be updated prior to the commencement of each Extension Term in accordance with Section 3.2 below. The period from the Commencement Date to **June 30, 2027** is the initial “Contract Year” and each succeeding twelve (12) month period a “Contract Year.”

2.2 Termination for Cause

Notwithstanding the provisions of section 2.1 above, if either party is in breach of an obligation or covenant under this Agreement, the non-breaching party may give written notice to the breaching party describing the breach and demanding that it be cured. If the breach is not cured within ten (10) business days after the breaching party’s receipt of said notice, the non-breaching party may immediately terminate the Agreement and avail itself of any and all remedies available at law or in equity.

If the School terminates this Agreement for cause as provided under section 2.2, it shall receive a pro-rata refund of its invoice payment made for the then-current Contract Year. Notwithstanding the immediately preceding sentence, if the School’s termination of the Agreement is contested in any mutually agreed-upon arbitration or in any action at law or in equity, the School shall receive a pro-rata refund of its invoice payment made for the then-current Contract Year of the Agreement only if it is the substantially prevailing party.

If Overgrad terminates this Agreement for cause as provided under section 2.2, it shall be entitled to retain the School’s invoice payment made for the then-current Contract Year. Notwithstanding the immediately preceding sentence, if Overgrad’s termination of the Agreement is contested in any mutually agreed-upon arbitration or in any action at law or in equity, Overgrad shall be entitled to retain the School’s invoice payment made for the then-current Contract Year only if it is the substantially prevailing party.

3. Rights and Obligations of the Parties

3.1 License

For the term of this Agreement, Overgrad grants the School a non-exclusive, non-transferable worldwide license to access and use the Services. For the term of this Agreement, the School grants to Overgrad the

non-exclusive, worldwide right to use, copy, store, transmit and display all data provided by the School and/or User data ("Client Data") for the purposes of performing the Services.

The Services shall include a browser interface and data encryption, transmission, access, and storage (subject to commercially-reasonable limits as determined by Overgrad). The School and Users shall be responsible for their own Internet connections, communications and computer costs in connection with their access to and use of the Services.

The School shall not, without the prior written approval of Overgrad: (a) license, sublicense, sell, resell, transfer or assign the Services to any third party; (b) modify or make derivative works based upon the Services; or (c) commercially exploit the Services in any way. All rights concerning the Services not expressly granted to the School are reserved by Overgrad and its licensors.

The School shall not reverse engineer, de-compile, disassemble or otherwise attempt to discover or replicate the computer source code of the Services.

3.2 Order Form and Invoice

In consideration for Overgrad providing the Services (as described in Exhibit A attached hereto), School shall pay Overgrad the amounts described in Exhibit A attached hereto. Such Exhibit A shall be updated prior to the commencement of any Extension Term under this Agreement. Overgrad shall provide School such updated Exhibit A at least ninety (90) days prior to the end of the then current term. All amounts due and payable under this Agreement shall be paid to Overgrad by wire transfer of immediately available funds to such bank accounts as may be designated in writing by Overgrad, or by such other reasonable means as Overgrad may designate in writing.

Overgrad reserves the right to suspend or terminate this Agreement, including the School's access to and use of the Services, if payment in full is not received by those dates set forth on Exhibit A attached hereto.

Fees paid for the Services are not contingent on whether the School actively accesses and/or uses the Services.

4. Third-Party Services

Overgrad does not endorse any sites on the Internet that are linked through the Services. Overgrad is providing these links only as a matter of convenience for the School's Users. Overgrad does not control the third-party sites and in no event shall Overgrad or its licensors be responsible for any content, data practices, products or other materials on or available from such sites. The parties understand and agree that School's Users may independently choose to access and use one or more of the third-party sites on the Internet that are linked through the Services, and in so doing are solely responsible for: (a) understanding and complying with the terms and conditions of such access and use; (b) any financial obligations or transactions associated with such access and use; and (c) the provision of any personal information and/or any confidential student records and information to the third-party sites. The School retains the right to configure features which may enable or disable the School's Users access to third-party sites.

5. Warranty

OVERGRAD REPRESENTS AND WARRANTS THAT IT WILL PROVIDE THE SERVICES IN A MANNER CONSISTENT WITH GENERAL INDUSTRY STANDARDS REASONABLY APPLICABLE TO THE PROVISION THEREOF, AND THAT THE SERVICES WILL PERFORM SUBSTANTIALLY IN ACCORDANCE WITH THE HELP SUPPORT AND FAQs DOCUMENTATION ON OVERGRAD'S WEBSITE UNDER NORMAL USE AND CIRCUMSTANCES. EXCEPT FOR THIS SPECIFIC LIMITED WARRANTY, OVERGRAD AND ITS LICENSORS EXPRESSLY DISCLAIM ALL WARRANTIES (WHETHER EXPRESS, STATUTORY, IMPLIED OR OTHERWISE, ARISING IN LAW OR FROM A COURSE OF DEALING OR USAGE OF TRADE), INCLUDING WITHOUT LIMITATION, THE WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT OF THIRD-PARTY RIGHTS.

5.1 Additional Terms

By accessing or using any features of the Services that incorporate artificial intelligence or machine learning technologies (collectively, "AI Features"), you agree to the following additional terms:

School agrees to use the AI Features only in compliance with this Agreement and all applicable laws. School understands that the AI Features may generate results, responses, or other content generated by the system ("Outputs") that are inaccurate, incomplete, or otherwise unexpected, and School is solely responsible for evaluating, verifying, and determining the appropriateness of any Outputs before relying on, sharing, or using them.

School must not use the AI Features to generate, transmit, or disseminate unlawful, harmful, fraudulent, misleading, discriminatory, defamatory, or otherwise objectionable content, or in connection with legal purposes where reliance on machine-generated Outputs could result in harm. School may not attempt to reverse-engineer, extract, copy, or otherwise derive the underlying models, algorithms, or systems of the AI Features, or use the AI Features in any manner that infringes, misappropriates, or otherwise violates the rights of any third party, including intellectual property, privacy, or publicity rights.

School is responsible for ensuring that any data or information it submits to the AI Features ("Inputs") is accurate, lawful, and free from viruses, malicious code, or other harmful content. Because the AI Features may process Inputs and Outputs through third-party providers, School should not submit personal, confidential, or sensitive information unless School understands and accepts the risks of doing so.

School agrees to indemnify, defend, and hold harmless Overgrad, its affiliates, licensors, and service providers, and their respective officers, directors, employees, contractors, and agents, from and against any claims, liabilities, damages, judgments, awards, losses, costs, expenses, or fees (including reasonable attorneys' fees) arising out of or relating to School's misuse of the AI Features, School's reliance on any Outputs, or School's violation of this Agreement or applicable law.

THE AI FEATURES ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS, AND SCHOOL'S USE OF THE AI FEATURES IS AT SCHOOL'S OWN RISK. TO THE MAXIMUM EXTENT PERMITTED BY LAW, OVERGRAD DISCLAIMS ALL WARRANTIES, EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT. WE MAKE NO WARRANTIES OR REPRESENTATIONS THAT THE AI

FEATURES WILL BE ACCURATE, RELIABLE, ERROR-FREE, UNINTERRUPTED, OR FREE FROM BIAS, OR THAT THEY WILL MEET SCHOOL'S EXPECTATIONS OR PRODUCE ANY PARTICULAR RESULTS. ANY OUTPUTS, RECOMMENDATIONS, OR CONTENT GENERATED BY THE AI FEATURES ARE FOR INFORMATIONAL PURPOSES ONLY AND DO NOT CONSTITUTE LEGAL OR OTHER PROFESSIONAL ADVICE. SCHOOL SHOULD NOT RELY ON SUCH OUTPUTS AS A SUBSTITUTE FOR INDEPENDENT PROFESSIONAL JUDGMENT OR EXPERTISE.

5.2 Interactive Areas

The Services may contain discussion forums in which the School, Users and/or third-parties may post reviews of, make recommendations for or give ratings of content, events, products, services or Third-Party Service Providers, or in which the School, Users and/or third-parties may post other content, messages, materials or other items ("Interactive Areas"). If Overgrad provides such Interactive Areas, the School is solely responsible for the School's use of such Interactive Areas and shall use them at the School's own risk. The School acknowledges and agrees that Overgrad may set up any such forum to be accessible by all clients and Users or by certain clients and Users selected at the sole discretion of Overgrad or any designee chosen by Overgrad. Eligibility for access or membership in any given forum (or any continued access and membership) shall be determined by Overgrad or its designee in Overgrad's sole discretion, and the School may not be given access to certain forums. School also agrees to comply with any "Acceptable Use" policies with respect to such Interactive Areas that Overgrad may establish from time to time.

No review, recommendation or rating within the Services or in any Interactive Area shall be deemed to be an endorsement by Overgrad of any particular matter that is the subject of the review, recommendation or, if such matter is a Third-Party Service Provider, a guarantee of such provider's quality, competency, qualifications, experience, resources, character, honesty, integrity, responsiveness or other personal and professional characteristics.

Overgrad takes no responsibility and assumes no liability for any content posted, stored or uploaded by the School or any third party, nor is Overgrad liable for any mistakes, defamation, slander, libel, omissions, falsehoods, obscenity, pornography or profanity the School may encounter. As a provider of interactive services, Overgrad is not liable for any statements, representations or content provided by its clients and Users in any public forum, personal home page or other Interactive Area. Although Overgrad has no obligation to screen, edit, or monitor any of the content posted to or distributed through any Interactive Area, Overgrad reserves the right, and has absolute discretion, to remove, screen, or edit without notice any content posted or stored within the Services at any time and for any reason, and the School is solely responsible for creating backup copies of and replacing any material the School posts or stores in these areas at the School's sole cost and expense.

Any use of the Interactive Areas or other portions of the Services by the School in violation of the foregoing is a violation of this Agreement and may result in, among other things, termination or suspension of the School's rights to use the Interactive Areas and/or the Services, subject to the right to cure provided for in section 2.2. In order to cooperate with legitimate governmental requests, subpoenas or court orders, to protect Overgrad's systems and customers, or to ensure the integrity and operation of Overgrad's business and systems, Overgrad may access and disclose any information it considers

necessary or appropriate, including, without limitation, user profile information (i.e. name, e-mail address, etc.), IP addressing and traffic information, usage history, and posted content.

Overgrad does not and cannot review all content submitted by clients and Users of the Services, and Overgrad therefore does not make any representation or warranty with respect to such content and does not endorse any specific products or services which may be included in any such content. However, Overgrad reserves the right to block or remove content or communications that Overgrad determines, in its discretion, to be in violation of this Agreement.

5.3 DMCA

The Digital Millennium Copyright Act of 1998 (the “DMCA”) provides recourse for copyright owners who believe that material appearing on the Internet infringes their rights under U.S. copyright law. Overgrad reserves the right to remove any material on the Service which allegedly infringes another person’s copyright. If the School believes in good faith that materials hosted by Overgrad infringe the School’s copyright, the School (or the School’s agent) may send Overgrad a notice requesting that the materials be removed, or access to the materials be blocked. Such notice must meet statutory requirements imposed by the DMCA and must be in writing and include the following information: (a) an electronic or physical signature of the person authorized to act on behalf of the owner of the copyright interest; (b) a description of the copyrighted work that the School claims has been infringed, describing the work and, where possible, including a copy or the location (e.g., URL) of an authorized version of the work; (c) a description of the material that the School claims is being infringed, as well as its location within the Service; (d) the School’s name, address, telephone number, and e-mail address; (e) a statement by the School that the School has a good faith belief that the disputed use of the materials is not authorized by the copyright owner, its agent or the law; and (f) a statement by the School, made under penalty of perjury, that the above information in the School’s notice is accurate to the best of the School’s knowledge, information and belief, and that the School is the copyright owner or authorized to act on the copyright owner’s behalf. If the School believes in good faith that a notice of copyright infringement has been wrongly filed against the School, the DMCA permits the School to send Overgrad a counter-notice. Notices and counter-notices for the Service should be sent to: Greg Leighton, 150 N. Riverside Plaza, Suite 3000 Chicago, IL 60606. Overgrad suggests that the School consult its legal advisor before filing a notice or counter-notice and that the School be aware that there can be substantial penalties for false claims.

6. Intellectual Property and Data

6.1 Intellectual Property

Overgrad alone (and its licensors, where applicable) owns all right, title and interest, including all related and applicable copyright, patent, trademark and other proprietary rights (“Intellectual Property” rights), in and to the Services and will own any suggestions, ideas, enhancement requests, feedback and recommendations provided by the School, Users, or any other party relating to the Services. This Agreement is not a sale and does not convey any rights of ownership in or related to the Services or Intellectual Property owned by Overgrad to the School or Users. Unless otherwise agreed to in writing, no right or license is granted to use the Overgrad logo and product names associated with the Services; provided, however, that the School may link to the homepage of an Overgrad website or to the Services from another website for the purposes of directing Users to the website or the Services and that such link

may include the Overgrad name and relevant product name(s). The School may not frame any page of an Overgrad website.

6.2 Ownership of Confidential Student Records and Information

All confidential student records and information disclosed to Overgrad and Third-Party Service Providers under this Agreement shall remain the exclusive property of the School and all rights, title and interest in the confidential student records and information, including but not limited to intellectual property rights, belong to and are retained solely by the School. The School hereby grants to Overgrad a limited, nonexclusive license to access, view, collect, generate and use confidential student records and information solely for the purpose of performing its obligations specified under this Agreement.

6.3 Security of Confidential Student Records and Information

Overgrad shall maintain a formal security program ("Security Standards") which is designed to: (i) promote the security and integrity of confidential student records and information; (ii) protect against threats or hazards to the security or integrity of confidential student records and information; and (iii) prevent unauthorized access to confidential student records and information. Overgrad shall provide to School Overgrad's current Security Standards (or a summary thereof) upon written request. Overgrad may modify the Security Standards from time to time, but such changes will not materially degrade the security efforts with respect to confidential student records and information.

The School is responsible for any and all activities that occur under the School's and its Users' accounts. The School shall: (i) maintain the confidentiality of Users' names and passwords; (ii) notify Overgrad immediately of any unauthorized use of any password or account or any other known or suspected breach of security; (iii) report to Overgrad immediately and use reasonable efforts to stop immediately any use of the Services inconsistent with the terms of License provided in section 3.1 herein that is known or suspected by the School; (iv) assure that use of the Services shall at all times comply with all applicable local, state, federal, and international laws, regulations, conventions, including without limitation those related to data collection, use, disclosure and privacy, international communications, and the exportation of technical or personal data; (v) assure that use of the Services shall at all times conform to the terms and conditions of this Agreement; and (vi) not impersonate another user of the Service or provide false identity information to gain access to or use the Services. Without limiting the generality of section (iv), the School shall comply with all applicable data security laws, regulations and business guidance published by the Federal Trade Commission, and implement, maintain, and update (as appropriate) reasonable security policies, procedures and practices appropriate to the nature of the personal information collected through the Services, in order to protect such information from unauthorized access, destruction, use, modification, or disclosure.

School shall be solely responsible for all acts or omissions of any person using the Service(s) via access methods provided by School, and all transmissions generated by use of such access provided by School shall be deemed to have been authorized by School and made by a User. School is responsible for all use of the Service(s) by Users and their compliance with the Agreement. School hereby agrees to indemnify Overgrad for any claims, and hold Overgrad harmless against any losses, arising from any claims from Users arising due to any breach by School of any of its representations, warranties or covenants under this Agreement.

6.4 FERPA

In the event the School is subject to the provisions of the Family Educational Rights and Privacy Act (“FERPA”), the parties agree as follows:

The School appoints Overgrad as a “school official” as that term is used in FERPA §99.7(a)(3)(iii) and 99.31(B) and as interpreted by the Family Policy Compliance Office, and determines that Overgrad has a “legitimate educational interest,” for the purpose of carrying out its responsibilities under the Agreement.

The School acknowledges and agrees that it has received all necessary signed and dated written consents from the students’ parents or legal guardians, or if the student User is age 18 or older, signed and dated written consent from the eligible student to provide User data for the purpose of receiving the Services. In accordance with FERPA, the parties agree that any consents may be made electronically.

Overgrad acknowledges that it shall be bound by all relevant provisions of FERPA, including to operate under the direct control of the School with respect to the School’s data, and agrees that personal information obtained from the School by Overgrad in the performance of this Agreement will not be disclosed to third parties except to fulfill Overgrad’s responsibilities under the Agreement.

6.5 Third-Party Data Handling

In such limited cases where personal information from the School must be disclosed to third parties in order to fulfill Overgrad’s responsibilities to the School under this Agreement, Overgrad agrees that third parties:

will receive the minimally required personal information to fulfill their services on behalf of Overgrad to the School and its Users;

are contractually bound to protect the information using industry standards reasonable to the type of information submitted;

are contractually bound to use personal information only in performance of Services to the School on behalf of Overgrad, and may make no further use of that information; and

must delete personal information upon completion of performing the Services, or otherwise at the request of Overgrad or at the direction of the School.

6.6 COPPA

Without limiting the generality of Section 6.3(iv) of this Agreement, in the event that the School’s use of the Services subjects the School to the provisions of the Children’s Online Privacy and Protection Act (“COPPA”), the School acknowledges that it shall fully comply with COPPA and any rules or regulations promulgated thereunder.

6.7 Use of Confidential Student Records and Information

Under this Agreement, Overgrad may access, view, collect, generate and/or use confidential student records and information only under the following terms and conditions: (a) Overgrad shall access, view, collect, generate and use confidential student records and information only to the extent necessary to perform its obligations specified under this Agreement; and (b) at the conclusion of the term of this Agreement, Overgrad shall, as directed by the School, permanently delete or destroy all personal information from confidential student records and otherwise in its possession, custody or control, or return such personal information to the School.

It is understood that the only student information collected by Overgrad is that information supplied by the School. The School, not Overgrad or the Third-Party Service Providers, shall respond to all parent/guardian and eligible student requests to inspect and review records, data and other information under FERPA.

Overgrad may retain and use on an irrevocable, perpetual and royalty-free basis, any data provided by the School: (i) for purposes of providing the Services; (ii) if applicable, the management of Overgrad's billing of School; and (iii) for Overgrad's legitimate business purposes, including: (A) to develop, use, aggregate and distribute generalized trend, benchmarking, statistical analyses and usage information and (B) to market products and services of Overgrad (collectively, "Service Analyses"); provided, in the case of either (A) or (B), the information has been rendered non-School identifiable (including not identifiable in relation to any of School's Users) and is aggregated with other information obtained by Overgrad. Overgrad retains all Intellectual Property Rights in Service Analyses.

If Overgrad or any of the Third-Party Service Providers fail to comply with any of the foregoing requirements in sections 4, 5, 6.1, 6.2, 6.3 or 6.4 at any time during or after the term of this Agreement the School may, as applicable, terminate this Agreement for cause subject to the right to cure provided for in section 2.2 and disqualify Overgrad and/or the applicable Third-Party Service Providers from future contracts with the School.

The School agrees and acknowledges that Overgrad has no obligation to retain Client Data, and may delete Client Data, more than thirty (30) days after termination. Upon termination of this Agreement, or at the discretion of the School, the School may request in writing that Client Data be deleted, and Overgrad shall comply with such written request within thirty (30) days after termination. Overgrad has no obligation to retain Client Data if the School or User has materially breached this Agreement and such breach has not been cured within thirty (30) days of notice of such breach. Overgrad has no obligation to retain Client Data if the account is delinquent, and such Client Data may be irretrievably deleted. Nothing herein limits in any way Overgrad's ability to retain and use data as set forth in Section 6.7.

7. Limitation of Liability

IN NO EVENT SHALL OVERGRAD'S AGGREGATE LIABILITY, IF ANY, ARISING OUT OF OR RELATED TO THIS AGREEMENT (INCLUDING SCHOOL'S USE OR RELIANCE UPON THE AI FEATURES OR ANY OUTPUTS GENERATED BY THEM) EXCEED THE PRO RATA FEES PAID IN THE SIX (6) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM BY THE SCHOOL TO OVERGRAD UNDER THIS AGREEMENT, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT, PRODUCTS LIABILITY OR OTHERWISE.

IN NO EVENT SHALL OVERGRAD OR ITS LICENSORS BE LIABLE FOR ANY INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION FOR LOSS OF DATA, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT, PRODUCTS LIABILITY OR OTHERWISE.

THE SERVICES MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS.

OVERGRAD IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS.

8. Notices and Communications

All notices and communications required or permitted under this Agreement shall be in writing and shall be: (a) sent via certified mail, return receipt requested and postage prepaid, to the address of the other party and attention of the appropriate individual set forth below; or (b) sent via e-mail to the other party via the e-mail address of the appropriate individual set forth below.

Harding Charter Prep

3333 North Shartel Avenue

Oklahoma City, OK 73131

Attn: **Steven Stefanick**

Email: sstefanick@hardingcharterprep.org

Overgrad Inc.

3520 Coneflower Dr

Fort Collins, CO 80521

Attn: Ryan Hoch

Email: ryan@overgrad.com

9. Miscellaneous

9.1 No Assignment

Neither party shall assign this Agreement or any of its rights, interests or obligations under this Agreement without the prior written consent of the other party, which consent may be withheld for any reason or no reason as determined by the other party in its sole discretion; provided that either party may sell, transfer or assign this Agreement to a successor-in-interest to the party, whether by way of an asset sale, stock sale, merger, change of control, or otherwise.

9.2 No Waiver

The parties agree that no assent or waiver, express or implied, to any breach of any one or more of the covenants of this Agreement shall be construed as or deemed to be an assent to or a waiver of any subsequent breach.

9.3 Amendment or Modification

No amendment or modification of this Agreement shall be valid unless set forth in writing and executed by the School and Overgrad in the same manner and with the same formality as was done for this Agreement.

9.4 Governing Law and Jurisdiction

This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado without regard to its conflicts of laws rules. Any action or proceeding seeking relief under or with respect to this Agreement shall be brought solely in the federal District court located in Colorado or in those courts located in the County of Larimer, State of Colorado.

9.5 No Third-Party Beneficiary

Enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the School and Overgrad. Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any third person (including Users) other than the School or Overgrad. It is the express intent of the parties that any person receiving services or benefits pursuant to this Agreement shall be deemed an incidental beneficiary only.

9.6 Attorney Fees and Costs

In the event it becomes necessary for either party to institute litigation or mutually agreed-upon arbitration proceedings to enforce any provision of this Agreement, the substantially prevailing party in such litigation or arbitration shall receive, as part of any judgment or award entered, its reasonable attorney fees and costs, including expert witness fees.

9.7 Binding Effect

This Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, legal representatives, successors and permitted assigns.

9.8 Headings

The headings used in this Agreement are for convenience only and shall have no effect upon the construction or interpretation of this Agreement.

9.9 Entire Agreement

This Agreement constitutes the entire agreement of the parties regarding the subject matter addressed herein and supersedes all prior agreements, whether oral or written, pertaining to said subject matter.

9.10 Warranty of Authority

The individuals signing below represent and warrant that they have the authority to execute this Agreement on behalf of their respective Schools and bind their respective Schools to the terms of this Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the School and Overgrad have signed this Agreement as of the date first set forth above.

OVERGRAD INC.

Harding Charter Prep

Name: Ryan Hoch

By: _____

Title: Chief Executive Officer

Name: _____

Date: July 1, 2026

Date: _____

EXHIBIT A

OVERGRAD ORDER FORM

COMPENSATION – INITIAL TERM

In consideration for the Services provided to School under this Agreement, School shall pay to Overgrad, in United States Dollars, the following payments (collectively the “Payment”):

Total Contract Amount: \$2,835.00 shall be due and payable by School to Overgrad within thirty (30) days of **July 1, 2026**.

PRODUCT OR SERVICE	SUBSCRIBER	QUANTITY	UNIT	PRICE / UNIT	START DATE	END DATE	PRICE
NSC Report	Harding Charter Prep	1	Report	\$595.00	July 1, 2026	June 30, 2027	\$595.00
Implementation and Data Migration Services	Harding Charter Prep	4	Hours	\$125.00	July 1, 2026	June 30, 2027	\$500.00
Success Data-Only Add On	Harding Charter Prep	580	Enrollment	\$3.00	July 1, 2026	June 30, 2027	\$1,740.00
Total							\$2,835.00

COMPENSATION – EXTENSION TERM*

** If Overgrad intends to modify pricing for any Extension Term, Overgrad shall provide an updated Exhibit A at least ninety (90) days prior to the end of the then-current term. If no updated Exhibit A is provided, the pricing from the prior term shall remain in effect.*

Sign agreement

Type your full name

Steven Stefanick

Name on file: Steven Stefanick

☐ I acknowledge that by typing my name and clicking "Sign Agreement", this constitutes my electronic signature under the ESIGN Act and I agree to the terms of this agreement.

Sign Agreement

Questions? Email ryan@overgrad.com .

Coversheet

Quote from Oklahoma School Assurance Group for Workers' Compensation Insurance in the amount of \$13,784.00.

Section: V. Consent Agenda
Item: N. Quote from Oklahoma School Assurance Group for Workers' Compensation Insurance in the amount of \$13,784.00.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Harding Independ Charter.pdf

BACKGROUND:

Administration is requesting Board approval of the annual Workers' Compensation Insurance coverage through Oklahoma School Assurance Group. This coverage provides statutory workers' compensation benefits for eligible employees and is a required component of the District's overall risk management and insurance program.

Financial Impact:

The annual premium is **\$13,784.00**. This expense has already been included in the District's approved **2026–2027 budget**; therefore, there is **no additional financial impact** to the District.

RECOMMENDATION:

Administration recommends approval of the quote from Oklahoma School Assurance Group for Workers' Compensation Insurance in the amount of **\$13,784.00**.



Oklahoma School Assurance Group

May 25, 2026

Steven Stefanick
Harding Independ. Charter Dist.
3232 NW 65th Street
Oklahoma City, OK 73116

Re: 2026-2027 OSAG Workers' Compensation Insurance Quote

The policy will automatically renew on 7/1/26 – No action needed.

Dear Steven Stefanick,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2026-2027 OSAG renewal quote is as follows:

**Total 2026-2027 OSAG Workers' Compensation
Renewal Premium including Dividend/Credits:**

\$13,784.00

Non-Auditable

**Your OSAG policy also contains Employers' Liability Limits of \$1,000,000/\$1,000,000/\$1,000,000*

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The membership dividend is based on an overall favorable group loss ratio.

About the OSAG Proposal:

*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

*All members that renew with OSAG have a *Membership Dividend* associated with active membership.
To receive the Membership Dividend, a member must be active with paid premium.

**OSAG has awarded \$500,000 in Safety Equipment Grants, a \$250,000 board approved Shared Premium Credit awarded to all active members in 2024-2025, as well as continued Annual Premium Credits when available.
OSAG credits are predicted to continue in the future for all active members."*

****See enclosed listing of all OSAG member benefits – ALL at NO COST to members!**

P.O. Box 18858, Oklahoma City, Oklahoma 73154
Ph: 800-699-5905 Fax: 405-842-0051 www.okschoolassurancegroup.org

The Oklahoma School Assurance Group is an Interlocal Cooperation Act Agency of Schools Providing Workers' Compensation

Coversheet

Quote from Securranty for student laptop insurance in the amount of \$19,572.00.

Section: V. Consent Agenda
Item: O. Quote from Securranty for student laptop insurance in the amount of \$19,572.00.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Harding Charter Preparatory School District - School Purchase - 1 Year - Windows Laptops - 05_30_2026.pdf.pdf

BACKGROUND:

Administration is requesting Board approval of a quote from Securranty to provide insurance coverage for district-issued student laptops. The insurance program will help protect the District's technology investment by covering eligible accidental damage, mechanical failures, and other covered losses, reducing the District's exposure to unexpected repair and replacement costs while ensuring students maintain access to instructional technology.

Financial Impact:

Approval of this item will authorize an expenditure of **\$19,572.00** for student laptop insurance through Securranty. This expenditure is **not currently included in the District's approved 2026–2027 budget** and will require an additional appropriation or budget adjustment.

RECOMMENDATION:

Administration recommends approval of the quote from Securranty for student laptop insurance in the amount of **\$19,572.00**.



Quote Information & Next Steps

Quote Date	Quote Number	Quote Valid Until	Policy Terms & Conditions	Next Steps Instructions
05/30/2026	Q1780159955	11/26/2026	Click Here	Click Here

Product Details

Product Type	Policy Coverage Limit/Claim	Manufacturer	Model	Item Condition
Windows Laptops	\$550.00	All Brands	All Models	Used

Quote Details

User of Device(s)	Insurance Purchased By	Repair Options Available	Claim Deductible
K-12 Schools	Harding Charter Preparatory School District	Depot, Self-Repair, or On-Site	\$0.00

Coverage Plan Options, Pricing & Deductible

Select Coverage Plan	The Everything Plan	The Everything Plan	The Everything Plan	The Everything Plan
Losses Covered	Accidental Damage + Extended Warranty + Lost + Standard Perils + Theft	Accidental Damage + Extended Warranty + Lost + Standard Perils + Theft	Accidental Damage + Extended Warranty + Lost + Standard Perils + Theft	Accidental Damage + Extended Warranty + Lost + Standard Perils + Theft
Policy Term	1 Year	2 Year	3 Year	4 Year
Quantity	560	560	560	560
Pay Upfront (One-Payment)	\$34.95	\$64.95	\$94.95	\$124.95
Proposal Total	\$19,572.00	\$36,372.00	\$53,172.00	\$69,972.00
Claim Limit	Unlimited	Unlimited	Unlimited	Unlimited

Covered Losses for Plan Selection

Extended Warranty	Covers internal failures such as Touch Screen, Harddrive, Camera, bluetooth, Wi-Fi, System board, battery, Keyboard, ports, Buttons, and more.
Accidental Damage	Covers external or internal damage from drops or falls such as Cracked screens, Damage from liquid (spills or full immersion), Camera, Keyboard, ports, buttons, battery, missing keys including damage from animals & cars.
Lost	Covers lost, or misplaced device including AC Adapters.
Theft	Covers theft & burglary of the device including AC Adapters.
Standard Perils	Covers loss from flood, fire and Vandalism.

Ready to move forward with Securranty?



Issue a PO based on the coverage plan selected.
[Securranty \(W-9\)](#)



Provide us with the list of model & Serial Numbers.



Securranty will process the order in 1 - 2 business days. Please [click here](#) to log in and access your account.

Coversheet

Quote from Urban Lawn and Landscape for landscape services at all sites in the amount of \$67,375.00.

Section: V. Consent Agenda
Item: P. Quote from Urban Lawn and Landscape for landscape services at all sites in the amount of \$67,375.00.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Harding Charter Elementary School Job #13169.pdf
Harding Charter Middle School Job #10272.pdf
Harding Charter Prep Job #13170.pdf

BACKGROUND:

Administration is requesting Board approval of a quote from Urban Lawn and Landscape to provide comprehensive landscape services for all district sites during the 2026–2027 school year. Approval of this quote will consolidate landscape services under a single contractor, creating greater consistency in service quality, scheduling, communication, and accountability across the District. Currently, the middle school utilizes a separate contractor that provides mowing services only. The proposed agreement will provide comprehensive landscape maintenance for all campuses through one vendor.

Financial Impact:

Approval of this item will authorize an expenditure of **\$67,375.00** for landscape services at all district sites. This represents an **increase of \$15,375.00** over the amount currently included in the District's approved **2026–2027 budget** and will require a budget adjustment.

RECOMMENDATION:

Administration recommends approval of the quote from Urban Lawn and Landscape for landscape services at all district sites in the amount of **\$67,375.00**.



URBAN LAWN & LANDSCAPE

Proposal #13169

Date: 6/18/2026

PO #

Customer:

Steven Stefanick
Harding Charter Prep
1301 NE 101st
Oklahoma City, OK 73131

Property:

Harding Charter Elementary School
12600 N Kelly Ave
Oklahoma City, OK 73131

Contract Service Maintenance 2026-2027 RENEWAL

Steven,

Attached is the plan for the next fiscal year. We have a slight budget increase 1.2%.

Let us know if we need to do anything different.

Thanks

Jeff

Fixed Payment Services

Description of Services	Frequency	Cost per Occ.	Annual Cost
Lawn Maintenance			
Weekly Mow Service	26	\$335.00	\$8,710.00
Walking Trail Maintenance	6	\$165.00	\$990.00
Leaf Clean Up	4	\$750.00	\$3,000.00
Weed Control & Fertilization Treatments:			
Weed Control on Hard Surfaces	3	\$195.00	\$585.00
Bermuda Weed Control	2	\$350.00	\$700.00
Fertilizer Bermuda	2	\$375.00	\$750.00
Bed Maintenance			
Bed Maintenance	8	\$330.00	\$2,640.00
Tree Trimming	2	\$1,350.00	\$2,700.00
Annual Maintenance Price			\$20,075.00

Payment Schedule

Schedule	Price	Sales Tax	Total Price
July	\$1,673.00	\$0.00	\$1,673.00
August	\$1,673.00	\$0.00	\$1,673.00
September	\$1,673.00	\$0.00	\$1,673.00
October	\$1,673.00	\$0.00	\$1,673.00
November	\$1,673.00	\$0.00	\$1,673.00
December	\$1,673.00	\$0.00	\$1,673.00
January	\$1,673.00	\$0.00	\$1,673.00
February	\$1,673.00	\$0.00	\$1,673.00
March	\$1,673.00	\$0.00	\$1,673.00
April	\$1,673.00	\$0.00	\$1,673.00
May	\$1,673.00	\$0.00	\$1,673.00
June	\$1,673.00	\$0.00	\$1,673.00
	\$20,076.00	\$0.00	\$20,076.00

Services

Weekly Mow Service

Weekly mow service that typically begins in mid-April and goes through to mid-October. Involves edging, trimming and mowing all designated turf areas.

Walking Trail Maintenance

Removing any trash, down branches or debris from the nature park area.

Leaf Clean Up

The removal of fallen leaves from the property.

Weed Control on Hard Surfaces

Non-selective herbicide applied to cracks and crevices in hard services.

Bermuda Weed Control

Three Bermuda weed control applications are performed throughout the year to effectively manage and prevent weed growth. These targeted treatments ensure that your Bermuda grass remains healthy and resilient by addressing weeds at key stages of their development.

Fertilizer Bermuda

Three Bermuda fertilizer treatments are applied throughout the year to nourish and strengthen your lawn. These seasonal applications provide essential nutrients at optimal times, promoting robust growth and vibrant, healthy grass.

Bed Maintenance

This service includes the thorough removal of weeds, debris, and trash from flowerbeds, as well as occasional minor trimming and shaping of plants as needed during their growth seasons. It typically begins in March and ends in November.

Tree Trimming

The removal of any dead or broken limbs. Lifting the canopy, as well as thinning the inside of it out to

create better airflow for the specimen to grow.

Terms & Conditions

LAWN SERVICE AGREEMENT

SERVICE: Urban Lawn & Landscape, Inc. will perform the lawn maintenance services as described in the annual maintenance program. The cost of materials is included in the frequency of the services unless otherwise noted. Additional work will only be performed after a written request and may alter the total annual fee. Workman's Compensation and Public Liability Insurance will be the responsibility of and paid by Urban Lawn & Landscape, Inc.

TERM: Either party may terminate this agreement upon 30 days written notice. Final payment or refund is due in full on the date of termination. Monthly installments will be invoiced and emailed on the 1st of each month, and due by the 25th of each month.

The annual maintenance program, conditions and fees are hereby accepted:

By _____
Jeff Ebbs

Date 6/18/2026

Urban Lawn & Landscape

By _____

Date _____
**Harding Charter Elementary
School**

**URBAN LAWN & LANDSCAPE****Proposal #10272****Date: 6/30/2026****PO #****Customer:**

Steven Stefanick
 Harding Charter Prep
 1301 NE 101st
 Oklahoma City, OK 73131

Property:

Harding Charter Middle School
 3232 NW 65th
 Oklahoma City, OK 73116

Contract Service Maintenance 2026/2027

Steven

Here is the proposal for Mowing and Turf Care. The property could use some other services as well when you feel like the funds are available.

Some suggestions, 3 or 4 Bed Clean Ups per Year. The first time would be a little major, they would get easier over the year

The Fenced in area behind the Portable Building above the retaining wall. Its quite overgrown, maybe if its get clean, we can treat it with weed control regularly.

Several Dead Trees, etc. I am sure you are aware.

Thanks

Jeff

Fixed Payment Services

Description of Services	Frequency	Cost per Occ.	Annual Cost
Lawn Maintenance			
Bi-Weekly Mowing Main Entry Areas of School	16	\$320.00	\$5,120.00
Weekly Mow Service Playground Areas	26	\$460.00	\$11,960.00
Annual Maintenance Price			\$17,080.00

Optional Services

Urban Lawn & Landscape
 505 Oakdale Dr • Oklahoma City, OK 73127
 Phone: 405-792-6922

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Initial next to optional services you would like added to your contract.		Frequency	Cost per Occ.	Annual Cost
	Bermuda Weed Control Around the School	2	\$425.00	\$850.00
	Fertilizer Bermuda Around the School	2	\$425.00	\$850.00
	Bermuda Fertilizer Field Areas	2	\$875.00	\$1,750.00
	Bermuda Weed Control Field Areas	2	\$875.00	\$1,750.00

Payment Schedule

Schedule	Price	Sales Tax	Total Price
July	\$1,423.00	\$0.00	\$1,423.00
August	\$1,423.00	\$0.00	\$1,423.00
September	\$1,423.00	\$0.00	\$1,423.00
October	\$1,423.00	\$0.00	\$1,423.00
November	\$1,423.00	\$0.00	\$1,423.00
December	\$1,423.00	\$0.00	\$1,423.00
January	\$1,423.00	\$0.00	\$1,423.00
February	\$1,423.00	\$0.00	\$1,423.00
March	\$1,423.00	\$0.00	\$1,423.00
April	\$1,423.00	\$0.00	\$1,423.00
May	\$1,423.00	\$0.00	\$1,423.00
June	\$1,423.00	\$0.00	\$1,423.00
	\$17,076.00	\$0.00	\$17,076.00

Services

Bi-Weekly Mowing Main Entry Areas of School

Bi-weekly mowing provides regular lawn care every two weeks, ensuring your grass stays healthy and well-maintained. This service includes mowing to the appropriate height, edging along walkways and garden beds, trimming areas that are hard to reach, blowing away debris, and removing clippings.

Weekly Mow Service Playground Areas

This weekly mowing service, typically performed from mid-April to mid-October, provides comprehensive lawn care including grass cutting but also edging, trimming, and blowing. It ensures that all turf areas are maintained at the ideal height, with crisp, clean edges along walkways and flower beds.

Optional Services

Bermuda Weed Control Around the School

Three Bermuda weed control applications are performed throughout the year to effectively manage and prevent weed growth. These targeted treatments ensure that your Bermuda grass remains healthy and resilient by addressing weeds at key stages of their development.

Fertilizer Bermuda Around the School

Three Bermuda fertilizer treatments are applied throughout the year to nourish and strengthen your lawn. These seasonal applications provide essential nutrients at optimal times, promoting robust growth and vibrant, healthy grass.

Bermuda Fertilizer Field Areas

Bermuda fertilizer for fields involves applying a specialized nutrient blend designed to enhance the growth and health of Bermuda grass. This service provides essential nutrients to support robust, green, and dense grass coverage, promoting strong root development and overall field vitality.

Bermuda Weed Control Field Areas

Weed control in Bermuda fields includes applying targeted treatments to manage and eliminate weeds while preserving the health of the Bermuda grass.

Terms & Conditions

LAWN SERVICE AGREEMENT

SERVICE: Urban Lawn & Landscape, Inc. will perform the lawn maintenance services as described in the annual maintenance program. The cost of materials is included in the frequency of the services unless otherwise noted. Additional work will only be performed after a written request and may alter the total annual fee. Workman's Compensation and Public Liability Insurance will be the responsibility of and paid by Urban Lawn & Landscape, Inc.

TERM: Either party may terminate this agreement upon 30 days written notice. Final payment or refund is due in full on the date of termination. Monthly installments will be invoiced and emailed on the 1st of each month, and due by the 25th of each month.

The annual maintenance program, conditions and fees are hereby accepted:

By _____
Jeff Ebbs
Date 6/30/2026
Urban Lawn & Landscape

By _____
Date _____
Harding Charter Middle School



URBAN LAWN & LANDSCAPE

Proposal #13170

Date: 6/18/2026

PO #

Customer:

Steven Stefanick
Harding Charter Prep
1301 NE 101st
Oklahoma City, OK 73131

Property:

Harding Charter Prep
1301 NE 101st
Oklahoma City, OK 73131

Contract Service Maintenance 2026-2027 RENEWAL

Stephen,

Attached is the proposed budget for the Next Fiscal Year.

It has a 1% increase over last year.

Let us know if we need to do anything different.

Thanks

Jeff

Fixed Payment Services

Description of Services	Frequency	Cost per Occ.	Annual Cost
Lawn Maintenance			
Weekly Mow Service for Sports Fields, and surrounding area	24	\$525.00	\$12,600.00
Bi-Weekly Turf Maintenance Around Buildings, Parking Lots, Main Entry	14	\$630.00	\$8,820.00
Fields on North and South Side of Entry	6	\$450.00	\$2,700.00
Bermuda Turf Treatments	2	\$3,050.00	\$6,100.00
Annual Maintenance Price			\$30,220.00

Services Billed Upon Completion

Description of Services	Frequency	Cost per Occ.	Annual Cost

Payment Schedule

Schedule	Price	Sales Tax	Total Price
July	\$2,518.00	\$0.00	\$2,518.00
August	\$2,518.00	\$0.00	\$2,518.00
September	\$2,518.00	\$0.00	\$2,518.00
October	\$2,518.00	\$0.00	\$2,518.00
November	\$2,518.00	\$0.00	\$2,518.00
December	\$2,518.00	\$0.00	\$2,518.00
January	\$2,518.00	\$0.00	\$2,518.00
February	\$2,518.00	\$0.00	\$2,518.00
March	\$2,518.00	\$0.00	\$2,518.00
April	\$2,518.00	\$0.00	\$2,518.00
May	\$2,518.00	\$0.00	\$2,518.00
June	\$2,518.00	\$0.00	\$2,518.00
	\$30,216.00	\$0.00	\$30,216.00

Services

Weekly Mow Service for Sports Fields, and surrounding area

Weekly mow service that typically begins in mid-April and goes through to mid-October. Involves edging, trimming and mowing all designated turf areas.

Bi-Weekly Turf Maintenance Around Buildings, Parking Lots, Main Entry

Bi-weekly mowing provides regular lawn care every two weeks, ensuring your grass stays healthy and well-maintained. This service includes mowing to the appropriate height, edging along walkways and garden beds, trimming areas that are hard to reach, blowing away debris, and removing clippings.

Fields on North and South Side of Entry

Mowing of field areas not included in the weekly or bi-weekly mowing schedule.

Bermuda Turf Treatments

For the Bermuda Turf Applications.

Sports Fields get 3 Weed Control Applications with Pre and Post Emergent, Plus 2 Granular Feed Fertilizer and 1 Liquid Feed.

The Rest of the School Grounds get 2 Weed Control Applications.

Terms & Conditions

By _____

Jeff Ebbs

Date _____

6/18/2026

Urban Lawn & Landscape

By _____

Date _____

Harding Charter Prep

Coversheet

Quote from Next Level Flooring LLC for gym floor services at middle school in the amount of \$4,942.55

Section: V. Consent Agenda
Item: Q. Quote from Next Level Flooring LLC for gym floor services at middle school in the amount of \$4,942.55
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Harding Charter Prep Estimate 26.pdf

BACKGROUND:

Administration is requesting Board approval of a quote from Next Level Flooring LLC to provide gym floor services at Harding Charter Preparatory Middle School. The project will rebrand the gym floor to align with the District's unified identity and branding initiative, ensuring consistency across all campuses while enhancing the appearance of the facility for students, staff, and community events.

Financial Impact:

Approval of this item will authorize an expenditure of **\$4,942.55** for gym floor services. This expenditure is **not currently included in the District's approved 2026–2027 budget** and will require an additional appropriation or budget adjustment.

RECOMMENDATION:

Administration recommends approval of the quote from Next Level Flooring LLC for gym floor services at Harding Charter Preparatory Middle School in the amount of **\$4,942.55**.

ESTIMATE**Next Level Flooring, LLC**

2108 Yellowstone Dr

Yukon, OK 73099-5742

derek.nextlevelflooring@gmail.com

+1 (405) 650-1481

**Bill to**

J Luster

Harding Charter Prep

Ship to

J Luster

Harding Charter Prep

Estimate details

Estimate no.: 2404

Estimate date: 06/09/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Clean and Coat	Buff & Recoat Floor Using Oil Base Finish	1	\$2,712.55	\$2,712.55
2.		Court Lining & Logo	Painting game court lines and logos	1	\$2,230.00	\$2,230.00
Total						\$4,942.55

Accepted date**Accepted by**

Coversheet

Quote from Metrosign for scoreboard vinyl services at middle school in the amount of \$2,150.00.

Section: V. Consent Agenda
Item: R. Quote from Metrosign for scoreboard vinyl services at middle school in the amount of \$2,150.00.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: 20260619100903585.pdf

BACKGROUND:

Administration is requesting Board approval of a quote from Metrosign to install new vinyl graphics on the middle school gymnasium scoreboard. The project supports the District's unified branding initiative by rebranding the scoreboard to reflect the Harding Charter Preparatory Middle School identity, creating a consistent appearance across District facilities and athletic venues.

Financial Impact:

Approval of this item will authorize an expenditure of **\$2,150.00** for scoreboard vinyl services. This expenditure is **not currently included in the District's approved 2026–2027 budget** and will require an additional appropriation or budget adjustment.

RECOMMENDATION:

Administration recommends approval of the quote from Metrosign for scoreboard vinyl services at Harding Charter Preparatory Middle School in the amount of **\$2,150.00**.



401 N Ann Arbor
OKC, OK 73127
405.949.1555
metrosigns.com

PROPOSAL AND SALES AGREEMENT

Salesperson - Dennis Crary

Harding Charter Preparatory High School
1301 NW 101 Street
Oklahoma City, OK-Oklahoma US-United States 73131

Luster, Judy
405-767-3000
Customer Purchase Order -

INSTALL LOCATION:

Independence MS
3232 NW 65th St
Oklahoma City, OK-Oklahoma 7116

Opportunity#: 008849
Quote#: 12862
Date: 6/19/2026
Page: 1

Item	Description	Qty	Unit Price	Extended Price
One (1) 6' x 10 overall size digital print vinyl	Full color digital print vinyl overlay with cutouts for lighting	1	\$470.00	\$470.00
Installation	Installation of vinyl overlay on gym scoreboard (scissor lift required)	1	\$1,680.00	\$1,680.00

SCOPE OF WORK:

Scope of work includes all design, permits, fabrication, delivery to the job-site, and installation.

WARRANTY:

Five. (5) years on all fabrication, structural integrity, paint finishes against excessive fading, and installation. Warranty does not cover damage from external sources

Subtotal:	\$2,150.00
Estimated Tax:	\$0.00
Total:	\$2,150.00
Down Payment: \$0.00	Balance Upon Completion: \$2,150.00
THE ABOVE PRICES ARE SUBJECT TO APPLICABLE TAX AND LOCAL PERMIT FEES. ALL QUOTATIONS ARE VALID FOR 30 DAYS Amounts past due more than 20 days shall be subject to a 2% monthly service charge	

THIS ORDER IS SUBJECT TO TERMS AND CONDITIONS ATTACHED. The undersigned Buyer hereby orders the goods and services described above and METRO SIGN CORPORATION agrees to furnish, perform, and sell the same for the prices shown above and on the terms and conditions which are set forth on the reverse side hereof and incorporated herein by reference.

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions, are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

Date _____, 20____
Accepted _____

Printed Name _____

Signature _____

This contract is not binding until signed by an officer of METRO SIGN CORPORATION.

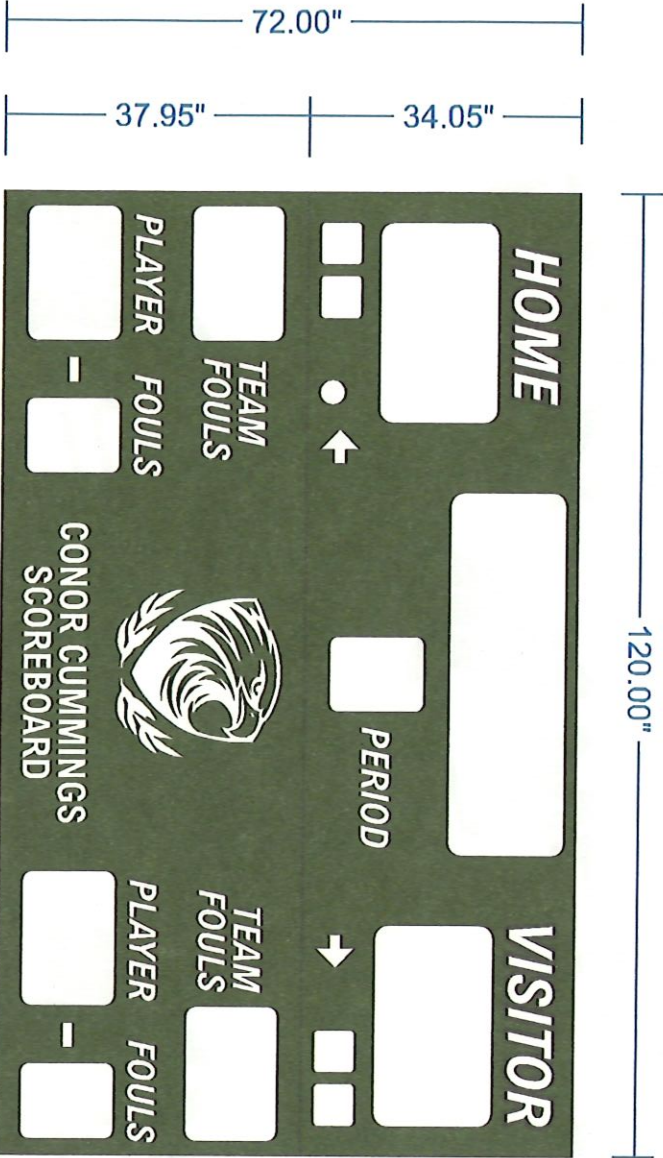
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard prices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Our Workers are fully covered by Workman's Compensation Insurance.

METRO SIGN CORPORATION

By  Date 6-19-26



3/8" = 1'



Harding Charter Preparatory

JOB DESCRIPTION

- Fabricate and install -
- New signage
- To be installed at customer location

METROSIGN

ALL DESIGN WORKS COPYRIGHTED © 2016 BY METRO SIGN CORP. AND IS THE SOLE PROPERTY OF METRO SIGN CORP. ALL RIGHTS ARE RESERVED. THIS DESIGN MAY NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT THE PERMISSION OF METRO SIGN CORP.

FOR THE PURPOSES OF THIS DESIGN, THE CUSTOMER'S ACTUAL COLOR MAY VARY FROM THE DESIGNER'S COLOR. THE CUSTOMER'S ACTUAL COLOR MAY VARY FROM THE DESIGNER'S COLOR. THE CUSTOMER'S ACTUAL COLOR MAY VARY FROM THE DESIGNER'S COLOR. THE CUSTOMER'S ACTUAL COLOR MAY VARY FROM THE DESIGNER'S COLOR.

CLIENT Harding Charter School

SALESMAN Dennis Cray

DATE 06/12/26

SCALE 1/2" = 1'

DESIGNER Caitlyn Shephard - 2025

APPROVAL

METROSIGN

Friday, June 12, 2026 12:28 PM
P:\Design\A Design\Design 2026\Harding Charter Preparatory High School\Harding Charter Preparatory High School - 2026 NW 6th Scoreboard

Coversheet

Quote from Eales Electronic for alarm system at elementary school
in the amount of \$22,938.70.

Section: V. Consent Agenda
Item: S. Quote from Eales Electronic for alarm system at elementary school in the amount of \$22,938.70.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: HCPE Little Ones Bldg Alarm Systems 5-22-2026 (1).pdf
HCPE Gymnasium Alarm Systems 5-22-2026 (1).pdf
HCPE Pavilion Alarm System 5-22-2026 (2).pdf
HCPE Main Bldg Alarm Systems 5-22-2026 (1).pdf

BACKGROUND:

Administration is requesting Board approval of a quote from Eales Electronics to install a new alarm system at Harding Charter Preparatory Elementary School. This project will transition all District locations to a unified alarm system, creating consistency in security operations, monitoring, maintenance, and emergency response across all campuses.

Financial Impact:

The total cost of the project is **\$22,938.70**. The District will be fully reimbursed through **Oklahoma State Department of Education (OSDE) School Security Funds**; therefore, there is **no net financial impact** to the District.

RECOMMENDATION:

Administration recommends approval of the quote from Eales Electronics for an alarm system at Harding Charter Preparatory Elementary School in the amount of **\$22,938.70**.



Eales Electronics Corp.
P.O. Box 721140
Oklahoma City, OK 73172-1140
Phone 405-773-3188
Fax 405-773-3936
Toll Free 800-236-9396
E-Mail info@ealesok.com
www.ealeselectronics.com
OK Alarm #434

**** Proposal ******5/22/2026****Project Number: 17163**

HCPE Little Ones Alarm & F/A T/O

Harding Charter Prep
Steven Stefanick
1301 NE 101st Street
Oklahoma City, OK 73131-2034

Tel: 405-606-8742

Harding Charter Prep Elementary
Judy Luster
12600 N. Kelley Avenue
Little Ones Bldg.
OKC, OK 73131

Per our recent meeting at your Elementary facility at 12600 N. Kelley, I am happy to offer our proposal for the installation of a new intrusion alarm system for the Little Ones Building. Additionally, we will connect this system for remote station alarm monitoring of the new intrusion system along with taking over the monitoring of the existing fire alarm system. For this we will perform the following items.

- Installation of a new intrusion alarm panel, and cellular communicator in the electrical closet where the old alarm panel is located.
- Removal of all practical old alarm items in this same room.
- Removal of the old existing alarm keypad at the SW entry door and installation of a cover plate to cover the old wiring and mounting holes.
- Replacement of the existing alarm keypad on the north wall of the west main entry vestibule.
- Installation of a wall mounted siren centered high on the east wall of the main common corridor.
- Installation of a wall mounted wireless receiver either in the attic or centered high on the east wall of the main common corridor.
- Installation of 11 wireless door contacts on the entry doors.
- Installation of 8 wireless motion sensors in rooms with exterior windows.
- Installation of a wireless motion sensor for the main entry way high on the east wall of the main common corridor.
- Testing of the system for proper operation.
- Assisting personnel with the addition of this site to the customer's existing Alarm.Com phone app.
- Replacement of the existing fire alarm system cellular communicator with a new unit specific to our monitor service.
- Testing of the fire alarm system for proper reporting.

I have included a floor plan of the school building showing the proposed new devices for reference.

Cost of the system will be a one-time total figure shown at the end of this proposal plus monthly monitoring, dispatch, and Alarm.Com web and app services of the intrusion alarm system at the monthly rate of \$45.00 per month (includes requested opening/closing reports) for a minimum of 36 months (paid monthly, quarterly, or yearly based on your preference).

Fire alarm monitoring of the existing fire alarm system will be at the rate of \$42.50 per month for a minimum of 36 months (paid monthly, quarterly, or yearly based on your preference). Please note that the required annual fire alarm inspection and any system repairs are not included in the proposal and will be invoiced at Eales then current service rates.

Please note that this proposal assumes that all existing fire alarm system devices are fully functional and operating properly. If any devices are found to be needing service, we will be happy to assist at additional charge. The necessary repairs, if any, will be communicated to you for approval before proceeding.

Mfr-Part No.	Qty	Description	Unit Price	Extended
	1	Honeywell Vista20P alarm panel	187.14	187.14
	1	Honeywell 6160 LCD keypad	204.29	204.29
	1	Honeywell WAVE2 indoor siren	21.43	21.43
	1	Honeywell 5881ENH high capacity wireless zone expander	198.57	198.57

Mfr-Part No.	Qty	Description	Unit Price	Extended
	11	Honeywell 5815WMWH wireless door/window contact	44.29	487.19
	9	Honeywell 5800PIR commercial motion sensor	144.29	1,298.61
	1	Alarm.Com ADC-SEM300-VT-AT-M cellular module	204.29	204.29
	1	12V8AH backup battery	21.43	21.43
	200	18/4NSP 4 conductor plenum keypad & data bus cable	0.53	106.00
	100	18/2NSP 2 conductor plenum siren cable	0.28	28.00
	1	2 gang stainless steel blank plate	7.14	7.14
	1	Installation materials	25.00	25.00
EEC-LABOR	1	Labor - keypad wiring		
EEC-LABOR	1	Labor - wireless receiver and siren wiring		
	1	MQ03-LTE-F-M fire alarm cellular communicator	212.00	212.00
EEC-LABOR	1	Labor - fire alarm cellular reporting setup		
Equipment Subtotal				3,001.09
Installation Subtotal				4,025.39

Additionally, this proposal does not take into consideration any tariff fees that may result in additional fees or a change in the manufacturer's price list, that may be added after the date of this document . If tariffs are applied before the equipment can be purchased it will be necessary to revise the document or request a change order to increase the cost of this proposal.

Please indicate your acceptance of this proposal by signing in any specific item signature lines above and in the single approval line at the end of this document and return one copy of this proposal along with any necessary or appropriate purchase order to us at your earliest convenience. We will then prepare the installation agreement documents and forward them for your approval, signature, and return to us. This proposal document is not an agreement to perform work or supply equipment.

Please feel free to call with any questions. We look forward to assisting you with this project.

Respectfully,
Mark Olive
OK Alarm #A873

This ** Proposal ** is Valid for 30 Days.

Shipping & Handling: 209.35

Shipping & Handling: \$ 209.35

Signature: _____ Date: _____

Project Total: \$ 7,235.83



Eales Electronics Corp.
P.O. Box 721140
Oklahoma City, OK 73172-1140
Phone 405-773-3188
Fax 405-773-3936
Toll Free 800-236-9396
E-Mail info@ealesok.com
www.ealeselectronics.com
OK Alarm #434

* * **Proposal** * *

5/22/2026

Project Number: 17164

HCPE Gymnasium Alarm & F/ATakeover

Harding Charter Prep
Steven Stefanick
1301 NE 101st Street
Oklahoma City, OK 73131-2034

Tel: 405-606-8742

Harding Charter Prep Elementary
Judy Luster
12600 N. Kelley Avenue
Gymnasium
OKC, OK 73131

Per our recent meeting at your Elementary facility at 12600 N. Kelley, I am happy to offer our proposal for the installation of a new intrusion alarm system for the Gymnasium. Additionally, we will connect this system for remote station alarm monitoring of the new intrusion system along with taking over the monitoring of the existing fire alarm system. For this we will perform the following items.

Installation of a new intrusion alarm panel, and cellular communicator in the NE corner of the concessions room behind the east door.

Replacement of the existing alarm keypad on the north wall of the west main entry vestibule.

Installation of a wall mounted high on the north wall of the main concession room just above the east door.

Installation of a wall mounted wireless receiver on the wall of the concession room above the new alarm panel..

Installation of 9 wireless door contacts on the entry doors.

Installation of 7 wireless motion sensors in rooms with exterior windows.

Installation of a wireless motion sensor in the NE corner the main lobby

Testing of the system for proper operation.

Assisting personnel with the addition of this site to the customer's existing Alarm.Com phone app.

Replacement of the existing fire alarm system cellular communicator with a new unit specific to our monitor service.

Testing of the fire alarm system for proper reporting.

I have included a floor plan of the school building showing the proposed new devices for reference.

Cost of the system will be a one-time total figure shown at the end of this proposal plus monthly monitoring, dispatch, and Alarm.Com web and app services of the intrusion alarm system at the monthly rate of \$45.00 per month (includes requested opening/closing reports) for a minimum of 36 months (paid monthly, quarterly, or yearly based on your preference).

Fire alarm monitoring of the existing fire alarm system will be at the rate of \$42.50 per month for a minimum of 36 months (paid monthly, quarterly, or yearly based on your preference). Please note that the required annual fire alarm inspection and any system repairs are not included in the proposal and will be invoiced at Eales then current service rates.

Please note that this proposal assumes that all existing fire alarm system devices are fully functional and operating properly. If any devices are found to be needing service, we will be happy to assist at additional charge. The necessary repairs, if any, will be communicated to you for approval before proceeding.

Mfr-Part No.	Qty	Description	Unit Price	Extended
	1	Honeywell Vista20P alarm panel	187.14	187.14
	1	Honeywell 6160 LCD keypad	204.29	204.29
	1	Honeywell WAVE2 indoor siren	21.43	21.43
	1	Honeywell 5881ENH high capacity wireless zone expander	198.57	198.57
	9	Honeywell 5815WMWH wireless door/window contact	44.29	398.61
	8	Honeywell 5800PIR commercial motion sensor	144.29	1,154.32
	1	Alarm.Com ADC-SEM300-VT-AT-M cellular module	204.29	204.29

Mfr-Part No.	Qty	Description	Unit Price	Extended
	1	12V8AH backup battery	21.43	21.43
	50	18/4NSP 4 conductor plenum keypad & data bus cable	0.53	26.50
	25	18/2NSP 2 conductor plenum siren cable	0.28	7.00
	1	Installation materials	25.00	25.00
EEC-LABOR	1	Labor - keypad wiring		
EEC-LABOR	1	Labor - wireless receiver and siren wiring		
	1	MQ03-LTE-F-M fire alarm cellular communicator	212.00	212.00
EEC-LABOR	1	Labor - fire alarm cellular reporting setup		
Equipment Subtotal				2,660.58
Installation Subtotal				3,698.93

Additionally, this proposal does not take into consideration any tariff fees that may result in additional fees or a change in the manufacturer's price list, that may be added after the date of this document . If tariffs are applied before the equipment can be purchased it will be necessary to revise the document or request a change order to increase the cost of this proposal.

Please indicate your acceptance of this proposal by signing in any specific item signature lines above and in the single approval line at the end of this document and return one copy of this proposal along with any necessary or appropriate purchase order to us at your earliest convenience. We will then prepare the installation agreement documents and forward them for your approval, signature, and return to us. This proposal document is not an agreement to perform work or supply equipment.

Please feel free to call with any questions. We look forward to assisting you with this project.

Respectfully,
Mark Olive
OK Alarm #A873

This ** Proposal ** is Valid for 30 Days.

Shipping & Handling: 186.48

Shipping & Handling: \$ 186.48

Signature: _____ Date: _____

Project Total: \$ 6,545.99



Eales Electronics Corp.
P.O. Box 721140
Oklahoma City, OK 73172-1140
Phone 405-773-3188
Fax 405-773-3936
Toll Free 800-236-9396
E-Mail info@ealesok.com
www.ealeselectronics.com
OK Alarm #434

**** Proposal ******5/22/2026****Project Number: 17165**

HCPE Pavilion Burg Alarm

Harding Charter Prep
Steven Stefanick
1301 NE 101st Street
Oklahoma City, OK 73131-2034

Tel: 405-606-8742

Harding Charter Prep Elementary
Judy Luster
12600 N. Kelley Avenue
Pavilion Music & Art Bldg
OKC, OK 73131

Per our recent meeting at your Elementary facility at 12600 N. Kelley, I am happy to offer our proposal for the installation of a new intrusion alarm system for the Pavilion Music and Arts Bldg. Additionally, we will connect this system for remote station alarm monitoring of the new intrusion system. Per your instruction NO fire alarm provision has been made for a fire alarm system in this building at this point. For this we will perform the following items.

Installation of a new intrusion alarm panel, cellular communicator, and wireless receiver in the IT room.

Installation of a new LCD alarm keypad on the west wall just south of the west main entry door.

*Please note that due to the open ceiling and beam construction of this building the keypad wiring will be run surface mounted without conduit in the most reasonable way to as best conceal the wiring.

Metallic wire molding will be used to extend the surface mounted wiring down the west wall of the NW room to the keypad location.

Installation of a wall mounted siren centered high on the south wall of the room just north of the IT room.

Installation of a wall mounted wireless receiver either in the attic or centered high on the east wall of the main common corridor.

Installation of 5 wireless door contacts on the entry doors.

Installation of 5 wireless motion sensors in rooms with exterior windows.

Testing of the system for proper operation.

Assisting personnel with the addition of this site to the customer's existing Alarm.Com phone app.

I have included a floor plan of the school building showing the proposed new devices for reference.

Cost of the system will be a one-time total figure shown at the end of this proposal plus monthly monitoring, dispatch, and Alarm.Com web and app services of the intrusion alarm system at the monthly rate of \$45.00 per month (includes requested opening/closing reports) for a minimum of 36 months (paid monthly, quarterly, or yearly based on your preference).

Mfr-Part No.	Qty	Description	Unit Price	Extended
	1	Honeywell Vista20P alarm panel	187.14	187.14
	1	Honeywell 6160 LCD keypad	204.29	204.29
	1	Honeywell WAVE2 indoor siren	21.43	21.43
	1	Honeywell 5881ENH high capacity wireless zone expander	198.57	198.57
	5	Honeywell 5815WMWH wireless door/window contact	44.29	221.45
	5	Honeywell 5800PIR commercial motion sensor	144.29	721.45
	1	Alarm.Com ADC-SEM300-VT-AT-M cellular module	204.29	204.29
	1	12V8AH backup battery	21.43	21.43
	150	18/4NSP 4 conductor plenum keypad & data bus cable	0.53	79.50
	25	18/2NSP 2 conductor plenum siren cable	0.28	7.00
	1	Wiremold allowance for keypad down wall wiring	28.57	28.57
	1	Installation materials	25.00	25.00

Mfr-Part No.	Qty	Description	Unit Price	Extended
EEC-LABOR	1	Labor - keypad wiring		
EEC-LABOR	1	Labor - wireless receiver and siren wiring		
		Equipment Subtotal		1,920.12
		Installation Subtotal		2,963.61

Additionally, this proposal does not take into consideration any tariff fees that may result in additional fees or a change in the manufacturer's price list, that may be added after the date of this document . If tariffs are applied before the equipment can be purchased it will be necessary to revise the document or request a change order to increase the cost of this proposal.

Please indicate your acceptance of this proposal by signing in any specific item signature lines above and in the single approval line at the end of this document and return one copy of this proposal along with any necessary or appropriate purchase order to us at your earliest convenience. We will then prepare the installation agreement documents and forward them for your approval, signature, and return to us. This proposal document is not an agreement to perform work or supply equipment.

Please feel free to call with any questions. We look forward to assisting you with this project.

Respectfully,
Mark Olive
OK Alarm #A873

This ** Proposal ** is Valid for 30 Days.

Shipping & Handling: 133.08

Shipping & Handling: \$ 133.08

Signature: _____ Date: _____

Project Total: \$ 5,016.81



Eales Electronics Corp.
P.O. Box 721140
Oklahoma City, OK 73172-1140
Phone 405-773-3188
Fax 405-773-3936
Toll Free 800-236-9396
E-Mail info@ealesok.com
www.ealeselectronics.com
OK Alarm #434

* * **Proposal** * ***5/22/2026****Project Number: 16863**

HCPE Main Bldg Burg Add & FA monito

Harding Charter Prep
Steven Stefanick
1301 NE 101st Street
Oklahoma City, OK 73131-2034

Tel: 405-606-8742

Harding Charter Prep Elem School
Judy Luster
12600 N. Kelly
Main Bldg.
Edmond, OK 73131

Per our recent conversations and our meeting at your facility at 12600 N. Kelly, I am happy to offer our REVISED proposal for taking over the existing intrusion alarm system at the building and then installing additional motion sensor devices for a more complete coverage against intruders into the building. Additionally, I have included the take-over of the fire alarm monitoring for this building.

For this we will provide the following:

A new cellular service module to be added to the existing Honeywell Vista alarm panel. The old cellular unit will be removed. Setup of the system to communicate with our remote station monitoring center for reporting and dispatch of emergency forces.

Setup of the new cellular module for remote services (arming/disarming, user administration, etc., by web and smart phone app.

For this project 3 new motion sensors will be added for the upstairs area.

2 will be installed in the upstairs landing of the east and south exterior exit stairwells.

1 will be installed upstairs just to the NW of the center main staircase.

Additional motion sensors will be added all around the lower level for a better area of coverage (especially the south side where intrusions have already happened).

Replacement of the existing fire alarm system cellular communicator with a new unit specific to our monitor service. Testing of the fire alarm system for proper reporting.

Cost of the system will be a one-time total figure shown at the end of this proposal plus monthly monitoring, dispatch, and Alarm.Com web and app services of the intrusion alarm system at the monthly rate of \$45.00 per month (includes requested opening/closing reports) for a minimum of 36 months (paid monthly, quarterly, or yearly based on your preference).

Fire alarm monitoring of the existing fire alarm system will be at the rate of \$42.50 per month for a minimum of 36 months (paid monthly, quarterly, or yearly based on your preference). Please note that the required annual fire alarm inspection and any system repairs are not included in the proposal and will be invoiced at Eales then current service rates.

Please note that this proposal assumes that all existing system devices are fully functional and operating properly. If any devices are found to be needing service, we will be happy to assist at additional charge. The necessary repairs, if any, will be communicated to you for approval before proceeding.

Mfr-Part No.	Qty	Description	Unit Price	Extended
	1	Setup system for remote station monitoring with Eales service	99.00	99.00
	1	Alarm.Com SEM-300 remote services cell module	204.29	204.29
EEC-LABOR	15	Setup new wireless motion sensors into panel with descriptors		
	15	Honeywell 5800PIR-RES wireless motion sensor	102.86	1,542.90

Mfr-Part No.	Qty	Description	Unit Price	Extended
	1	5800RP-ULKKT wireless repeater	191.43	191.43
	1	MQ03-LTE-F-M fire alarm cellular communicator	212.00	212.00
EEC-LABOR	1	Labor - fire alarm cellular reporting setup		
		Equipment Subtotal		2,249.62
		Installation Subtotal		1,738.85

Please indicate your acceptance of this proposal by signing in any specific item signature lines above and in the single approval line at the end of this document and return one copy of this proposal along with any necessary or appropriate purchase order to us at your earliest convenience. We will then prepare the installation agreement documents and forward them for your approval, signature, and return to us. This proposal document is not an agreement to perform work or supply equipment.

Please feel free to call with any questions. We look forward to assisting you with this project.

Respectfully,
Mark Olive
OK Alarm #A873

This ** Proposal ** is Valid for 30 Days.

Shipping & Handling: 151.60

Shipping & Handling: \$ 151.60

Signature: _____ Date: _____

Project Total: \$ 4,140.07

Coversheet

Quote from Gemini Mobile Window Tint for ballistic window tint at elementary school in the amount of \$4,770.00.

Section: V. Consent Agenda
Item: T. Quote from Gemini Mobile Window Tint for ballistic window tint at elementary school in the amount of \$4,770.00.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Gemini Mobile Window Tint.pdf

BACKGROUND:

Administration is requesting Board approval of a quote from Gemini Mobile Window Tint to install ballistic window tint at Harding Charter Preparatory Elementary School. The ballistic window film will enhance campus safety by increasing the strength and security of exterior glass, helping to delay unauthorized entry and improve overall building security as part of the District's ongoing school safety initiatives.

Financial Impact:

The total cost of the project is **\$4,770.00**. The District will be fully reimbursed through **Oklahoma State Department of Education (OSDE) School Security Funds**; therefore, there is **no net financial impact** to the District.

RECOMMENDATION:

Administration recommends approval of the quote from Gemini Mobile Window Tint for ballistic window tint installation at Harding Charter Preparatory Elementary School in the amount of **\$4,770.00**.

Gemini Mobile Window Tint

405-902-7834

GeminiTint405@gmail.com

Hefner & MacArthur

Oklahoma City, OK 73162

ESTIMATE - DATE: 06~08~2026

Customer Name: HCP

ESTIMATED COST

Address: 12600 N KELLY

\$ 4,770⁰⁰

City, State Zip: OKC, OK 73131

Description of Estimate: HARDING ELEMENTARY ADMIN BUILDING

Item Description	Estimated Time	Estimated Cost
14 WINDOWS @ 33' x 28'	36 HOURS	\$ 2470 ⁰⁰
2 WINDOWS @ 35' x 22'	{ }	
2 WINDOWS @ 33' x 20'		
WET GLAZE TREATMENT	18 HOURS	\$ 2300 ⁰⁰
16 TOTAL WINDOWS	{ }	
	Subtotal	\$ <u>4,770⁰⁰</u>
	Discount	\$ <u> </u>
	TOTAL	\$ <u>4,770⁰⁰</u>

Coversheet

Superintendent Report

Section:	VI. Superintendent's Report
Item:	A. Superintendent Report
Purpose:	FYI
Submitted by:	
Related Material:	HCP Superintendent Monthly Report.pdf



Monthly Superintendent Report

July 2026

27' Project Status



- ❖ **C** – New Website and Mobile App (Apptegy)
- ❖ **C** – Early Childhood Center Renovations
- ❖ **C** – Elementary School Parking Lot Creation
- ❖ **C** – Transportation Bus Shuttle System
- ❖ **S** – New Elementary School Media Center
- ❖ **S** – New Teacher Recruitment Website (Nimble)
- ❖ **U** – 2nd Elementary School Expansion (Fall 27')



**New HCP Bus Fleet ready
to implement the new
shuttle system!**

Grant Supports

Towne Branch Foundation - \$150,000.00 – AWARDED

- School bus

FEDERAL - Charter School Program (CSP) - \$2,000,000.00 – AWARDED

- Elementary School #2 Expansion

PLTW Computer Science – \$10,000.00 – AWARDED

- CS Professional Development & Resources

FEDERAL - NEA Gap Arts - \$100,000.00 – SUBMITTED (Notified in November)

- Upgrades to HS Auditorium

FEDERAL - BAJ Stop Violence Grant - \$1,000,000.00 – SUBMITTED (Notified in November)

- Conscious Discipline Professional Development + Dean of Student Success Salaries

FEDERAL - IAL Literacy Grant - \$500,000.00 – SUBMITTED (Notified in November)

- Science of Reading Professional Development + Upgrades to School Libraries

Charter School Growth Fund (CSGF) - \$500,000.00 – DATA RESUBMITTED FOR RECONSIDERATION (PREVIOUSLY DENIED)

- Elementary School #2 Expansion

Inasmuch Foundation - \$900,000.00 – IN PROCESS

- Elementary School #2 Expansion

Sarkeys Foundation - \$250,000.00 - DENIED

- High Dosage Tutoring

Kirkpatrick Foundation - \$50,000.00 - DENIED

- Fine Arts



POSITIONS NOW OPEN!

JOIN OUR TEAM

Middle School

- 7th/8th Grade Science

High School

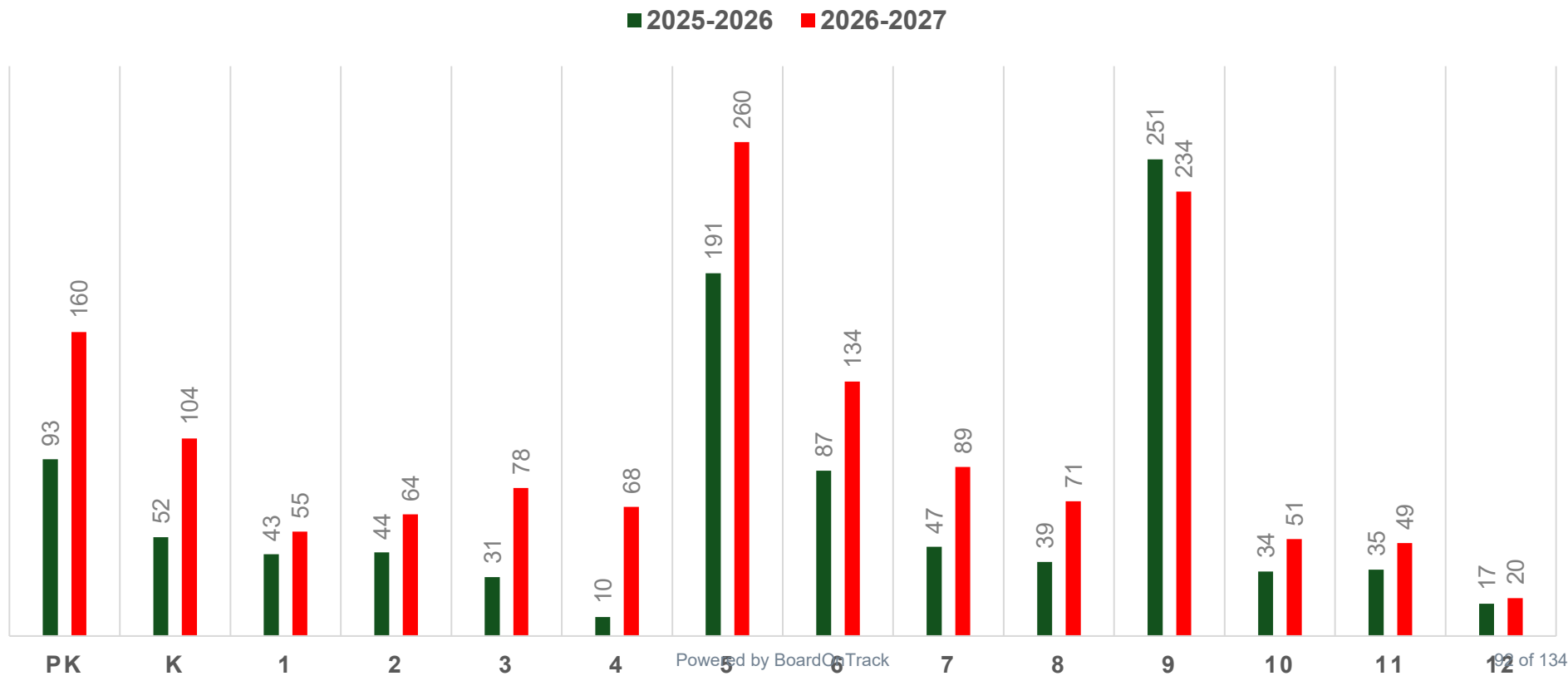
- Computer Science



Apply at www.hardingcharterprep.org

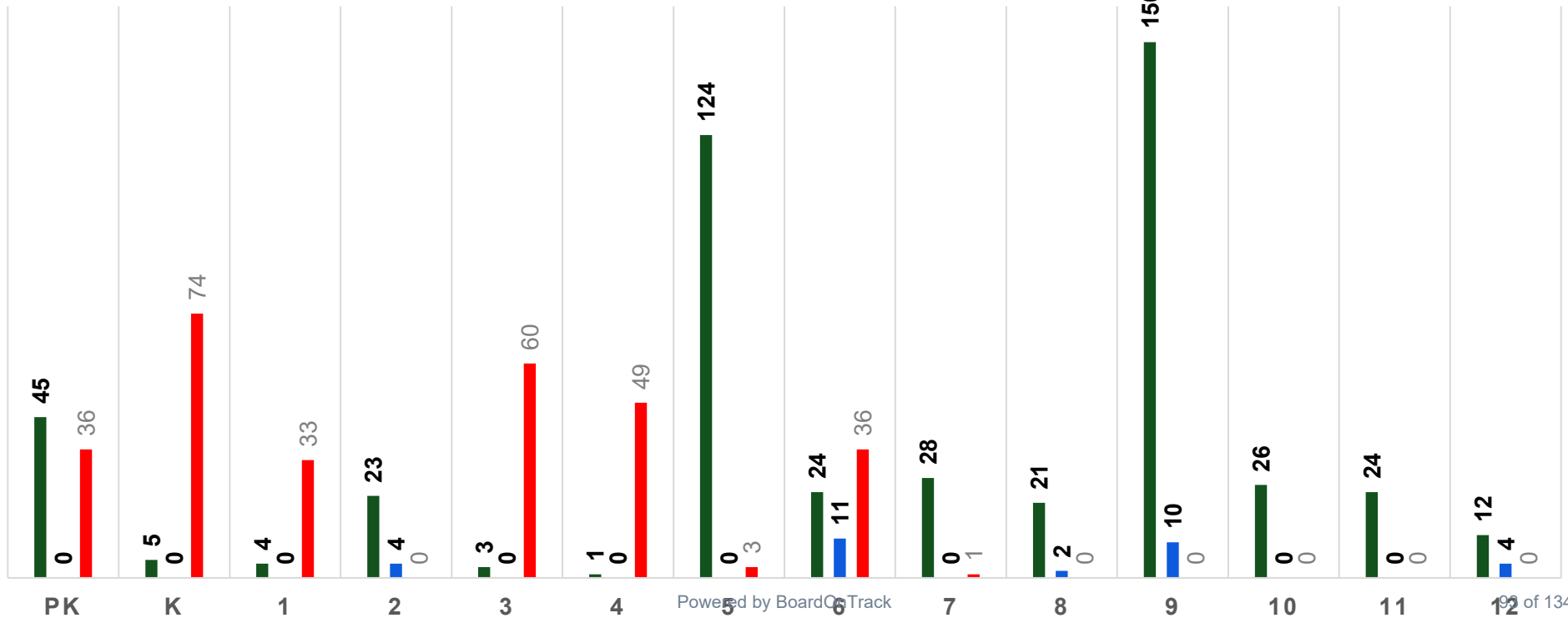


New Student Application Trends



New Enrollment Seats Accepted

Accepted Open Seats Waitlist

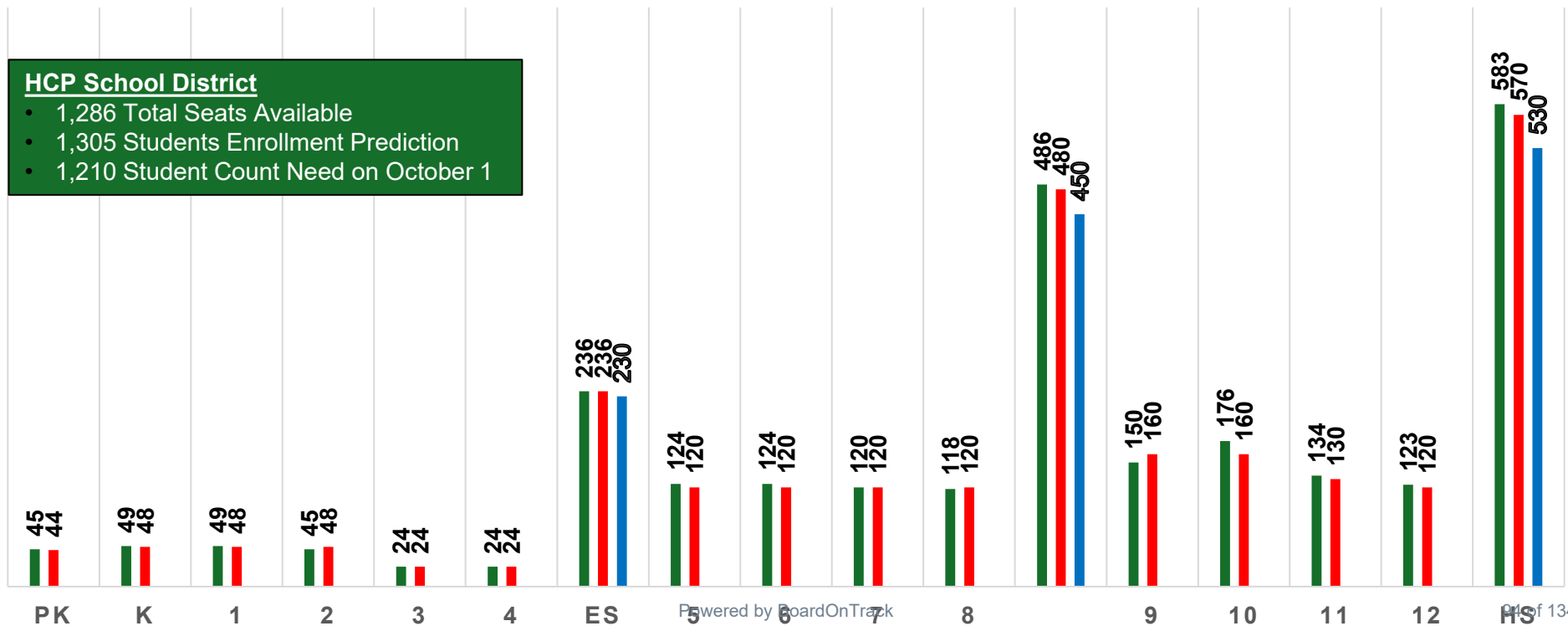


2026-2027 Current Student Count

■ Students Enrollment Prediction ■ Total Seats ■ October 1 Need

HCP School District

- 1,286 Total Seats Available
- 1,305 Students Enrollment Prediction
- 1,210 Student Count Need on October 1



Monthly Staff Highlights

HCP receives National Award for Excellence in Governance



HCP takes 36 staff members to AVID Summer Institute in Dallas, Texas

Coversheet

NWEA Map Growth Spring Report

Section: VII. Informational Items
Item: A. NWEA Map Growth Spring Report
Purpose: FYI
Submitted by:
Related Material: HCP NWEA Governance Board Report (Spring 2026) (3).pdf

BACKGROUND:

The Board of Education will receive the Spring 2026 NWEA MAP Growth Assessment Report for informational purposes. The report provides an overview of student achievement and academic growth across the district based on the spring assessment administration. The information is intended to support the Board's ongoing monitoring of district academic performance and progress toward strategic goals.



HCP

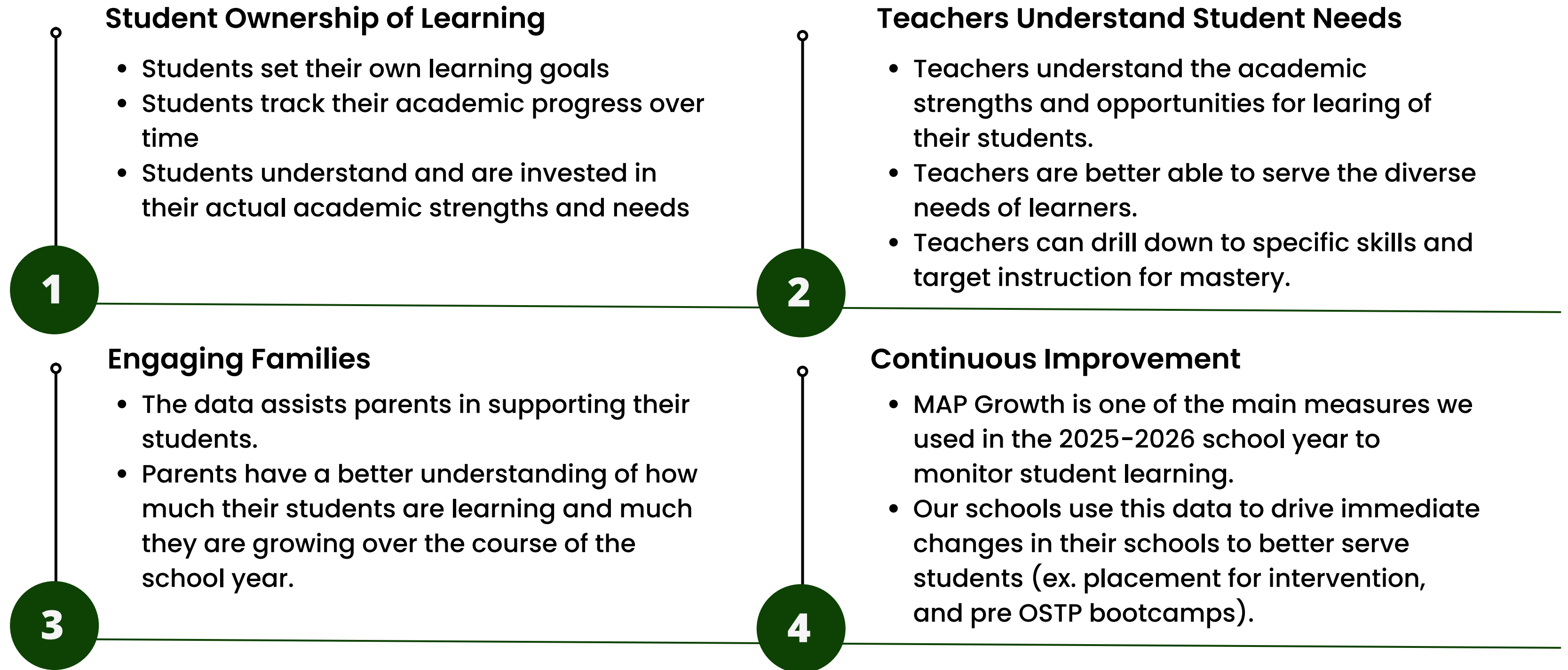
HARDING CHARTER PREPARATORY
— SCHOOL DISTRICT —

MAP Growth Report

HCP Governance Board Meeting

Spring 2026

Why do we give NWEA's MAP Growth?



Testing Details

Who Tests?

Kindergarteners through 11th Graders

What Tests Do They Take?

Reading (K-11), Math (K-11), Language (2-11)

How Often Do They Test?

Minimum of 3x per year. Fall, Winter, Spring.

What's Different About NWEA?

Unlike traditional assessments, NWEA MAP Growth doesn't just measure proficiency. It measures growth. Its adaptive design shows both where students are performing today and how much they are improving over time, giving schools a more complete picture of academic success.



NWEA ACHIEVEMENT OVERVIEW

Fall 2025 to Spring 2026

All Students K-11

ACHIEVEMENT GUIDE

Low	1-20th	Achievement at a rate significantly below grade level
LoAvg	21-40th	Achievement at a rate slightly below grade level
Avg	41-60th	Achievement at a rate comparable to others in the same grade
HiAvg	61-80th	Achievement at a rate slightly greater than grade level
High	81-99th	Achievement at a rate significantly greater than grade level

Strengths

Between 42 and 50 percent of students are achieving near, at, or above proficiency in all subjects. Reading is our most successful content area.

We must continue to support all students, particularly those who are approaching proficiency, as many of them will be able to achieve proficiency in one to two years.

Opportunities

Commitment

We remain committed to high-quality instruction, timely interventions, and strong student supports to ensure every student is prepared for success at any post-secondary educational institution.

READING

District Median Achievement Percentile

61st

Achievement Level	Percentage
Low	13%
LoAvg	16%
Avg	21%
HiAvg	27%
High	23%

KEY TAKEAWAYS

50% of students are nearing proficiency, proficient, or advanced.

21% of students are approaching proficiency and represent an important opportunity for growth into grade-level success.

29% of students remain below proficiency and continue to be a primary focus of instructional support.

MATHEMATICS

District Median Achievement Percentile

52nd

Achievement Level	Percentage
Low	15%
LoAvg	22%
Avg	21%
HiAvg	22%
High	20%

KEY TAKEAWAYS

42% of students are nearing proficiency, proficient, or advanced.

21% of students are approaching proficiency and represent an important opportunity for growth into grade-level success.

37% of students remain below proficiency and continue to be a primary focus of instructional support.

LANGUAGE

District Median Achievement Percentile

56th

Achievement Level	Percentage
Low	12%
LoAvg	20%
Avg	23%
HiAvg	21%
High	24%

KEY TAKEAWAYS

45% of students are nearing proficiency, proficient, or advanced.

23% of students are approaching proficiency and represent an important opportunity for growth into grade-level success.

32% of students remain below proficiency and continue to be a primary focus of instructional support.

District Profile		Harding Charter Preparatory School District - Regular Governance Board Meeting - Agenda - Tuesday July 14, 2026 at 6:00 PM		
Achievement by Grade		Reading Achievement		
Harding Charter Preparatory School District Reading				
Grade ↑	Achievement Spring 2025-2026 Median and Distribution	Sort by	Average RIT	Number of Students
K	74th 2% 9% 19% 30% 40%	-- select an option --	160	47
Grade 1	59th 5% 30% 15% 25% 25%		171	20
Grade 2	80th 14% 10% 14% 14% 48%		189	21
Grade 3	44th 30% 13% 17% 9% 31%		192	23
Grade 5	38th 23% 29% 16% 25% 7%		203	108
Grade 6	45th 18% 24% 28% 22% 8%		209	106
Grade 7	46th 25% 22% 23% 20% 10%		211	95
Grade 8	57th 12% 14% 30% 30% 14%		220	91
Grade 9	62nd 8% 11% 25% 34% 22%		223	148
Grade 10	75th 9% 10% 11% 34% 36%		227	108
Grade 11	78th 2% 7% 14% 27% 50%		231	99
Percentiles Key		Rostered Spring 2025-2026 Tested Spring 2025-2026		
		1st - 20 th 21st - 40 th 41st - 60 th 61st - 80 th >80 th		
		Powered by BoardOnTrack101 of 134		

Achievement by Grade

Harding Charter Preparatory School District | Math K-12

Math Achievement

Grade ↑	Achievement Spring 2025-2026 Median and Distribution	Sort by	Average RIT	Number of Students
	-- select an option --			
K	71st 8% 15% 2% 47% 28%		164	47
Grade 1	65th 5% 20% 15% 45% 15%		179	20
Grade 2	83rd 10% 9% 5% 14% 62%		198	21
Grade 3	47th 17% 26% 9% 26% 22%		200	23
Grade 5	37th 21% 33% 23% 17% 6%		210	108
Grade 6	47th 16% 23% 34% 16% 11%		218	104
Grade 7	30th 30% 33% 18% 13% 6%		216	93
Grade 8	47th 22% 23% 24% 19% 12%		226	92
Grade 9	52nd 11% 24% 26% 19% 20%		231	149
Grade 10	72nd 8% 11% 17% 27% 37%		245	109
Grade 11	68th 2% 16% 21% 26% 35%		248	101

Percentiles Key

1st - 20th

21st - 40th

41st - 60th

61st - 80th

>80th

Rostered Summer 2025-2026
Tested Spring 2025-2026

District Profile

Achievement by Grade

Harding Charter Preparatory School District | Language Usage

Language Achievement

Grade ↑	Achievement Spring 2025-2026 Median and Distribution					Sort by	-- select an option --	Average RIT	Number of Students	
Grade 2	69th	15%	14%	14%	19%	38%			188	21
Grade 3	40th	26%	26%	13%	22%	13%			190	23
Grade 5	42nd	25%	24%	19%	23%	9%			203	106
Grade 6	52nd	10%	24%	32%	18%	16%			211	103
Grade 7	46th	19%	22%	27%	15%	17%			211	94
Grade 8	59th	14%	19%	17%	24%	26%			219	93
Grade 9	60th	8%	16%	27%	21%	28%			220	144
Grade 10	70th	8%	17%	18%	24%	33%			224	106
Grade 11	72nd	2%	16%	21%	22%	39%			229	95

Percentiles Key 1st - 20th 21st - 40th 41st - 60th 61st - 80th >80th

Rostered Spring 2025-2026
Tested Spring 2025-2026



NWEA GROWTH OVERVIEW

Fall 2025 to Spring 2026

All Students K-11

CONDITIONAL GROWTH GUIDE

Low	1-20th	Growth at a rate significantly below grade level
LoAvg	21-40th	Growth at a rate slightly below grade level
Avg	41-60th	Growth at a rate comparable to others in the same grade
HiAvg	61-80th	Growth at a rate slightly greater than grade level
High	81-99th	Growth at a rate significantly greater than grade level

READING

District Median Growth Percentile

59th

Growth on the high end of Average

MATHEMATICS

District Median Growth Percentile

56th

Growth on the high end of Average

LANGUAGE

District Median Growth Percentile

60th

Growth on the high end of Average

KEY TAKEAWAYS

Reading students demonstrated above-average growth nationally, with a district median growth percentile of 59%

Mathematics students exceeded the national median for annual growth, reaching the 56th percentile.

Language students demonstrated the strongest overall growth, reaching the 60th percentile.

Strengths

All three subjects demonstrated growth above the national median.

Opportunities

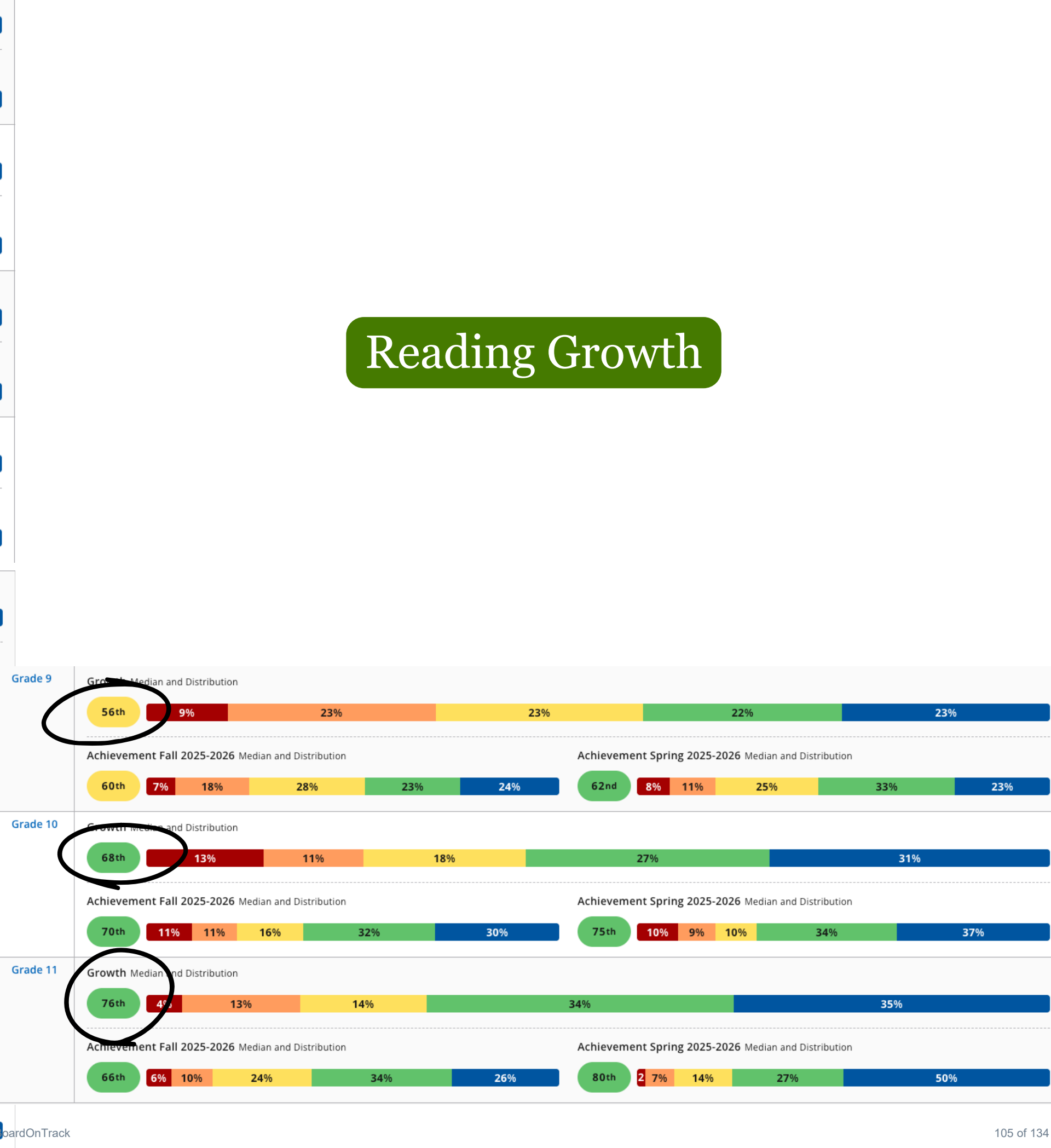
Continue focusing on accelerating growth for all students, with targeted support for those below the 40th percentile.

Commitment

We remain committed to high-quality instruction, timely interventions, and strong student supports.



Reading Growth

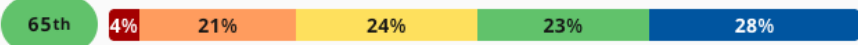


K

Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution



Achievement Spring 2025-2026 Median and Distribution



Grade 1

Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution



Achievement Spring 2025-2026 Median and Distribution



Grade 2

Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution



Achievement Spring 2025-2026 Median and Distribution



Grade 3

Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution

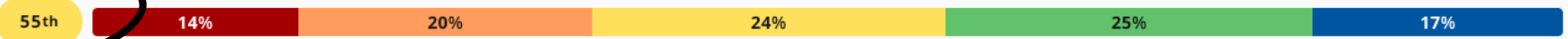


Achievement Spring 2025-2026 Median and Distribution

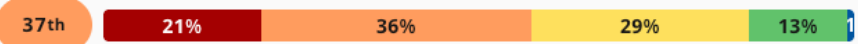


Grade 5

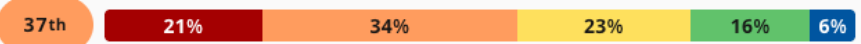
Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution



Achievement Spring 2025-2026 Median and Distribution



Grade 6

Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution

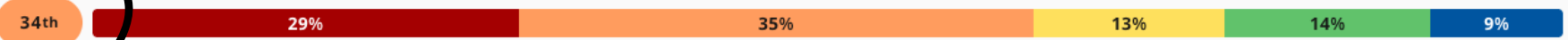


Achievement Spring 2025-2026 Median and Distribution

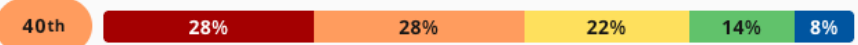


Grade 7

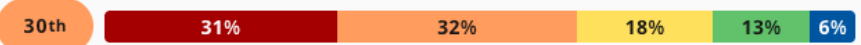
Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution



Achievement Spring 2025-2026 Median and Distribution



Grade 8

Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution



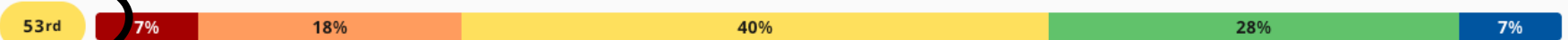
Achievement Spring 2025-2026 Median and Distribution



Math Growth

Grade 9

Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution



Achievement Spring 2025-2026 Median and Distribution



Grade 10

Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution



Achievement Spring 2025-2026 Median and Distribution

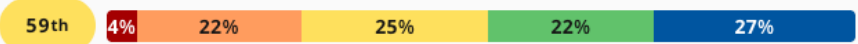


Grade 11

Growth Median and Distribution



Achievement Fall 2025-2026 Median and Distribution

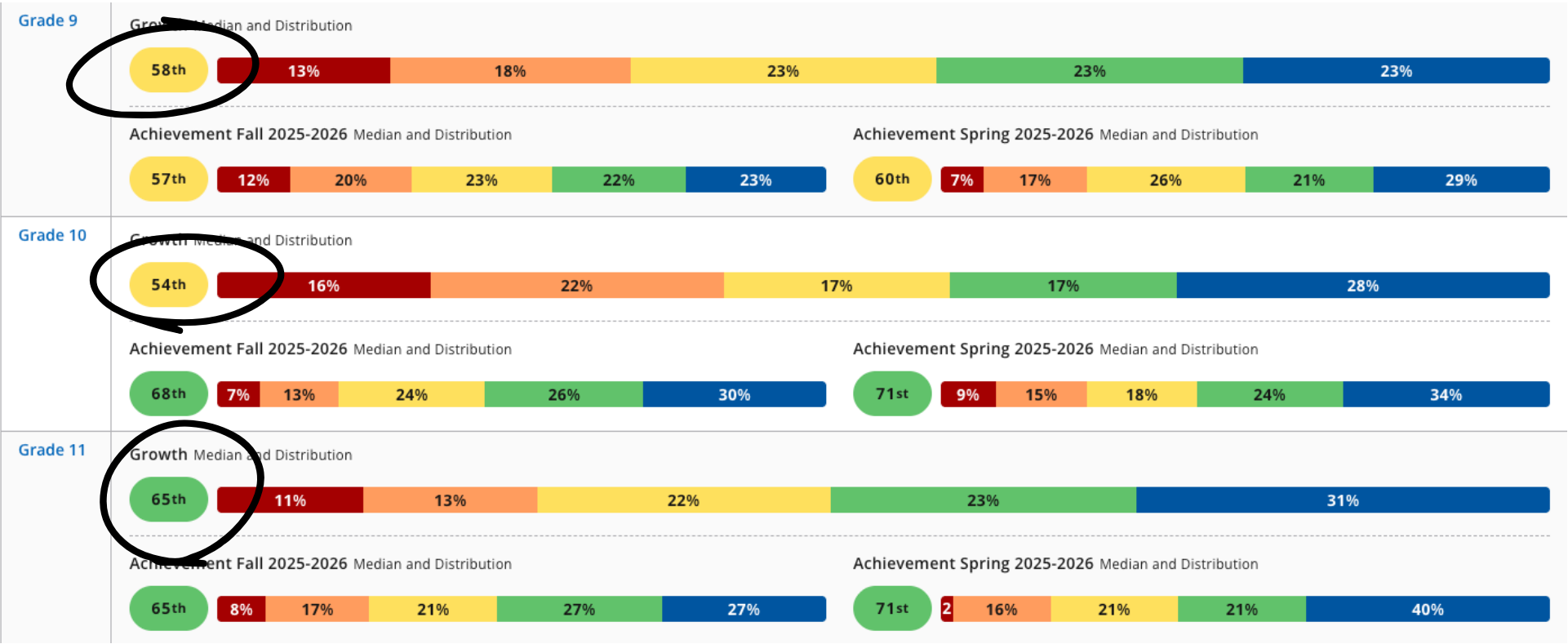


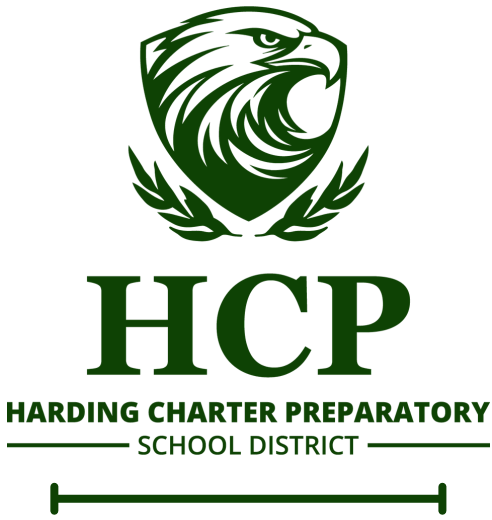
Achievement Spring 2025-2026 Median and Distribution





Language Growth





NWEA CONDITIONAL GROWTH OVER TIME

Growth Compared to National Peers

Spring 2025 - Spring 2026 Cohort

Conditional growth measures student academic progress under specific parameters. For this dataset, we evaluate the growth of only those students represented in the HCP data who were enrolled in both the Spring of 2025 and the Spring of 2026.

CONDITIONAL GROWTH GUIDE		
● Low	1-20th	Growth below academically similar peers
● LoAvg	21-40th	Slightly below growth of academically similar peers
● Avg	41-60th	Growth comparable to academically similar peers
● HiAvg	61-80th	Faster growth than academically similar peers
● High	81-99th	Significantly faster growth than academically similar peers

READING

District Median
Conditional Growth Percentile

57th
Average

MATHEMATICS

District Median
Conditional Growth Percentile

52nd
Average

LANGUAGE

District Median
Conditional Growth Percentile

57th
Average

KEY TAKEAWAYS



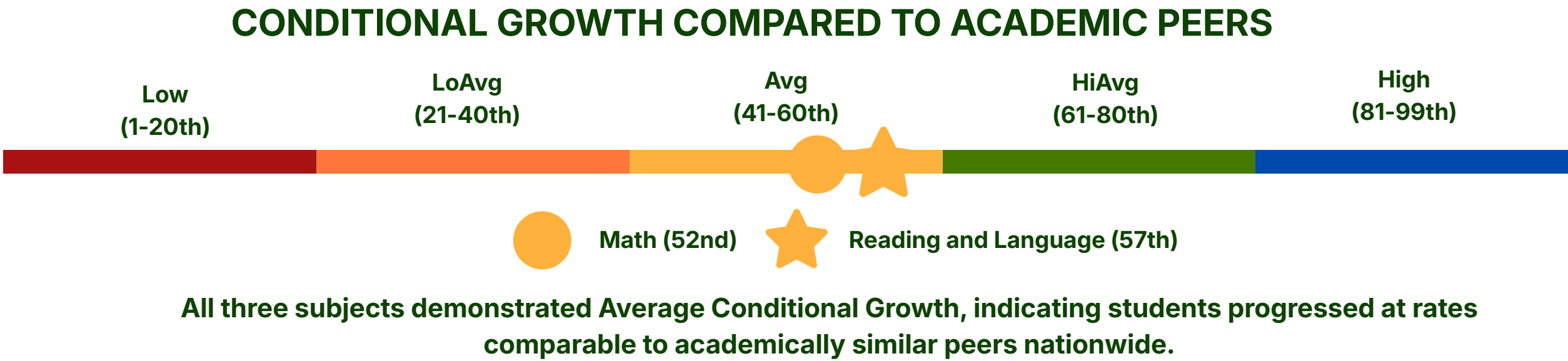
Reading: Students demonstrated average conditional growth compared to students nationwide with similar achievement levels. (57th percentile)



Math: Students demonstrated average conditional growth compared to academically similar peers nationwide (52nd percentile).



Language: Students demonstrated average conditional growth compared to academically similar peers nationwide (57th percentile).



Governance Takeaways

- *Students are making expected academic progress compared with similar students nationwide.*
- *Growth was consistent across Reading, Mathematics, and Language, indicating balanced district performance rather than isolated success in one content area.*
- *Conditional Growth provides confidence that district initiatives are supporting learning, even as achievement levels continue to improve.*
- *The district's strategic focus remains accelerating growth, with the long-term objective of consistently outperforming national growth expectations while maintaining high levels of student achievement.*

Coversheet

2026-2027 HCP Priority Plan

Section: VII. Informational Items
Item: B. 2026-2027 HCP Priority Plan
Purpose: FYI
Submitted by:
Related Material: HCP 2026-2027 Priority Plan.pdf

BACKGROUND:

The Board of Education will receive the 2026–2027 Harding Charter Preparatory School District Priority Plan for informational purposes. The Priority Plan outlines the district's strategic priorities, key initiatives, and organizational focus areas for the 2026–2027 school year. It serves as the district's roadmap for continuous improvement and provides alignment across schools and departments to support student achievement and organizational excellence.



HCP's 2026-2027 Priority Work

Our Priority

What are we going to win on in the 2025-2026 school year?

Building a PK-12 Impact Team System as the district's core instructional improvement structure.

Goal: By the end of the 2026-2027 school year, Harding Charter Preparatory School District will establish a coherent PK-12 Impact Team system that strengthens collaborative planning, lesson internalization, common formative assessment practices, instructional responsiveness, and serves as the backbone of continuous improvement across all campuses. Impact Teams will serve as the district's primary structure for collaborative instructional planning, data analysis, and improving Tier 1 learning experiences for all students. We're not implementing Impact Teams because we want better meetings. We're implementing Impact Teams because they create stronger teaching. Stronger teaching creates deeper learning. And deeper learning is how we fulfill this year's theme: Believing, Belonging, Succeeding.

Measure: Success will be determined by national percentile rankings for students at every grade level as measured on NWEA MAP Growth assessments across PK-12 levels. Progress will be monitored throughout the year through MAP Growth data in reading, language, and math, through classroom observations, common formative assessment analysis, and Impact Team quality indicators.

Our Case for Change

Why are we going after this?

As Harding Charter Preparatory School District continues to expand into a PK-12 system, we must ensure that students experience coherent, high-quality instruction regardless of grade level, content area, or campus. While strong teaching exists across our district, instructional excellence cannot depend solely on individual teachers working in isolation. Sustained improvement requires collaborative systems that support shared planning, collective problem-solving, data-informed decision-making, and continuous instructional refinement.

Strategies for Success

How will we win on this?

Strategy 1: Implement Consistent PK-12 Impact Team Structures

Harding Charter Preparatory School District will implement consistent PK-12 Impact Team structures as the foundation of our instructional improvement system. Protected collaboration time, common agendas, pacing alignment tools, lesson internalization protocols, and common formative assessment processes will create coherence across campuses and grade levels. Through Impact Teams, teachers will collaboratively plan instruction, analyze student learning, prioritize essential standards, and respond to student needs. Clear team norms and facilitation expectations will support productive collaboration, shared accountability, and continuous instructional improvement across the district.

Strategy 2: Strengthen Instruction Through Collaborative Planning & Analysis

Impact Teams will strengthen instructional quality through collaborative planning, analysis of student work, and data-informed instructional decision-making. Teams will use common formative assessments and evidence of student learning to identify areas of strength and need, plan reteach and enrichment opportunities, improve the rigor and alignment of Tier 1 instruction, and determine appropriate interventions for Tier 2 and Tier 3 instruction across classrooms.

Strategy 3: Build Leadership Capacity to Facilitate Effective Impact Teams

District and campus leaders will strengthen their ability to facilitate and support high-functioning Impact Teams through coaching, calibration, walkthrough alignment, and ongoing feedback cycles. Principals, assistant principals, and deans will engage in quarterly Impact Team reviews and leadership development focused on coaching, team facilitation, and continuous improvement practices.

Strategy 4: Increase Student Ownership of Learning

Students will take an active role in their learning through goal-setting, progress monitoring, reflection, and personalized learning structures. These practices will help students better understand their progress, identify areas for growth, and develop greater ownership of their academic success.

Extending & Refining

Name the strategies that already existed and are being refined in the priority work.

While this year's priority work expands the role of Impact Teams across the PK–12 system, many of the core structures already exist within Harding Charter Preparatory Schools. Impact Teams, instructional coaching, common formative assessment practices, walkthrough feedback, and student goal-setting, have all served as important components of our instructional system over time.

This year's work focuses on refining, aligning, and strengthening these existing practices to create a more coherent and consistent PK–12 instructional improvement system. By establishing clearer expectations, stronger facilitation practices, aligned protocols, and more consistent implementation across campuses, we aim to deepen collaboration, improve instructional responsiveness, and strengthen the quality of Tier 1 learning experiences for all students.

Rather than introducing an entirely new initiative, this priority work represents a commitment to sharpening and scaling the systems already contributing to student growth and teacher development across our district.

Lead Measures

How will we progress monitor?

- 95% of PK–12 Impact Teams will meet consistently using protected collaboration time built into the master schedule.
- 90% of PK–12 Impact Team meetings will utilize district Impact Team structures, including agendas, lesson internalization protocols, pacing tools, common formative assessment planning, or data analysis processes.
- 100% of PK–12 Impact Teams will establish and regularly utilize team norms and facilitation expectations.
- 85% of core teachers will participate in at least two documented Impact Team coaching or feedback touchpoints each month.
- 100% of principals, assistant principals, and deans will participate in quarterly Impact Team reviews and leadership calibration meetings.

- By the spring semester, 90% of PK–12 Impact Teams will administer and analyze common formative assessments aligned to essential standards during each instructional cycle.
- 80% of Impact Teams will provide documented reteach, intervention, or enrichment responses following common formative assessment analysis.
- 75% of students in grades K–11 will participate in goal-setting and progress monitoring processes connected to MAP Growth data.
- A Priority Work Teacher Perception Survey will be administered in August, October, December, February, and April. Positive teacher perceptions regarding collaboration, instructional support, and Impact Team effectiveness will increase throughout the school year.
- MAP Growth achievement and growth trends will be reviewed following each benchmark window to evaluate the impact of PK–12 Impact Team implementation on student learning outcomes.

**Priority
Leadership**

Who will lead this work?

Our Chief Academic Officer, Rachel Dowell, will oversee this work, while our Professional Learning Coordinator, Dr. Shane Murnan, will own the work. At the site level, Principals will hold their staff accountable for meeting expectations, and Assistant Principals and Deans of Instruction will facilitate impact teams initially, gradually releasing the responsibility to the teachers over the course of the year.

Coversheet

Discussion and action on amending the 2026-2027 HCP Calendar due to legislative changes.

Section: VIII. Action Items
Item: A. Discussion and action on amending the 2026-2027 HCP Calendar due to legislative changes.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: HCP 2026-2027 Final Version (1).pdf

BACKGROUND:

Administration recommends approval of revisions to the previously adopted 2026–2027 District Calendar due to implementation guidance issued by the Oklahoma State Department of Education (OSDE) on June 19, 2026, regarding Senate Bill 1481.

While Senate Bill 1481 requires 40 minutes of daily recess for students in full-day kindergarten through fifth grade beginning in the 2026–2027 school year, the accompanying OSDE guidance also requires districts to treat at least 20 minutes of that recess as non-instructional time for accreditation purposes. For more than a decade, Oklahoma schools have been permitted to count recess toward instructional minute requirements. This change reduces the instructional minutes available under the previously approved district calendar, requiring calendar adjustments to maintain compliance with state accreditation requirements.

Prior to the issuance of the final guidance, the Superintendent communicated concerns directly to OSDE leadership, state legislators, and other education stakeholders regarding the impact of implementing these changes after school calendars had already been approved and published. While the final guidance reduced the impact by allowing districts to count up to 20 minutes of recess as instructional time during the 2026–2027 implementation year, additional instructional time is still necessary to meet state requirements.

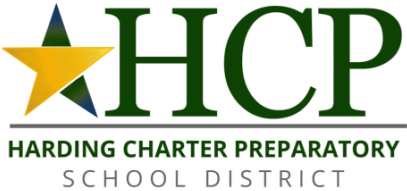
The recommended revisions add the required student instructional time while preserving all employee contractual workdays and maintaining the district's five built-in inclement weather days. The proposed changes include:

- Converting the following Professional Development days to Student Instruction Days:
 - September 21, 2026
 - February 15, 2027
 - April 5, 2027
- Revising the following dates to Half Parent-Teacher Conferences and Half Professional Development:
 - September 18, 2026
 - February 12, 2027

Administration believes these revisions represent the least disruptive solution while ensuring compliance with Oklahoma accreditation requirements.

RECOMMENDATION:

Administration recommends approval of the revised 2026–2027 District Calendar as presented.



Academic Calendar 2026 - 2027

KEY: Classes Resume End of 9 Weeks Professional Development No Classes Staff Workday Parent Teacher Conferences 						
JULY 0/2						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
AUGUST 15/20						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
SEPTEMBER 19/21						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
OCTOBER 17/17						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
NOVEMBER 16/16						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
DECEMBER 13/14						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
JANUARY 17/19						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
FEBRUARY 18/20						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
MARCH 18/18						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
APRIL 22/22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
MAY 13/14						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
JUNE 0/0						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SCHEDULE OF EVENTS

NEW PROFESSIONAL DEVELOPMENT – NO CLASSES
5TH & 9TH GRADE ORIENTATION
PROFESSIONAL DEVELOPMENT – NO CLASSES
MS/HS SCHEDULE PICK-UP DAY
ES OPEN HOUSE
WORKDAY
CLASSES BEGIN
MS OPEN HOUSE
HS OPEN HOUSE
LABOR DAY
PARENT TEACHER CONFERENCES
PROFESSIONAL DEVELOPMENT
FALL BREAK
THANKSGIVING BREAK

DATE

July 29th + August 3rd
August 3rd
August 4th – 7th
August 10th
August 10th
August 10th – 11th
August 12th
August 20st
August 27th
September 7th
September 17th – 18th
September 18th
October 12th – 16th
November 23rd – 27th

SCHEDULE OF EVENTS

END OF SEMESTER
WORKDAY
WINTER BREAK
PROFESSIONAL DEVELOPMENT
WORKDAY
CLASSES RESUME
MLK DAY
PARENT TEACHER CONFERENCES
PROFESSIONAL DEVELOPMENT
SPRING BREAK
END OF SEMESTER
WORKDAY
GRADUATION

DATE

December 17th
December 18th
Dec. 21st – Jan 5th
January 4th
January 5th
January 6th
January 18th
February 11th – 12th
February 12th
March 15th – March 19th
May 19th
May 20th
May 22nd

Calendar Summary

Instructional Hours: 1,078
Professional Development Hours: 56
Parent/Teacher Conference Hours: 21
Workday Hours: 40
Inclement Weather Days: 5

Instructional Hours Approved by SDE: 1,120

Coversheet

Discussion and action on approving 2026-2027 staff stipend positions.

Section: VIII. Action Items
Item: B. Discussion and action on approving 2026-2027 staff stipend positions.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Extra_Duty_2026-2027 (5).xlsx

BACKGROUND:

Administration recommends approval of the 2026–2027 Employee Stipend Schedule. The schedule identifies district-approved stipend positions and associated compensation for the 2026–2027 school year.

RECOMMENDATION:

Administration recommends approval of the 2026–2027 Employee Stipend Schedule as presented.

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Extra_Duty_2026-2027 (5).xlsx

Coversheet

Discussion and action on approving Duty to Report Employee Abuse or Neglect of a Student and Duty to Report Sexual Abuse, Assault or Misconduct of A Student policy.

Section: VIII. Action Items
Item: C. Discussion and action on approving Duty to Report Employee Abuse or Neglect of a Student and Duty to Report Sexual Abuse, Assault or Misconduct of A Student policy.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material:
HCP NEW POLICY STUDENT ABUSE OR NEGLECT 7-3-26 - Copy.docx

BACKGROUND:

Administration recommends approval of the **Duty to Report Employee Abuse or Neglect of a Student and Duty to Report Sexual Abuse, Assault, or Misconduct of a Student Policy**. This policy is being presented for adoption to ensure district compliance with newly enacted Oklahoma law establishing reporting requirements for school employees regarding allegations of student abuse, neglect, sexual abuse, sexual assault, or sexual misconduct involving school personnel.

The policy outlines the legal responsibilities of district employees, required reporting procedures, and the district's commitment to protecting the safety and well-being of all students while complying with applicable state law.

RECOMMENDATION:

Administration recommends approval of the Duty to Report Employee Abuse or Neglect of a Student and Duty to Report Sexual Abuse, Assault, or Misconduct of a Student Policy as presented.

DUTY TO REPORT EMPLOYEE ABUSE OR NEGLECT OF A STUDENT

The superintendent or any school administrator who has reason to believe, or receives an allegation or disclosure, that a school employee is involved in the abuse or neglect of a student shall report the matter within twenty-four (24) hours to local law enforcement.

All disclosures or allegations made under this policy shall be reported to law enforcement prior to any formal investigation by the school or school board or questioning of the subject of the accusation.

No school investigator, administrator, or official shall conduct formal interviews of the subject of the accusation or engage in disciplinary proceedings until law enforcement has been notified and has had the opportunity to interview the involved parties, unless law enforcement determines that an immediate school response is necessary to protect student safety.

The resignation, termination, transfer, or other separation from employment of the subject of an allegation or disclosure shall not relieve any person of the duty to report to law enforcement as required by this subsection.

The superintendent or school administrator who knowingly and willfully fails to promptly report or interferes with the prompt reporting of abuse or neglect shall be subject to the penalties provided for in 21 O.S. § 593 or 10A O.S §1-2-101. As used in this section, "school administrator" means a principal, assistant principal, or any other person who serves in a supervisory or administrative capacity in a private school or public school district.

The district shall provide annual training on the requirements of this policy and each employee shall annually sign an attestation acknowledging his or her responsibility to report suspected child abuse or neglect pursuant to this section. Failure to sign an attestation does not relieve school personnel from the obligations created in this section, nor shall such failure constitute a defense to criminal liability arising under 21 O.S. § 593 or 10A O.S §1-2-101.

For the purposes of this policy "local law enforcement" means a law enforcement agency independent of the school district or a full-time school district police department fully commissioned by the State of Oklahoma. Local law enforcement shall not include a school resource officer employed by the district unless directed by the independent law enforcement agency.

When a school resource officer is utilized, the officer shall submit a written report to the independent law enforcement agency describing the circumstances and any actions taken.

Law enforcement shall be immediately notified of any violation involving sexual activity, sexual contact, or any other inappropriate or unlawful behavior pursuant to 70 O.S. § 1210.163.

For the purposes of this policy "child abuse and neglect" shall include, but not be limited to the following:

1. "Child abuse" means:

a. the willful or malicious harm or threatened harm or failure to protect from harm or threatened harm to the health, safety or welfare of a child under eighteen (18) years of age by a person responsible for a child's health, safety or welfare, or

b. the act of willfully or maliciously injuring, torturing or maiming a child under eighteen (18) years of age by any person.

2. "Child neglect" means the willful or malicious of a child under eighteen (18) years of age by a person responsible for a child's health, safety or welfare.

3. "Neglect" means:

a. the failure or omission to provide any of the following:

i. adequate nurturance and affection, food, clothing, shelter, sanitation, hygiene, or appropriate education,

ii. medical, dental, or behavioral health care,

iii. supervision or appropriate caretakers to protect the child from harm or threatened harm of which any reasonable and prudent person responsible for the child's health, safety or welfare would be aware, or

iv. special care made necessary for the child's health and safety by the physical or mental condition of the child,

b. the failure or omission to protect a child from exposure to any of the following:

i. the use, possession, sale, or manufacture of illegal drugs,

ii. illegal activities, or

iii. sexual acts or materials that are not age- appropriate, or

c. abandonment.

DUTY TO REPORT SEXUAL ABUSE, ASSAULT OR MISCONDUCT OF A STUDENT

A. 1 Every employee having reason to believe, or receiving an allegation or disclosure, that a student is the victim of sexual abuse, sexual assault, or sexual misconduct, shall report the disclosure, allegation, or information within twenty-four (24) hours to local law enforcement.

2. For the purposes of this policy, local law enforcement means a law enforcement agency that is independent of the public school district and shall not include a school resource officer employed by the public school district unless directed by the independent law enforcement agency. When a school resource officer is utilized pursuant to this policy the officer shall submit a written report describing the circumstances and any actions taken to the independent law enforcement agency.

B. 1. Any disclosure or allegation made pursuant to this policy shall be reported to law enforcement prior to any formal investigation by the district or its board of education or questioning of the subject of the disclosure or allegation.

2. No school investigator, administrator, or official shall conduct formal interviews of the subject of the disclosure or allegation or engage in disciplinary proceedings until law enforcement has been notified and has had the opportunity to interview the involved parties, unless law enforcement determines that an immediate school response is necessary to protect student safety.

C. In reports required by subsection A of this policy, local law enforcement shall keep confidential and redact any information identifying the reporting school employee unless otherwise ordered by the court. A school employee with knowledge of a report required by subsection A of this policy shall not disclose information identifying the reporting school employee unless otherwise ordered by the court or as part of an investigation by local law enforcement or the State Department of Education.

D. In addition to the attestation required by 70 O.S. §1210.163. The district shall provide annual training on the requirements of this policy and each employee shall annually sign an attestation acknowledging his or her responsibility to report suspected child abuse or neglect pursuant to this section. Failure to sign an attestation shall not relieve school personnel from the obligations created in this policy or 70 O.S. §1210.163, nor shall such failure constitute a defense to criminal liability arising under 10A O.S. § 1-2-101.

Coversheet

Discussion and action on amending Discipline, Employee Complaint Process, and Code of Conduct policy.

Section: VIII. Action Items
Item: D. Discussion and action on amending Discipline, Employee Complaint Process, and Code of Conduct policy.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: HCP POLICIES PER HB 2959 (2026) (1).docx

BACKGROUND:

Administration recommends approval of amendments to the **Discipline, Employee Complaint Process, and Code of Conduct Policy**. The proposed revisions are necessary to align the district's policies with recently enacted Oklahoma legislation and ensure continued compliance with current state law.

The amendments update policy language to reflect new statutory requirements while maintaining the district's expectations for employee conduct, disciplinary procedures, and the employee complaint process.

RECOMMENDATION:

Administration recommends approval of the amended Discipline, Employee Complaint Process, and Code of Conduct Policy as presented.

DISCIPLINE

(This policy is subject to and shall follow 70 O.S. § 1210.163 and § 6-401 as amended by HB 2959 regarding reporting of employee abuse or neglect of students).

Discipline may range from a verbal warning to termination. The matter may also be resolved by implementation of a Plan for Improvement. The employee shall be advised verbally and in writing of the discipline being imposed and the basis for the discipline. The employee shall have the opportunity to be heard, to present a written response, and to present witnesses in their support before any discipline is imposed. The principal shall render a decision as to whether any discipline is to be imposed, and to what extent, only upon full review of all facts and information pertinent to the matter, which shall include the written response of the employee, the oral statements of witnesses, including the employee, and any other pertinent information. Upon the conclusion of this review, the principal shall render his/her decision. The principal's decision shall be in writing and provided to the employee. The employee shall sign and date a copy of the decision acknowledging their receipt of the decision. In the event such involves the principal or district staff, principal shall be replaced with superintendent above.

If it is the opinion of the superintendent the employee presents a direct threat to the safety and/or welfare of any student, the district, any district employee, the property of the district, or any person, the superintendent may immediately suspend the employee with pay and arrange for a hearing before the governance board, where the procedures herein shall be followed as soon as is practicable. In such cases, the employee will be immediately escorted off the school's premises and grounds.

All disciplinary actions, suspensions, and/or dismissals of an employee may adhere to the employee complaint procedure.

[Approved by the Governance Board on ~~2/13/2024~~]

EMPLOYEE COMPLAINT PROCESS

(This policy is subject to and shall follow 70 O.S. § 1210.163 and § 6-401 as amended by HB 2959 regarding reporting of employee abuse or neglect of students).

The governance board is committed to providing a process by which employees may have a procedure for addressing complaints concerning their employment issues and/or policy implementation issues, excluding an employee not being rehired for the subsequent school year.

The governance board and superintendent aim to do whatever is practicable to provide the proper environment for the positive resolution of employee concerns. In the event of a dispute involving employment matters and/or the implementation of policies affecting the employee, as stated above, the employee may submit a complaint by following the procedures outlined below. Failure to follow the procedures and timelines below constitutes a waiver of the employee's right to complain. It is recommended that all parties familiarize themselves with these procedures.

1. All complaints must be submitted through the official form provided by the district. An email is not considered the submission of a formal complaint. The official form can be found here: **HCP Formal Complaint Form**
2. The complaint process shall begin with the affected employee submitting a written statement to the principal stating the nature of their complaint and their position for resolution of the complaint. All pertinent facts and details shall be provided in this statement – including the identification of any witnesses and/or supporting documents – in order to provide full details of the matter and assist the principal in his/her determination. The employee may provide the principal with witness statements, which must be based on the witnesses' personal knowledge. The complaint shall be signed and dated by the employee. The complaint must be submitted to the principal no later than ten (10) working days of the alleged event. The principal shall provide the employee with a written and dated acknowledgment of receipt of the complaint. This acknowledgement shall include the date and time when the employee is to meet with the principal. The principal shall meet with the employee to discuss the complaint no later than ten (10) working days after the receipt of the complaint.
3. After discussing the complaint with the employee, reviewing the information provided and conducting an investigation, if any, the principal shall make a determination concerning the complaint and shall submit a written decision, which may contain a plan of action required to resolve the complaint, if appropriate, to the employee no later than ten (10) working days after the meeting between the principal and the employee. The employee shall sign a copy of the decision acknowledging the date of their receipt of such.
4. If the employee does not agree with the decision of the principal, the employee may appeal that decision to the superintendent by providing a written notice of appeal to the superintendent no later than ten (10) working days from the date the employee received the principal's decision. The appeal shall contain a copy of the written statements from the original complaint and a copy of the principal's written decision. The superintendent shall sign a copy of the notice of appeal acknowledging the date of their receipt of such.
5. Upon receipt of the appeal notice, the superintendent shall schedule a meeting with the principal and the employee to discuss the issues in the appeal. The superintendent's review shall be limited to the evidence reviewed by the principal, the meeting with the principal and

employee and any written statement(s) provided by the principal and/or employee supporting their respective positions.

6. Upon the superintendent's review of the evidence, the meeting with the principal and any written statement(s) provided by the principal and/or employee, if submitted, the superintendent shall make a decision concerning the complaint.

7. The superintendent shall provide their decision, in writing, to the employee and principal no later than ten (10) working days after the employee provides the notice of appeal to the superintendent.

8. The employee shall sign a copy of the superintendent's decision, acknowledging the date of their receipt of such. If the employee refuses to sign the acknowledgement, then such shall be noted and dated on the decision in the presence of the principal. The superintendent shall confirm by email to the employee their refusal to sign the acknowledgement.

9. The superintendent may either uphold or overturn, in whole or in part, the principal's decision. If the superintendent overturns, in whole or in part, the principal's decision, they may, in their discretion, determine that an alternate decision is appropriate, in which case the superintendent's alternate decision shall supersede the decision of the principal. If the superintendent overturns the principal's decision in part but does not enter an alternate decision, then the remaining part(s) of the principal's decision which was/were not overturned shall remain in full force and effect.

In a situation involving a complaint regarding a district administrator other than the superintendent, the word "principal" shall be replaced with "district administrator".

In a situation involving a complaint regarding the superintendent, the employee may submit a complaint by following the procedures outlined below.

Failure to follow the procedures and timelines below constitutes a waiver of the employee's right to complain. It is recommended that all parties familiarize themselves with these procedures.

1. The complaint process shall begin with the affected employee submitting a written statement to the superintendent stating the nature of their complaint and their position for resolution of the complaint. All pertinent facts and details shall be provided in this statement – including the identification of any witnesses and/or supporting documents – in order to provide full details of the matter and assist the superintendent in his/her determination. The employee may provide the superintendent with witness statements, which must be based on the witnesses' personal knowledge. The complaint shall be signed and dated by the employee. The complaint must be submitted to the superintendent no later than ten (10) working days of the alleged event. The superintendent shall provide the employee with a written and dated acknowledgment of receipt of the complaint. This acknowledgement shall include the date and time when the employee is to meet with the superintendent. The superintendent shall meet with the employee to discuss the complaint no later than ten (10) working days after the receipt of the complaint.
2. After discussing the complaint with the employee, reviewing the information provided and conducting an investigation, if any, the superintendent shall make a determination concerning the complaint and shall submit a written decision, which may contain a plan of action required to resolve the complaint, if appropriate, to the employee no later than ten (10) working

days after the meeting between the superintendent and the employee. The employee shall sign a copy of the decision acknowledging the date of their receipt of such.

3. If the employee does not agree with the decision of the superintendent the employee may appeal that decision to the Governance Board by providing a written notice of appeal to the Governance Board President, no later than ten (10) working days from the date the employee received the superintendent's decision. The appeal shall contain a copy of the written statements from the original complaint and a copy of the superintendent's written decision. The president shall sign a copy of the notice of appeal acknowledging the date of their receipt of such.

4. The governance board may either uphold or overturn, in whole or in part, the superintendent's decision. If the governance board overturns, in whole or in part, the superintendent's decision, the remaining part(s) of the superintendent's decision which was/were not overturned shall remain in full force and effect.

5. This procedure shall be followed only when the superintendent is the principal or initial administrator rendering the decision from which the complaint derives.

[Approved by the Governance Board on 7/8/2025]

CODE OF CONDUCT

Faculty **and employees** are expected to conduct themselves at all times in a manner consistent with the highest standards of personal character and professionalism, with students, parents, prospective parents, co-workers, administrators, staff, and community stakeholders.

I understand that I have chosen to be a teacher or **employee** in a unique educational environment. Therefore, I am committed to abide by and respect the entirety of this Code of Conduct. With that I commit:

- to teach in a manner conducive to a positive learning environment.
- to regularly communicate with all parents/guardians.
- to treat myself, students, parents, peers, staff members, administrators and school grounds and property with respect.
- to refrain from profanity in speech and written language while on school property, in the presence of students, during school-sponsored events or activities.
- to abide by all district policies while on the school grounds, any school-sponsored activity, and when representing the school in any capacity.
- to support parent/student continuing education.
- to recognize students learn at different paces and in different ways, and to strive to see each become academically successful.
- to provide a variety of instructional techniques.
- to serve as a positive adult role model for students.
- to represent the school through positive and appropriate personal conduct at all times.
- to dress in a professional manner at all times unless indicated by administration for a special occasion.
- to follow the Code of Conduct on school grounds and at school-sponsored activities.
- **to comply with all district policies.**

[Approved by the Governance Board on 2/13/2024]

Coversheet

Discussion and action on approving Katie Messerly designated as Advanced for the Oklahoma Teacher Empowerment Program.

Section: VIII. Action Items
Item: E. Discussion and action on approving Katie Messerly designated as Advanced for the Oklahoma Teacher Empowerment Program.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: OTEP Application 2026 - Rubric (Messerly).xlsx

BACKGROUND:

Administration recommends approval of designating Katie Messerly as **Advanced** under the Oklahoma Teacher Empowerment Program (OTEP). Based on the district's evaluation process and the requirements established by the Oklahoma State Department of Education, Ms. Messerly has met the criteria for the Advanced designation.

Board approval is required for educator designations under the Oklahoma Teacher Empowerment Program.

Financial Impact:

Approval of the Advanced designation includes the applicable state-funded compensation associated with the Oklahoma Teacher Empowerment Program.

RECOMMENDATION:

Administration recommends approval of Katie Messerly's Advanced designation under the Oklahoma Teacher Empowerment Program.

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

OTEP Application 2026 - Rubric (Messerly).xlsx

Coversheet

Discussion and board action on adding Pat McKinstry as an HCP Governance Board Member starting a first term from 8/1/2026 - 7/30/2029 as recommended by the executive committee.

Section: VIII. Action Items
Item: F. Discussion and board action on adding Pat McKinstry as an HCP Governance Board Member starting a first term from 8/1/2026 - 7/30/2029 as recommended by the executive committee.
Purpose: Vote
Submitted by: Steven Stefanick

BACKGROUND:

The Executive Committee recommends the appointment of Pat McKinstry to the Harding Charter Preparatory School District Governance Board for a first three-year term beginning **August 1, 2026**, and ending **July 30, 2029**.

Following its review of board membership needs and qualifications, the Executive Committee determined that Mr. McKinstry would be a valuable addition to the Governance Board and is recommending his appointment for Board consideration.

RECOMMENDATION:

The Executive Committee recommends approval of appointing Pat McKinstry to the Harding Charter Preparatory School District Governance Board for a first term from **August 1, 2026, through July 30, 2029**.

Coversheet

Discussion and board action on adding Tiffany Ellis as an HCP Governance Board Member starting a first term from 8/1/2026 - 8/31/2029 as recommended by the executive committee.

Section: VIII. Action Items
Item: G. Discussion and board action on adding Tiffany Ellis as an HCP Governance Board Member starting a first term from 8/1/2026 - 8/31/2029 as recommended by the executive committee.
Purpose: Vote
Submitted by: Steven Stefanick

BACKGROUND:

The Executive Committee recommends the appointment of Tiffany Ellis to the Harding Charter Preparatory School District Governance Board for a first three-year term beginning **August 1, 2026**, and ending **August 31, 2029**.

Following its review of board membership needs and qualifications, the Executive Committee determined that Ms. Ellis would be a valuable addition to the Governance Board and is recommending her appointment for Board consideration.

RECOMMENDATION:

The Executive Committee recommends approval of appointing Tiffany Ellis to the Harding Charter Preparatory School District Governance Board for a first term from **August 1, 2026, through August 31, 2029**.

Coversheet

Discussion and board action on accepting recommendations from the executive committee regarding board committee memberships for 2026-2027.

Section: VIII. Action Items
Item: H. Discussion and board action on accepting recommendations from the executive committee regarding board committee memberships for 2026-2027.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material:
HCP Board Committees 2026-2027 Draft for 07.14.2026 Board Meeting.xlsx

BACKGROUND:

The Executive Committee recommends approval of the Governance Board committee memberships for the 2026–2027 school year. The proposed committee assignments have been developed to ensure effective governance, balanced representation, and oversight of the Board's standing committees.

Approval of the recommended committee memberships will establish committee assignments for the 2026–2027 school year in accordance with the Board's governance practices.

RECOMMENDATION:

The Executive Committee recommends approval of the 2026–2027 Governance Board committee memberships as presented.

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

HCP Board Committees 2026-2027 Draft for 07.14.2026 Board Meeting.xlsx