



Harding Charter Preparatory School District

Regular Governance Board Meeting

Published on September 5, 2025 at 2:07 PM CDT

Amended on September 8, 2025 at 7:49 AM CDT

Date and Time

Tuesday September 9, 2025 at 6:00 PM CDT

Location

District Office Building (Pavilion)

12600 N. Kelley Avenue

Oklahoma City, OK, 73131

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order			
B. Record Attendance			1 m
II. Recognitions			6:01 PM
A. US News and World Report - #2 Oklahoma High School and #80 US Public Charter School Niche - #4 Oklahoma High School and #1 Oklahoma Public Charter School	FYI	Steven Stefanick	1 m

	Purpose	Presenter	Time
III. Public Comments			
IV. Committee Reports			6:02 PM
A. Executive Committee	FYI	Tiffany Ellis	3 m
B. Finance Committee	FYI	Tyler Stroud	3 m
C. Academic Committee	FYI	Michelle Hudson	3 m
D. Communications Committee	FYI	Rachel Durham	3 m
E. Superintendent Evaluation	FYI	Conner Mulvaney	3 m
V. Consent Agenda			6:17 PM
A. Regular Governance Board Minutes 8/12/2025	Approve Minutes		1 m
B. Special Session Governance Board Minutes 8/7/2025	Approve Minutes		1 m
C. Human Resources Report	Vote		1 m
D. Purchase Order Changes Report	Vote		1 m
E. Monthly Financial Report	Vote		1 m
F. General Fund Purchase Orders (115 - 119)	Vote		1 m
G. Gift Fund Purchase Orders (54 - 59)	Vote		1 m
H. Monthly Credit Card Statement	Vote		1 m
I. Charter School Program Grant Update	Vote		1 m
J. Contractual Agreement with Schoolytics for the creation and maintenance of a Data Dashboard.	Vote		1 m
K. Contractual Agreement with Instructure, Inc. for the setup and implementation of Canvas, a learning management system, for Fall 2026.	Vote		1 m

	Purpose	Presenter	Time
L. Contractual Agreement with Patricia Martinez for Visually Impaired Student Services.	Vote		1 m
M. Contractual Agreement with Magma Math for setup and implementation for Fall 2026.	Vote		1 m
N. Contractual Agreement with Propio for electronic translation services.	Vote		1 m
O. Quote from with Bison Electric for upgrade to high school parking lot lighting.	Vote		1 m
VI. Superintendent's Report			6:32 PM
A. Superintendent Report	FYI	Steven Stefanick	20 m
VII. Informational Items			6:52 PM
A. Report on 2024-2025 Advanced Placement Results from Chief Academic Officer.	Discuss	Rachel Dowell	20 m
VIII. Action Items			7:12 PM
A. Discussion and board action on new Mandated Reporting Policy	Vote		5 m
B. Discussion and board action regarding revisions to the Fundraising Policy.	Vote		5 m
C. Discussion and board action regarding revisions to the Student Admissions Policy.	Vote		5 m
D. Discussion and board action regarding courses that may be taken at career technology centers for HS math or science credit	Vote		5 m
E. Discussion and board action on the selection of the 2025-2026 Gifted & Talented Advisory Committee	Vote		5 m
F. Discussion and action regarding contract renewal with Oklahoma City Public Schools for 2027 - 2031.	Vote		5 m

	Purpose	Presenter	Time
G. Discussion and board action on adding Brent Bushey as an HCP Community Governance Board Member starting a first term from 10/1/2025 - 10/1/2028.	Vote	Tiffany Ellis	5 m
H. Discussion and board action on adding Taylor Cornelson as an HCP Parent Governance Board Member starting a first term from 10/1/2025 - 10/1/2028.	Vote	Tiffany Ellis	5 m
I. Discussion and board action on adding Sacha Almanza as an HCP Parent Governance Board Member starting a first term from 10/1/2025 - 10/1/2028.	Vote	Tiffany Ellis	5 m
J. Nominate and vote on selection of board president and other officer positions if necessary for the remainder of the 2025-2026 school year.	Vote	Tiffany Ellis	5 m
IX. Executive Session			8:02 PM
A. Motion to enter into Executive Session for discussions pursuant to 25 O.S. § 307 (B)(1) and (3) for the purpose of discussing: i. the appraisal of real property for school facility space. ii. the employment and contract for Steven Stefanick, Superintendent.	Vote	Tiffany Ellis	20 m
X. Action on Executive Session			8:22 PM
A. Action, if any, concerning executive session items.	Vote		5 m
XI. New Business			
XII. Closing Items			
A. Adjourn Meeting	Vote		

Coversheet

US News and World Report - #2 Oklahoma High School and #80 US Public Charter School Niche - #4 Oklahoma High School and #1 Oklahoma Public Charter School

Section: II. Recognitions
Item: A. US News and World Report - #2 Oklahoma High School and #80 US Public Charter School Niche - #4 Oklahoma High School and #1 Oklahoma Public Charter School
Purpose: FYI
Submitted by: Steven Stefanick

BACKGROUND:

Dear Governance Board Members,

It is my pleasure to share with you recent national and state recognitions that highlight the continued excellence of Harding Charter Preparatory High School. These rankings reaffirm the tireless commitment of our students, staff, families, and community in maintaining our mission of academic rigor and opportunity for all.

U.S. News & World Report Rankings (2025):

#2 in Oklahoma High Schools

#80 in U.S. Public Charter High Schools

Niche Rankings (2025):

#4 in Oklahoma High Schools

#1 in Oklahoma Public Charter High Schools

These accolades are a reflection of the collective effort of our entire school community—students who rise to meet high expectations, teachers and staff who provide outstanding instruction and support, families who partner with us to ensure success, and the governance board who provides vision and leadership to sustain our growth.

As we continue our “Priority Work” across the district, these recognitions serve as both a celebration of achievement and a call to keep pushing forward. Our charge remains clear: to provide equitable access to rigorous, college-preparatory education that equips every student to thrive in their post-secondary journey.

Thank you for your continued support and leadership in making Harding Charter Preparatory one of the best schools in Oklahoma and among the strongest charter schools in the nation.

Sincerely,

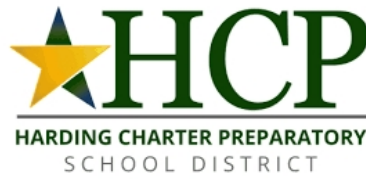
Steven Stefanick, M.Ed.
Superintendent

Coversheet

Regular Governance Board Minutes 8/12/2025

Section:	V. Consent Agenda
Item:	A. Regular Governance Board Minutes 8/12/2025
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Governance Board Meeting on August 12, 2025

APPROVED



Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time

Tuesday August 12, 2025 at 6:00 PM

Location

District Office Building (Pavilion)

12600 N. Kelley Avenue

Oklahoma City, OK, 73131

Directors Present

Angela Parker, Conner Mulvaney, Jorge Chavez, Lisa Miller, Rachel Durham, Ryan Coleman, Tiffany Ellis, Tyler Stroud

Directors Absent

Michelle Hudson

Ex Officio Members Present

Judy Luster, Lou Falsetti

Non Voting Members Present

Judy Luster, Lou Falsetti

Guests Present

Brent Bushey, Jason Mack, Pat McKinstry, Steven Stefanick

I. Opening Items

A. Call the Meeting to Order

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Aug 12, 2025 at 6:00 PM.

B. Record Attendance

II. Committee Reports

A. Executive Committee

The Executive Committee has not yet meet this school year.

B. Finance Committee

The Finance Committee has not yet meet this school year.

C. Academic Committee

The Academic Committee has not yet meet this school year.
The committee has a meeting scheduled for Sept. 10th.

D. Communications Committee

The Communications Committee has not yet meet this school year.

E. Superintendent Evaluation

The Superintendent Evaluation team is working on a meeting for this month.

III. Consent Agenda

A. Regular Governance Board Minutes 7/8/2025

Lisa Miller made a motion to approve the minutes from 7/8/2025. With the correction of changing the date from 6/10/24 to 6/10/25. Regular Governance Board Meeting on 07-08-25.

Jorge Chavez seconded the motion.

The board **VOTED** to approve the motion.

B. Special Session Governance Board Minutes 7/22/2025

Lisa Miller made a motion to approve the minutes from Special Governance Board Meeting on 07-22-25.

Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

C. Human Resources Report

Lisa Miller made a motion to approve the Human Resources Report.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

D. Purchase Order Changes Report

Lisa Miller made a motion to approve the Purchase Order Changes Report.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

E. Surplus Report

Lisa Miller made a motion to approve the Surplus Report.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

F. Final Financial Report 2024-2025

Lisa Miller made a motion to approve the Final Financial Report for 2024-2025.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

G. General Fund Purchase Orders (1 - 113)

Lisa Miller made a motion to approve the General Fund Purchase Orders (1-113).
Conner Mulvaney seconded the motion.
Lisa Miller ask why the carryover for last year was at higher. Steven Sterfanick stated that the carryover was higher last year. Due to receiving CSP funds.
The board **VOTED** to approve the motion.

H. Building Fund Purchase Orders (1 - 18)

Lisa Miller made a motion to approve the Building Fund Purchase Orders (1-18).
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

I. Gift Fund Purchase Orders (1 - 52)

Lisa Miller made a motion to approve the Gift Fund Purchase Orders (1-52).
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

J. Monthly Credit Card Statement

Lisa Miller made a motion to approve the Monthly Credit Card Statement.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

K.

HCPSD 2025-2026 Estimate of Needs

Lisa Miller made a motion to approve the 2026-2026 Estimate of Needs.

Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

L. Charter School Program Grant Update

Lisa Miller made a motion to approve the Charter School Program Grant Update.

Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

M. Quote for a data dashboard from Schoolytics to be implemented in Fall 2026, or find another quality option no more than \$25,000.00 annually.

Lisa Miller made a motion to approve for the Schoolytics program to be implemented in Fall of 2026, or find another quality option no more than \$25,000.00 annually.

Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

N. Purchase of kitchen refrigerators for elementary school from MarketSource.

Lisa Miller made a motion to approve the Purchase of kitchen refrigerators for the elementary school from MarketSource.

Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

IV. Action Items

A. Discussion and board action on new United States Flag and Pledge of Allegiance Policy.

Rachel Durham made a motion to to approve the new United States Flag and Pledge of Allegiance Policy.

Lisa Miller seconded the motion.

The board **VOTED** to approve the motion.

B. Discussion and board action to use the hourly method (1088 hours) to operate during the 2025 - 2026 school year.

Lisa Miller made a motion to approve the hourly method (1088 hours) to operate during the 2025-2026 school year.

Tyler Stroud seconded the motion.

The board **VOTED** to approve the motion.

C. Discussion and board action on agreement with Rainbow Fleet to use high school kitchen for the preparation of meals for 2025-2026.

Conner Mulvaney made a motion to approve the agreement with Rainbow Fleet to use the high school and/or the middle school kitchen for the preparation of meals for 2025-2026.

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

D. Discussion and board action on agreement with Rise Steam Academy to use high school kitchen for the preparation of meals for 2025-2026.

Lisa Miller made a motion to approve the agreement with Rise Steam Academy to use the high school kitchen and/or the middle school kitchen for the preparation of meals for 2025-2026.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

E. Discussion and board action on approving Rachelle Milam, Julianne Varghese, and Christine Carlison for the HCP Teacher Empowerment Program to be recommended to the Oklahoma State Department of Education for 2025-2026.

Conner Mulvaney made a motion to approve Rachelle Milam Julianne Varghese, and Christine Carlison for the HCP Teacher Empowerment Program to be recommended to the Oklahoma State Department of Education for 2025-2026.

Lisa Miller seconded the motion.

The board **VOTED** to approve the motion.

F. Discussion and board action on giving the superintendent authority to begin seeking candidates for the position of Elementary School Principal at Harding Charter Preparatory School District for the new elementary school to open in Fall 2027.

Conner Mulvaney made a motion to approve giving the Superintendent authority to begin seeking candidates for the position of Elementary School Principal at Harding Charter Preparatory School District for the new elementary school to open in the Fall of 2027.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

G. Discussion and board action on authorizing the Superintendent to sign documents approved by the board (e.g. Contracts, Agreements, Memorandums of Understanding, etc.), approved by the board annually.

Conner Mulvaney made a motion to approve the authorization for the Superintendent to sign documents on behalf of the district approved by the board (e.g. Contracts, Agreements, memorandums of Understanding, etc.), approved by the board annually.

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

H.

Discussion and board action authorizing the Superintendent to use facsimile rubber stamps and electronic images of the signatures of the Board President, Board Vice President, Board Secretary, and Board Members, approved by the board annually.

Conner Mulvaney made a motion to discuss the authorizing the Superintendent to use facsimile rubber stamps and electronic images of the signature of the Board President, Board Vice President, Board Secretary and Board Members, approved by the board annually.

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

Jorge Chavez made a motion to approve the Superintendent to use facsimile rubber stamps and electronic images of the signature of the Board President, Board Vice President, Board Secretary and Board Members, approved by the board annually.

Lisa Miller seconded the motion.

The board **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

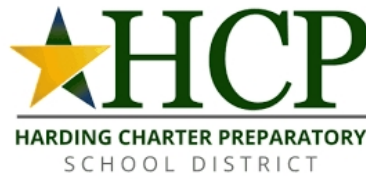
Respectfully Submitted,
Judy Luster

Coversheet

Special Session Governance Board Minutes 8/7/2025

Section:	V. Consent Agenda
Item:	B. Special Session Governance Board Minutes 8/7/2025
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Session of Governance Board on August 7, 2025

APPROVED



Harding Charter Preparatory School District

Minutes

Special Session of Governance Board

Date and Time

Thursday August 7, 2025 at 6:00 PM

Location

Harding Charter Preparatory School District
12600 N Kelley Avenue (Pavilion Building)
Oklahoma City, OK 73131

Directors Present

Angela Parker, Conner Mulvaney, Jorge Chavez, Lisa Miller, Michelle Hudson, Rachel Durham, Ryan Coleman, Tiffany Ellis, Tyler Stroud

Directors Absent

None

Directors who arrived after the meeting opened

Rachel Durham

Ex Officio Members Present

Judy Luster, Lou Falsetti

Non Voting Members Present

Judy Luster, Lou Falsetti

Guests Present

Steven Stefanick

I. Opening Items

A. Call the Meeting to Order

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Thursday Aug 7, 2025 at 6:00 PM.

B. Record Attendance

Rachel Durham arrived at 6:03 PM.

II. Executive Session

A. Motion to enter into Executive Session for discussions, if any regarding grievance submitted from Steven Stefanick, pursuant to 25 O.S. §, 307 (B)(1) and 70 O.S. §, 5-118.

Tiffany Ellis made a motion to move into Executive Session at 6:01pm.

Tyler Stroud seconded the motion.

The board **VOTED** to approve the motion.

III. Action on Executive Session

A. Action, if any, regarding the grievance submitted from Steven Stefanick.

The board came out of Executive Session at 8:35pm.

Conner Mulvaney made a motion to 1. That this Board formally reaffirms that no individual Board member has the authority to override, alter, or substitute contracts approved by a majority vote of the Board. 2. That this Board formally reaffirms that no individual Board member may delay or obstruct the implementation of Board action approved by majority vote of the Board. 3. That this Board affirms its approval of the Superintendent Contract approved at the July 22, 2025 Board meeting without any changes to Section 7B on Superintendent evaluation and Section 8C on Superintendent travel, and that this Board affirms that the Contract will be signed as soon as possible when all signing parties are present with the understanding that amendments to the Contract will be discussed at the Superintendent Evaluation Committee which shall prepare recommendations for Board vote and approval at the Regularly Scheduled Board Meeting in September. 4. That this Board affirms that only the Board during a public meeting and the Superintendent Evaluation Committee may discuss the Superintendent's Contract with the Superintendent, and that no single Board member can delay the execution of a lawfully approved Board action. 5. That this Board does not make a formal determination concerning any allegations of harassment between the disputing parties and instead that this Board reaffirms that all Board members and staff of the Harding

Charter Preparatory School District are expected to conduct themselves professionally and solely to support the district's mission of benefitting the students of the district.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:39 PM.

Respectfully Submitted,
Judy Luster

Coversheet

Human Resources Report

Section:	V. Consent Agenda
Item:	C. Human Resources Report
Purpose:	Vote
Submitted by:	
Related Material:	HCP Personnel Report - September.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

HCP Personnel Report - September.xlsx

Coversheet

Purchase Order Changes Report

Section:	V. Consent Agenda
Item:	D. Purchase Order Changes Report
Purpose:	Vote
Submitted by:	
Related Material:	HCP_Purchase_Order_Update_Report - September 2025.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

HCP_Purchase_Order_Update_Report - September 2025.xlsx

Coversheet

Monthly Financial Report

Section:	V. Consent Agenda
Item:	E. Monthly Financial Report
Purpose:	Vote
Submitted by:	
Related Material:	Harding Aug, 2025 financial report.pdf

**HARDING CHARTER PREPARATORY SCHOOL
DISTRICT**

MONTHLY FINANCIAL REPORT

August 31, 2025 and Year to Date

TABLE OF CONTENTS

Table of Contents

Compilation Report

Statement of Assets, Liabilities and Net Assets – Cash Basis 1

Statement of Revenue, Expenditures and Net Assets - Cash Basis

 General Fund 2-3

 Building Fund 4

 Gift Fund 5

Supplemental Information

Three (3) Year Expenditure Comparison

– General Fund – Cash Basis 6

Supplemental Reports

Revenue/Expenditure Summary – Activity Fund

Purchase Order Registers

Encumbrance Registers

Payment Registers



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

September 4, 2025

Honorable Board of Education
Harding Charter Preparatory School District
Oklahoma City, Oklahoma

I have compiled the accompanying statement of assets, liabilities, and net assets – modified cash basis for the Harding Charter Preparatory School District as of August 31, 2025, and the related statements of revenues and expenses – cash basis for the two (2) months then ended for the General, Building, and Gift Funds. Prior year's comparative revenue and expense information and current year budgetary information are included in the related statements of revenue and expenses, as well as items listed in the table of contents under the heading supplemental information, which are presented only for analysis purposes. My compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. I have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, I did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds, and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities, and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's assets, liabilities, net assets, revenues, and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

I am not independent with respect to Harding Charter Preparatory School District.

Sincerely,

Jenkins & Kemper, CPAs P.C.

Jack H. Jenkins
Certified Public Accountant

**HARDING CHARTER PREPARATORY SCHOOL DISTRICT
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS
AUGUST 31, 2025**

	<u>General</u>	<u>Building</u>	<u>Grant</u>	<u>Totals</u>
Assets				
Cash	\$ 549,286.96	406,682.91	573,900.74	1,529,870.61
Total Assets	<u>549,286.96</u>	<u>406,682.91</u>	<u>573,900.74</u>	<u>1,529,870.61</u>
Liabilities				
O/S Warrants	426,719.90	3,038.33	7,425.02	437,183.25
Total Liabilities	<u>426,719.90</u>	<u>3,038.33</u>	<u>7,425.02</u>	<u>437,183.25</u>
Net Assets	<u>122,567.06</u>	<u>403,644.58</u>	<u>566,475.72</u>	<u>1,092,687.36</u>
Net Assets 06/30/2025	<u>\$ 556,984.77</u>	<u>495,281.49</u>	<u>417,110.05</u>	<u>1,469,376.31</u>

SEE ACCOUNTANT'S COMPILATION REPORT

-1-

**HARDING CHARTER PREPARATORY SCHOOL DISTRICT- 2025-26 FISCAL YEAR
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS-CASH BASIS**

General Fund	Source	2024-25	2024-25	% of YTD	2025-26	2025-26	% of YTD
Revenue	Code	Actual	As of 8/31/24	to Actual	Budgeted	As of 8/31/25	to Budg.
LOCAL SOURCES							
Summer School	1200	\$ 1,723.40	1,723.40	100.0%	10,000.00		0.0%
Interest Earnings	1300	43,233.04	5,922.99	13.7%	40,000.00	6,583.79	16.5%
Reimbursements	1500	10,683.22	4,996.81	46.8%	11,000.00	3,803.77	34.6%
Donations	1600	100.00		0.0%	1,503.65	1,503.65	100.0%
Child Nutrition - Local	1700	102,315.22	12,317.06	12.0%	80,000.00	4,011.00	5.0%
Non-revenue Receipts	5000	122.00	122.00	100.0%			
STATE SOURCES							
Foundation & Salary Incentive Aid	3210	7,074,090.68	555,389.05	7.9%	7,473,000.00	624,679.00	8.4%
Flexible Benefits Reimb.	3250	631,684.46	47,228.13	7.5%	789,012.00	57,720.33	7.3%
Reading Sufficiency	3415	3,929.22		0.0%	4,000.00		0.0%
Purchase of Textbooks	3420	65,471.36	59,759.55	91.3%	65,000.00	5,819.01	9.0%
School Resource Officer Grant	3436	177,000.62	177,000.62	100.0%	93,041.47	93,041.47	100.0%
Maternity Leave	3437	6,187.00		0.0%			N/A
TSET	3650				8,396.08	8,396.08	100.0%
State Sources of Revenue	3690	7,725.46		0.0%	7,500.00	1,749.00	23.3%
Child Nutrition - State	3700	4,335.36		0.0%			N/A
FEDERAL SOURCES							
Title I (Proj. 511 & 515)	4210	197,163.51		0.0%	200,000.00		0.0%
Title II, Part A (541)	4271	42,349.06		0.0%	40,000.00		0.0%
Title III-A & EL (Proj. 571 & 572)	4281	12,506.19		0.0%	64,000.00		0.0%
Special Education Programs	4300	180,318.80		0.0%	200,000.00		0.0%
Title IV, Part A	4442	10,000.00		0.0%	1,750.00		0.0%
CSP Grant (Proj. 772)	4689	693,923.41	267,165.02	38.5%	1,100,000.00	96,087.38	8.7%
Town Branch Foundation Grant	4689	284,042.79		0.0%			N/A
LETRS	4689	1,292.00		0.0%			N/A
Child Nutrition - Federal	4700	287,308.66		0.0%	300,000.00		0.0%
Total Revenue		9,837,505.46	1,131,624.63	11.5%	10,488,203.20	903,394.48	8.6%
Lapsed Appr/Estopped Warr.	6130/40	6,901.32					
Net Assets - Beginning		457,675.20	457,675.20	100.0%	556,984.77	556,984.77	100.0%
Balance Available		\$ 10,302,081.98	1,589,299.83	15.4%	11,045,187.97	1,460,379.25	13.2%

**HARDING CHARTER PREPARATORY SCHOOL DISTRICT- 2025-26 FISCAL YEAR
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS-CASH BASIS**

<u>Expenditures</u>	<u>Object Code</u>	<u>2024-25 Actual</u>	<u>2024-25 As of 8/31/24</u>	<u>% of YTD to Actual</u>	<u>2025-26 Budgeted</u>	<u>2025-26 As of 8/31/25</u>	<u>% of YTD to Budg.</u>
Salaries	100	\$ 4,943,905.43	477,193.73	9.7%	5,275,000.00	512,888.29	9.7%
Employee Benefits	200	1,873,867.60	154,813.18	8.3%	1,750,000.00	165,006.43	9.4%
Worker's Comp./State Unempl.	270-280	40,215.47	20,528.34	51.0%	40,000.00	13,973.00	34.9%
Professional Services	300	452,327.65	139,931.83	30.9%	450,000.00	38,936.47	8.7%
Utility Services	410	58,920.84	5,167.54	8.8%	60,000.00	8,931.98	14.9%
Cleaning Services	420	31,806.09	7,687.01	24.2%	30,000.00	3,753.27	12.5%
Repairs and Maintenance Services	430	117,539.42	37,629.12	32.0%	180,000.00	24,532.13	13.6%
Rentals or Lease Services	440	264,198.30	29,004.27	11.0%	265,000.00	9,859.44	3.7%
Insurance Services	520	96,776.50	96,776.50	100.0%	300,000.00	298,838.87	99.6%
Communications Services	530	26,857.50	484.20	1.8%	45,000.00	3,093.22	6.9%
Advertising	540	783.32		0.0%	30,000.00	149.23	0.5%
Printing and Binding	550	7,697.57	2,624.95	34.1%	12,000.00	288.45	2.4%
Food Service Management	570	362,892.48		0.0%	425,000.00		0.0%
Out-of-District Travel	580	36,145.36	800.61	2.2%	5,500.00	5,366.45	97.6%
Other Purchased Services	599	1,231.74		0.0%	2,000.00		0.0%
General Supplies	610	176,436.90	22,297.69	12.6%	175,000.00	17,118.17	9.8%
Energy (Elect., Natural Gas, & Fuel)	620	229,875.39	11,351.21	4.9%	275,000.00	44,672.09	16.2%
Books	640	6,950.93		0.0%	51,350.00	50,370.00	98.1%
Furniture, Fixtures, Tech, etc.	650	569,923.12	275,852.84	48.4%	285,000.00	57,909.18	20.3%
Student and Staff	680	2,250.47	1,805.67	80.2%	3,000.00	2,545.30	84.8%
Property	700	330,806.16	6,000.00	1.8%	105,000.00	72,734.90	69.3%
Dues and Fees	810	79,754.97	6,861.58	8.6%	80,000.00	6,845.32	8.6%
Staff Registration & Tuition	860	33,788.00	10,368.00	30.7%	50,000.00		0.0%
Reimbursement	930	146.00	24.00	16.4%	150.00		0.0%
Total Expenditures		9,745,097.21	1,307,202.27		9,894,000.00	1,337,812.19	
Net Assets - Ending		\$ 556,984.77	282,097.56		1,151,187.97	122,567.06	

**HARDING CHARTER PREPARATORY SCHOOL DISTRICT - 2025-26 FISCAL YEAR
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS - CASH BASIS**

	Source	2024-25	2024-25	% of YTD	2025-26	2025-26	% of YTD
	Codes	<u>Actual</u>	<u>As of 8/31/2024</u>	<u>to Actual</u>	<u>Budgeted</u>	<u>As of 8/31/2025</u>	<u>to Budgeted</u>
Building Fund							
<u>Revenue</u>							
Redbud Grant	3435	\$ 534,186.30		0.0%	550,000.00		0.0%
Total Revenue		534,186.30	-	0.0%	550,000.00	-	0.0%
Lapsed Appropriations	6130						
Beginning Fund Balance	6110	449,603.61	449,603.61		495,281.49	495,281.49	
Total Revenue Available		983,789.91	449,603.61		1,045,281.49	495,281.49	
<u>Expenditures</u>							
Contracted Services	300			N/A			N/A
Cleaning Services	420	252,222.39	32,530.81	12.9%	295,000.00	51,443.49	17.4%
Repairs & Maint. Services	430	236,286.03	73,520.60	31.1%	250,000.00	34,826.98	13.9%
Property Services	440			N/A			N/A
Insurance Services	520			N/A			N/A
Communication Services	530			N/A	11,500.00	4,786.50	41.6%
Supplies & Materials	600			N/A	600.00	579.94	96.7%
Capital Improvements	700			N/A			N/A
Total expenditures		488,508.42	106,051.41	21.7%	557,100.00	91,636.91	16.4%
Ending Net Assets		\$ 495,281.49	343,552.20		488,181.49	403,644.58	

**HARDING CHARTER PREPARATORY SCHOOL DISTRICT - 2025-26 FISCAL YEAR
STATEMENT OF REVENUE, EXPENDITURES AND NET ASSETS - CASH BASIS**

Gift Fund	Source Codes	2024-25 Actual	2024-25 As of 8/31/2024	% of YTD to Actual	2025-26 Budgeted	2025-26 As of 8/31/2025	% of YTD to Budgeted
<u>Revenue</u>							
Interest Earnings	1300	\$ 8,096.76	1,682.15	20.8%	8,000.00	3,154.61	39.4%
Reimbursements	1500	187.17	4.38	2.3%	500.00	153.34	30.7%
Donations	1600	708,306.17	3,600.00	0.5%	156,708.86	156,708.86	100.0%
Total Revenue		716,590.10	5,286.53	0.7%	165,208.86	160,016.81	96.9%
Estopped Warrants	6140	95,518.74	91,478.99				
Beginning Fund Balance	6110	114,699.91	114,699.91		417,110.05	417,110.05	
Inter Fund Transfer	6200	(285,027.30)					
Total Revenue Available		641,781.45	211,465.43		582,318.91	577,126.86	
<u>Expenditures</u>							
Contracted Services	300	640.00		0.0%	550.00	529.12	96.2%
Cleaning Services	420	474.47		0.0%			N/A
Repairs & Maintenance	430	16,438.92	6,693.02	40.7%			N/A
Property Services	440	113,457.21		0.0%			N/A
Construction Services	450	6,165.21		0.0%			N/A
Printing & Binding	550	13,680.84	2,705.75	19.8%			N/A
Staff Travel	580	4,644.94		0.0%			N/A
Supplies & Materials	600	27,694.10	4,720.95	17.0%	4,750.00	4,500.37	94.7%
Capital Improvements	700	970.00		0.0%	135,000.00		0.0%
Dues & Fees	810	40,505.71	7,080.47	17.5%	53,175.00	5,621.65	10.6%
Total debt service		224,671.40	21,200.19	9.4%	193,475.00	10,651.14	5.5%
Ending Assets		\$ 417,110.05	190,265.24		388,843.91	566,475.72	

SUPPLEMENTAL INFORMATION

HARDING CHARTER PREPARATORY SCHOOL DISTRICT - 2025-26 FISCAL YEAR
THREE (3) YEAR COMPARISON - GENERAL FUND - CASH BASIS
AUGUST 31, 2025

	2023-24 Expenditures		2024-25 Expenditures		2025-26 Expenditures	
	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>
July	\$ 84,506.91	197,814.80	334,422.39	110,861.95	107,920.19	260,963.20
August	501,169.38	182,039.56	295,357.39	566,560.54	583,947.53	384,981.27
September	521,688.09	175,322.84	562,433.11	189,482.14		
October	504,953.17	201,635.61	565,960.46	196,351.54		
November	494,052.24	329,566.71	568,281.21	71,650.65		
December	516,965.24	175,762.94	551,506.98	106,652.94		
January	492,137.51	207,667.87	571,879.58	297,155.64		
February	504,042.60	162,958.98	592,234.95	259,732.90		
March	492,450.46	152,667.65	583,402.73	240,931.09		
April	489,377.06	151,213.85	596,005.56	213,332.52		
May	1,350,461.95	189,307.01	1,546,300.26	116,998.41		
June	23,115.71	360,569.17	49,988.41	557,613.86		
	<u>5,974,920.32</u>	<u>2,486,526.99</u>	<u>6,817,773.03</u>	<u>2,927,324.18</u>	<u>691,867.72</u>	<u>645,944.47</u>
		<u>8,461,447.31</u>		<u>9,745,097.21</u>		<u>1,337,812.19</u>

	2023-24 Expenditures		2024-25 Expenditures		2025-26 Expenditures	
	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>
July	84,506.91	197,814.80	334,422.39	110,861.95	107,920.19	260,963.20
August	501,169.38	182,039.56	295,357.39	566,560.54	583,947.53	384,981.27
September						
October						
November						
December						
January						
February						
March						
April						
May						
June						
	<u>\$ 585,676.29</u>	<u>379,854.36</u>	<u>629,779.78</u>	<u>677,422.49</u>	<u>691,867.72</u>	<u>645,944.47</u>
		<u>965,530.65</u>		<u>1,307,202.27</u>		<u>1,337,812.19</u>

FOR INTERNAL USE ONLY

-6-

09/04/2025 11:20:51 AM

HARDING CHARTER PREPARATORY SCHOOL DISTRICT

Page 1 of 1

Revenue/Expenditure Summary**Options:** Fund: 60, Date Range: 7/1/2025 - 8/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
800 UNKNOWN ITEMS NEED INFO	\$0.00	\$5.00	\$0.00	\$0.00	\$5.00	\$0.00	\$5.00
801 LIFE SKILL PROGRAMS	\$0.00	\$0.00	\$14,290.24	\$1,070.00	\$13,220.24	\$0.00	\$13,220.24
803 CHESS CLUB	\$0.00	\$0.00	\$423.38	\$0.00	\$423.38	\$0.00	\$423.38
805 PARKING	\$0.00	\$5.00	\$665.11	\$205.00	\$465.11	\$0.00	\$465.11
806 HCP OFFICE	\$0.00	\$298.03	\$4,857.50	\$832.70	\$4,322.83	\$2,582.14	\$1,740.69
807 ART CLUB	\$0.00	\$750.00	\$159.38	\$0.00	\$909.38	\$0.00	\$909.38
809 WORLD LANGUAGE	\$0.00	\$0.00	\$7.86	\$0.00	\$7.86	\$0.00	\$7.86
810 SPORTS - GENERAL	\$0.00	\$1,647.00	\$9,612.81	\$495.00	\$10,764.81	\$0.00	\$10,764.81
811 NEWSPAPER	\$0.00	\$0.00	\$443.01	\$19.99	\$423.02	\$0.00	\$423.02
812 SPORTS - CROSS COUNTRY	\$0.00	\$0.00	\$5,495.61	\$0.00	\$5,495.61	\$0.00	\$5,495.61
813 UNIFORMS	\$0.00	\$0.00	\$605.80	\$0.00	\$605.80	\$0.00	\$605.80
815 AGENDAS	\$0.00	\$1,335.00	\$65.77	\$0.00	\$1,400.77	\$0.00	\$1,400.77
816 SPORTS - VOLLEYBALL	\$0.00	\$183.50	\$6,498.99	\$399.99	\$6,282.50	\$0.00	\$6,282.50
818 SPORTS - SOFTBALL	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00
819 A/P TESTING	\$0.00	\$0.00	\$10,684.45	\$0.00	\$10,684.45	\$0.00	\$10,684.45
820 STUDENT COUNCIL	\$0.00	\$0.00	\$1,822.59	\$450.00	\$1,372.59	\$0.00	\$1,372.59
821 ACT	\$0.00	\$0.00	\$597.49	\$0.00	\$597.49	\$0.00	\$597.49
823 SPORTS - GIRLS SOCCER	\$0.00	\$0.00	\$323.19	\$0.00	\$323.19	\$0.00	\$323.19
824 SPORTS - BOYS SOCCER	\$0.00	\$0.00	\$1,103.18	\$0.00	\$1,103.18	\$0.00	\$1,103.18
825 SPORTS - ARCHERY	\$0.00	\$0.00	\$254.29	\$0.00	\$254.29	\$0.00	\$254.29
828 GOLF	\$0.00	\$0.00	\$27.05	\$0.00	\$27.05	\$0.00	\$27.05
831 DRAMA	\$0.00	\$0.00	\$2,226.59	\$1,248.73	\$977.86	\$0.00	\$977.86
832 VOCAL MUSIC	\$0.00	\$0.00	\$321.30	\$0.00	\$321.30	\$0.00	\$321.30
833 YEARBOOK	\$0.00	\$0.00	\$1,619.92	\$673.20	\$946.72	\$0.00	\$946.72
834 BAND	\$0.00	\$0.00	\$2,591.01	\$0.00	\$2,591.01	\$0.00	\$2,591.01
836 ORCHESTRA	\$0.00	\$0.00	\$931.74	\$0.00	\$931.74	\$0.00	\$931.74
837 MOVIE HISTORY CLUB	\$0.00	\$0.00	\$495.84	\$0.00	\$495.84	\$0.00	\$495.84
839 SPEECH & DEBATE	\$0.00	\$0.00	\$104.78	\$0.00	\$104.78	\$0.00	\$104.78
841 TECHNOLOGY INSURANCE	\$0.00	\$9,114.36	\$1,776.80	\$0.00	\$10,891.16	\$0.00	\$10,891.16
842 SPORTS - BASEBALL	\$0.00	\$0.00	\$2,281.60	\$0.00	\$2,281.60	\$0.00	\$2,281.60
844 GOLF	\$0.00	\$0.00	\$625.00	\$0.00	\$625.00	\$0.00	\$625.00
845 NATIONAL HONOR SOCIETY	\$0.00	\$0.00	\$3,491.38	\$385.00	\$3,106.38	\$0.00	\$3,106.38
851 MEDIA CENTER	\$0.00	\$321.95	\$1,047.58	\$0.00	\$1,369.53	\$0.00	\$1,369.53
852 STEM CLUB	\$0.00	\$0.00	\$3,139.34	\$0.00	\$3,139.34	\$0.00	\$3,139.34
854 SENIOR CLASS	\$0.00	\$420.00	\$1,905.54	\$54.94	\$2,270.60	\$0.00	\$2,270.60
855 CHILD NUTRITION CLEARING ACCOUNT	\$0.00	\$6,360.66	\$72.75	\$6.00	\$6,427.41	\$0.00	\$6,427.41
857 PARENT FUNDRAISERS	\$0.00	\$349.38	\$4,523.11	\$0.00	\$4,872.49	\$0.00	\$4,872.49
859 SPORTS - BOYS BASKETBALL	\$0.00	\$0.00	\$553.25	\$0.00	\$553.25	\$0.00	\$553.25
860 SPORTS - CHEERLEADING	\$0.00	\$0.00	\$2,769.50	\$0.00	\$2,769.50	\$0.00	\$2,769.50
861 SPORTS - TENNIS	\$0.00	\$200.00	\$989.89	\$0.00	\$1,189.89	\$0.00	\$1,189.89
862 SPORTS - TRACK	\$0.00	\$0.00	\$1,198.75	\$0.00	\$1,198.75	\$0.00	\$1,198.75
863 CONCESSIONS	\$0.00	\$33.50	\$2,505.64	\$0.00	\$2,539.14	\$0.00	\$2,539.14
864 SPORTS - GIRLS BASKETBALL	\$0.00	\$0.00	\$1,848.80	\$0.00	\$1,848.80	\$0.00	\$1,848.80
870 JUNIOR CLASS	\$0.00	\$0.00	\$11,448.02	\$2,000.00	\$9,448.02	\$0.00	\$9,448.02
872 SPORTS - SWIMMING	\$0.00	\$0.00	\$322.25	\$0.00	\$322.25	\$0.00	\$322.25
873 BLACK STUDENT UNION	\$0.00	\$0.00	\$2,722.37	\$0.00	\$2,722.37	\$0.00	\$2,722.37
874 NAVIGATORS	\$0.00	\$200.00	\$1,044.19	\$0.00	\$1,244.19	\$0.00	\$1,244.19
875 LATINX STUDENT UNION	\$0.00	\$0.00	\$2,560.63	\$0.00	\$2,560.63	\$0.00	\$2,560.63
876 FRENCH EXCHANGE PROGRAM	\$0.00	\$0.00	\$2,108.20	\$0.00	\$2,108.20	\$0.00	\$2,108.20
877 BAKING CLUB	\$0.00	\$0.00	\$1,103.87	\$0.00	\$1,103.87	\$0.00	\$1,103.87
878 ASIAN STUDENT UNION	\$0.00	\$0.00	\$957.19	\$0.00	\$957.19	\$0.00	\$957.19
879 CREDIT RECOVERY	\$0.00	\$660.00	\$1,900.00	\$2,160.00	\$400.00	\$0.00	\$400.00
901 ICMS GENERAL ACTIVITY	\$0.00	\$6,352.48	\$40,336.15	\$10,117.35	\$36,571.28	\$819.00	\$35,752.28
935 ELEMENTARY	\$0.00	\$855.99	\$5,401.12	\$1,066.21	\$5,190.90	\$0.00	\$5,190.90
943 ICMS ALL SPORTS ACCOUNT	\$0.00	\$9,372.00	\$12,963.45	\$6,110.81	\$16,224.64	\$0.00	\$16,224.64
Total	\$0.00	\$38,463.85	\$178,025.25	\$27,294.92	\$189,194.18	\$3,401.14	\$185,793.04

09/04/2025 11:22:15 AM

HARDING CHARTER PREPARATORY SCHOOL DISTRICT

Page 1 of 4

Purchase Order Register**Options:** Year: 2025-2026, Fund(s): GEN FUND-FOR OP, Date Range: 7/1/2025 - 8/31/2025

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2025	1987	ABSOLUTE DATA SHREDDING	PAPER SHREDDING	600.00
2	07/01/2025	8892	ACCENT GLASS SERVICES, LLC.	HS SECURITY DOORS	36,300.00
3	07/01/2025	1269	ACE MEDIA SUPPLY	COPIER SUPPLIES/PRINTER CARTRIDGES	3,000.00
4	07/01/2025	701	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLY	3,500.00
5	07/01/2025	151	AMERICAN FIRE AND SAFETY	FIRE INSPECTION	1,750.00
6	07/01/2025	8743	ANGLIN PUBLIC RELATIONS	PUBLISHING SERVICES	30,000.00
7	07/01/2025	8766	ARVEST BANK SERVICES	JULY CREDIT CARD PAYMENT	5,081.58
8	07/01/2025	8766	ARVEST BANK SERVICES	AUGUST CREDIT CARD PAYMENT	3,000.00
9	07/01/2025	8766	ARVEST BANK SERVICES	SEPTEMBER CREDIT CARD PAYMENT	3,000.00
10	07/01/2025	8766	ARVEST BANK SERVICES	OCTOBER CREDIT CARD PAYMENT	3,000.00
11	07/01/2025	8766	ARVEST BANK SERVICES	NOVEMBER CREDIT CARD PAYMENT	3,000.00
12	07/01/2025	8766	ARVEST BANK SERVICES	DECEMBER CREDIT CARD PAYMENT	3,000.00
13	07/01/2025	8766	ARVEST BANK SERVICES	JANUARY CREDIT CARD PAYMENT	3,000.00
14	07/01/2025	8766	ARVEST BANK SERVICES	FEBRUARY CREDIT CARD PAYMENT	3,000.00
15	07/01/2025	8766	ARVEST BANK SERVICES	MARCH CREDIT CARD PAYMENT	3,000.00
16	07/01/2025	8766	ARVEST BANK SERVICES	APRIL CREDIT CARD PAYMENT	3,000.00
17	07/01/2025	8766	ARVEST BANK SERVICES	MAY CREDIT CARD PAYMENT	3,000.00
18	07/01/2025	8766	ARVEST BANK SERVICES	JUNE CREDIT CARD PAYMENT	12,000.00
19	07/01/2025	1419	AVID CENTER - SI PAYMENT	PD REGISTRATION/MEMBERSHIP	35,000.00
20	07/01/2025	90000	BANCFIRST	BANK FEES	2,000.00
21	07/01/2025	8689	BISON ELECTRIC	HS/MS SECURITY LIGHTING	6,500.00
22	07/01/2025	276	BLEDSON, HEWETT AND GULLEKSON	ANNUAL AUDIT	10,250.00
23	07/01/2025	8727	BOARDONTRACK	GOVERNANCE BOARD MANAGEMENT SOFTWARE & COACHING	8,995.00
24	07/01/2025	38	CAROLINA BIOLOGICAL	INSTRUCTIONAL SUPPLY - SCIENCE	1,500.00
25	07/01/2025	110	CENGAGE LEARNING	MIDDLE SCHOOL MATH CURRICULUM	50,407.00
26	07/01/2025	4	CHATTERBOX COMM, LLC	SPEECH THERAPY	40,000.00
27	07/01/2025	5	CITY OF OKC WATER	WATER SERVICE	50,000.00
28	07/01/2025	1995	CLASSIC PAPER SUPPLY, INC.	CUSTODIAL PAPER SUPPLIES	40,000.00
29	07/01/2025	8894	CONVEX	PROPERTY/ELL INSURANCE	0.00
30	07/01/2025	529	COX COMMUNICATIONS INC.	COMMUNICATIONS/TECH	10,000.00
31	07/01/2025	2034	DARL WOLF	ELEMENTARY FENCING	13,863.61
32	07/01/2025	2092	DE LAGE LANDEN FINANCIAL SERVICES	COPIER LEASE/MAINT AGREEMENT	11,000.00
33	07/01/2025	614	EDUCATIONAL ADMINISTRATIVE SERVICES	FEDERAL PROGRAM MGMT	18,000.00
34	07/01/2025	8701	EDUSKILLS	ELL IDENTIFICATION SOFTWARE	3,950.00
35	07/01/2025	8598	ENCORE ENERGY	NATURAL GAS	30,000.00
36	07/01/2025	8531	FINALSITE	SCHOOL WEBSITE	9,300.00
37	07/01/2025	91	FLINN SCIENTIFIC INC.	INSTRUCTIONAL SUPPLY - SCIENCE	1,000.00
38	07/01/2025	1276	FOLLETT SCHOOL SOLUTIONS	TESTING MS LIBRARY DATABASE	800.00

09/04/2025 11:22:15 AM

HARDING CHARTER PREPARATORY SCHOOL DISTRICT

Page 2 of 4

Purchase Order Register**Options:** Year: 2025-2026, Fund(s): GEN FUND-FOR OP, Date Range: 7/1/2025 - 8/31/2025

PO No	Date	Vendor No	Vendor	Description	Amount
39	07/01/2025	2067	FP MAILING SOLUTIONS	POSTAGE METER INK	1,000.00
40	07/01/2025	1607	FUNDS FOR LEARNING, LLC	ADMIN MGMT SERVICES	4,999.00
41	07/01/2025	8690	GATEHOUSE MEDIA OK HOLDINGS, INC	PUBLISHING SERVICES	800.00
42	07/01/2025	8895	GOTHAM	PROPERTY/ELL INSURANCE	0.00
43	07/01/2025	813	THE HARTFORD	PROPERTY/ELL INSURANCE	102,841.00
44	07/01/2025	8499	HEARTLAND SCHOOL SOLUTIONS	POS SOFTWARE FOR CNP	2,500.00
45	07/01/2025	797	HOLMES MURPHY & ASSOC., LLC	SURETY BONDS	1,200.00
46	07/01/2025	1408	HONORS GRADUATION	CORDS FOR GRADUATION	500.00
47	07/01/2025	8732	HORIZON	CREDIT RECOVERY LICENSES	9,000.00
48	07/01/2025	8652	HOUSE OF CLAY	HIGH SCHOOL ART SUPPLIES	1,000.00
49	07/01/2025	8896	IGNITE	MS TUTORING SERVICES	24,000.00
50	07/01/2025	826	INTELLICORP	BACKGROUND CHECKS	2,750.00
51	07/01/2025	8799	INTERIOR CONNECTIONS	INSTALLATION OF CAFETERIA TABLES	2,100.00
52	07/01/2025	1869	INTRADO	ROBO-CALL HOSTING	2,100.00
53	07/01/2025	1997	IXL LEARNING	CURRICULUM LICENSING	13,500.00
54	07/01/2025	43	JENKINS AND KEMPER CPAS, P.C.	TAX RETURN PREPARATION	800.00
55	07/01/2025	101	JOSTEN'S	DIPLOMAAS	3,500.00
56	07/01/2025	80121	JUDY LUSTER	REIMB SUPPLIES/TRAVEL	1,000.00
57	07/01/2025	8811	KAW POWER & SAFETY	ELEMENTARY SCHOOLWINDOW TINT	10,500.00
58	07/01/2025	952	KEYSTONE FOOD SERVICE	FOOD SERVICE MGMT	425,000.00
59	07/01/2025	8659	KI FURNITURE	CAFETERIA TABLES	26,695.50
60	07/01/2025	8600	KLS LEASING II, LLC	ELEMENTARY BLDG RENT	120,000.00
61	07/01/2025	8601	NUTRI-LINK TECHNOLOGIES, INC.	ONLINE LUNCH FORMS	2,935.00
62	07/01/2025	8457	NWEA	BENCHMARK TESTING	15,435.00
63	07/01/2025	17	OG&E	ELECTRICITY	225,000.00
64	07/01/2025	1204	OK PUBLIC CHARTER SCHOOL ASSOC	ANNUAL MEMBERSHIP	6,500.00
65	07/01/2025	19	OKC PUBLIC SCHOOLS	SPONSOR FEE/RENT	85,000.00
66	07/01/2025	1335	OKLAHOMA CONSULTING AND ACCTNG	ACCOUNTING SERVICES	51,000.00
67	07/01/2025	1574	OKLAHOMA COPIER SOLUTIONS	COPIER LEASE/MAINT AGREEMENT	15,000.00
68	07/01/2025	1292	OKLAHOMA DHS	COMMODITY DISTRIBUTION	2,000.00
69	07/01/2025	122	OKLAHOMA EMPLOYMENT SECURITY COMM	UNEMPLOYMENT	19,000.00
70	07/01/2025	2006	OKLAHOMA SCHOOL ASSURANCE GROUP	WORKERS COMP	14,000.00
71	07/01/2025	21	ONG	NATURAL GAS	17,500.00
72	07/01/2025	90002	OSEEGIB	DEN AND VIS PREMIUMS FOR TERMINATED EMPLOYEES	500.00
73	07/01/2025	544	POWERS	HVAC AUTOMATION REPAIR & MAINTENANCE	10,000.00
74	07/01/2025	1395	POWERSCHOOL GROUP, LLC	STUDENT INFORMATION SYSTEM SOFTWARE	37,500.00
75	07/01/2025	8602	PUREDATA CONSULTING INC.	POWERSCHOOL PLUGIN	5,000.00
76	07/01/2025	24	QUO VADIMUS SYS SERVICES	HS CLASSROOM INTERACTIVE PANELS	20,000.00

09/04/2025 11:22:15 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 3 of 4

Purchase Order Register**Options:** Year: 2025-2026, Fund(s): GEN FUND-FOR OP, Date Range: 7/1/2025 - 8/31/2025

PO No	Date	Vendor No	Vendor	Description	Amount
77	07/01/2025	24	QUO VADIMUS SYS SERVICES	STUDENT LAPTOPS AND CARTS	9,032.80
78	07/01/2025	24	QUO VADIMUS SYS SERVICES	LAPTOPS/CASES FOR 3RD GRADE	17,261.10
79	07/01/2025	24	QUO VADIMUS SYS SERVICES	COMPUTER TECH REPAIR/SUPPLIES	100,000.00
80	07/01/2025	39	ROCKET COLOR DOCUMENT CENTER	PRINTING	6,000.00
81	07/01/2025	56	SAM'S CLUB	COPY PAPER	8,000.00
82	07/01/2025	56	SAM'S CLUB	HS SCIENCE INSTRUCTIONAL SUPPLIES	500.00
83	07/01/2025	8897	SCHOOLMINT	LOTTERY/ENROLLMENT REGISTRATION	10,230.00
84	07/01/2025	2011	SCHOOLSAFEID, LLC	LABELS/STICKERS/DECALS	3,500.00
85	07/01/2025	2012	SECURLY, INC.	TECHNOLOGY MANAGEMENT SYSTEM	9,810.86
86	07/01/2025	8820	SIMPLE GRANTS	GRANT WRITING	30,000.00
87	07/01/2025	1743	SMITH FARM AND GARDEN	MAINTENANCE ON MOWERS AND EQUIPMENT	1,000.00
88	07/01/2025	357	SOBEL PIANO SERVICE	PIANO TUNING	1,000.00
89	07/01/2025	51	SYLOGISTED, INC.	GENERAL/ACTIVITY/GRANT ACCOUNT CHECKS	1,000.00
90	07/01/2025	51	SYLOGISTED, INC.	ACCOUNTING SOFTWARE/FORMS	10,000.00
91	07/01/2025	8625	TALKPATH LIVE	THERAPIST STUDENT SERVICES	12,000.00
92	07/01/2025	8509	TBD (VENDOR NOT DETERMINED)	HS/ES GATES	33,000.00
93	07/01/2025	8509	TBD (VENDOR NOT DETERMINED)	SPECIAL EDUCATION TESTING MATERIALS	3,000.00
94	07/01/2025	8509	TBD (VENDOR NOT DETERMINED)	HS AUDITORIUM PROJECTOR/SCREEN	8,000.00
95	07/01/2025	29	TERMINIX	PEST CONTROL	10,000.00
96	07/01/2025	8619	THE PLUMBER OKC HVAC	PLUMBING REPAIR	28,000.00
97	07/01/2025	8631	TIMECLOCK PLUS, LLC	IT SERVICES FOR SUBS	2,500.00
98	07/01/2025	8898	TRACK IT FORWARD	VOLUNTEER HOUR SOFTWARE	3,242.00
99	07/01/2025	105	U.S. POSTAL SERVICE (CMRS-FP)	POSTAGE	3,000.00
100	07/01/2025	53	WALKER COMPANIES	STAMPS, BADGES, PLAQUES	1,800.00
101	07/01/2025	1689	WASTE CONNECTIONS OF OK, INC.	WASTE MANAGEMENT	17,500.00
102	07/01/2025	108	WESTCO LAMINATING SERVICES	LAMINATOR SUPPLY	1,000.00
103	07/01/2025	8893	OPEN TO USE	OPEN TO USE	0.00
104	07/01/2025	8893	OPEN TO USE	OPEN TO USE	0.00
105	07/01/2025	8893	OPEN TO USE	OPEN TO USE	0.00
106	07/01/2025	8673	95 PERCENT GROUP	ELEMENTARY PHONICS LIBRARY	12,306.80
107	07/01/2025	8899	MINDPLAY EDUCATION	ELEM SCHOOL READING STUDIO LICENSE	19,000.00
108	07/01/2025	8678	MYSTERY SCIENCE	3 YEAR MEMBERSHIP	5,085.00
109	07/01/2025	8679	QUAVER ED	MUSIC CURRICULUM	9,555.00
110	07/01/2025	31	THOMPSON SCHOOL BOOK	MYVIEW LITERACY 6 YEAR LICENSE	49,872.00
111	07/16/2025	80512	LANA INGRAM	TRAVEL REIMB PD	2,629.39
112	07/16/2025	1866	INDUSTRIAL COMMERCIAL ENTERPRISES	CNP GREASE TRAP CLEANING	1,059.00
113	07/16/2025	8635	ABSOLUTE RESTAURANT SERVICE	REFRIGERATOR/FREEZER REPAIR	1,050.00
114	08/12/2025	8515	NED'S CATERING	WELCOME BACK TEACHER DAY	2,545.30

09/04/2025 11:22:15 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 4 of 4

Purchase Order Register**Options:** Year: 2025-2026, Fund(s): GEN FUND-FOR OP, Date Range: 7/1/2025 - 8/31/2025

PO No	Date	Vendor No	Vendor	Description	Amount
115	08/13/2025	80587	PAT MCKINSTRY	TRAVEL REIMB	165.20
116	08/14/2025	2034	DARL WOLF	GENERAL BLDG MAINTENANCE AND REPAIRS	15,000.00
117	08/14/2025	1983	MARKET SOURCE	REACH IN REFRIGERATORS FOR KITCHEN	13,280.75
118	08/20/2025	8905	SCHOOLYTICS	STUDENT DATA SOFTWARE	25,000.00
119	08/20/2025	8906	THE BALDWIN GROUP	PROPERTY INSURANCE	194,852.37
Non-Payroll Total:					\$2,428,730.26
Payroll Total:					\$6,952,478.39
Report Total:					\$9,381,208.65

09/04/2025 11:23:17 AM

HARDING CHARTER PREPARATORY SCHOOL DISTRICT

Page 1 of 1

Purchase Order Register**Options:** Year: 2025-2026, Fund(s): BUILDING FUND, Date Range: 7/1/2025 - 8/31/2025

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2025	1990	ALL & ALL LAWN SERVICE	LAWN SERVICE	7,500.00
2	07/01/2025	8742	AMERICAN ELEVATOR COMPANY	ELEVATOR REPAIR	2,000.00
3	07/01/2025	8689	BISON ELECTRIC	ELECTRICAL REPAIRS	10,000.00
4	07/01/2025	1550	CITY OF OKC POLICE DEPARTMENT	ALARM CERTIFICATES/ FEES	900.00
5	07/01/2025	1946	CONTROL FIRE SYSTEMS	SPRINKLER REPAIRS	1,500.00
6	07/01/2025	1206	D & D INSTALLATIONS	WINDOW BLDG REPAIRS	1,477.00
7	07/01/2025	367	EALES ELECTRONICS CORPORATION	ALARM MONITORING	6,500.00
8	07/01/2025	1759	FIRETROL PROTECTION SYSTEMS, INC.	FIRE MONITORING	7,500.00
9	07/01/2025	8890	OPERATIONS HERO	OPERATION & INVENTORY MANAGEMENT	2,500.00
10	07/01/2025	49	MAYFAIR KEY AND LOCK SHOP	INSTALLATION OF DOOR HARDWARE	10,000.00
11	07/01/2025	8702	MEDINA HANDYMAN SERVICES LLC	JANITORIAL SERVICES	230,000.00
12	07/01/2025	8610	SUMMIT FIRE AND SECURITY LLC	SECURITY MONITORING	5,000.00
13	07/01/2025	8610	SUMMIT FIRE AND SECURITY LLC	FIRE MONITORING	6,500.00
14	07/01/2025	8891	TBS (GENERAL CONTRACTOR)	ELEMENTARY RENOVATIONS	49,999.00
15	07/01/2025	41	UNITED MECHANICAL	HVAC SPLIT UNIT INSTALLATION	155,000.00
16	07/01/2025	1527	URBAN LAWN AND LANDSCAPE INC	LAWN SERVICE	50,000.00
17	07/01/2025	1216	VETS SEPTIC SERVICE	GREASE TRAP DISPOSAL	3,000.00
18	07/01/2025	8569	WW CLEANING SOLUTIONS, LLC	BUILDING CLEANING SERVICES	4,500.00
19	08/06/2025	8766	ARVEST BANK SERVICES	BLDG SUPPLIES	579.94
Non-Payroll Total:					\$554,455.94
Payroll Total:					\$0.00
Report Total:					\$554,455.94

09/04/2025 11:23:41 AM

HARDING CHARTER PREPARATORY SCHOOL DISTRICT

Page 1 of 2

Purchase Order Register**Options:** Year: 2025-2026, Fund(s): GIFTS FUND, Date Range: 7/1/2025 - 8/31/2025

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2025	8452	THOMAS HARBISON	CALVIN KELLEY SCHOLARSHIP-22	5,000.00
2	07/01/2025	8428	ANTHONY MENSAH	HCP ENGLISH DEPT. SCHOLARSHIP-22	1,000.00
3	07/01/2025	8427	ANA MATLACK	HCP FINE ARTS DEPT. SCHOLARSHIP-22	1,000.00
4	07/01/2025	8440	KRISTEN HIGGINS	HCP HISTORY DEPT. SCHOLARSHIP-22	1,000.00
5	07/01/2025	8444	MICAH MCMAHAN	HCP HISTORY DEPT. SCHOLARSHIP-22	1,000.00
6	07/01/2025	8445	MICHAEL CRABB	HCP MATH DEPT. SCHOLARSHIP-22	1,000.00
7	07/01/2025	8451	SEBASTIAN DOVER	HCP MATH DEPT. SCHOLARSHIP-22	1,000.00
8	07/01/2025	8449	REYNA SUN	HCP PRINCIPAL DEPT. SCHOLARSHIP-22	1,000.00
9	07/01/2025	8438	JAYME ESCOBAR	HCCPO SCHOLARSHIP-22	1,000.00
10	07/01/2025	8446	MY VU	JAY SHANKER SCHOLARSHIP-22	1,750.00
11	07/01/2025	1891	TORY NGUYEN	JAY SHANKER SCHOLARSHIP-22	750.00
12	07/01/2025	8431	CORYON LIDDELL	JORDAN MCFADDEN SCHOLARSHIP-22	882.00
13	07/01/2025	8436	ISABELLA REDDICK	SARAH & LARRY BLACKLEDGE SCHOLARSHIP-22	171.26
14	07/01/2025	1293	GARRETT EAKERS	SCHOLARSHIP-22	3,057.75
15	07/01/2025	8512	MICHAEL BISHOP	SCHOLARSHIP-CLYDE RIGGS 2023	1,067.91
16	07/01/2025	1822	ACHANYA NASH	SCHOLARSHIP-23	750.00
17	07/01/2025	8572	ALISHA LEROY	SCHOLARSHIP-23	1,000.00
18	07/01/2025	8573	AMARI TRICE	SCHOLARSHIP-23	2,182.36
19	07/01/2025	1837	AUTUMN HARRIS	SCHOLARSHIP-23	750.00
20	07/01/2025	8576	DANIELA REYES	SCHOLARSHIP-23	1,000.00
21	07/01/2025	8577	DANNY DELEON	SCHOLARSHIP-23	2,050.00
22	07/01/2025	1886	ELLA ROWE	SCHOLARSHIP-23	750.00
23	07/01/2025	8578	EMILY DICKERSON	SCHOLARSHIP-23	750.00
24	07/01/2025	8579	EVA ITUARTE	SCHOLARSHIP-23	500.00
25	07/01/2025	8580	ISRAEL IBANEZ	SCHOLARSHIP-23	195.20
26	07/01/2025	8583	JULIAN MELTON	SCHOLARSHIP-23	500.00
27	07/01/2025	8584	KATHY GALINDO	SCHOLARSHIP-23	750.00
28	07/01/2025	8588	NOLAWI DAWIT	SCHOLARSHIP-23	1,500.00
29	07/01/2025	8591	SEAN CARR	SCHOLARSHIP-23	750.00
30	07/01/2025	8593	THOMAS ETHERINGTON	SCHOLARSHIP-23	500.00
31	07/01/2025	8594	YAMILETH PONCE	SCHOLARSHIP-23	750.00
32	07/01/2025	8595	YASMINE MINOR	SCHOLARSHIP-23	1,000.00
33	07/01/2025	8711	BRIANNA FAST	SCHOLARSHIP-24	882.00
34	07/01/2025	8707	GRACE SLOVAK	SCHOLARSHIP-24	500.00
35	07/01/2025	8705	MARIAH CANTY	SCHOLARSHIP-24	500.00
36	07/01/2025	8706	SHAREEFAH JAMES	SCHOLARSHIP-24	500.00
37	07/01/2025	1853	VANESSA LOPEZ	SCHOLARSHIP-24	1,800.00
38	07/01/2025	8876	ALEJANDRO COVEY	SCHOLARSHIP-25	500.00
39	07/01/2025	8877	BECCA JOLLY	SCHOLARSHIP-25	500.00
40	07/01/2025	8878	CAMERON KOELSCH	SCHOLARSHIP-25	500.00

09/04/2025 11:23:41 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 2 of 2

Purchase Order Register**Options:** Year: 2025-2026, Fund(s): GIFTS FUND, Date Range: 7/1/2025 - 8/31/2025

PO No	Date	Vendor No	Vendor	Description	Amount
41	07/01/2025	8879	DANIEL GREGG	SCHOLARSHIP-25	882.00
42	07/01/2025	8880	MATTHEW ALBERS	SCHOLARSHIP-25	500.00
43	07/01/2025	8881	MEHA JOSEPH	SCHOLARSHIP-25	1,000.00
44	07/01/2025	8882	MONICA MOGHBEL	SCHOLARSHIP-25	1,000.00
45	07/01/2025	1660	PETER ONEMA	SCHOLARSHIP-25	1,500.00
46	07/01/2025	8883	RACHEL CARR	SCHOLARSHIP-25	500.00
47	07/01/2025	8884	SAMANTHA ARDREY	SCHOLARSHIP-25	1,000.00
48	07/01/2025	8885	SARAH TIRRELL	SCHOLARSHIP-25	500.00
49	07/01/2025	8886	SHAUN LASKEY	SCHOLARSHIP-25	1,500.00
50	07/01/2025	8887	TIZIANA MONGU	SCHOLARSHIP-25	1,000.00
51	07/16/2025	8901	FUEL OKC, INC,	TRAINING	675.00
52	07/23/2025	8903	AMERICAN BUS SALES, LLC	2023 THOMAS BUS 39' 6.7L CUMMINS	134,985.00
53	08/13/2025	80587	PAT MCKINSTRY	CANDY FOR STAFF ORIENTATION	70.06
54	08/13/2025	80522	RACHELLE F MILAM	CLASSROOM ASSISTANCE	187.50
55	07/01/2025	90000	BANCFIRST	BANK FEES	1,000.00
56	08/20/2025	701	AMAZON CAPITAL SERVICES	OFFICE/TECH SUPPLY	1,353.82
57	08/27/2025	701	AMAZON CAPITAL SERVICES	TENNIS BALLS AND PENCIL SHARPENER	243.99
58	08/27/2025	24	QUO VADIMUS SYS SERVICES	CNP BARCODE SCANNER AND TECH SUPPLY	2,645.00
59	08/27/2025	8854	HUGH ROBERT LAW OFFICE, PC	LEGAL NONPROFIT ESTABLISHMENT WORK	529.12
Non-Payroll Total:					\$193,109.97
Payroll Total:					\$0.00
Report Total:					\$193,109.97

09/04/2025 11:25:37 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 1 of 4

Encumbrance Register**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 8/31/2025, Fund(s): GEN FUND-FOR OP

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2025	1987	ABSOLUTE DATA SHREDDING	PAPER SHREDDING	600.00
11	2	07/01/2025	8892	ACCENT GLASS SERVICES, LLC.	HS SECURITY DOORS	36,300.00
11	3	07/01/2025	1269	ACE MEDIA SUPPLY	COPIER SUPPLIES/PRINTER CARTRIDGES	3,000.00
11	4	07/01/2025	701	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLY	3,500.00
11	5	07/01/2025	151	AMERICAN FIRE AND SAFETY	FIRE INSPECTION	1,750.00
11	6	07/01/2025	8743	ANGLIN PUBLIC RELATIONS	PUBLISHING SERVICES	30,000.00
11	7	07/01/2025	8766	ARVEST BANK SERVICES	JULY CREDIT CARD PAYMENT	5,081.58
11	8	07/01/2025	8766	ARVEST BANK SERVICES	AUGUST CREDIT CARD PAYMENT	3,000.00
11	9	07/01/2025	8766	ARVEST BANK SERVICES	SEPTEMBER CREDIT CARD PAYMENT	3,000.00
11	10	07/01/2025	8766	ARVEST BANK SERVICES	OCTOBER CREDIT CARD PAYMENT	3,000.00
11	11	07/01/2025	8766	ARVEST BANK SERVICES	NOVEMBER CREDIT CARD PAYMENT	3,000.00
11	12	07/01/2025	8766	ARVEST BANK SERVICES	DECEMBER CREDIT CARD PAYMENT	3,000.00
11	13	07/01/2025	8766	ARVEST BANK SERVICES	JANUARY CREDIT CARD PAYMENT	3,000.00
11	14	07/01/2025	8766	ARVEST BANK SERVICES	FEBRUARY CREDIT CARD PAYMENT	3,000.00
11	15	07/01/2025	8766	ARVEST BANK SERVICES	MARCH CREDIT CARD PAYMENT	3,000.00
11	16	07/01/2025	8766	ARVEST BANK SERVICES	APRIL CREDIT CARD PAYMENT	3,000.00
11	17	07/01/2025	8766	ARVEST BANK SERVICES	MAY CREDIT CARD PAYMENT	3,000.00
11	18	07/01/2025	8766	ARVEST BANK SERVICES	JUNE CREDIT CARD PAYMENT	12,000.00
11	19	07/01/2025	1419	AVID CENTER - SI PAYMENT	PD REGISTRATION/MEMBERSHIP	35,000.00
11	20	07/01/2025	90000	BANCFIRST	BANK FEES	2,000.00
11	21	07/01/2025	8689	BISON ELECTRIC	HS/MS SECURITY LIGHTING	6,500.00
11	22	07/01/2025	276	BLEDSON, HEWETT AND GULLEKSON	ANNUAL AUDIT	10,250.00
11	23	07/01/2025	8727	BOARDONTRACK	GOVERNANCE BOARD MANAGEMENT SOFTWARE & COACHING	8,995.00
11	24	07/01/2025	38	CAROLINA BIOLOGICAL	INSTRUCTIONAL SUPPLY - SCIENCE	1,500.00
11	25	07/01/2025	110	CENGAGE LEARNING	MIDDLE SCHOOL MATH CURRICULUM	50,407.00
11	26	07/01/2025	4	CHATTERBOX COMM, LLC	SPEECH THERAPY	40,000.00
11	27	07/01/2025	5	CITY OF OKC WATER	WATER SERVICE	50,000.00
11	28	07/01/2025	1995	CLASSIC PAPER SUPPLY, INC.	CUSTODIAL PAPER SUPPLIES	40,000.00
11	30	07/01/2025	529	COX COMMUNICATIONS INC.	COMMUNICATIONS/TECH	10,000.00
11	31	07/01/2025	2034	DARL WOLF	ELEMENTARY FENCING	13,863.61
11	32	07/01/2025	2092	DE LAGE LANDEN FINANCIAL SERVICES	COPIER LEASE/MAINT AGREEMENT	11,000.00
11	33	07/01/2025	614	EDUCATIONAL ADMINISTRATIVE SERVICES	FEDERAL PROGRAM MGMT	18,000.00
11	34	07/01/2025	8701	EDUSKILLS	ELL IDENTIFICATION SOFTWARE	3,950.00
11	35	07/01/2025	8598	ENCORE ENERGY	NATURAL GAS	30,000.00
11	36	07/01/2025	8531	FINALSITE	SCHOOL WEBSITE	9,300.00

09/04/2025 11:25:37 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 2 of 4

Encumbrance Register**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 8/31/2025, Fund(s): GEN FUND-FOR OP

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	37	07/01/2025	91	FLINN SCIENTIFIC INC.	INSTRUCTIONAL SUPPLY - SCIENCE	1,000.00
11	38	07/01/2025	1276	FOLLETT SCHOOL SOLUTIONS	TESTING MS LIBRARY DATABASE	800.00
11	39	07/01/2025	2067	FP MAILING SOLUTIONS	POSTAGE METER INK	1,000.00
11	40	07/01/2025	1607	FUNDS FOR LEARNING, LLC	ADMIN MGMT SERVICES	4,999.00
11	41	07/01/2025	8690	GATEHOUSE MEDIA OK HOLDINGS, INC	PUBLISHING SERVICES	800.00
11	43	07/01/2025	813	THE HARTFORD	PROPERTY/ELL INSURANCE	102,841.00
11	44	07/01/2025	8499	HEARTLAND SCHOOL SOLUTIONS	POS SOFTWARE FOR CNP	2,500.00
11	45	07/01/2025	797	HOLMES MURPHY & ASSOC., LLC	SURETY BONDS	1,200.00
11	46	07/01/2025	1408	HONORS GRADUATION	CORDS FOR GRADUATION	500.00
11	47	07/01/2025	8732	HORIZON	CREDIT RECOVERY LICENSES	9,000.00
11	48	07/01/2025	8652	HOUSE OF CLAY	HIGH SCHOOL ART SUPPLIES	1,000.00
11	49	07/01/2025	8896	IGNITE	MS TUTORING SERVICES	24,000.00
11	50	07/01/2025	826	INTELLICORP	BACKGROUND CHECKS	2,750.00
11	51	07/01/2025	8799	INTERIOR CONNECTIONS	INSTALLATION OF CAFETERIA TABLES	2,100.00
11	52	07/01/2025	1869	INTRADO	ROBO-CALL HOSTING	2,100.00
11	53	07/01/2025	1997	IXL LEARNING	CURRICULUM LICENSING	13,500.00
11	54	07/01/2025	43	JENKINS AND KEMPER CPAS, P.C.	TAX RETURN PREPARATION	800.00
11	55	07/01/2025	101	JOSTEN'S	DIPLOMAAS	3,500.00
11	56	07/01/2025	80121	JUDY LUSTER	REIMB SUPPLIES/TRAVEL	1,000.00
11	57	07/01/2025	8811	KAW POWER & SAFETY	ELEMENTARY SCHOOLWINDOW TINT	10,500.00
11	58	07/01/2025	952	KEYSTONE FOOD SERVICE	FOOD SERVICE MGMT	425,000.00
11	59	07/01/2025	8659	KI FURNITURE	CAFETERIA TABLES	26,695.50
11	60	07/01/2025	8600	KLS LEASING II, LLC	ELEMENTARY BLDG RENT	120,000.00
11	61	07/01/2025	8601	NUTRI-LINK TECHNOLOGIES, INC.	ONLINE LUNCH FORMS	2,935.00
11	62	07/01/2025	8457	NWEA	BENCHMARK TESTING	15,435.00
11	63	07/01/2025	17	OG&E	ELECTRICITY	225,000.00
11	64	07/01/2025	1204	OK PUBLIC CHARTER SCHOOL ASSOC	ANNUAL MEMBERSHIP	6,500.00
11	65	07/01/2025	19	OKC PUBLIC SCHOOLS	SPONSOR FEE/RENT	85,000.00
11	66	07/01/2025	1335	OKLAHOMA CONSULTING AND ACCTNG	ACCOUNTING SERVICES	51,000.00
11	67	07/01/2025	1574	OKLAHOMA COPIER SOLUTIONS	COPIER LEASE/MAINT AGREEMENT	15,000.00
11	68	07/01/2025	1292	OKLAHOMA DHS	COMMODITY DISTRIBUTION	2,000.00
11	69	07/01/2025	122	OKLAHOMA EMPLOYMENT SECURITY COMM	UNEMPLOYMENT	19,000.00
11	70	07/01/2025	2006	OKLAHOMA SCHOOL ASSURANCE GROUP	WORKERS COMP	14,000.00
11	71	07/01/2025	21	ONG	NATURAL GAS	17,500.00
11	72	07/01/2025	90002	OSEEGIB	DEN AND VIS PREMIUMS FOR TERMINATED EMPLOYESS	500.00
11	73	07/01/2025	544	POWERS	HVAC AUTOMATION REPAIR & MAINTENANCE	10,000.00

09/04/2025 11:25:37 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 3 of 4

Encumbrance Register**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 8/31/2025, Fund(s): GEN FUND-FOR OP

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	74	07/01/2025	1395	POWERSCHOOL GROUP, LLC	STUDENT INFORMATION SYSTEM SOFTWARE	37,500.00
11	75	07/01/2025	8602	PUREDATA CONSULTING INC.	POWERSCHOOL PLUGIN	5,000.00
11	76	07/01/2025	24	QUO VADIMUS SYS SERVICES	HS CLASSROOM INTERACTIVE PANELS	20,000.00
11	77	07/01/2025	24	QUO VADIMUS SYS SERVICES	STUDENT LAPTOPS AND CARTS	9,032.80
11	78	07/01/2025	24	QUO VADIMUS SYS SERVICES	LAPTOPS/CASES FOR 3RD GRADE	17,261.10
11	79	07/01/2025	24	QUO VADIMUS SYS SERVICES	COMPUTER TECH REPAIR/SUPPLIES	100,000.00
11	80	07/01/2025	39	ROCKET COLOR DOCUMENT CENTER	PRINTING	6,000.00
11	81	07/01/2025	56	SAM'S CLUB	COPY PAPER	8,000.00
11	82	07/01/2025	56	SAM'S CLUB	HS SCIENCE INSTRUCTIONAL SUPPLIES	500.00
11	83	07/01/2025	8897	SCHOOLMINT	LOTTERY/ENROLLMENT REGISTRATION	10,230.00
11	84	07/01/2025	2011	SCHOOLSAFEID, LLC	LABELS/STICKERS/DECALS	3,500.00
11	85	07/01/2025	2012	SECURLY, INC.	TECHNOLOGY MANAGEMENT SYSTEM	9,810.86
11	86	07/01/2025	8820	SIMPLE GRANTS	GRANT WRITING	30,000.00
11	87	07/01/2025	1743	SMITH FARM AND GARDEN	MAINTENANCE ON MOWERS AND EQUIPMENT	1,000.00
11	88	07/01/2025	357	SOBEL PIANO SERVICE	PIANO TUNING	1,000.00
11	89	07/01/2025	51	SYLOGISTED, INC.	GENERAL/ACTIVITY/GRANT ACCOUNT CHECKS	1,000.00
11	90	07/01/2025	51	SYLOGISTED, INC.	ACCOUNTING SOFTWARE/FORMS	10,000.00
11	91	07/01/2025	8625	TALKPATH LIVE	THERAPIST STUDENT SERVICES	12,000.00
11	92	07/01/2025	8509	TBD (VENDOR NOT DETERMINED)	HS/ES GATES	33,000.00
11	93	07/01/2025	8509	TBD (VENDOR NOT DETERMINED)	SPECIAL EDUCATION TESTING MATERIALS	3,000.00
11	94	07/01/2025	8509	TBD (VENDOR NOT DETERMINED)	HS AUDITORIUM PROJECTOR/SCREEN	8,000.00
11	95	07/01/2025	29	TERMINIX	PEST CONTROL	10,000.00
11	96	07/01/2025	8619	THE PLUMBER OKC HVAC	PLUMBING REPAIR	28,000.00
11	97	07/01/2025	8631	TIMECLOCK PLUS, LLC	IT SERVICES FOR SUBS	2,500.00
11	98	07/01/2025	8898	TRACK IT FORWARD	VOLUNTEER HOUR SOFTWARE	3,242.00
11	99	07/01/2025	105	U.S. POSTAL SERVICE (CMRS-FP)	POSTAGE	3,000.00
11	100	07/01/2025	53	WALKER COMPANIES	STAMPS, BADGES, PLAQUES	1,800.00
11	101	07/01/2025	1689	WASTE CONNECTIONS OF OK, INC.	WASTE MANAGEMENT	17,500.00
11	102	07/01/2025	108	WESTCO LAMINATING SERVICES	LAMINATOR SUPPLY	1,000.00
11	106	07/01/2025	8673	95 PERCENT GROUP	ELEMENTARY PHONICS LIBRARY	12,306.80
11	107	07/01/2025	8899	MINDPLAY EDUCATION	ELEM SCHOOL READING STUDIO LICENSE	19,000.00
11	108	07/01/2025	8678	MYSTERY SCIENCE	3 YEAR MEMBERSHIP	5,085.00
11	109	07/01/2025	8679	QUAVER ED	MUSIC CURRICULUM	9,555.00
11	110	07/01/2025	31	THOMPSON SCHOOL BOOK	MYVIEW LITERACY 6 YEAR LICENSE	49,872.00

09/04/2025 11:25:37 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 4 of 4

Encumbrance Register**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 8/31/2025, Fund(s): GEN FUND-FOR OP

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	111	07/16/2025	80512	LANA INGRAM	TRAVEL REIMB PD	2,629.39
11	112	07/16/2025	1866	INDUSTRIAL COMMERCIAL ENTERPRISES	CNP GREASE TRAP CLEANING	1,059.00
11	113	07/16/2025	8635	ABSOLUTE RESTAURANT SERVICE	REFRIGERATOR/FREEZER REPAIR	1,050.00
11	114	08/12/2025	8515	NED'S CATERING	WELCOME BACK TEACHER DAY	2,545.30
11	115	08/13/2025	80587	PAT MCKINSTRY	TRAVEL REIMB	165.20
11	116	08/14/2025	2034	DARL WOLF	GENERAL BLDG MAINTENANCE AND REPAIRS	15,000.00
11	117	08/14/2025	1983	MARKET SOURCE	REACH IN REFRIGERATORS FOR KITCHEN	13,280.75
11	118	08/20/2025	8905	SCHOOLYTICS	STUDENT DATA SOFTWARE	25,000.00
11	119	08/20/2025	8906	THE BALDWIN GROUP	PROPERTY INSURANCE	194,852.37
Non-Payroll Total:						\$2,428,730.26
Payroll Total:						\$6,952,478.39
Balance Forward:						\$0.00
Report Total:						\$9,381,208.65

09/04/2025 11:26:03 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 1 of 1

Encumbrance Register**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 8/31/2025, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2025	1990	ALL & ALL LAWN SERVICE	LAWN SERVICE	7,500.00
21	2	07/01/2025	8742	AMERICAN ELEVATOR COMPANY	ELEVATOR REPAIR	2,000.00
21	3	07/01/2025	8689	BISON ELECTRIC	ELECTRICAL REPAIRS	10,000.00
21	4	07/01/2025	1550	CITY OF OKC POLICE DEPARTMENT	ALARM CERTIFICATES/ FEES	900.00
21	5	07/01/2025	1946	CONTROL FIRE SYSTEMS	SPRINKLER REPAIRS	1,500.00
21	6	07/01/2025	1206	D & D INSTALLATIONS	WINDOW BLDG REPAIRS	1,477.00
21	7	07/01/2025	367	EALES ELECTRONICS CORPORATION	ALARM MONITORING	6,500.00
21	8	07/01/2025	1759	FIRETROL PROTECTION SYSTEMS, INC.	FIRE MONITORING	7,500.00
21	9	07/01/2025	8890	OPERATIONS HERO	OPERATION & INVENTORY MANAGEMENT	2,500.00
21	10	07/01/2025	49	MAYFAIR KEY AND LOCK SHOP	INSTALLATION OF DOOR HARDWARE	10,000.00
21	11	07/01/2025	8702	MEDINA HANDYMAN SERVICES LLC	JANITORIAL SERVICES	230,000.00
21	12	07/01/2025	8610	SUMMIT FIRE AND SECURITY LLC	SECURITY MONITORING	5,000.00
21	13	07/01/2025	8610	SUMMIT FIRE AND SECURITY LLC	FIRE MONITORING	6,500.00
21	14	07/01/2025	8891	TBS (GENERAL CONTRACTOR)	ELEMENTARY RENOVATIONS	49,999.00
21	15	07/01/2025	41	UNITED MECHANICAL	HVAC SPLIT UNIT INSTALLATION	155,000.00
21	16	07/01/2025	1527	URBAN LAWN AND LANDSCAPE INC	LAWN SERVICE	50,000.00
21	17	07/01/2025	1216	VETS SEPTIC SERVICE	GREASE TRAP DISPOSAL	3,000.00
21	18	07/01/2025	8569	WW CLEANING SOLUTIONS, LLC	BUILDING CLEANING SERVICES	4,500.00
21	19	08/06/2025	8766	ARVEST BANK SERVICES	BLDG SUPPLIES	579.94

Non-Payroll Total: \$554,455.94**Payroll Total:** \$0.00**Balance Forward:** \$0.00**Report Total:** \$554,455.94

09/04/2025 11:26:45 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 1 of 2

Encumbrance Register**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 8/31/2025, Fund(s): GIFTS FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
81	1	07/01/2025	8452	THOMAS HARBISON	CALVIN KELLEY SCHOLARSHIP-22	5,000.00
81	2	07/01/2025	8428	ANTHONY MENSAH	HCP ENGLISH DEPT. SCHOLARSHIP-22	1,000.00
81	3	07/01/2025	8427	ANA MATLACK	HCP FINE ARTS DEPT. SCHOLARSHIP-22	1,000.00
81	4	07/01/2025	8440	KRISTEN HIGGINS	HCP HISTORY DEPT. SCHOLARSHIP-22	1,000.00
81	5	07/01/2025	8444	MICAH MCMAHAN	HCP HISTORY DEPT. SCHOLARSHIP-22	1,000.00
81	6	07/01/2025	8445	MICHAEL CRABB	HCP MATH DEPT. SCHOLARSHIP- 22	1,000.00
81	7	07/01/2025	8451	SEBASTIAN DOVER	HCP MATH DEPT. SCHOLARSHIP- 22	1,000.00
81	8	07/01/2025	8449	REYNA SUN	HCP PRINCIPAL DEPT. SCHOLARSHIP-22	1,000.00
81	9	07/01/2025	8438	JAYME ESCOBAR	HCCPO SCHOLARSHIP-22	1,000.00
81	10	07/01/2025	8446	MY VU	JAY SHANKER SCHOLARSHIP-22	1,750.00
81	11	07/01/2025	1891	TORY NGUYEN	JAY SHANKER SCHOLARSHIP-22	750.00
81	12	07/01/2025	8431	CORYON LIDDELL	JORDAN MCFADDEN SCHOLARSHIP-22	882.00
81	13	07/01/2025	8436	ISABELLA REDDICK	SARAH & LARRY BLACKLEDGE SCHOLARSHIP-22	171.26
81	14	07/01/2025	1293	GARRETT EAKERS	SCHOLARSHIP-22	3,057.75
81	15	07/01/2025	8512	MICHAEL BISHOP	SCHOLARSHIP-CLYDE RIGGS 2023	1,067.91
81	16	07/01/2025	1822	ACHANYA NASH	SCHOLARSHIP-23	750.00
81	17	07/01/2025	8572	ALISHA LEROY	SCHOLARSHIP-23	1,000.00
81	18	07/01/2025	8573	AMARI TRICE	SCHOLARSHIP-23	2,182.36
81	19	07/01/2025	1837	AUTUMN HARRIS	SCHOLARSHIP-23	750.00
81	20	07/01/2025	8576	DANIELA REYES	SCHOLARSHIP-23	1,000.00
81	21	07/01/2025	8577	DANNY DELEON	SCHOLARSHIP-23	2,050.00
81	22	07/01/2025	1886	ELLA ROWE	SCHOLARSHIP-23	750.00
81	23	07/01/2025	8578	EMILY DICKERSON	SCHOLARSHIP-23	750.00
81	24	07/01/2025	8579	EVA ITUARTE	SCHOLARSHIP-23	500.00
81	25	07/01/2025	8580	ISRAEL IBANEZ	SCHOLARSHIP-23	195.20
81	26	07/01/2025	8583	JULIAN MELTON	SCHOLARSHIP-23	500.00
81	27	07/01/2025	8584	KATHY GALINDO	SCHOLARSHIP-23	750.00
81	28	07/01/2025	8588	NOLAWI DAWIT	SCHOLARSHIP-23	1,500.00
81	29	07/01/2025	8591	SEAN CARR	SCHOLARSHIP-23	750.00
81	30	07/01/2025	8593	THOMAS ETHERINGTON	SCHOLARSHIP-23	500.00
81	31	07/01/2025	8594	YAMILETH PONCE	SCHOLARSHIP-23	750.00
81	32	07/01/2025	8595	YASMINE MINOR	SCHOLARSHIP-23	1,000.00
81	33	07/01/2025	8711	BRIANNA FAST	SCHOLARSHIP-24	882.00
81	34	07/01/2025	8707	GRACE SLOVAK	SCHOLARSHIP-24	500.00
81	35	07/01/2025	8705	MARIAH CANTY	SCHOLARSHIP-24	500.00
81	36	07/01/2025	8706	SHAREEFAH JAMES	SCHOLARSHIP-24	500.00
81	37	07/01/2025	1853	VANESSA LOPEZ	SCHOLARSHIP-24	1,800.00
81	38	07/01/2025	8876	ALEJANDRO COVEY	SCHOLARSHIP-25	500.00

09/04/2025 11:26:45 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 2 of 2

Encumbrance Register**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 8/31/2025, Fund(s): GIFTS FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
81	39	07/01/2025	8877	BECCA JOLLY	SCHOLARSHIP-25	500.00
81	40	07/01/2025	8878	CAMERON KOELSCH	SCHOLARSHIP-25	500.00
81	41	07/01/2025	8879	DANIEL GREGG	SCHOLARSHIP-25	882.00
81	42	07/01/2025	8880	MATTHEW ALBERS	SCHOLARSHIP-25	500.00
81	43	07/01/2025	8881	MEHA JOSEPH	SCHOLARSHIP-25	1,000.00
81	44	07/01/2025	8882	MONICA MOGHBEL	SCHOLARSHIP-25	1,000.00
81	45	07/01/2025	1660	PETER ONEMA	SCHOLARSHIP-25	1,500.00
81	46	07/01/2025	8883	RACHEL CARR	SCHOLARSHIP-25	500.00
81	47	07/01/2025	8884	SAMANTHA ARDREY	SCHOLARSHIP-25	1,000.00
81	48	07/01/2025	8885	SARAH TIRRELL	SCHOLARSHIP-25	500.00
81	49	07/01/2025	8886	SHAUN LASKEY	SCHOLARSHIP-25	1,500.00
81	50	07/01/2025	8887	TIZIANA MONGU	SCHOLARSHIP-25	1,000.00
81	51	07/16/2025	8901	FUEL OKC, INC,	TRAINING	675.00
81	52	07/23/2025	8903	AMERICAN BUS SALES, LLC	2023 THOMAS BUS 39' 6.7L CUMMINS	134,985.00
81	53	08/13/2025	80587	PAT MCKINSTRY	CANDY FOR STAFF ORIENTATION	70.06
81	54	08/13/2025	80522	RACHELLE F MILAM	CLASSROOM ASSISTANCE	187.50
81	55	07/01/2025	90000	BANCFIRST	BANK FEES	1,000.00
81	56	08/20/2025	701	AMAZON CAPITAL SERVICES	OFFICE/TECH SUPPLY	1,353.82
81	57	08/27/2025	701	AMAZON CAPITAL SERVICES	TENNIS BALLS AND PENCIL SHARPENER	243.99
81	58	08/27/2025	24	QUO VADIMUS SYS SERVICES	CNP BARCODE SCANNER AND TECH SUPPLY	2,645.00
81	59	08/27/2025	8854	HUGH ROBERT LAW OFFICE, PC	LEGAL NONPROFIT ESTABLISHMENT WORK	529.12
Non-Payroll Total:						\$193,109.97
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$193,109.97

09/04/2025 11:27:23 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 1 of 2

Encumbrance Register**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 8/31/2025, Fund(s): SCHOOL ACTIVITY FND5

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
60	1	07/03/2025	56	SAM'S CLUB	CANDY FOR SENIORS/BRIDAL SHOWER	100.70
60	2	07/09/2025	39	ROCKET COLOR DOCUMENT CENTER	8TH GRADE PROMOTION CERTIFICATES	330.00
60	3	07/09/2025	101	JOSTEN'S	YEARBOOKS	673.20
60	5	07/16/2025	1801	ALL AMERICAN PIZZA	PIZZA FOR VOLLEYBALL	95.88
60	6	07/16/2025	8769	OKIE PRINT	TEES FOR VOLLEYBALL CAMP	390.18
60	8	07/23/2025	8902	GOLD MEDAL SQUARED	COACHING CLINIC	399.99
60	9	07/10/2025	90000	BANCFIRST	BANK FEES FOR AF	3,924.00
60	10	07/30/2025	8900	SALSBURY INDUSTRIES	MS LOCKERS	5,920.01
60	11	07/30/2025	701	AMAZON CAPITAL SERVICES	LANYARDS FOR STUDENT ID BADGES/COVERS	257.48
60	12	07/30/2025	1801	ALL AMERICAN PIZZA	PIZZA FOR VOLLEYBALL	90.00
60	13	07/30/2025	80379	JAMI WEST	ORANGE PAINT, CHARLOTTE PIPE 2" QUIKRETE	89.74
60	14	08/06/2025	701	AMAZON CAPITAL SERVICES	AF SUPPLIES	2,661.50
60	15	08/06/2025	39	ROCKET COLOR DOCUMENT CENTER	FORMS/NAMEPLATES/MAPS	226.00
60	16	08/12/2025	99999	HARDING CHARTER PREP	CLEARING ACCOUNT PRJ 879 CREDIT RECOVERY	2,160.00
60	17	08/13/2025	39	ROCKET COLOR DOCUMENT CENTER	OFFICE ITEMS	215.00
60	18	08/13/2025	701	AMAZON CAPITAL SERVICES	MISC OFFICE SUPPLIES	152.64
60	19	08/13/2025	8904	MISTY WARFIELD	CUSTOM CUPS FOR STAFF	150.00
60	21	08/13/2025	24	QUO VADIMUS SYS SERVICES	DOMAIN NAME RENEWAL	19.99
60	22	08/20/2025	80512	LANA INGRAM	REIMB WALGREENS/HARBOR FREIGHT SUPPLIES	174.76
60	23	08/20/2025	1527	URBAN LAWN AND LANDSCAPE INC	PEST CONTROL/ CLEANUP	1,070.00
60	24	08/20/2025	8907	JAMES SIMPSON	GAME OFFICIAL	200.00
60	25	08/20/2025	108	WESTCO LAMINATING SERVICES	LAMINATOR FILM	100.00
60	26	08/20/2025	701	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	93.74
60	27	08/20/2025	56	SAM'S CLUB	SPUD DINNER FOR TEACHERS	113.20
60	28	08/20/2025	8908	ALIYA SHORT	GAME OFFICIAL	110.00
60	29	08/20/2025	80358	AMY GRESHAM	REIMB SPUD DINNER FOR TEACHERS	27.22
60	30	08/20/2025	53	WALKER COMPANIES	FRONT LOBBY REDESIGN/ PARKING PASSES	205.00
60	31	08/20/2025	8868	OKIE PRINT BARN	TSHIRTS	495.71
60	32	08/20/2025	80379	JAMI WEST	TEACHER BREAKFAST	139.60
60	33	08/20/2025	8909	NAOMI BORQUAYE	CHEER CAMP	2,000.00
60	34	08/20/2025	8910	JAMES COLBERT	REFUND CNP	6.00
60	35	08/27/2025	173	OKLAHOMA ASSOC OF STUDENT COUNCILS	ADVANCED SESSION	300.00
60	36	08/27/2025	8832	JULIA BEGAYE	REIMB FIVE BELOW/FUZZY'S BACK TO SCHOOL GIFTS	305.41
60	37	08/27/2025	80529	JENETTE M MCFARLAND	REQUIRED COACH TRAINING	50.00
60	38	08/27/2025	8912	SPORTS IMPORTS INC.	VBALL SUPPLIES	3,214.75
60	39	08/27/2025	8911	MUSIC THEATRE INTERNATIONAL	ROYALTY FEE AND MATERIALS	1,020.00

09/04/2025 11:27:23 AM **HARDING CHARTER PREPARATORY SCHOOL DISTRICT**

Page 2 of 2

Encumbrance Register**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 8/31/2025, Fund(s): SCHOOL ACTIVITY FNDS

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
60	40	08/27/2025	1261	MARIAN ROBINSON	GAME OFFICIAL	160.00
60	41	08/27/2025	8730	ELAINE SHAW	GAME OFFICIAL	160.00
60	42	08/27/2025	258	NATIONAL HONOR SOCIETY/NASSP	NHS MEMBERSHIP	385.00
60	43	08/27/2025	701	AMAZON CAPITAL SERVICES	VARIOUS SUPPLIES FOR TEACHER LOUNGE	224.36
60	44	08/27/2025	8761	COLES GARDEN WEDDING AND EVENT CNTR	PROM VENUE	2,000.00
60	45	08/27/2025	8908	ALIYA SHORT	GAME OFFICIAL	135.00
60	46	08/27/2025	173	OKLAHOMA ASSOC OF STUDENT COUNCILS	ANNUAL OASC DUES	150.00

Non-Payroll Total: \$30,696.06**Payroll Total:** \$0.00**Balance Forward:** \$0.00**Report Total:** \$30,696.06

09/04/2025 11:29:10 AM

HARDING CHARTER PREPARATORY SCHOOL DISTRICT

Page 1 of 2

Payment Register**Options:** Year: 2025-2026, Fund Account: SCHOOL ACTIVITY FNDS, Date Range: 7/1/2025 - 8/31/2025, Print Payroll

Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
1	07/03/2025	56	SAM'S CLUB				\$100.70
2	07/09/2025	39	ROCKET COLOR DOCUMENT CEN				\$330.00
3	07/09/2025	101	JOSTEN'S				\$673.20
4	07/16/2025	1801	ALL AMERICAN PIZZA				\$95.88
5	07/16/2025	8769	OKIE PRINT				\$390.18
6	07/23/2025	1527	URBAN LAWN AND LANDSCAPE I		07/23/2025	\$480.00	\$0.00
7	07/23/2025	8902	GOLD MEDAL SQUARED				\$399.99
8	07/10/2025	90000	BANCFIRST				\$277.00
9	07/23/2025	90000	BANCFIRST				\$49.94
10	07/30/2025	8900	SALSBURY INDUSTRIES				\$5,920.01
11	07/30/2025	701	AMAZON CAPITAL SERVICES				\$257.48
12	07/30/2025	1801	ALL AMERICAN PIZZA				\$90.00
13	07/30/2025	80379	JAMI WEST				\$89.74
14	08/06/2025	701	AMAZON CAPITAL SERVICES				\$2,661.50
15	08/06/2025	39	ROCKET COLOR DOCUMENT CEN				\$226.00
16	08/12/2025	99999	HARDING CHARTER PREP				\$2,160.00
17	08/13/2025	39	ROCKET COLOR DOCUMENT CEN				\$215.00
18	08/13/2025	701	AMAZON CAPITAL SERVICES				\$152.64
19	08/13/2025	8904	MISTY WARFIELD				\$150.00
20	08/13/2025	453	OSM		08/13/2025	\$150.00	\$0.00
21	08/13/2025	24	QUO VADIMUS SYS SERVICES				\$19.99
22	08/11/2025	90000	BANCFIRST				\$157.00
23	08/06/2025	90000	BANCFIRST				\$38.92
24	08/20/2025	80512	LANA INGRAM				\$174.76
25	08/20/2025	1527	URBAN LAWN AND LANDSCAPE I				\$1,070.00
26	08/20/2025	8907	JAMES SIMPSON				\$200.00
27	08/20/2025	108	WESTCO LAMINATING SERVICES				\$100.00
28	08/20/2025	701	AMAZON CAPITAL SERVICES				\$93.74
29	08/20/2025	56	SAM'S CLUB				\$113.20
30	08/20/2025	8908	ALIYA SHORT				\$110.00
31	08/20/2025	80358	AMY GRESHAM				\$27.22
32	08/20/2025	53	WALKER COMPANIES		08/20/2025	\$2,610.49	\$0.00
33	08/20/2025	8868	OKIE PRINT BARN				\$495.71
34	08/20/2025	80379	JAMI WEST				\$139.60
35	08/20/2025	8909	NAOMI BORQUAYE				\$2,000.00
36	08/20/2025	8910	JAMES COLBERT				\$6.00
37	08/21/2025	53	WALKER COMPANIES				\$205.00
38	08/27/2025	173	OKLAHOMA ASSOC OF STUDENT				\$300.00
39	08/27/2025	8832	JULIA BEGAYE				\$305.41
40	08/27/2025	80529	JENETTE M MCFARLAND				\$50.00
41	08/27/2025	8912	SPORTS IMPORTS INC.				\$3,214.75
42	08/27/2025	8911	MUSIC THEATRE INTERNATIONAL				\$1,020.00
43	08/27/2025	1261	MARIAN ROBINSON				\$160.00
44	08/27/2025	8730	ELAINE SHAW				\$160.00
45	08/27/2025	258	NATIONAL HONOR SOCIETY/NAS				\$385.00
46	08/27/2025	701	AMAZON CAPITAL SERVICES				\$224.36
47	08/27/2025	8761	COLES GARDEN WEDDING AND E				\$2,000.00
48	08/27/2025	8908	ALIYA SHORT				\$135.00
49	08/27/2025	173	OKLAHOMA ASSOC OF STUDENT				\$150.00

Options: Year: 2025-2026, Fund Account: SCHOOL ACTIVITY FNDS, Date Range: 7/1/2025 - 8/31/2025, Print Payroll
Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
Non-Payroll Total:							\$27,294.92
Payroll Total:							\$0.00
Balance Forward:							\$0.00
Total:							\$27,294.92

Item	Vendor No.	Vendor Name	PO No.	PO Date	PO Type	Description	Requested Date	Requested By	Approved Date	Encumbered	Committed	Paid	Unpaid	To 1943	Vendor	To Others
11	1987	ABSOLUTE DATA SHREDDING	1	7/1/2025	A	PAPER SHREDDING	7/1/2025		7/1/2025	\$600.00	\$50.00	\$50.00	\$550.00		\$600.00	\$0.00
11	8892	ACCENT GLASS SERVICES, LLC.	2	7/1/2025	A	HS SECURITY DOORS	7/1/2025		7/1/2025	\$56,300.00	\$0.00	\$0.00	\$56,300.00		\$56,300.00	\$0.00
11	1269	ACE MEDIA SUPPLY	3	7/1/2025	A	COPIER SUPPLIES/PRINTER CARTRIDGES	7/1/2025		7/1/2025	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00		\$3,000.00	\$0.00
11	701	AMAZON CAPITAL SERVICES	4	7/1/2025	A	INSTRUCTIONAL SUPPLY	7/1/2025		7/1/2025	\$328.68	\$328.68	\$328.68	\$3,171.32		\$3,500.00	\$0.00
11	151	AMERICAN FIRE AND SAFETY	5	7/1/2025	A	FIRE INSPECTION	7/1/2025		7/1/2025	\$1,750.00	\$0.00	\$0.00	\$1,750.00		\$1,750.00	\$0.00
11	8743	ANGLIN PUBLIC RELATIONS	6	7/1/2025	A	PUBLISHING SERVICES	7/1/2025		7/1/2025	\$30,000.00	\$0.00	\$0.00	\$30,000.00		\$30,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	7	7/1/2025	A	JULY CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$5,081.58	\$5,081.58	\$5,081.58	\$0.00		\$5,081.58	\$0.00
11	8766	ARVEST BANK SERVICES	8	7/1/2025	A	AUGUST CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$3,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	9	7/1/2025	A	SEPTEMBER CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$3,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	10	7/1/2025	A	OCTOBER CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$3,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	11	7/1/2025	A	NOVEMBER CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$3,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	12	7/1/2025	A	DECEMBER CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$3,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	13	7/1/2025	A	JANUARY CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$3,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	14	7/1/2025	A	FEBRUARY CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$3,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	15	7/1/2025	A	MARCH CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$3,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	16	7/1/2025	A	APRIL CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$3,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	17	7/1/2025	A	MAY CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$12,000.00	\$0.00	\$0.00	\$12,000.00		\$12,000.00	\$0.00
11	8766	ARVEST BANK SERVICES	18	7/1/2025	A	JUNE CREDIT CARD PAYMENT	7/1/2025		7/1/2025	\$16,618.00	\$16,618.00	\$16,618.00	\$18,382.00		\$35,000.00	\$0.00
11	1419	AVID CENTER - SI PAYMENT	19	7/1/2025	A	PD REGISTRATION/MEMBERSHIP	7/1/2025		7/1/2025	\$598.53	\$598.53	\$598.53	\$1,401.47		\$2,000.00	\$0.00
11	90000	BANCFIRST	20	7/1/2025	A	BANK FEES	7/1/2025		7/1/2025	\$6,500.00	\$0.00	\$0.00	\$6,500.00		\$6,500.00	\$0.00
11	8689	BISON ELECTRIC	21	7/1/2025	A	HS/MS SECURITY LIGHTING	7/1/2025		7/1/2025	\$10,250.00	\$0.00	\$0.00	\$10,250.00		\$10,250.00	\$0.00
11	276	BLEDSE, HEWETT AND GULLEKSON	22	7/1/2025	A	ANNUAL AUDIT	7/1/2025		7/1/2025	\$8,995.00	\$8,995.00	\$8,995.00	\$500.00		\$8,995.00	\$0.00
11	8727	BOARDONTRACK	23	7/1/2025	A	GOVERNANCE BOARD MANAGEMENT SOFTWARE & COACHING	7/1/2025		7/1/2025	\$1,500.00	\$513.00	\$513.00	\$987.00		\$1,500.00	\$0.00
11	38	CAROLINA BIOLOGICAL	24	7/1/2025	A	INSTRUCTIONAL SUPPLY - SCIENCE	7/1/2025		7/1/2025	\$50,407.00	\$50,407.00	\$50,407.00	\$37.00		\$50,407.00	\$0.00
11	110	CENAGAGE LEARNING	25	7/1/2025	A	MIDDLE SCHOOL MATH CURRICULUM	7/1/2025		7/1/2025	\$40,000.00	\$0.00	\$0.00	\$40,000.00		\$40,000.00	\$0.00
11	4	CHATTERBOX COMM, LLC	26	7/1/2025	A	SPEECH THERAPY	7/1/2025		7/1/2025	\$8,931.98	\$8,931.98	\$8,931.98	\$41,068.02		\$50,000.00	\$0.00
11	5	CITY OF OKC WATER	27	7/1/2025	A	WATER SERVICE	7/1/2025		7/1/2025	\$12,776.60	\$12,776.60	\$12,776.60	\$27,223.40		\$40,000.00	\$0.00
11	1995	CLASSIC PAPER SUPPLY, INC.	28	7/1/2025	A	CUSTODIAL PAPER SUPPLIES	7/1/2025		7/1/2025	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
11	8894	CONVEY	29	7/1/2025	A	PROPERTY/ELL INSURANCE	7/1/2025		7/1/2025	\$2,294.00	\$2,294.00	\$2,294.00	\$7,706.00		\$10,000.00	\$0.00
11	529	COX COMMUNICATIONS INC.	30	7/1/2025	A	COMMUNICATIONS/TECH	7/1/2025		7/1/2025	\$13,863.61	\$0.00	\$0.00	\$13,863.61		\$13,863.61	\$0.00
11	2034	DARL WOLF	31	7/1/2025	A	ELEMENTARY FENCING	7/1/2025		7/1/2025	\$1,444.44	\$1,444.44	\$1,444.44	\$9,555.56		\$11,000.00	\$0.00
11	2092	DE LAGE LANDEN FINANCIAL SERVICES	32	7/1/2025	A	COPIER LEASE/MAINT AGREEMENT	7/1/2025		7/1/2025	\$18,000.00	\$0.00	\$0.00	\$18,000.00		\$18,000.00	\$0.00
11	614	EDUCATIONAL ADMINISTRATIVE SERVICES	33	7/1/2025	A	FEDERAL PROGRAM MGMT	7/1/2025		7/1/2025	\$3,950.00	\$0.00	\$0.00	\$3,950.00		\$3,950.00	\$0.00
11	8701	EDUSKILLS	34	7/1/2025	A	ELL IDENTIFICATION SOFTWARE	7/1/2025		7/1/2025	\$1,260.68	\$1,260.68	\$1,260.68	\$28,739.32		\$30,000.00	\$0.00
11	8598	ENCORE ENERGY	35	7/1/2025	A	NATURAL GAS	7/1/2025		7/1/2025	\$9,300.00	\$0.00	\$0.00	\$9,300.00		\$9,300.00	\$0.00
11	8531	FINALSITE	36	7/1/2025	A	SCHOOL WEBSITE	7/1/2025		7/1/2025	\$51.84	\$51.84	\$51.84	\$948.16		\$1,000.00	\$0.00
11	91	FLINN SCIENTIFIC INC.	37	7/1/2025	A	INSTRUCTIONAL SUPPLY - SCIENCE	7/1/2025		7/1/2025	\$800.00	\$0.00	\$0.00	\$800.00		\$800.00	\$0.00
11	1276	FOLLETT SCHOOL SOLUTIONS	38	7/1/2025	A	TESTING MS LIBRARY DATABASE	7/1/2025		7/1/2025	\$564.72	\$564.72	\$564.72	\$435.28		\$1,000.00	\$0.00
11	2067	FP MAILING SOLUTIONS	39	7/1/2025	A	POSTAGE METER INK	7/1/2025		7/1/2025	\$4,999.00	\$0.00	\$0.00	\$4,999.00		\$4,999.00	\$0.00
11	1607	FUNDS FOR LEARNING, LLC	40	7/1/2025	A	ADMIN MGMT SERVICES	7/1/2025		7/1/2025	\$800.00	\$0.00	\$0.00	\$800.00		\$800.00	\$0.00
11	8690	GATEHOUSE MEDIA OK HOLDINGS, INC	41	7/1/2025	A	PUBLISHING SERVICES	7/1/2025		7/1/2025	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
11	8895	GOTHAM	42	7/1/2025	A	PROPERTY/ELL INSURANCE	7/1/2025		7/1/2025	\$102,841.00	\$102,841.00	\$102,841.00	\$0.00		\$102,841.00	\$0.00
11	813	THE HARTFORD	43	7/1/2025	A	PROPERTY/ELL INSURANCE	7/1/2025		7/1/2025	\$2,499.00	\$2,499.00	\$2,499.00	\$1.50		\$2,500.00	\$0.00
11	8499	HEARTLAND SCHOOL SOLUTIONS	44	7/1/2025	A	POS SOFTWARE FOR CNP	7/1/2025		7/1/2025	\$1,145.50	\$1,145.50	\$1,145.50	\$54.50		\$1,200.00	\$0.00
11	797	HOLMES MURPHY & ASSOC., LLC	45	7/1/2025	A	SURETY BONDS	7/1/2025		7/1/2025	\$500.00	\$0.00	\$0.00	\$500.00		\$500.00	\$0.00
11	1408	HONORS GRADUATION	46	7/1/2025	A	CORDS FOR GRADUATION	7/1/2025		7/1/2025	\$9,000.00	\$0.00	\$0.00	\$9,000.00		\$9,000.00	\$0.00
11	8732	HORIZON	47	7/1/2025	A	CREDIT RECOVERY LICENSES	7/1/2025		7/1/2025	\$1,000.00	\$0.00	\$0.00	\$1,000.00		\$1,000.00	\$0.00
11	8652	HOUSE OF CLAY	48	7/1/2025	A	HIGH SCHOOL ART SUPPLIES	7/1/2025		7/1/2025	\$24,000.00	\$0.00	\$0.00	\$24,000.00		\$24,000.00	\$0.00
11	8896	IGNITE	49	7/1/2025	A	MS TUTORING SERVICES	7/1/2025		7/1/2025	\$2,750.00	\$0.00	\$0.00	\$2,750.00		\$2,750.00	\$0.00
11	826	INTELICORP	50	7/1/2025	A	BACKGROUND CHECKS	7/1/2025		7/1/2025	\$611.00	\$611.00	\$611.00	\$2,139.00		\$2,750.00	\$0.00
11	8799	INTRADO	51	7/1/2025	A	INSTALLATION OF CAFETERIA TABLES	7/1/2025		7/1/2025	\$2,100.00	\$0.00	\$0.00	\$2,100.00		\$2,100.00	\$0.00
11	1997	IXL LEARNING	52	7/1/2025	A	ROBO-CALL HOSTING	7/1/2025		7/1/2025	\$9,482.00	\$9,482.00	\$9,482.00	\$4,018.00		\$13,500.00	\$0.00
11	43	JENKINS AND KEMPER CPAS, P.C.	53	7/1/2025	A	CURRICULUM LICENSING	7/1/2025		7/1/2025	\$800.00	\$0.00	\$0.00	\$800.00		\$800.00	\$0.00
11	101	JOSTEN'S	54	7/1/2025	A	TAX RETURN PREPARATION	7/1/2025		7/1/2025	\$18.25	\$18.25	\$18.25	\$3,481.75		\$3,500.00	\$0.00
11	80121	JUDY LUSTER	55	7/1/2025	A	DIPLOMAS	7/1/2025		7/1/2025	\$1,000.00	\$0.00	\$0.00	\$1,000.00		\$1,000.00	\$0.00
11	8811	KAW POWER & SAFETY	56	7/1/2025	A	REIMB SUPPLIES/TRAVEL	7/1/2025		7/1/2025	\$10,062.50	\$10,062.50	\$10,062.50	\$457.50		\$10,500.00	\$0.00
11	952	KEYSTONE FOOD SERVICE	57	7/1/2025	A	ELEMENTARY SCHOOL WINDOW TINT	7/1/2025		7/1/2025	\$425,000.00	\$0.00	\$0.00	\$425,000.00		\$425,000.00	\$0.00
11	8659	KLI FURNITURE	58	7/1/2025	A	FOOD SERVICE MGMT	7/1/2025		7/1/2025	\$26,695.50	\$9,019.50	\$9,019.50	\$17,676.00		\$26,695.50	\$0.00
11	8600	KLS LEASING II, LLC	59	7/1/2025	A	CAFETERIA TABLES	7/1/2025		7/1/2025	\$120,000.00	\$0.00	\$0.00	\$120,000.00		\$120,000.00	\$0.00
11	8601	NUTRI-LINK TECHNOLOGIES, INC.	60	7/1/2025	A	ELEMENTARY BLDG RENT	7/1/2025		7/1/2025	\$2,935.00	\$2,935.00	\$2,935.00	\$0.00		\$2,935.00	\$0.00
11	8457	NWEE	61	7/1/2025	A	ONLINE LUNCH FORMS	7/1/2025		7/1/2025	\$15,435.00	\$0.00	\$0.00	\$15,435.00		\$15,435.00	\$0.00
11	17	OG&E	62	7/1/2025	A	BENCHMARK TESTING	7/1/2025		7/1/2025	\$225,000.00	\$42,162.04	\$42,162.04	\$182,837.96		\$225,000.00	\$0.00
11	1204	OK PUBLIC CHARTER SCHOOL ASSOC	63	7/1/2025	A	ELECTRICITY	7/1/2025		7/1/2025	\$6,500.00	\$0.00	\$0.00	\$6,500.00		\$6,500.00	\$0.00
11	19	OKC PUBLIC SCHOOLS	64	7/1/2025	A	ANNUAL MEMBERSHIP	7/1/2025		7/1/2025	\$85,000.00	\$15,666.79	\$15,666.79	\$69,333.21		\$85,000.00	\$0.00
11	1335	OKLAHOMA CONSULTING AND ACCTING	65	7/1/2025	A	SPONSOR FEERENT	7/1/2025		7/1/2025	\$51,000.00	\$8,500.00	\$8,500.00	\$42,500.00		\$51,000.00	\$0.00
11	1574	OKLAHOMA COPIER SOLUTIONS	66	7/1/2025	A	ACCOUNTING SERVICES	7/1/2025		7/1/2025	\$15,000.00	\$177.04	\$177.04	\$14,822.96		\$15,000.00	\$0.00
11	1292	OKLAHOMA DHS	67	7/1/2025	A	COPIER LEASE/MAINT AGREEMENT	7/1/2025		7/1/2025	\$2,000.00	\$0.00	\$0.00	\$2,000.00		\$2,000.00	\$0.00
11	122	OKLAHOMA EMPLOYMENT SECURITY COMM	68	7/1/2025	A	COMMODITY DISTRIBUTION	7/1/2025		7/1/2025	\$19,000.00	\$0.00	\$0.00	\$19,000.00		\$19,000.00	\$0.00
11	2006	OKLAHOMA SCHOOL ASSURANCE GROUP	69	7/1/2025	A	UNEMPLOYMENT	7/1/2025		7/1/2025	\$13,975.00	\$13,975.00	\$13,975.00	\$27.00		\$14,000.00	\$0.00
11	21	ONG	70	7/1/2025	A	WORKERS COMP	7/1/2025		7/1/2025	\$17,500.00	\$1,249.37	\$1,249.37	\$16,250.63		\$17,500.00	\$0.00
11	90002	OSEEGIB	71	7/1/2025	A	NATURAL GAS	7/1/2025		7/1/2025	\$500.00	\$0.00	\$0.00	\$500.00		\$500.00	\$0.00
11			72	7/1/2025	A	DEN AND VIS PREMIUMS FOR TERMINATED EMPLOYEES	7/1/2025		7/1/2025							

11	544	POWERS	7/1/2025	A	HVAC AUTOMATION REPAIR & MAINTENANCE	7/1/2025	\$10,000.00	\$4,315.65	\$4,315.65	\$5,684.35	\$10,000.00	\$0.00
11	1395	POWERSCHOOL GROUP, LLC	7/1/2025	A	STUDENT INFORMATION SYSTEM SOFTWARE	7/1/2025	\$37,500.00	\$2,216.77	\$2,216.77	\$35,283.23	\$37,500.00	\$0.00
11	8602	PUREDATA CONSULTING INC.	7/1/2025	A	POWERSCHOOL PLUGIN	7/1/2025	\$5,000.00	\$804.60	\$804.60	\$4,195.40	\$5,000.00	\$0.00
11	24	QUO VADIMUS SYS SERVICES	7/1/2025	A	HS CLASSROOM INTERACTIVE PANELS	7/1/2025	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00
11	24	QUO VADIMUS SYS SERVICES	7/1/2025	A	STUDENT LAPTOPS AND CARTS	7/1/2025	\$9,032.80	\$0.00	\$0.00	\$9,032.80	\$9,032.80	\$0.00
11	24	QUO VADIMUS SYS SERVICES	7/1/2025	A	LAPTOPS/TECH FOR 3RD GRADE	7/1/2025	\$17,261.10	\$17,261.10	\$17,261.10	\$0.00	\$17,261.10	\$0.00
11	24	QUO VADIMUS SYS SERVICES	7/1/2025	A	COMPUTER TECH REPAIR/SUPPLIES	7/1/2025	\$100,000.00	\$13,207.47	\$13,207.47	\$86,792.53	\$100,000.00	\$0.00
11	39	ROCKET COLOR DOCUMENT CENTER	7/1/2025	A	PRINTING	7/1/2025	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$0.00
11	56	SAM'S CLUB	7/1/2025	A	COPY PAPER	7/1/2025	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00
11	56	SAM'S CLUB	7/1/2025	A	HS SCIENCE INSTRUCTIONAL SUPPLIES	7/1/2025	\$10,230.00	\$10,230.00	\$10,230.00	\$0.00	\$10,230.00	\$0.00
11	8897	SCHOOLMINT	7/1/2025	A	LOTTERY/STICKERS/REGISTRATION	7/1/2025	\$2,735.95	\$2,735.95	\$2,735.95	\$764.05	\$3,500.00	\$0.00
11	2011	SCHOOLS/SAFEID, LLC	7/1/2025	A	LABELS/STICKERS/DICALS	7/1/2025	\$9,810.86	\$9,810.86	\$9,810.86	\$0.00	\$9,810.86	\$0.00
11	2012	SECURY, INC.	7/1/2025	A	TECHNOLOGY MANAGEMENT SYSTEM	7/1/2025	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00
11	8820	SIMPLE GRANTS	7/1/2025	A	GRANT WRITING	7/1/2025	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
11	1743	SMITH FARM AND GARDEN	7/1/2025	A	MAINTENANCE ON MOWERS AND EQUIPMENT	7/1/2025	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
11	357	SOBEL PIANO SERVICE	7/1/2025	A	PIANO TUNING	7/1/2025	\$1,000.00	\$270.20	\$270.20	\$729.80	\$1,000.00	\$0.00
11	51	SYLOGISTED, INC.	7/1/2025	A	GENERAL/ACTIVITY/GRANT ACCOUNT CHECKS	7/1/2025	\$10,000.00	\$8,700.00	\$8,700.00	\$1,300.00	\$10,000.00	\$0.00
11	51	SYLOGISTED, INC.	7/1/2025	A	ACCOUNTING SOFTWARE/FORMS	7/1/2025	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00
11	6025	TALKPATH LIVE	7/1/2025	A	THERAPIST STUDENT SERVICES	7/1/2025	\$33,000.00	\$0.00	\$0.00	\$33,000.00	\$33,000.00	\$0.00
11	8509	TBD (VENDOR NOT DETERMINED)	7/1/2025	A	HS/ES GATES	7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00
11	8509	TBD (VENDOR NOT DETERMINED)	7/1/2025	A	SPECIAL EDUCATION TESTING MATERIALS	7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00
11	8509	TBD (VENDOR NOT DETERMINED)	7/1/2025	A	HS AUDITORIUM PROJECTOR/SCREEN	7/1/2025	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$0.00
11	29	TERMINIX	7/1/2025	A	PEST CONTROL	7/1/2025	\$1,232.25	\$1,232.25	\$1,232.25	\$8,767.75	\$10,000.00	\$0.00
11	8619	THE PLUMBER OKC HVAC	7/1/2025	A	PLUMBING REPAIR	7/1/2025	\$28,000.00	\$14,303.00	\$14,303.00	\$13,697.00	\$28,000.00	\$0.00
11	8631	TIMECLOCK PLUS, LLC	7/1/2025	A	IT SERVICES FOR SUBS	7/1/2025	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00
11	8898	TRACK IT FORWARD	7/1/2025	A	VOLUNTEER HOUR SOFTWARE	7/1/2025	\$3,242.00	\$3,242.00	\$3,242.00	\$0.00	\$3,242.00	\$0.00
11	105	U.S. POSTAL SERVICE (CMRS-PP)	7/1/2025	A	POSTAGE	7/1/2025	\$1,800.00	\$261.50	\$261.50	\$1,538.50	\$1,800.00	\$0.00
11	53	WALKER COMPANIES	7/1/2025	A	STAMPS, BADGES, PLAQUES	7/1/2025	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00
11	1689	WASTE CONNECTIONS OF OK, INC.	7/1/2025	A	WASTE MANAGEMENT	7/1/2025	\$17,500.00	\$1,412.02	\$1,412.02	\$16,087.98	\$17,500.00	\$0.00
11	108	WESTCO LAMINATING SERVICES	7/1/2025	A	LAMINATOR SUPPLY	7/1/2025	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
11	8893	OPEN TO USE	7/1/2025	A	OPEN TO USE	7/1/2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	8893	OPEN TO USE	7/1/2025	A	OPEN TO USE	7/1/2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	8893	OPEN TO USE	7/1/2025	A	OPEN TO USE	7/1/2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	8673	95 PERCENT GROUP	7/1/2025	A	ELEMENTARY PHONICS LIBRARY	7/1/2025	\$12,306.80	\$12,306.80	\$12,306.80	\$0.00	\$12,306.80	\$0.00
11	8899	MSPLAY EDUCATION	7/1/2025	A	ELEM SCHOOL READING STUDIO LICENSE	7/1/2025	\$19,000.00	\$19,000.00	\$19,000.00	\$0.00	\$19,000.00	\$0.00
11	8678	MYSTERY SCIENCE	7/1/2025	A	3 YEAR MEMBERSHIP	7/1/2025	\$5,085.00	\$5,085.00	\$5,085.00	\$0.00	\$5,085.00	\$0.00
11	8679	QUAVER ED	7/1/2025	A	MUSIC CURRICULUM	7/1/2025	\$9,555.00	\$0.00	\$0.00	\$9,555.00	\$9,555.00	\$0.00
11	80512	LANA INGRAM	7/1/2025	A	MYVIEW LITERACY 6 YEAR LICENSE	7/1/2025	\$2,629.39	\$2,629.39	\$2,629.39	\$0.00	\$2,629.39	\$0.00
11	1866	INDUSTRIAL COMMERCIAL ENTERPRISES	7/1/2025	A	TRAVEL REIMB PD	7/1/2025	\$1,059.00	\$1,059.00	\$1,059.00	\$0.00	\$1,059.00	\$0.00
11	8635	ABSOLUTE RESTAURANT SERVICE	7/1/2025	A	CNP GREASE TRAP CLEANING	7/1/2025	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	\$1,050.00	\$0.00
11	8515	NED'S CATERING	7/1/2025	A	REFRIGERATOR/FREEZER REPAIR	7/1/2025	\$2,545.30	\$2,545.30	\$2,545.30	\$0.00	\$2,545.30	\$0.00
11	80587	PAT MCKINSTRY	7/1/2025	A	WELCOME BACK TEACHER DAY	7/1/2025	\$165.20	\$165.20	\$165.20	\$0.00	\$165.20	\$0.00
11	2034	DARL WOLF	7/1/2025	A	TRAVEL REIMB	7/1/2025	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
11	1983	MARKET SOURCE	7/1/2025	A	GENERAL BLDG MAINTENANCE AND REPAIRS	7/1/2025	\$13,280.75	\$0.00	\$0.00	\$13,280.75	\$13,280.75	\$0.00
11	8905	SCHOOLYXICS	7/1/2025	A	REACH IN REFRIGERATORS FOR KITCHEN	7/1/2025	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00
11	8906	THE BALDWIN GROUP	7/1/2025	A	STUDENT DATA SOFTWARE	7/1/2025	\$194,852.37	\$194,852.37	\$194,852.37	\$0.00	\$194,852.37	\$0.00
11	80599	SARA MARIN	7/1/2025	P	PROPERTY INSURANCE	7/1/2025	\$17,404.72	\$17,404.72	\$17,404.72	\$93,066.84	\$17,404.72	\$0.00
11	80587	PAT MCKINSTRY	7/1/2025	P	PAYROLL	7/1/2025	\$20,372.12	\$20,372.12	\$20,372.12	\$101,822.30	\$20,372.12	\$0.00
11	80512	LANA INGRAM	7/1/2025	P	PAYROLL	7/1/2025	\$20,083.16	\$20,083.16	\$20,083.16	\$100,415.90	\$20,083.16	\$0.00
11	80419	RACHEL DOWELL	7/1/2025	P	PAYROLL	7/1/2025	\$24,338.07	\$24,338.07	\$24,338.07	\$83,701.20	\$24,338.07	\$0.00
11	80461	TIAMARA D MCMANIS	7/1/2025	P	PAYROLL	7/1/2025	\$16,740.20	\$16,740.20	\$16,740.20	\$83,701.20	\$16,740.20	\$0.00
11	80379	JAMI WEST	7/1/2025	P	PAYROLL	7/1/2025	\$126,111.64	\$126,111.64	\$126,111.64	\$105,093.69	\$126,111.64	\$0.00
11	80597	WILLIAM N OKINE JR	7/1/2025	P	PAYROLL	7/1/2025	\$2,142.24	\$2,142.24	\$2,142.24	\$0.00	\$2,142.24	\$0.00
11	80598	CASSIUS D HILL	7/1/2025	P	PAYROLL	7/1/2025	\$1,582.46	\$1,582.46	\$1,582.46	\$0.00	\$1,582.46	\$0.00
11	80134	JOE HUGHES	7/1/2025	P	PAYROLL	7/1/2025	\$134,477.53	\$134,477.53	\$134,477.53	\$112,060.39	\$134,477.53	\$0.00
11	80121	JUDY LUSTER	7/1/2025	P	PAYROLL	7/1/2025	\$60,025.10	\$60,025.10	\$60,025.10	\$54,040.25	\$60,025.10	\$0.00
11	80176	STEVEN STEFANICK	7/1/2025	P	PAYROLL	7/1/2025	\$208,636.57	\$34,772.78	\$34,772.78	\$173,863.79	\$208,636.57	\$0.00
11	80460	KEITH R CAMPBELL	7/1/2025	P	PAYROLL	7/1/2025	\$58,708.75	\$4,655.19	\$4,655.19	\$54,053.56	\$58,708.75	\$0.00
11	80397	TYLER L MCCARRELL	7/1/2025	P	PAYROLL	7/1/2025	\$53,406.32	\$4,588.45	\$4,588.45	\$48,817.87	\$53,406.32	\$0.00
11	80358	AMY GRESHAM	7/1/2025	P	PAYROLL	7/1/2025	\$69,126.49	\$5,760.55	\$5,760.55	\$63,365.94	\$69,126.49	\$0.00
11	80479	CHRISTOPHER MARK TURNER	7/1/2025	P	PAYROLL	7/1/2025	\$59,240.32	\$4,936.71	\$4,936.71	\$54,303.61	\$59,240.32	\$0.00
11	80600	KYLEE MOORE	7/1/2025	P	PAYROLL	7/1/2025	\$37,617.84	\$3,134.82	\$3,134.82	\$34,483.02	\$37,617.84	\$0.00
11	80601	GRACE FRISBY	7/1/2025	P	PAYROLL	7/1/2025	\$65,364.40	\$5,447.05	\$5,447.05	\$59,917.35	\$65,364.40	\$0.00
11	80602	BRANDY EDELEN	7/1/2025	P	PAYROLL	7/1/2025	\$64,120.18	\$5,343.34	\$5,343.34	\$58,776.84	\$64,120.18	\$0.00
11	80603	SAMANTHA MCCOURRY-KURZ	7/1/2025	P	PAYROLL	7/1/2025	\$71,467.01	\$5,955.58	\$5,955.58	\$65,511.43	\$71,467.01	\$0.00
11	80604	ANTHONY OWENS	7/1/2025	P	PAYROLL	7/1/2025	\$6,061.69	\$6,061.69	\$6,061.69	\$66,678.32	\$6,061.69	\$0.00
11	80605	DIANE PERKINS	7/1/2025	P	PAYROLL	7/1/2025	\$72,740.01	\$4,701.92	\$4,701.92	\$68,038.09	\$72,740.01	\$0.00
11	80606	SARA BALL	7/1/2025	P	PAYROLL	7/1/2025	\$56,422.89	\$3,980.96	\$3,980.96	\$52,441.93	\$56,422.89	\$0.00
11	80607	JACLYN BRANTLEY	7/1/2025	P	PAYROLL	7/1/2025	\$71,771.52	\$5,980.96	\$5,980.96	\$65,790.56	\$71,771.52	\$0.00
11	80608	ANASTASIA ISABEL BRUSKI	7/1/2025	P	PAYROLL	7/1/2025	\$55,328.09	\$4,610.67	\$4,610.67	\$50,717.42	\$55,328.09	\$0.00
11	80609	DYMOND COMBS	7/1/2025	P	PAYROLL	7/1/2025	\$56,637.02	\$4,923.77	\$4,923.77	\$51,713.25	\$56,637.02	\$0.00
11	80610	EMILEE CRIM	7/1/2025	P	PAYROLL	7/1/2025	\$6,386.16	\$6,386.16	\$6,386.16	\$70,247.61	\$6,386.16	\$0.00
11	80611	KENNETH MARK DELANO	7/1/2025	P	PAYROLL	7/1/2025	\$57,877.86	\$5,167.97	\$5,167.97	\$52,709.89	\$57,877.86	\$0.00

11	80612	KARLA GILLILAND	50027	8/15/2025	P	PAYROLL	\$13,963.77	\$3,663.64	\$40,300.13	\$40,300.13	\$3,663.64	\$40,300.13	\$3,663.64
11	80613	CHELSEY GONZALES	50028	8/15/2025	P	PAYROLL	\$68,832.31	\$6,023.37	\$62,808.94	\$62,808.94	\$6,023.37	\$62,808.94	\$6,023.37
11	80614	MICHELLE HAZELIP	50029	8/15/2025	P	PAYROLL	\$83,000.17	\$6,916.69	\$76,083.48	\$76,083.48	\$6,916.69	\$76,083.48	\$6,916.69
11	80615	KIM HUGHES	50030	8/15/2025	P	PAYROLL	\$69,822.16	\$5,818.50	\$64,003.66	\$64,003.66	\$5,818.50	\$64,003.66	\$5,818.50
11	80616	NINA KEIVANI	50031	8/15/2025	P	PAYROLL	\$58,765.37	\$4,897.11	\$53,868.26	\$53,868.26	\$4,897.11	\$53,868.26	\$4,897.11
11	80617	PAMELA LEHMAN	50032	8/15/2025	P	PAYROLL	\$81,529.78	\$6,794.14	\$74,735.64	\$74,735.64	\$6,794.14	\$74,735.64	\$6,794.14
11	80618	TORONZO MCINNIS	50033	8/15/2025	P	PAYROLL	\$57,528.23	\$4,794.01	\$52,734.22	\$52,734.22	\$4,794.01	\$52,734.22	\$4,794.01
11	80619	KATHERINE MESSERLY	50034	8/15/2025	P	PAYROLL	\$67,837.46	\$5,653.14	\$62,184.32	\$62,184.32	\$5,653.14	\$62,184.32	\$5,653.14
11	80620	GREGORY MILLS	50035	8/15/2025	P	PAYROLL	\$70,328.27	\$5,860.68	\$64,467.59	\$64,467.59	\$5,860.68	\$64,467.59	\$5,860.68
11	80621	JOHNNY WARREN MITCHELL	50036	8/15/2025	P	PAYROLL	\$55,336.85	\$4,611.40	\$50,725.45	\$50,725.45	\$4,611.40	\$50,725.45	\$4,611.40
11	80622	CHELSEA PAITE	50037	8/15/2025	P	PAYROLL	\$119,465.75	\$10,242.84	\$109,222.91	\$109,222.91	\$10,242.84	\$109,222.91	\$10,242.84
11	80623	AMY PEMBERTON	50038	8/15/2025	P	PAYROLL	\$72,588.42	\$6,336.41	\$66,252.01	\$66,252.01	\$6,336.41	\$66,252.01	\$6,336.41
11	80624	GREGORY RAZOOK	50039	8/15/2025	P	PAYROLL	\$57,940.81	\$5,115.77	\$52,825.04	\$52,825.04	\$5,115.77	\$52,825.04	\$5,115.77
11	80625	MOLLY ROBINS	50040	8/15/2025	P	PAYROLL	\$80,260.53	\$6,688.38	\$73,572.15	\$73,572.15	\$6,688.38	\$73,572.15	\$6,688.38
11	80626	BIANCA ROSE	50041	8/15/2025	P	PAYROLL	\$64,025.34	\$5,335.44	\$58,689.90	\$58,689.90	\$5,335.44	\$58,689.90	\$5,335.44
11	80627	JESSE SCARBOROUGH	50042	8/15/2025	P	PAYROLL	\$55,203.53	\$4,600.29	\$50,603.24	\$50,603.24	\$4,600.29	\$50,603.24	\$4,600.29
11	80628	JENNA SHEMAK	50043	8/15/2025	P	PAYROLL	\$72,231.22	\$6,019.27	\$66,211.95	\$66,211.95	\$6,019.27	\$66,211.95	\$6,019.27
11	80629	LAURA DEANNE STROTHERS	50044	8/15/2025	P	PAYROLL	\$37,617.84	\$3,134.82	\$34,483.02	\$34,483.02	\$3,134.82	\$34,483.02	\$3,134.82
11	80630	AMANDA SUPPES	50045	8/15/2025	P	PAYROLL	\$56,099.35	\$4,674.95	\$51,424.40	\$51,424.40	\$4,674.95	\$51,424.40	\$4,674.95
11	80631	JULIAN TASHMAN	50046	8/15/2025	P	PAYROLL	\$63,771.81	\$5,314.31	\$58,457.50	\$58,457.50	\$5,314.31	\$58,457.50	\$5,314.31
11	80632	ANTHONY TRICK	50047	8/15/2025	P	PAYROLL	\$60,997.79	\$5,083.14	\$55,914.65	\$55,914.65	\$5,083.14	\$55,914.65	\$5,083.14
11	80633	CATHLIN TIMMONS	50048	8/15/2025	P	PAYROLL	\$37,617.84	\$3,134.82	\$34,483.02	\$34,483.02	\$3,134.82	\$34,483.02	\$3,134.82
11	80634	KATY WERLINGER	50049	8/15/2025	P	PAYROLL	\$79,104.74	\$6,592.08	\$72,512.66	\$72,512.66	\$6,592.08	\$72,512.66	\$6,592.08
11	80635	MICHELLE YOUNG	50050	8/15/2025	P	PAYROLL	\$56,946.32	\$4,745.53	\$52,200.79	\$52,200.79	\$4,745.53	\$52,200.79	\$4,745.53
11	80636	AMINA DAHMOUCH	50051	8/15/2025	P	PAYROLL	\$834.29	\$834.29	\$0.00	\$0.00	\$0.00	\$834.29	\$834.29
11	80637	JAMES SURBER	50052	8/15/2025	P	PAYROLL	\$58,471.48	\$4,872.62	\$53,598.86	\$53,598.86	\$4,872.62	\$53,598.86	\$4,872.62
11	80638	CARIN ARCHER	50053	8/15/2025	P	PAYROLL	\$55,094.85	\$4,660.19	\$50,434.66	\$50,434.66	\$4,660.19	\$50,434.66	\$4,660.19
11	80591	SHAYLA N CORNETT	50054	8/15/2025	P	PAYROLL	\$73,575.34	\$6,418.63	\$67,156.71	\$67,156.71	\$6,418.63	\$67,156.71	\$6,418.63
11	80592	CHARLES P RATLIFF	50055	8/15/2025	P	PAYROLL	\$55,512.46	\$4,913.39	\$50,599.07	\$50,599.07	\$4,913.39	\$50,599.07	\$4,913.39
11	80593	KALEI MARTIN	50056	8/15/2025	P	PAYROLL	\$68,629.05	\$5,719.10	\$62,909.95	\$62,909.95	\$5,719.10	\$62,909.95	\$5,719.10
11	80595	LAURA PARSONS	50057	8/15/2025	P	PAYROLL	\$69,221.00	\$5,768.43	\$63,452.57	\$63,452.57	\$5,768.43	\$63,452.57	\$5,768.43
11	80404	SIERRA J PAUL	50058	8/15/2025	P	PAYROLL	\$39,207.27	\$3,920.27	\$35,287.00	\$35,287.00	\$3,920.27	\$35,287.00	\$3,920.27
11	80480	DAVID R UNDERWOOD	50059	8/15/2025	P	PAYROLL	\$84,049.24	\$7,330.61	\$76,718.39	\$76,718.39	\$7,330.61	\$76,718.39	\$7,330.61
11	80507	ALEXANDRIA C VELDERS	50060	8/15/2025	P	PAYROLL	\$33,145.93	\$3,345.93	\$34,605.23	\$34,605.23	\$3,345.93	\$34,605.23	\$3,345.93
11	80508	NOAH T MILLER	50061	8/15/2025	P	PAYROLL	\$37,751.16	\$3,145.93	\$34,605.23	\$34,605.23	\$3,145.93	\$34,605.23	\$3,145.93
11	80466	LYDIA M COUVAS	50062	8/15/2025	P	PAYROLL	\$77,924.33	\$6,778.14	\$71,146.19	\$71,146.19	\$6,778.14	\$71,146.19	\$6,778.14
11	80469	JULIANNE E FORD	50063	8/15/2025	P	PAYROLL	\$85,764.26	\$7,725.11	\$78,039.15	\$78,039.15	\$7,725.11	\$78,039.15	\$7,725.11
11	80475	CHRIS L FREDERICK	50064	8/15/2025	P	PAYROLL	\$92,467.52	\$7,993.00	\$84,474.52	\$84,474.52	\$7,993.00	\$84,474.52	\$7,993.00
11	80476	RODNEY E NICHOLS	50065	8/15/2025	P	PAYROLL	\$71,744.32	\$6,461.97	\$65,282.35	\$65,282.35	\$6,461.97	\$65,282.35	\$6,461.97
11	80476	LAKEYN N PARISH	50066	8/15/2025	P	PAYROLL	\$77,487.10	\$6,457.27	\$71,029.83	\$71,029.83	\$6,457.27	\$71,029.83	\$6,457.27
11	80519	NATHAN P HOPKINS	50068	8/15/2025	P	PAYROLL	\$78,391.56	\$6,532.63	\$71,858.93	\$71,858.93	\$6,532.63	\$71,858.93	\$6,532.63
11	80520	SABRINA M LINDSLEY	50069	8/15/2025	P	PAYROLL	\$64,828.21	\$6,428.21	\$70,250.39	\$70,250.39	\$6,428.21	\$70,250.39	\$6,428.21
11	80522	EMILY R LOVING	50070	8/15/2025	P	PAYROLL	\$77,138.60	\$6,919.81	\$70,218.79	\$70,218.79	\$6,919.81	\$70,218.79	\$6,919.81
11	80532	RACHELLE F MILAM	50071	8/15/2025	P	PAYROLL	\$47,037.72	\$6,217.83	\$68,396.23	\$68,396.23	\$6,217.83	\$68,396.23	\$6,217.83
11	80350	JENNIFER ADAMS	50072	8/15/2025	P	PAYROLL	\$77,129.78	\$6,427.49	\$70,702.29	\$70,702.29	\$6,427.49	\$70,702.29	\$6,427.49
11	80368	KATHLEEN MOSELEY	50073	8/15/2025	P	PAYROLL	\$77,791.66	\$6,482.66	\$71,309.00	\$71,309.00	\$6,482.66	\$71,309.00	\$6,482.66
11	80523	ANGELA HARE	50076	8/15/2025	P	PAYROLL	\$86,337.20	\$7,194.77	\$79,142.43	\$79,142.43	\$7,194.77	\$79,142.43	\$7,194.77
11	80526	BETTY L DORSEY	50077	8/15/2025	P	PAYROLL	\$78,237.49	\$6,520.25	\$71,717.24	\$71,717.24	\$6,520.25	\$71,717.24	\$6,520.25
11	80529	JENETTE M MCFARLAND	50078	8/15/2025	P	PAYROLL	\$59,284.83	\$5,946.38	\$53,338.45	\$53,338.45	\$5,946.38	\$53,338.45	\$5,946.38
11	80533	RANDOLYN G MCALIFFE-TURNER	50079	8/15/2025	P	PAYROLL	\$46,366.19	\$3,863.84	\$42,502.35	\$42,502.35	\$3,863.84	\$42,502.35	\$3,863.84
11	80534	BEN J PAYNE	50080	8/15/2025	P	PAYROLL	\$59,284.83	\$4,731.40	\$54,553.43	\$54,553.43	\$4,731.40	\$54,553.43	\$4,731.40
11	80537	ELISE CHAISE WOOD	50081	8/15/2025	P	PAYROLL	\$75,865.57	\$6,405.48	\$70,460.09	\$70,460.09	\$6,405.48	\$70,460.09	\$6,405.48
11	80538	SUHALA H TASHMAN	50082	8/15/2025	P	PAYROLL	\$75,588.88	\$6,386.43	\$69,202.45	\$69,202.45	\$6,386.43	\$69,202.45	\$6,386.43
11	80540	DESIREE A RYAN	50083	8/15/2025	P	PAYROLL	\$82,500.96	\$7,162.45	\$75,338.51	\$75,338.51	\$7,162.45	\$75,338.51	\$7,162.45
11	80541	TAMMY K RUSSELL	50084	8/15/2025	P	PAYROLL	\$75,596.91	\$6,299.77	\$69,297.14	\$69,297.14	\$6,299.77	\$69,297.14	\$6,299.77
11	80542	CRYSTAL M REGIN	50085	8/15/2025	P	PAYROLL	\$79,745.50	\$6,645.46	\$73,100.04	\$73,100.04	\$6,645.46	\$73,100.04	\$6,645.46
11	80547	GAYLE E OOTEN	50086	8/15/2025	P	PAYROLL	\$4,575.15	\$1,830.06	\$2,745.09	\$2,745.09	\$1,830.06	\$2,745.09	\$1,830.06
11	80423	KORI D WILLIAMS	50087	8/15/2025	P	PAYROLL	\$74,395.89	\$6,199.67	\$68,196.22	\$68,196.22	\$6,199.67	\$68,196.22	\$6,199.67
11	80495	MEGAN E KNUDSON	50088	8/15/2025	P	PAYROLL	\$72,778.70	\$5,908.16	\$66,870.54	\$66,870.54	\$5,908.16	\$66,870.54	\$5,908.16
11	80438	PAIGE L CUDJOE	50089	8/15/2025	P	PAYROLL	\$69,103.56	\$5,758.63	\$63,344.93	\$63,344.93	\$5,758.63	\$63,344.93	\$5,758.63
11	80515	RENEE D THACKER	50090	8/15/2025	P	PAYROLL	\$71,531.01	\$6,248.27	\$65,282.74	\$65,282.74	\$6,248.27	\$65,282.74	\$6,248.27
11	80297	DEREK W DONWERTH	50091	8/15/2025	P	PAYROLL	\$81,653.15	\$7,099.09	\$74,556.06	\$74,556.06	\$7,099.09	\$74,556.06	\$7,099.09
11	80291	HEATHER M HILL	50092	8/15/2025	P	PAYROLL	\$82,591.95	\$7,170.05	\$75,421.90	\$75,421.90	\$7,170.05	\$75,421.90	\$7,170.05
11	80259	GREGORY MEERSCHAERT	50093	8/15/2025	P	PAYROLL	\$80,295.18	\$6,691.27	\$73,603.91	\$73,603.91	\$6,691.27	\$73,603.91	\$6,691.27
11	80310	RACHEL M COX	50094	8/15/2025	P	PAYROLL	\$63,571.49	\$6,371.49	\$57,199.99	\$57,199.99	\$6,371.49	\$57,199.99	\$6,371.49
11	80122	CORY POCOCK	50096	8/15/2025	P	PAYROLL	\$94,691.70	\$7,377.49	\$87,314.21	\$87,314.21	\$7,377.49	\$87,314.21	\$7,377.49
11	80199	MARK BUSICK	50097	8/15/2025	P	PAYROLL	\$7,535.47	\$1,435.32	\$6,100.15	\$6,100.15	\$1,435.32	\$6,100.15	\$1,435.32
11	80015	KELLI TAYLOR	50098	8/15/2025	P	PAYROLL	\$90,616.44	\$7,551.39	\$83,065.05	\$83,065.05	\$7,551.39	\$83,065.05	\$7,551.39
11	80640	TAMERA SURBER	50099	8/29/2025	P	PAYROLL	\$30.68	\$30.68	\$0.00	\$0.00	\$0.00	\$30.68	\$30.68
11	80572	ANH VY NGUYEN	50100	8/29/2025	P	PAYROLL	\$276.79	\$276.79	\$0.00	\$0.00	\$0.00	\$276.79	\$276.79

11	80373	PATRICIA RIDEN	50101	8/29/2025	P	PAYROLL	\$476.72	\$476.72	\$476.72	\$476.72	\$0.00	\$0.00	\$476.72
11	80560	AJ FLOYD	50102	8/29/2025	P	PAYROLL	\$107.65	\$107.65	\$107.65	\$107.65	\$0.00	\$0.00	\$107.65
11	80582	GOVAUN T KING	50103	8/29/2025	P	PAYROLL	\$107.65	\$107.65	\$107.65	\$107.65	\$0.00	\$0.00	\$107.65
11	80166	MICHAEL S ROSS	50104	8/29/2025	P	PAYROLL	\$2,691.28	\$2,691.28	\$2,691.28	\$2,691.28	\$2,691.28	\$2,691.28	\$0.00
11	80009	THOMAS K. KINDINGER	50105	8/29/2025	P	PAYROLL	\$4,575.08	\$4,575.08	\$4,575.08	\$4,575.08	\$4,575.08	\$4,575.08	\$0.00
11	80308	RICHARD DUNCAN	50106	8/29/2025	P	PAYROLL	\$2,152.96	\$2,152.96	\$2,152.96	\$2,152.96	\$2,152.96	\$2,152.96	\$0.00
11	80246	KATHY L KEEFER-SHARPE	50107	8/29/2025	P	PAYROLL	\$1,614.79	\$1,614.79	\$1,614.79	\$1,614.79	\$1,614.79	\$1,614.79	\$0.00
11	80248	PATRICK T DENNIS	50108	8/29/2025	P	PAYROLL	\$3,229.46	\$3,229.46	\$3,229.46	\$3,229.46	\$3,229.46	\$3,229.46	\$0.00
11	80341	STASHA MORGAN	50109	8/29/2025	P	PAYROLL	\$4,844.19	\$4,844.19	\$4,844.19	\$4,844.19	\$4,844.19	\$4,844.19	\$0.00
11	80344	MAKINSLEY JEMISON	50110	8/29/2025	P	PAYROLL	\$2,153.01	\$2,153.01	\$2,153.01	\$2,153.01	\$2,153.01	\$2,153.01	\$0.00
11	80500	DEANDRE GOUDEAU	50111	8/29/2025	P	PAYROLL	\$1,345.62	\$1,345.62	\$1,345.62	\$1,345.62	\$1,345.62	\$1,345.62	\$0.00
11	80489	SHEILA K CARR	50112	8/29/2025	P	PAYROLL	\$2,152.96	\$2,152.96	\$2,152.96	\$2,152.96	\$2,152.96	\$2,152.96	\$0.00
11	80456	DAVID B WARD	50113	8/29/2025	P	PAYROLL	\$1,614.80	\$1,614.80	\$1,614.80	\$1,614.80	\$1,614.80	\$1,614.80	\$0.00
11	80590	CHARLES MCCARRELL	50114	8/29/2025	P	PAYROLL	\$4,844.19	\$4,844.19	\$4,844.19	\$4,844.19	\$4,844.19	\$4,844.19	\$0.00
11	80641	KEVIN SUAREZ	50115	8/29/2025	P	PAYROLL	\$107.42	\$107.42	\$107.42	\$107.42	\$0.00	\$0.00	\$8.76
11	80410	AMY FRAME	50116	9/2/2025	P	PAYROLL	\$272.36	\$272.36	\$272.36	\$272.36	\$0.00	\$0.00	\$38.72
11	80482	SARAH A SHOAF	50117	9/2/2025	P	PAYROLL	\$92.36	\$92.36	\$92.36	\$92.36	\$0.00	\$0.00	\$79.24
11	80477	SUSAN LINDERER	50118	9/2/2025	P	PAYROLL	\$112.95	\$112.95	\$112.95	\$112.95	\$0.00	\$0.00	\$13.12
11	80564	SHANNON D JONES	50119	9/2/2025	P	PAYROLL	\$101.17	\$101.17	\$101.17	\$101.17	\$0.00	\$0.00	\$9.54
11	80544	AMANDA D NEAL	50120	9/2/2025	P	PAYROLL	\$83.97	\$83.97	\$83.97	\$83.97	\$0.00	\$0.00	\$4.98
11	80335	JENNIFER GILLIS	50121	9/2/2025	P	PAYROLL	\$152.76	\$152.76	\$152.76	\$152.76	\$0.00	\$0.00	\$21.72
11	80516	Alicia M Goode	50122	9/2/2025	P	PAYROLL	\$78.37	\$78.37	\$78.37	\$78.37	\$0.00	\$0.00	\$11.14
11	80215	EMMA C SMREKER	50124	9/2/2025	P	PAYROLL	\$128.58	\$128.58	\$128.58	\$128.58	\$0.00	\$0.00	\$5.88
							\$9,382,338.59	\$1,338,942.13	\$1,338,942.13	\$8,043,396.46	\$8,706,141.11	\$676,197.48	
21	1990	ALL & ALL LAWN SERVICE	11/1/2025	A		LAWN SERVICE	\$7,500.00	\$3,150.00	\$3,150.00	\$4,350.00	\$7,500.00	\$0.00	\$0.00
21	8742	AMERICAN ELEVATOR COMPANY	2/1/2025	A		ELEVATOR REPAIR	\$2,000.00	\$321.00	\$321.00	\$1,679.00	\$2,000.00	\$0.00	\$0.00
21	8689	BISON ELECTRIC	3/1/2025	A		ELECTRICAL REPAIRS	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
21	1550	CITY OF OKC POLICE DEPARTMENT	4/1/2025	A		ALARM CERTIFICATES/FEES	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00
21	1206	D & D INSTALLATIONS	5/1/2025	A		SPRINKLER REPAIRS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00
21	367	EALES ELECTRONICS CORPORATION	6/1/2025	A		WINDOW BLDG REPAIRS	\$1,477.00	\$1,477.00	\$1,477.00	\$0.00	\$1,477.00	\$0.00	\$0.00
21	1759	FIREFLOT PROTECTION SYSTEMS, INC.	7/1/2025	A		ALARM MONITORING	\$6,500.00	\$2,420.50	\$2,420.50	\$4,079.50	\$6,500.00	\$0.00	\$0.00
21	8890	OPERATIONS HERO	8/1/2025	A		FIRE MONITORING	\$7,500.00	\$5,215.98	\$5,215.98	\$2,284.02	\$7,500.00	\$0.00	\$0.00
21	49	MAYFAIR KEY AND LOCK SHOP	9/1/2025	A		OPERATION & INVENTORY MANAGEMENT	\$2,500.00	\$2,371.00	\$2,371.00	\$129.00	\$2,500.00	\$0.00	\$0.00
21	8702	MEDINA HANDYMAN SERVICES LLC	10/1/2025	A		INSTALLATION OF DOOR HARDWARE	\$10,000.00	\$10.00	\$10.00	\$9,990.00	\$10,000.00	\$0.00	\$0.00
21	8610	SUMMIT FIRE AND SECURITY LLC	11/1/2025	A		JANITORIAL SERVICES	\$230,000.00	\$36,464.16	\$36,464.16	\$193,535.84	\$230,000.00	\$0.00	\$0.00
21	8610	SUMMIT FIRE AND SECURITY LLC	12/1/2025	A		SECURITY MONITORING	\$5,000.00	\$2,366.00	\$2,366.00	\$2,634.00	\$5,000.00	\$0.00	\$0.00
21	8891	TBS (GENERAL CONTRACTOR)	13/1/2025	A		FIRE MONITORING	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$0.00
21	41	UNITED MECHANICAL	15/1/2025	A		ELEMENTARY RENOVATIONS	\$49,999.00	\$0.00	\$0.00	\$49,999.00	\$0.00	\$0.00	\$0.00
21	1527	URBAN LAWN AND LANDSCAPE INC	16/1/2025	A		HVAC SPLIT UNIT INSTALLATION	\$155,000.00	\$25,432.00	\$25,432.00	\$129,568.00	\$155,000.00	\$0.00	\$0.00
21	1216	VETS SEPTIC SERVICE	17/1/2025	A		LAWN SERVICE	\$8,292.00	\$8,292.00	\$8,292.00	\$41,708.00	\$0.00	\$0.00	\$0.00
21	8569	WW CLEANING SOLUTIONS, LLC	18/1/2025	A		GREASE TRAP DISPOSAL	\$3,000.00	\$1,350.00	\$1,350.00	\$1,650.00	\$3,000.00	\$0.00	\$0.00
21	8766	ARVEST BANK SERVICES	19/8/6/2025	A		BUILDING CLEANING SERVICES	\$4,500.00	\$2,187.33	\$2,187.33	\$2,312.67	\$4,500.00	\$0.00	\$0.00
						BLDG SUPPLIES	\$579.94	\$579.94	\$579.94	\$0.00	\$579.94	\$0.00	\$0.00
							\$554,455.94	\$91,636.91	\$91,636.91	\$462,819.03	\$554,455.94	\$0.00	\$0.00
60	56	SAM'S CLUB	1/73/2025	A		CANDY FOR SENIORS/BRIDAL SHOWER	\$100.70	\$100.70	\$100.70	\$0.00	\$100.70	\$0.00	\$0.00
60	39	ROCKET COLOR DOCUMENT CENTER	2/79/2025	A		8TH GRADE PROMOTION CERTIFICATES	\$330.00	\$330.00	\$330.00	\$0.00	\$330.00	\$0.00	\$0.00
60	101	IOSTENS	3/79/2025	A		YEARBOOKS	\$673.20	\$673.20	\$673.20	\$0.00	\$673.20	\$0.00	\$0.00
60	8900	SALSBUARY INDUSTRIES	4/1/02/2025	A		LOCKERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60	1801	ALL AMERICAN PIZZA	5/71/6/2025	A		PIZZA FOR VOLLEYBALL	\$95.88	\$95.88	\$95.88	\$0.00	\$95.88	\$0.00	\$0.00
60	8769	OKIE PRINT	6/71/6/2025	A		TEES FOR VOLLEYBALL CAMP	\$390.18	\$390.18	\$390.18	\$0.00	\$390.18	\$0.00	\$0.00
60	1527	URBAN LAWN AND LANDSCAPE INC	7/723/2025	A		CLEAN UP GARDEN AREA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60	8902	GOLD MEDAL SQUARED	8/723/2025	A		COACHING CLINIC	\$399.99	\$399.99	\$399.99	\$0.00	\$399.99	\$0.00	\$0.00
60	90000	BANCFIRST	9/710/2025	A		BANK FEES FOR AF	\$3,924.00	\$3,924.00	\$3,924.00	\$0.00	\$3,924.00	\$0.00	\$0.00
60	8900	SALSBUARY INDUSTRIES	10/730/2025	A		MS LOCKERS	\$5,920.01	\$5,920.01	\$5,920.01	\$0.00	\$5,920.01	\$0.00	\$0.00
60	701	AMAZON CAPITAL SERVICES	11/730/2025	A		LANYARDS FOR STUDENT ID BADGES/COVERS	\$90.00	\$90.00	\$90.00	\$0.00	\$90.00	\$0.00	\$0.00
60	1801	ALL AMERICAN PIZZA	12/730/2025	A		PIZZA FOR VOLLEYBALL	\$89.74	\$89.74	\$89.74	\$0.00	\$89.74	\$0.00	\$0.00
60	80379	JAMI WEST	13/730/2025	A		ORANGE PAINT, CHARLOTTE PIPE 2" QUIKRETE	\$2,661.50	\$2,661.50	\$2,661.50	\$0.00	\$2,661.50	\$0.00	\$0.00
60	701	AMAZON CAPITAL SERVICES	14/8/6/2025	A		AF SUPPLIES	\$226.00	\$226.00	\$226.00	\$0.00	\$226.00	\$0.00	\$0.00
60	39	ROCKET COLOR DOCUMENT CENTER	15/8/6/2025	A		FORMS/NAMEPLATES/MAPS	\$2,160.00	\$2,160.00	\$2,160.00	\$0.00	\$2,160.00	\$0.00	\$0.00
60	999999	HARDING CHARTER PREP	16/8/12/2025	A		CLEARING ACCOUNT FRI 879 CREDIT RECOVERY	\$215.00	\$215.00	\$215.00	\$0.00	\$215.00	\$0.00	\$0.00
60	39	ROCKET COLOR DOCUMENT CENTER	17/8/13/2025	A		OFFICE ITEMS	\$152.64	\$152.64	\$152.64	\$0.00	\$152.64	\$0.00	\$0.00
60	701	AMAZON CAPITAL SERVICES	18/8/13/2025	A		MISC OFFICE SUPPLIES	\$150.00	\$150.00	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00
60	8904	MISTY WARFIELD	19/8/13/2025	A		CUSTOM CUPS FOR STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60	453	OSM	20/8/13/2025	A		OSM YEARBOOK MEMBERSHIP	\$19.99	\$19.99	\$19.99	\$0.00	\$19.99	\$0.00	\$0.00
60	24	QLO VADIMUS SVS SERVICES	21/8/13/2025	A		DOMAIN NAME RENEWAL	\$174.76	\$174.76	\$174.76	\$0.00	\$174.76	\$0.00	\$0.00
60	80312	LANA INGRAM	22/8/20/2025	A		REIMB WALGREENS/HARBOR FREIGHT SUPPLIES	\$1,070.00	\$1,070.00	\$1,070.00	\$0.00	\$1,070.00	\$0.00	\$0.00
60	1527	URBAN LAWN AND LANDSCAPE INC	23/8/20/2025	A		PEST CONTROL/CLEANUP	\$200.00	\$200.00	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00
60	8907	JAMES SIMPSON	24/8/20/2025	A		GAME OFFICIAL	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00
60	108	WESTCO LAMINATING SERVICES	25/8/20/2025	A		LAMINATOR FILM	\$93.74	\$93.74	\$93.74	\$0.00	\$93.74	\$0.00	\$0.00
60	701	AMAZON CAPITAL SERVICES	26/8/20/2025	A		CLASSROOM SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

60	56	SAM'S CLUB	27 8/20/2025	A	SPUD DINNER FOR TEACHERS	8/20/2025		\$113.20	\$113.20	\$0.00	\$113.20	\$0.00	\$0.00
60	8908	ALIYA SHORT	28 8/20/2025	A	GAME OFFICIAL	8/20/2025		\$110.00	\$110.00	\$0.00	\$110.00	\$0.00	\$0.00
60	80358	AMY GRESHAM	29 8/20/2025	A	REIMB SPUD DINNER FOR TEACHERS	8/20/2025		\$27.22	\$27.22	\$0.00	\$27.22	\$0.00	\$0.00
60	53	WALKER COMPANIES	30 8/20/2025	A	FRONT LOBBY REDESIGN/PARKING PASSES	8/20/2025		\$205.00	\$205.00	\$0.00	\$205.00	\$0.00	\$0.00
60	8868	OKIE PRINT BARN	31 8/20/2025	A	TSHIRTS	8/20/2025		\$495.71	\$495.71	\$0.00	\$495.71	\$0.00	\$0.00
60	80379	KAMIE WEST	32 8/20/2025	A	TEACHER BREAKFAST	8/20/2025		\$139.60	\$139.60	\$0.00	\$139.60	\$0.00	\$0.00
60	8909	NAOMI BOROUAYE	33 8/20/2025	A	CHEER CAMP	8/20/2025		\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00
60	8910	JAMES COLBERT	34 8/20/2025	A	REFUND CNP	8/20/2025		\$6.00	\$6.00	\$0.00	\$6.00	\$0.00	\$0.00
60	173	OKLAHOMA ASSOC OF STUDENT COUNCILS	35 8/27/2025	A	ADVANCED SESSION	8/27/2025		\$300.00	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00
60	8832	JULIA BEGAYE	36 8/27/2025	A	REIMB FIVE BELOW/FUZZY'S BACK TO SCHOOL GIFTS	8/27/2025		\$305.41	\$305.41	\$0.00	\$305.41	\$0.00	\$0.00
60	80529	JENETTE M MCFARLAND	37 8/27/2025	A	REQUIRED COACH TRAINING	8/27/2025		\$50.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00
60	8912	SPORTS IMPORTS INC.	38 8/27/2025	A	VBALL SUPPLIES	8/27/2025		\$3,214.75	\$3,214.75	\$0.00	\$3,214.75	\$0.00	\$0.00
60	8911	MUSIC THEATRE INTERNATIONAL	39 8/27/2025	A	ROYALTY FEE AND MATERIALS	8/27/2025		\$1,020.00	\$1,020.00	\$0.00	\$1,020.00	\$0.00	\$0.00
60	1261	MARIAN ROBINSON	40 8/27/2025	A	GAME OFFICIAL	8/27/2025		\$160.00	\$160.00	\$0.00	\$160.00	\$0.00	\$0.00
60	8730	ELAINE SHAW	41 8/27/2025	A	GAME OFFICIAL	8/27/2025		\$385.00	\$385.00	\$0.00	\$385.00	\$0.00	\$0.00
60	258	NATIONAL HONOR SOCIETY/NAASP	42 8/27/2025	A	NHS MEMBERSHIP	8/27/2025		\$224.36	\$224.36	\$0.00	\$224.36	\$0.00	\$0.00
60	701	AMAZON CAPITAL SERVICES	43 8/27/2025	A	VARIOUS SUPPLIES FOR TEACHER LOUNGE	8/27/2025		\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00
60	8761	COLES GARDEN WEDDING AND EVENT CNTR	44 8/27/2025	A	PROM VENUE	8/27/2025		\$135.00	\$135.00	\$0.00	\$135.00	\$0.00	\$0.00
60	8908	ALIYA SHORT	45 8/27/2025	A	GAME OFFICIAL	8/27/2025		\$150.00	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00
60	173	OKLAHOMA ASSOC OF STUDENT COUNCILS	46 8/27/2025	A	ANNUAL OASC DUES	8/27/2025		\$30,696.06	\$27,294.92	\$3,401.14	\$30,696.06	\$0.00	\$0.00
81	8452	THOMAS HARRISON	1 7/1/2025	A	CALVIN KELLEY SCHOLARSHIP-22	7/1/2025		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
81	8428	ANTHONY MENSAH	2 7/1/2025	A	HCP ENGLISH DEPT. SCHOLARSHIP-22	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
81	8427	ANA MATLACK	3 7/1/2025	A	HCP FINE ARTS DEPT. SCHOLARSHIP-22	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
81	8440	KRISTEN HIGGINS	4 7/1/2025	A	HCP HISTORY DEPT. SCHOLARSHIP-22	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
81	8444	MICAH MCMAHAN	5 7/1/2025	A	HCP HISTORY DEPT. SCHOLARSHIP-22	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
81	8445	MICHAEL CRABB	6 7/1/2025	A	HCP MATH DEPT. SCHOLARSHIP-22	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
81	8451	SEBASTIAN DOVER	7 7/1/2025	A	HCP MATH DEPT. SCHOLARSHIP-22	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
81	8449	REYNA SUN	8 7/1/2025	A	HCCPO SCHOLARSHIP-22	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
81	8438	JAYME ESCOBAR	9 7/1/2025	A	HCCPO SCHOLARSHIP-22	7/1/2025		\$1,750.00	\$0.00	\$1,750.00	\$0.00	\$0.00	\$0.00
81	8446	MY VU	10 7/1/2025	A	JAY SHANKER SCHOLARSHIP-22	7/1/2025		\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00
81	1891	TORY NGUYEN	11 7/1/2025	A	JAY SHANKER SCHOLARSHIP-22	7/1/2025		\$882.00	\$0.00	\$882.00	\$0.00	\$0.00	\$0.00
81	8431	CORYON LIDDELL	12 7/1/2025	A	JORDAN MCFADDEN SCHOLARSHIP-22	7/1/2025		\$171.26	\$0.00	\$171.26	\$0.00	\$0.00	\$0.00
81	8436	ISABELLA REDDICK	13 7/1/2025	A	SARAH & LARRY BLACKLEDGE SCHOLARSHIP-22	7/1/2025		\$3,057.75	\$0.00	\$3,057.75	\$0.00	\$0.00	\$0.00
81	1293	GABRIEL EAKERS	14 7/1/2025	A	SCHOLARSHIP-22	7/1/2025		\$1,067.91	\$0.00	\$1,067.91	\$0.00	\$0.00	\$0.00
81	8512	MICHAEL BISHOP	15 7/1/2025	A	SCHOLARSHIP-CLYDE RIGGS 2023	7/1/2025		\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00
81	1822	ACHANYA NASH	16 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
81	8572	ALISHA LEROY	17 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$2,182.36	\$342.99	\$1,839.37	\$2,182.36	\$0.00	\$0.00
81	8573	AMARI TRICE	18 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00
81	1837	AUTUMN HARRIS	19 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
81	8576	DANIELA REYES	20 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$2,050.00	\$0.00	\$2,050.00	\$0.00	\$0.00	\$0.00
81	8577	DANNY DELEON	21 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00
81	1886	ELLA ROWE	22 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$750.00	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00
81	8578	EMILY DICKERSON	23 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00
81	8579	EVA ITUARTE	24 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$195.20	\$0.00	\$195.20	\$195.20	\$0.00	\$0.00
81	8580	ISRAEL IBANEZ	25 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00
81	8583	JULIAN MELTON	26 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$750.00	\$0.00	\$750.00	\$750.00	\$0.00	\$0.00
81	8584	KATHY GALINDO	27 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00
81	8588	NOLAWI DAWIT	28 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$750.00	\$0.00	\$750.00	\$750.00	\$0.00	\$0.00
81	8591	SEAN CARR	29 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00
81	8593	THOMAS ETHERINGTON	30 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$750.00	\$0.00	\$750.00	\$750.00	\$0.00	\$0.00
81	8594	YAMILETH PONCE	31 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
81	8595	YASMINA MINOR	32 7/1/2025	A	SCHOLARSHIP-23	7/1/2025		\$882.00	\$0.00	\$882.00	\$882.00	\$0.00	\$0.00
81	8711	BRIANNA FAST	33 7/1/2025	A	SCHOLARSHIP-24	7/1/2025		\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00
81	8707	GRACE SLOVAK	34 7/1/2025	A	SCHOLARSHIP-24	7/1/2025		\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00
81	8705	MARIAH CANTY	35 7/1/2025	A	SCHOLARSHIP-24	7/1/2025		\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00
81	8706	SHAREEFAH JAMES	36 7/1/2025	A	SCHOLARSHIP-24	7/1/2025		\$1,800.00	\$0.00	\$1,800.00	\$1,800.00	\$0.00	\$0.00
81	8876	ALE/ANDRO COVEY	37 7/1/2025	A	SCHOLARSHIP-24	7/1/2025		\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00
81	8877	BECCA JOLLY	38 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$500.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00
81	8878	CAMERON KOELSCH	39 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$882.00	\$188.25	\$693.75	\$882.00	\$0.00	\$0.00
81	8879	DANIEL GREGG	40 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00
81	8880	MATTHEW ALBERS	41 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
81	8881	MEHA JOSEPH	42 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
81	8882	MONICA MOGHBEL	43 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00
81	1660	PETER ONEMA	44 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
81	8883	RACHEL CARR	45 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00
81	8884	SAMANTHA ADREY	46 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
81	8885	SARAH TIRRELL	47 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00
81	8886	SHAUN LASKEY	48 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$500.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00
81	8887	TIZIANA MONGU	49 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
81	8887	TIZIANA MONGU	50 7/1/2025	A	SCHOLARSHIP-25	7/1/2025		\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00

81	8901	FUEL OKC, INC.	51	7/16/2025	A	TRAINING	7/16/2025	\$675.00	\$675.00	\$675.00	\$0.00	\$675.00	\$0.00
81	8903	AMERICAN BUS SALES, LLC	52	7/23/2025	A	2023 THOMAS BUS 39' 6.7L CUMMINS	7/23/2025	\$134,985.00	\$134,985.00	\$134,985.00	\$134,985.00	\$134,985.00	\$0.00
81	80587	PAT MCKINSTRY	53	8/13/2025	A	CANDY FOR STAFF ORIENTATION	8/13/2025	\$70.06	\$70.06	\$70.06	\$0.00	\$70.06	\$0.00
81	80522	RACHELLE F MILAM	54	8/13/2025	A	CLASSROOM ASSISTANCE	8/13/2025	\$187.50	\$187.50	\$187.50	\$0.00	\$187.50	\$0.00
81	90000	BANCFIRST	55	7/1/2025	A	BANK FEES	7/1/2025	\$1,000.00	\$1,000.00	\$1,000.00	\$834.59	\$1,000.00	\$0.00
81	701	AMAZON CAPITAL SERVICES	56	8/20/2025	A	OFFICE/TECH SUPPLY	8/20/2025	\$1,353.82	\$1,353.82	\$1,353.82	\$0.00	\$1,353.82	\$0.00
81	701	AMAZON CAPITAL SERVICES	57	8/27/2025	A	TENNIS BALLS AND PENCIL SHARPENER	8/27/2025	\$243.99	\$243.99	\$243.99	\$0.00	\$243.99	\$0.00
81	24	OUO VADIMUS SYS SERVICES	58	8/27/2025	A	CNP BARCODE SCANNER AND TECH SUPPLY	8/27/2025	\$2,645.00	\$2,645.00	\$2,645.00	\$0.00	\$2,645.00	\$0.00
81	8854	HUGH ROBERT LAW OFFICE, PC	59	8/27/2025	A	LEGAL NONPROFIT ESTABLISHMENT WORK	8/27/2025	\$529.12	\$529.12	\$529.12	\$0.00	\$529.12	\$0.00
								\$193,109.97	\$10,651.14	\$182,458.83	\$193,109.97	\$0.00	\$0.00

Coversheet

Monthly Credit Card Statement

Section:	V. Consent Agenda
Item:	H. Monthly Credit Card Statement
Purpose:	Vote
Submitted by:	
Related Material:	Statement-20250829.pdf



Account Number: XXXX XXXX XXXX 7800
HARDING CHARTER PREP
Statement Closing Date: 08/29/25

Corporate Account Summary

Previous Balance		\$5,661.52
Purchases and other Charges	+	\$1,126.12
Cash Advances	+	\$0.00
Credits	-	\$0.00
Payments	-	\$5,661.52
Late Payment Charge	+	\$0.00
Finance Charges	+	\$0.00
New Balance		\$1,126.12
Disputed Amount		\$0.00
Call Customer Service	1-800-356-8085	Manage your account online at:
Lost or Stolen Credit Card	1-800-356-8085	www.arvest.com

Corporate Account Summary

Past Due Amount	\$0.00
Credit Limit	\$15,000.00
Available Credit Limit	\$13,873.88
Cash Advance Credit Limit	\$0.00
Days in Billing Cycle	29
Statement Closing Date	08/29/25
Minimum Payment Due	\$34.00
Payment Due Date	09/22/25
Please send billing inquiries and correspondence to:	
ARVEST BANK	
P.O. BOX 6139	
NORMAN, OK 73070-6139	

Corporate Account Activity

Trans Date	Post Date	Reference Number	Description	Amount
08/12	08/12	74494575224000040001967	PAYMENT RECEIVED - THANK YOU	-\$5,661.52

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
PURCHASES	0.00%	\$0.00	\$0.00
CASH ADVANCES	0.00%	\$0.00	\$0.00

Cardholder Account Summary

Name and Account Number	Credit Limit	Credits	Purchases	Cash Advances	Total Activity
STEVEN STEFANICK XXXX XXXX XXXX 2296	\$15,000	\$0.00	\$171.89	\$0.00	\$171.89
JUDY LUSTER XXXX XXXX XXXX 2304	\$15,000	\$0.00	\$954.23	\$0.00	\$954.23

DETACH HERE: To ensure proper credit, please include lower portion with your payment.

ARVEST BANK
P.O. BOX 6139
NORMAN, OK 73070-6139

☐ New address, phone number or email? PRINT on back.

HARDING CHARTER PREP
SCHOOL DISTRICT
12600 N KELLEY AVE
OKLAHOMA CITY OK 73131-1869

Account Number XXXX XXXX XXXX 7800
New Balance \$1,126.12
Minimum Payment Due \$34.00
Payment Due Date 09/22/25

Amount enclosed \$

To ensure proper credit, please return this portion with your payment. Make checks payable to CARD SERVICES.

Arvest Bank
PO BOX 2149
Lowell AR 72745

Account Number: XXXX XXXX XXXX 7800

Page 2 of 4

HARDING CHARTER PREP

Statement Closing Date: 08/29/25

IMPORTANT INFORMATION

Balance Subject to Interest Rate. We use a method called "average daily balance (including new purchases)." Accordingly, we figure the interest charge on your account by applying the periodic rate to the "average daily balance" of your account. To get the "average daily balance," we take the beginning balance of your account each day (any credit balance is treated as a "0" balance), add any new purchases, cash advances and fees, and subtract any unpaid interest, other finance charges, annual fees, returned check fees and any payments or credits. This gives us the daily balance. Then, we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance."

What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, write to us at:

Arvest Bank
PO Box 6139
Norman, OK 73070

You may also contact us on the Web:

www.arvest.com

In your letter, give us the following information:

- *Account Information:* Your name and account number.
- *Dollar amount:* The dollar amount of the suspected error.
- *Description of Problem:* If you think there is an error on your bill describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors in writing or by going to www.arvest.com and completing a Dispute Form. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

What Will Happen After We Receive Your Letter

When we receive your letter, we must do two things:

1. Within 30 days of receiving your letter, we must tell you that we received your letter. We will also tell you if we have already corrected the error.
2. Within 90 days of receiving your letter, we must either correct the error or explain to you why we believe the bill is correct.

Your Rights If You Are Dissatisfied With Your Credit Card Purchase

If you are dissatisfied with the good or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
 2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
 3. You must not yet have fully paid for the purchase.
- If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing or electronically at:

Arvest Bank
PO Box 6139
Norman, OK 73070
www.arvest.com

While we investigate, the same rules apply to the disputed amount as discussed previously. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

IF YOUR CARD IS LOST OR STOLEN, PLEASE NOTIFY US AS
SOON AS POSSIBLE AT 1-800-356-8085

www.arvest.com

S0208-7208-0320

PLEASE PRINT YOUR NEW ADDRESS, TELEPHONE NUMBER AND/OR EMAIL BELOW:

NAME

ADDRESS

CITY, STATE, ZIP

HOME PHONE NUMBER

BUSINESS PHONE NUMBER

EMAIL



Account Number: XXXX XXXX XXXX 7800

Page 3 of 4

HARDING CHARTER PREP

Statement Closing Date: 08/29/25

Cardholder Account Activity

STEVEN STEFANICK		Credit Limit		Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 2296		\$15,000		\$0.00	\$171.89	\$0.00	\$171.89
Trans Date	Post Date	Reference Number	Description	Amount			
08/06	08/06	24204295218000103046080	FACEBK *MSACGY8MD2 650-5434800 CA	\$135.00			
08/10	08/11	24204295222000406608036	FACEBK *SWA75VGLD2 650-5434800 CA	\$5.10			
08/10	08/11	24036295222742811822785	FACEBK *NEYZSVULD2 650-543-4800 CA	\$15.01			
08/11	08/13	24943015224010189758755	THE HOME DEPOT #3909 OKLAHOMA CITY OK	\$16.78			

JUDY LUSTER		Credit Limit		Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 2304		\$15,000		\$0.00	\$954.23	\$0.00	\$954.23
Trans Date	Post Date	Reference Number	Description	Amount			
08/03	08/04	24226385216012690161235	WAL-MART #0389 EDMOND OK	\$19.16			
08/03	08/04	24445005216400248250999	SAMS CLUB #6267 EDMOND OK	\$91.39			
08/04	08/06	24688075217018013124849	BASIL MEDITERRANEAN CAFE OKLAHOMA CITY OK	\$12.50			
08/05	08/06	24692165217100440251206	PANERA BREAD #202537 O 405-844-5525 OK	\$40.04			
08/04	08/06	24688075217018013124807	BASIL MEDITERRANEAN CAFE OKLAHOMA CITY OK	\$437.25			
08/06	08/07	24291285219000000745069	MAYFAIR KEY AND LOCK OKLAHOMA CITY OK	\$54.34			
08/07	08/08	24055245220435592549528	SONIC DRIVE IN #3310 OKLAHOMA CITY OK	\$167.27			
08/07	08/11	24137465220501157612369	U-HAUL TOLLS AND CITATION 800-789-3638 AZ	\$32.28			
08/12	08/14	24034545225002565570149	7-ELEVEN 41473 OKLAHOMA CITY OK	\$100.00			

Account Number: XXXX XXXX XXXX 7800
HARDING CHARTER PREP
Statement Closing Date: 08/29/25

Coversheet

Charter School Program Grant Update

Section:	V. Consent Agenda
Item:	I. Charter School Program Grant Update
Purpose:	Vote
Submitted by:	
Related Material:	CSP_Reimbursement_Summary - September.xlsx CSP Budget.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

CSP_Reimbursement_Summary - September.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

CSP Budget.xlsx

Coversheet

Contractual Agreement with Schoolytics for the creation and maintenance of a Data Dashboard.

Section: V. Consent Agenda
Item: J. Contractual Agreement with Schoolytics for the creation and maintenance of a Data Dashboard.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material:
Schoolytics Inc -- Customer Agreement -- Harding Charter Preparatory School District..pdf

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and approval a recommendation to enter into a contractual agreement with **Schoolytics** for the creation and maintenance of a comprehensive Data Dashboard for Harding Charter Preparatory School District.

This initiative is a critical step in advancing our district's capacity to use data effectively in support of student achievement and operational excellence. A Schoolytics dashboard will centralize academic, operational, and financial performance data into a single, user-friendly platform. It will provide real-time insights that empower instructional leadership teams to respond quickly to student needs, strengthen accountability systems, and streamline reporting for district leadership and the Governance Board.

Importantly, the costs associated with this agreement will be **fully reimbursed by the Charter School Program (CSP) Grant for the 2025–2026 school year**, ensuring no impact on the district's general operating budget.

Therefore, I respectfully recommend that the Governance Board approve this contractual agreement with Schoolytics for the development and ongoing maintenance of the district-wide data dashboard.

Thank you for your consideration and continued support of our efforts to improve student outcomes through innovation, efficiency, and data-driven decision making.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent
Harding Charter Preparatory School District

CONFIDENTIAL


SCHOOLYTICS
CUSTOMER AGREEMENT

This Customer Agreement is made effective as of the Effective Date identified below by and between the customer identified below (“**Customer**,” “**you**,” or “**your**”) and Schoolytics, Inc. (“**Schoolytics**,” “**we**,” or “**us**”). The “**Agreement**” between you and us consists of: (a) this Order Form (the “**Order Form**”); and (b) the Schoolytics Services Terms and Conditions and all appendices attached thereto and documents incorporated by reference therein (the “**Terms**”). In the event of a conflict or inconsistency between this Order Form and the Terms, except as otherwise expressly set forth in this Order Form, the Terms shall control. Capitalized terms not defined in this Order Form have the meanings given them in the Terms.

Effective Date	August 18, 2025
Customer Name	Harding Charter Preparatory School District
Term	12 Months, 2025-26 Academic Year
Schoolytics Services Description	Schoolytics proprietary Student Data Platform.
Fees	\$25,000 USD Annually Key integrations: Powerschool, NWEA Map, IXL, College Board, SchoolMint, Canvas, Clever, state testing data, spreadsheet data
Additional Terms and Conditions (if any)	Price lock 3 years

This Order Form is signed by duly authorized representatives of the parties and is effective as of the Order Form Effective Date.

SCHOOLYTICS

By: 
Name: Aaron Wertman
Title: Chief Executive Officer
Date: 8/18/2025

CUSTOMER: Harding Charter Preparatory School District

By: _____
Name: _____
Title: _____
Date: _____

SCHOOLYTICS
TERMS AND CONDITIONS

SERVICES

CONFIDENTIAL

1. Definitions.

1.1 **“Authorized User”** means Customer and Customer’s employees, consultants, contractors, and agents (a) who are authorized by Customer to access and use the Schoolytics Services under the rights granted to Customer pursuant to this Agreement and (b) for whom access to the Schoolytics Services has been purchased hereunder.

1.2 **“Customer Data”** means, other than Derivative Data and Student Data (as applicable), information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or any other Authorized User through the Schoolytics Services.

1.3 **“Derivative Data”** means data and information related to Customer Data or Customer’s use of the Schoolytics Services in an aggregated and anonymized form.

1.4 **“Documentation”** means the user manuals, handbooks, and guides relating to the Schoolytics Services we provide to you either electronically or in hard copy form.

1.5 **“Order”** means the Order Form to which these Terms are attached.

1.6 **“Schoolytics IP”** means the Schoolytics Services, the Documentation, and all intellectual property provided to Customer or any other Authorized User in connection with the foregoing. For the avoidance of doubt, Schoolytics IP includes Derivative Data and any information, data, or other content derived from Schoolytics’s monitoring of Customer’s access to or use of Customer Data or the Schoolytics Services but does not include Customer Data.

1.7 **“Schoolytics Services”** means the online services provided by Schoolytics under this Agreement that are made available at <https://schoolytics.io> (or a successor site) as reflected in your Order.

1.8 **“Student Data”** has the meaning set forth in Student Data Protection Addendum attached hereto as Appendix 1.

1.9 **“Third-Party Products”** means any products, content, services, information, websites, or other materials that are owned by third parties and are incorporated into or accessible through the Schoolytics Services.

2. Access and Use.

2.1 Provision of Access. Subject to and conditioned on your payment of Fees and compliance with all other terms and conditions of this Agreement, we hereby agree to provide you a limited right to access and use the Schoolytics Services during the Term solely for non-commercial use by Authorized Users in accordance with the terms and conditions herein. We will provide you the necessary passwords and access credentials to allow you to access the Schoolytics Services.

2.2 Documentation License. Subject to and conditioned on your payment of Fees and compliance with all other terms and conditions of this Agreement, we hereby grant you a non-exclusive, non-sublicensable, non-transferable license for Authorized Users to use the Documentation during the Term solely for non-commercial purposes in connection with use of the Schoolytics Services.

2.3 Downloadable Software. Use of the Schoolytics Services may require or include use of downloadable software. Subject to and conditioned on your payment of Fees and compliance with all other terms and conditions of this Agreement, we grant you a non-transferable, non-exclusive, non-assignable, limited right for Authorized Users to use downloadable software we provide as part of the Schoolytics Services. Any Third-Party Products that consist of downloadable software are subject to the terms of Section 3.6.

2.4 Use Restrictions. You may not, and may not permit any Authorized Users to, use the Schoolytics Services, any software component of the Schoolytics Services, or Documentation for any purposes beyond the scope of the access granted in this Agreement. You shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (a) copy, modify, or create derivative works of the Schoolytics Services, any software component of the Schoolytics Services, or Documentation, in whole or in part; (b) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Schoolytics Services or Documentation except as expressly permitted under this

CONFIDENTIAL

Agreement; (c) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Schoolytics Services, in whole or in part; (d) remove any proprietary notices from the Schoolytics Services or Documentation; (e) use the Schoolytics Services or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law, regulation, or rule; or (f) use the Schoolytics Services or Documentation (i) if you are a Schoolytics competitor or you offer products or services that compete with the Schoolytics Services or (ii) for the purpose of developing, or having developed, any products or services that may compete with the Schoolytics Services.

2.5 Derivative Data. Notwithstanding anything to the contrary in this Agreement, we may monitor your use of the Schoolytics Services and collect and compile Derivative Data, including without limitation as set forth in the Student Data Protection Addendum attached hereto as Appendix 1 (“DPA”). As between you and us, all right, title, and interest in Derivative Data, and all intellectual property rights therein, belong to and are retained solely by us. You acknowledge that we may compile Derivative Data based on Customer Data and other inputs into the Schoolytics Services. You agree that we may (i) make Derivative Data publicly available in compliance with applicable law, and (ii) use Derivative Data to the extent and in the manner permitted under applicable law. You further acknowledge and agree that Schoolytics is the sole and exclusive owner of, and you assign to Schoolytics all right, title and interest in and to any and all improvements or enhancements to the Service, including without limitation improvements derived from Customer Data or Student Data submitted, provided or otherwise made available pursuant to this Agreement, and including without limitation any and all intellectual property rights in algorithms or models developed through the processing of such data.

2.6 Reservation of Rights. We reserve all rights not expressly granted to you in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to you or any third party any intellectual property rights or other right, title, or interest in or to the Schoolytics IP.

2.7 Suspension. Notwithstanding anything to the contrary in this Agreement, we may temporarily suspend Customer’s and any other Authorized User’s access to any portion or all of the Schoolytics Services if: (a) we reasonably determine that (i) there is a threat or attack on any of the Schoolytics IP; (ii) Customer’s or any other Authorized User’s use of the Schoolytics IP disrupts or poses a security risk to the Schoolytics IP or to any of our customers or vendors; (iii) Customer or any other Authorized User is using the Schoolytics IP for fraudulent or illegal activities; (iv) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; or (v) our provision of the Schoolytics Services to Customer or any other Authorized User is prohibited by applicable law; (b) any of our vendors has suspended or terminated our access to or use of any Third-Party Products required to enable Customer to access the Schoolytics Services; or (c) in accordance with Section 5 (any such suspension described in subclause (a), (b), or (c), a “**Service Suspension**”). We will use commercially reasonable efforts to provide written notice of any Service Suspension to you and to provide updates regarding resumption of access to the Schoolytics Services following any Service Suspension. We will use commercially reasonable efforts to resume providing access to the Schoolytics Services as soon as reasonably possible after the event giving rise to the Services Suspension is cured. We will have no liability for any damage, liabilities, losses (including any loss of or profits), or any other consequences that Customer or any other Authorized User may incur as a result of a Service Suspension.

3. Customer Responsibilities.

3.1 Acceptable Use. You agree not to engage in any of the following prohibited activities: (a) copying, distributing, or disclosing any part of the Schoolytics Services in any medium, including without limitation by any automated or non-automated “scraping”; (b) using any automated system, including without limitation “robots,” “spiders,” “offline readers,” etc., to access the Schoolytics Services in a manner that sends more request messages to our servers or those of our vendors than a human can reasonably produce in the same period of time by using a conventional on-line web browser (except that we grant the operators of public search engines revocable permission to use spiders to copy publicly available materials from the Schoolytics Services for the sole purpose of and solely to the extent necessary for

CONFIDENTIAL

creating publicly available searchable indices of the materials, but not caches or archives of such materials); (c) transmitting spam, chain letters, or other unsolicited email; (d) attempting to interfere with, compromise the system integrity or security or decipher any transmissions to or from the servers running the Schoolytics Services; (e) taking any action that imposes, or may impose at our sole discretion an unreasonable or disproportionately large load on our infrastructure; (f) uploading invalid data, viruses, worms, or other software agents through the Schoolytics Services; (g) collecting or harvesting any personally identifiable information, including account names, from the Schoolytics Services; (h) using the Schoolytics Services for any commercial solicitation purposes; (i) impersonating another person or otherwise misrepresenting your affiliation with a person or entity, conducting fraud, hiding or attempting to hide your identity; (j) interfering with the proper working of the Schoolytics Services; (k) accessing any content on the Schoolytics Services through any technology or means other than those provided or authorized by the Schoolytics Services; or (l) bypassing the measures we may use to prevent or restrict access to the Schoolytics Services, including without limitation features that prevent or restrict use or copying of any content or enforce limitations on use of the Schoolytics Services or the content therein. Further, you will comply with all terms and conditions of this Agreement, all applicable laws, rules, and regulations, and all guidelines, standards, and requirements that may be posted on the Schoolytics Services from time to time.

3.2 Account Use. You are responsible and liable for all uses of the Schoolytics Services and Documentation resulting from access provided by you, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, you are responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by you will be deemed a breach of this Agreement by you. You shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Schoolytics Services and shall cause Authorized Users to comply with such provisions.

3.3 Customer Data. You hereby grant to us a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for us to provide the Schoolytics Services, and a non-exclusive, perpetual, irrevocable, royalty-free, worldwide license to reproduce, distribute, modify, and otherwise use and display Customer Data incorporated within the Derivative Data. By granting us access to any Third-Party Product for the purpose of transferring Customer Data from such Third-Party Product to us, you represent and warrant that you have all permissions and authorizations necessary to provide us with such access and to permit us to transfer such Customer Data from such Third-Party Product to our servers or those of our vendors. You will ensure that Customer Data and any Authorized User's use of Customer Data will not violate any policy or terms referenced in or incorporated into this Agreement or any applicable law. You are solely responsible for the development, content, operation, maintenance, and use of Customer Data.

3.4 Student Data. To the extent that we gather, or to the extent that you provide to us, any Student Data in connection with this Agreement, the DPA sets forth additional terms regarding our duties and responsibilities to protect Student Data collected, used and processed by us at your direction under this Agreement.

3.5 Passwords and Access Credentials. You are responsible for keeping your passwords and access credentials associated with the Schoolytics Services confidential. You will not sell or transfer them to any other person or entity. You will promptly notify us about any unauthorized access to your passwords or access credentials.

3.6 Third-Party Products. The Schoolytics Services may permit access to Third-Party Products. The Schoolytics Services are also integrated with, and may require the use of, certain Third-Party Products, such as Google Classroom. For purposes of this Agreement, such Third-Party Products are subject to their own terms and conditions, which will be made reasonably available to you by the providers of such Third-Party Products. If you do not agree to abide by the applicable terms for any such Third-Party Products, then you should not install, access, or use such Third-Party Products, and if such Third-Party Product is required to use the Schoolytics Services, you should not access or use the Schoolytics Services.

CONFIDENTIAL

4. Service Levels and Support. Subject to the terms and conditions of this Agreement, we will use commercially reasonable efforts to make the Schoolytics Services available in accordance with the service levels available at www.schoolytics.io/sla ("**Service Levels**").

5. Fees and Payment. You shall pay us the fees as described on your Order ("**Fees**") within thirty (30) days from the invoice date without offset or deduction. Fees will be payable on a periodic basis in accordance with your Order. Up-to-date pricing for the Schoolytics Services is made available from time to time at www.schoolytics.io/sign-up. You must make all payments hereunder in US dollars on or before the due date. If you fail to make any payment when due, without limiting our other rights and remedies: (a) we may charge interest on the past due amount at the rate of 1.5% per month calculated daily and compounded monthly or, if lower, the highest rate permitted under applicable law; (b) you must reimburse us for all costs we incur in collecting any late payments or interest, including attorneys' fees, court costs, and collection agency fees; and (c) if such failure continues for ten (10) calendar days or more, we may suspend, in accordance with Section 2.7, Customer's and all other Authorized Users' access to any portion or all of the Schoolytics Services until such amounts are paid in full. All Fees and other amounts payable by you under this Agreement are exclusive of taxes and similar assessments. You are responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by you hereunder, other than any taxes imposed on our net income.

6. Confidential Information. From time to time during the Term, you and we may disclose or make available to one another information about our respective business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media, that would be considered confidential by a reasonable person given the nature of the information or the circumstances of its disclosure, whether or not marked, designated, or otherwise identified as "confidential" at the time of disclosure (collectively, "**Confidential Information**"). Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving party; (c) rightfully obtained by the receiving party on a non-confidential basis from a third party; or (d) independently developed by the receiving party without use of, reference to, or reliance upon the other party's Confidential Information. The receiving party shall not disclose the disclosing party's Confidential Information to any person or entity, except to the receiving party's employees, agents, or subcontractors who have a need to know the Confidential Information for the receiving party to exercise its rights or perform its obligations hereunder and who are required to protect the Confidential Information in a manner no less stringent than required under this Agreement. Notwithstanding the foregoing, each party may disclose Confidential Information to the limited extent required (i) to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the party making the disclosure pursuant to the order shall first have given written notice to the other party and made a reasonable effort to obtain a protective order; or (ii) to establish a party's rights under this Agreement, including to make required court filings. Each party's obligations of non-disclosure with regard to Confidential Information are effective as of the date such Confidential Information is first disclosed to the receiving party and will expire five (5) years after the termination or expiration of this Agreement; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

7. Privacy Policy. We comply with our privacy policy available at <https://www.schoolytics.io/privacy-policy> (the "**Privacy Policy**"), in providing the Schoolytics Services. The Privacy Policy is subject to change as described therein. By accessing, using, and providing information to or through the Schoolytics Services, you acknowledge that you have reviewed and accepted our Privacy Policy, and you consent to all actions taken by us with respect to your information in compliance with the then-current version of our Privacy Policy.

8. Intellectual Property Ownership; Feedback. As between you and us, (a) we own all right, title, and interest, including all intellectual property rights, in and to the Schoolytics Services and (b) you own all right, title, and interest, including all intellectual property rights, in and to Customer Data. If you or any of your employees, contractors, or agents sends or transmits any communications or materials to us by mail,

CONFIDENTIAL

email, telephone, or otherwise, suggesting or recommending changes to the Schoolytics Services, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like ("**Feedback**"), we are free to use such Feedback irrespective of any other obligation or limitation between you and us governing such Feedback. All Feedback is and will be treated as non-confidential. You hereby assign to us on your behalf, and shall cause your employees, contractors, and agents to assign, all right, title, and interest in, and we are free to use, without any attribution or compensation to you or any third party, any ideas, know-how, concepts, techniques, or other intellectual property rights contained in the Feedback, for any purpose whatsoever, although we are not required to use any Feedback.

9. Limited Warranties and Warranty Disclaimer.

9.1 Mutual Warranties. Each party hereby represents and warrants to the other that: (a) it is duly organized in the jurisdiction of its formation; and (b) it has sufficient right and authority to enter into this Agreement and to perform its obligations and grant the rights it purports to grant hereunder without any conflict with the rights of others; and (c) its use or provision of the Schoolytics Services, as applicable, does not and will not violate any applicable laws.

9.2 Limited Warranty. We will provide the Schoolytics Services using a commercially reasonable level of care and skill. THE FOREGOING WARRANTY DOES NOT APPLY, AND SCHOOLYTICS STRICTLY DISCLAIMS ALL WARRANTIES, WITH RESPECT TO ANY THIRD-PARTY PRODUCTS.

9.3 Disclaimer of Other Warranties. EXCEPT FOR THE LIMITED WARRANTIES SET FORTH IN SECTIONS 9.1 AND 9.2, THE SCHOOLYTICS SERVICES ARE PROVIDED "AS IS" AND WE SPECIFICALLY DISCLAIM ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. WE SPECIFICALLY DISCLAIM ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. SCHOOLYTICS MAKES NO WARRANTY OF ANY KIND THAT THE SCHOOLYTICS SERVICES, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET YOUR OR ANY OTHER PERSON'S OR ENTITY'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY OF YOUR OR ANY THIRD PARTY'S SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR-FREE, OR THAT ANY ERRORS OR DEFECTS CAN OR WILL BE CORRECTED.

10. Indemnification.

10.1 Schoolytics Indemnification.

(a) We will indemnify, defend, and hold harmless you from and against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees ("**Losses**"), incurred by you resulting from any third-party claim, suit, action, or proceeding ("**Third-Party Claim**") that the Schoolytics Services infringes or misappropriates, as applicable, such third party's copyrights or trade secrets, provided that you promptly notify us in writing of the Third-Party Claim, cooperates with us in the defense and settlement of the Third-Party Claim, and allow us sole authority to control the defense and settlement of such Third-Party Claim.

(b) If such a Third-Party Claim is made or we reasonably anticipate such a Third-Party Claim will be made, you agree to permit us, at our sole discretion, to (i) modify or replace the Schoolytics Services, or component or part thereof, to make it non-infringing, or (ii) obtain the right for you to continue to use the Schoolytics Services, or component or part thereof, without further infringement. If we determine that neither alternative is reasonably available, we may terminate this Agreement, in its entirety or with respect to the affected component or part, effective immediately on written notice to you. This Section 10.1(b) sets forth your sole remedies and our sole liability and obligation for any actual, threatened, or alleged Third-Party Claims that the Schoolytics Services infringe, misappropriate, or otherwise violate any intellectual property rights of any third party.

CONFIDENTIAL

(c) This Section 10.1 will not apply to the extent that any such Third-Party Claim arises from: (i) Customer Data or Third-Party Products; (ii) any combination of the Schoolytics Services with any hardware, software, or other third-party materials not provided by us; (iii) any modifications to the Schoolytics Services made by anyone other than us; or (iv) any modifications to the Schoolytics Services made by us at your request or direction.

10.2 Customer Indemnification. To the fullest extent permissible under applicable law, you shall indemnify, hold harmless, and, at our option, defend us and our officers, directors, employees, agents, affiliates, successors, and assigns from and against any and all Losses arising from or relating to any Third-Party Claim (a) that the Customer Data, or any use of the Customer Data in accordance with this Agreement, infringes or misappropriates such third party's intellectual property rights; or (b) based on Customer's or any Authorized User's negligence or willful misconduct or use of the Schoolytics Services in a manner not authorized by this Agreement; provided that you may not settle any Third-Party Claim against us unless we consent to such settlement, and further provided that we will have the right, at our option, to defend ourselves against any such Third-Party Claim or to participate in the defense thereof by counsel of our own choice.

11. Limitations of Liability. IN NO EVENT WILL WE BE LIABLE TO YOU OR ANY THIRD-PARTY UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR OTHERWISE, FOR ANY: (a) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (b) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (c) LOSS OF GOODWILL OR REPUTATION; (d) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (e) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER SCHOOLYTICS WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL OUR AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR OTHERWISE EXCEED THE TOTAL AMOUNTS PAID TO SCHOOLYTICS UNDER THIS AGREEMENT IN THE TWELVE (12) MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM OR \$1,000, WHICHEVER IS GREATER.

12. Term and Termination.

12.1 Term. The term of this Agreement begins on the Effective Date and continues until terminated. The Schoolytics Services that are set to automatically renew under an Order will renew for additional successive terms equal to the length of the initial term unless earlier terminated pursuant to this Agreement's express provisions or either party gives the other party written notice of non-renewal at least thirty (30) calendar days prior to the expiration of the then-current services period.

12.2 Termination. In addition to any other express termination right set forth in this Agreement:

(a) Termination for Convenience. Either party may terminate this Agreement for any reason upon thirty (30) days' advance notice to the other party; provided that (i) if we do so, we will refund to you any amounts you prepaid for the time period after termination; and (ii) if you do so, you will not be entitled to a refund of any kind, for any reason.

(b) Termination for Uncured Material Breach. Either party may terminate this Agreement, effective on written notice to the other party, if the other party materially breaches this Agreement, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) calendar days after the non-breaching party provides the breaching party with written notice of such breach.

(c) Other Termination for Cause. Either party may terminate this Agreement, effective immediately upon written notice to the other party, if the other party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iii) makes or seeks to

CONFIDENTIAL

make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

12.3 Effect of Termination. Upon termination of this Agreement, you shall immediately discontinue use of the Schoolytics IP. No expiration or termination of this Agreement will affect your obligation to pay all Fees that may have become due before such expiration or termination or entitle you to any refund.

12.4 Survival. Sections 2.5, 5, 6, 10, 11, 12, 14, 15, 16, and 17, and the DPA to the extent reasonably necessary to comply with applicable laws, and any right, obligation, or required performance of the parties in this Agreement which, by its express terms or nature and context is intended to survive termination or expiration of this Agreement, will survive any such termination or expiration.

13. Modifications. No amendment to or modification of this Agreement is effective unless it is in writing and signed by an authorized representative of each party.

14. Export Regulation. The Schoolytics Services utilize software and technology that may be subject to US export control laws, including the US Export Administration Act and its associated regulations. You shall not, directly or indirectly, export, re-export, or release the Schoolytics Services or the software or technology included in the Schoolytics Services to, or make the Schoolytics Services or the software or technology included in the Schoolytics Services accessible from, any jurisdiction or country to which export, re-export, or release is prohibited by law, regulation, or rule. You shall comply with all applicable federal laws, regulations, and rules, and complete all required undertakings (including obtaining any necessary export license or other governmental approval), prior to exporting, re-exporting, releasing, or otherwise making the Schoolytics Services or the software or technology included in the Schoolytics Services available outside the US.

15. US Government Rights. Each of the software components that constitute the Schoolytics Services and the Documentation is a "commercial item" as that term is defined at 48 C.F.R. § 2.101, consisting of "commercial computer software" and "commercial computer software documentation" as such terms are used in 48 C.F.R. § 12.212. Accordingly, if you are an agency of the US Government or any contractor therefor, you receive only those rights with respect to the Schoolytics Services and Documentation as are granted to all other end users, in accordance with (a) 48 C.F.R. § 227.7201 through 48 C.F.R. § 227.7204, with respect to the Department of Defense and their contractors, or (b) 48 C.F.R. § 12.212, with respect to all other US Government customers and their contractors.

16. Governing Law and Jurisdiction.

- a) For U.S. City, County, and State Government Entities. If Customer is a U.S. city, county, or state government entity, then this Agreement will be silent regarding governing law and venue.
- b) For All Other Entities. This Agreement is, and all matters relating hereto shall be, governed by and construed in accordance with the internal laws of the State of Delaware without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Delaware. Any legal suit, action, or proceeding arising out of or related to this Agreement or the rights granted hereunder must be instituted exclusively in the federal courts of the United States or the courts of the District of Columbia in each case located in Washington, DC, and each party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

17. Miscellaneous. This Agreement constitutes the entire agreement and understanding between the parties hereto with respect to the subject matter hereof and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. Any notices to us must be sent via email to support@schoolytics.io, return receipt requested, and are deemed given upon receipt by us. Any notices to you will be sent to the email address you have on file with us and you hereby consent to receiving electronic communications from us. Electronic communications we may send you include notices about applicable fees and charges, transactional information, and other information concerning or related to the Schoolytics Services. You agree that any notices, agreements, disclosures, or other communications that we send to you

CONFIDENTIAL

electronically will satisfy any legal communication requirements, including that such communications be in writing. The invalidity, illegality, or unenforceability of any provision herein does not affect any other provision herein or the validity, legality, or enforceability of such provision in any other jurisdiction. Any failure to act by us with respect to a breach of this Agreement by you or others does not constitute a waiver and will not limit our rights with respect to such breach or any subsequent breaches. This Agreement is personal to you and may not be assigned or transferred for any reason whatsoever without our prior written consent and any action or conduct in violation of the foregoing will be void and without effect. We expressly reserve the right to assign this Agreement and to delegate any of our obligations hereunder. Upon reasonable notice, we may audit, at our expense, your use of the Schoolytics Services to ensure past and ongoing compliance with this Agreement.

CONFIDENTIAL

Appendix 1

Student Data Protection Addendum

This Student Data Protection Addendum (this “**DPA**”) is entered into by and between the school customer, including schools, school districts, teachers, and authorized school users and administrators (for purposes of this DPA, “**School**”) and Schoolytics, Inc. (“**Schoolytics**”) and is effective as of the Effective Date.

The purpose of this DPA is to describe the duties and responsibilities to protect Student Data (defined below) collected, used and processed by Schoolytics at the direction of the School and Schoolytics’ users pursuant to the Agreement, including compliance with all applicable Privacy Laws (defined below). Pursuant to and as fully described in the Agreement, Schoolytics has agreed to provide the Schoolytics Services. In the course of providing the Schoolytics Services, Schoolytics may collect or have access to Student Data (defined below).

1. Definitions. The capitalized defined terms used in this DPA will have the meanings set forth in this Section 1 and as otherwise defined herein. Capitalized terms not defined in this DPA have the meanings given them in the Terms. In the event of a conflict, definitions used in this DPA shall prevail over terms used in all other writings, including, but not limited to, the Terms, privacy policies or any other terms of service.

1.1 “**De-identified Data**” means the Student Data from which all Personally Identifiable Information, including direct and indirect identifiers, has been permanently removed or obscured so the remaining information does not reasonably identify an individual and there is no reasonable basis to believe that the information can be used to identify an individual.

1.2 “**Personally Identifiable Information**” means any information and metadata that, alone or in combination, is linked or linkable to a specific student so as to allow a reasonable person in the school community who does not have knowledge of the relevant circumstances, to identify the student with reasonable certainty. Personally identifiable information will include, but is not limited to, at least the following: first and last name, the name of the student’s parent or family member, telephone number, student identifiers, photos, videos, home address, email address, social security numbers, financial account numbers, biometric identifiers, as well as other indirect identifiers such as the student’s date of birth or gender.

1.3 “**Privacy Laws**” means all federal statutes that govern the privacy of student information, including: the Federal Family Educational Rights and Privacy Act (“**FERPA**”), 20 U.S.C. § 1232(g); Children’s Online Privacy Protection Act (“**COPPA**”), 15 U.S.C. 6501-6502; Protection of Pupil Rights Amendment (“**PPRA**”), 20 U.S.C. 1232; and applicable state laws governing the protection of Personally Identifiable Information from students’ educational records.

1.4 “**Student Data**” means any data, whether gathered by Schoolytics or provided by School or its users, that is Personally Identifiable Information or descriptive of the student including, but not limited to, information that allows physical or online contact, grades, evaluations, disabilities, socioeconomic information, food purchases, voice recordings, or geolocation information. To the extent that U.S. law applies, Student Data may include “educational records” as defined in FERPA (20 U.S.C. § 1232(g)). Student Data will not include De-identified Data.

2. Data Ownership and Authorized Access.

2.1 Ownership and Control. Schoolytics will access and process Student Data solely for the purposes of providing an outsourced institutional function pursuant to FERPA 34 CFR Part 99.31(a)(1). In providing the Schoolytics Services, Schoolytics will be considered a “School Official” (as defined in FERPA) with a legitimate educational interest in the Student Data, under the direction and control of School as it pertains to the use of Student Data. As between the parties, the School owns all right, title, and interest to all Student Data processed by Schoolytics pursuant to the Agreement, and Schoolytics does not own, control, or license such Student Data, except as to provide the Schoolytics Services and as described in the Agreement. Student Data shall not include information a student, parent, guardian or other individual may provide to Schoolytics independent of the student’s engagement in the Schoolytics Services at the direction of the School.

CONFIDENTIAL

2.2 Account Creation. School accounts must be (a) created by a teacher, student, parent or guardian (for example, when a teacher creates the user name, login and password to establish a School account, or when the teacher, student, parent or guardian uses Google Classroom or similar single sign-on service); or (b) created by a School or authorized School official at the direction of a School, using a School email address and associated with a School's class on the Schoolytics Services. User accounts created with a personal email address will not be Student Records but will remain subject to the privacy protections set out in the Schoolytics Privacy Policy. School is solely responsible for ensuring the creation of accounts on the Schoolytics Services complies with these requirements. If you are accessing or using the Schoolytics Services on behalf of a company, entity, or organization then you represent and warrant that you are an authorized representative of School with the authority to bind such organization to these terms, and that you agree to these terms on behalf of such organization.

2.3 Consents and Authority. School represents and warrants that: (a) School has the authority to provide Student Data to Schoolytics, and to allow Schoolytics to access, collect, process, and otherwise use Student Data as set forth in the DPA and for the purpose of providing the Schoolytics Services; and (b) School has provided appropriate disclosures to, and received appropriate consents from, School's students, their parents or guardians, and any other end users regarding School's sharing of Student Data with Schoolytics and/or Schoolytics' access, collection, processing, and other use of the Student Data as set forth in the DPA, to the extent such disclosures or consents are required by applicable law or by School's contractual obligations.

2.4 Third-Party Student Data Access. School acknowledges and agrees that Schoolytics may permit its employees, subcontractors, subprocessors, service providers and agents (collectively, "**Subcontractors**") to access Student Data provided that they have a legitimate need to access such information in connection with their responsibilities in providing services to Schoolytics. Schoolytics will require all such Subcontractors involved in the handling, transmittal, and/or processing of Student Data to enter into written agreements to protect Student Data in a manner no less stringent than the terms of this DPA. Schoolytics will maintain a record of all Subcontractors that access or receive Personally Identifiable Information contained in Student Data pursuant to this section, and will provide copies of such record to School upon request.

2.5 Third-Party Requests for Access. Should a third party, including a law enforcement entity or other government entity, contact Schoolytics with a request to access data held by Schoolytics as part of its provision of the Schoolytics Services, Schoolytics will redirect the third party to request the data directly from School, unless and to the extent that Schoolytics reasonably believes it must grant such access to the third party because the data disclosure is necessary: (a) pursuant to a court order or legal process, (b) to comply with applicable laws, (c) to enforce the Agreement, or (d) if Schoolytics believes in good faith that such disclosure is necessary to protect the rights, property or personal safety of Schoolytics' users, employees or others. Schoolytics will notify the School in advance of a compelled disclosure to a third party unless legally prohibited.

3. Duties of School.

3.1 School Compliance with Privacy Laws. With regard to data that School permits Schoolytics to collect or access pursuant to the Agreement, School agrees to uphold its responsibilities under laws governing the privacy of Student Data, including the Privacy Laws and to grant Schoolytics access to such data only to the extent permitted by the Privacy Laws. School acknowledges and agrees that, to the extent applicable, School as an educational institution provides consent for Schoolytics to collect Student Data about students, as permitted under applicable Privacy Laws. School represents, warrants, and covenants to Schoolytics that it shall not provide information to Schoolytics from any student or parent/legal guardian that has opted out of the disclosure of "Directory Information" as defined in FERPA.

3.2 License Grant. School hereby grants, and represents and warrants that School has all rights necessary to grant, to Schoolytics a non-exclusive, royalty-free, worldwide license during the Term to use, transmit, distribute, modify, reproduce, display, and store the Student Data solely for the purposes of providing the Schoolytics Services as contemplated by the Agreement, and as otherwise described herein.

CONFIDENTIAL

3.3 Reasonable Security Precautions and Notice. School will take reasonable precautions to secure usernames, passwords and any other means of gaining access to the Schoolytics Services and to data shared pursuant to the DPA. School will notify Schoolytics promptly of any known or suspected unauthorized access to School's account, Student Data and/or to Schoolytics' systems. School will assist Schoolytics in any efforts by Schoolytics to investigate and respond to any incident involving such unauthorized access.

3.4 School Representative. At Schoolytics's request, School will designate an employee or agent of School as the School representative for the coordination and fulfillment of the duties of this DPA.

4. Duties of Schoolytics.

4.1 Schoolytics Compliance with Privacy Laws. With regard to Student Data that School permits Schoolytics to collect or access pursuant to the Agreement, Schoolytics agrees to uphold its responsibilities, and to support School in upholding School's responsibilities, under applicable Privacy Laws.

4.2 Permitted Use of Student Data. Schoolytics may use, transmit, distribute, modify, reproduce, display, and store the Student Data shared pursuant to the Agreement solely for the purposes of: (a) providing the Schoolytics Services as contemplated by the Agreement, and as otherwise described herein; (b) maintaining, supporting, evaluating, diagnosing, improving and developing the Schoolytics' website, Schoolytics Services and applications; (c) enforcing its rights under the Agreement; (d) as otherwise authorized under the applicable Privacy Laws; and (e) as permitted with the consent of the parent or guardian, student, and/or School. For clarity and without limitation, Schoolytics may use Student Data for adaptive learning purposes or customized student learning and to provide recommendation engines to recommend content or services relating to school purposes or other educational or employment purposes, provided such recommendation is not determined in whole or in part by payment or other consideration from a third party. Schoolytics shall not use Personally Identifiable Information contained in Student Data for any purpose other than as explicitly specified in this DPA.

4.3 Restrictions on Disclosure of Student Data. Schoolytics will not sell, disclose, transfer, share or rent any data obtained under the Agreement in a manner that directly identifies an individual student to any other entity other than the School except: (a) to the extent set forth in the Agreement; (b) as directed or authorized by School, including without limitation, to a parent or guardian authorized by the School to access an individual student's data; or (c) as otherwise described in Section 2 of this DPA.

4.4 Restrictions on Use of Student Data for Advertising. Schoolytics is prohibited from using Student Data to: (a) advertise or market to students or to direct targeted online advertising to students, (b) advertise or market educational products and services to parents/guardians; (c) develop a profile of a student; parent/guardian or group, other than for the purpose of providing educational services or as authorized by School or by a parent/guardian; or (d) for any other commercial purpose unless authorized by School or permitted by applicable law. Notwithstanding the foregoing, nothing in this section shall be read to prohibit Schoolytics from: (i) marketing educational products and services directly to School's employees so long as the marketing does not result from the use of Student Data obtained by Schoolytics from providing the Schoolytics Services; (ii) using Student Data to recommend educational products or services to School's employees so long as the recommendations are not based in whole or in part by payment or other consideration from a third party; and (iii) using aggregate information to inform, influence or enable marketing, advertising, or other commercial efforts by Schoolytics.

4.5 Permitted Use of De-identified Data. Notwithstanding anything to the contrary herein, Schoolytics has the right to generate, use and disclose De-identified Data for the purposes of the development and improvement of educational sites, services, applications, or to demonstrate the effectiveness of Schoolytics' products or services. In addition, Schoolytics has the right to display aggregate summaries of De-identified Data publicly or to Schoolytics's customers. For example, Schoolytics may display analytics or reports at the district, school, grade-level and/or on the basis of specific demographic or educational groups for peer-benchmarking purposes, provided that the published material does not contain individual-level information and cannot reasonably be used to identify any individual student or School, even if such information is combined with data or information maintained by the School or third-party data sources.

CONFIDENTIAL

4.6 Student Data Deletion or Disposition. School is responsible for maintaining current class rosters and managing Student Data which it no longer needs for an educational purpose through its use of the Schoolytics Services or by submitting a separate request. School may request in writing that Schoolytics delete or retrieve Student Data in Schoolytics' possession at any time, which request Schoolytics will then comply within a commercially reasonable period of time not to exceed thirty (30) days. Schoolytics will continue to maintain a copy of Student Data subject to a retrieval request unless and until Schoolytics receives a deletion request. Upon termination of the Agreement, Schoolytics will automatically delete or destroy all Student Data in its possession within sixty (60) days of the end of the term of the Agreement, except to the extent School submits a data retrieval and transfer request and the parties transfer and delete Student Data according to a schedule and procedures as the parties may reasonably agree upon. Schoolytics is not authorized to maintain Student Data beyond the time reasonably needed to complete the disposition. The duty to dispose of Student Data will not extend to De-identified Data.

4.7 Change of Control. In the event Schoolytics sells, divests, or otherwise transfers all or a portion of its business assets relating to this Agreement to a third party, Schoolytics may transfer Student Data to the new owner provided that (a) the new corporate owner intends to maintain and provide the Schoolytics Services as a going concern and the new owner has agreed to data privacy standards no less stringent than those provided herein; or (b) Schoolytics will give notice to School and an opportunity to opt out of the transfer of Student Data.

5. Data Security and Data Breach.

5.1 Data Security. Schoolytics will implement commercially reasonable administrative, physical and technical safeguards designed to secure Student Data from unauthorized access, disclosure, or use, which may include data encryption, firewalls, physical access controls to buildings and files, and, when the Schoolytics Services is accessed using a supported web browser, Secure Socket Layer or equivalent technology will be employed. Schoolytics will provide data privacy and security training to employees who have access to Student Data or who operate or have access to system controls, and will require employees to adhere to data confidentiality terms providing for the protection of Student Data in a manner consistent with the terms of this DPA. Access to Student Data and Schoolytics' systems will be limited to only those employees and trusted third parties that have a need-to-know basis based on specific job function or role.

5.2 Data Security Incident. If Schoolytics has reason to believe that Student Data is disclosed to or acquired by an unauthorized individual(s) (a "**Security Incident**"), then Schoolytics will investigate the incident and take reasonable steps to remediate systems and controls and to mitigate any potential harm to individuals which may result from the Security Incident and cooperate with School's investigation of the Security Incident.

5.3 Notification to School. Schoolytics will promptly notify School after Schoolytics determines that School's Personally Identifiable Information was affected by the Security Incident, and, to the extent known, identify: (a) the nature of the Security Incident, (b) the steps Schoolytics has executed to investigate the Security Incident, (c) the types of personal information which was subject to the unauthorized disclosure or acquisition, (d) the cause of the Security Incident, if known, (e) the actions Schoolytics has done or will do to remediate any deleterious effect of the Security Incident, and (f) the corrective action Schoolytics has taken or will take to prevent a future Security Incident.

5.4 Notification to Individuals. To the extent School determines that the Security Incident triggers third party notice requirements under applicable laws, as the owner of the Student Data, the School shall be responsible for the timing and content of the notices to be sent. Except as otherwise required by law, Schoolytics will not provide notice of the Security Incident directly to individuals whose personal information was affected, to regulatory agencies, or to other entities, without first providing written notice to School. Schoolytics will be responsible for, and will bear, all notification related costs arising out of or in connection with the Security Incident, subject to any limitations of liability terms contained in the Agreement. For clarity and without limitation, Schoolytics will not be responsible for costs associated with voluntary notification which is not legally required. With respect to any Security Incident which is not due to acts or omissions of Schoolytics or its agents, Schoolytics will reasonably cooperate in performing the activities described above, as School requests, at School's reasonable expense.

CONFIDENTIAL

6. Miscellaneous.

6.1 Term. The parties will be bound by the provisions of this DPA for the duration of the Agreement or so long as Schoolytics maintains Student Data.

6.2 Limitation of Liability. Unless otherwise agreed upon by the parties in writing, the limitation of liability provision set forth in the Terms will govern this DPA.

6.3 Priority of Agreements. This DPA will govern the treatment of Student Data in order to comply with Privacy Laws. In the event there is conflict between the terms of this DPA and the Terms or other document, bid, RFP, or writing, the terms of this DPA will govern and take precedence to the extent of the conflict, unless and to the extent the parties mutually execute terms to protect Student Data that are no less stringent than those provided herein and the parties mutually agree that such terms shall take precedence over this DPA.. Except as described in this paragraph herein, all other provisions of the Agreement will remain in effect including provisions establishing governing law and venue in the Terms or any other agreement between the parties, which the parties mutually agree will take precedence over the Terms.

6.4 Severability. Any provision of this DPA that is prohibited or unenforceable in any jurisdiction will, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction will not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the parties, it will, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.

Coversheet

Contractual Agreement with Instructure, Inc. for the setup and implementation of Canvas, a learning management system, for Fall 2026.

Section: V. Consent Agenda
Item: K. Contractual Agreement with Instructure, Inc. for the setup and implementation of Canvas, a learning management system, for Fall 2026.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Harding Charter final quote.pdf

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and approval a recommendation to enter into a contractual agreement with **Instructure, Inc.** for the setup and implementation of **Canvas**, a learning management system (LMS), beginning in Fall 2026.

The adoption of Canvas is a key step in modernizing our instructional delivery and ensuring equitable access to high-quality digital learning tools across the district. This platform will allow teachers to streamline course management, communicate more effectively with students and families, and provide greater flexibility in how learning resources are delivered and assessed. Canvas will also enhance our ability to align curriculum, monitor student progress, and strengthen consistency across grade levels and schools.

Implementation in Fall 2026 will ensure that our teachers have adequate time for professional development, system setup, and transition planning. This proactive approach will support a smooth district-wide rollout and maximize the benefits of the new LMS for both staff and students.

Importantly, **Year 1 of the agreement will be fully funded by the Charter School Program (CSP) Grant for the 2025–2026 school year**, ensuring no cost to the district's general operating budget for the initial implementation.

I respectfully recommend that the Governance Board approve the contractual agreement with Instructure, Inc. for the setup and implementation of Canvas.

Thank you for your consideration and continued support as we invest in systems that elevate teaching, learning, and communication within our district.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent
Harding Charter Preparatory School District

Instructure, Inc.
6330 South 3000 East, Suite 700
Salt Lake City, UT 84121
United States

Order Form

Order: Q-467575-1

Date: 2025-08-19

Order Valid Through: 2025-09-30

Order Form for Harding Charter Preparatory School District

Bill to Information

Entity Name: Harding Charter Preparatory School District

Address: 12600 N. Kelley Ave

City: Oklahoma City

State/Province: Oklahoma

Zip/Postal Code: 73131

Country: United States

Billing Contact

Name:

Email:

Phone:

Ship to Information

Entity Name: Harding Charter Preparatory School District

Address: 12600 N. Kelley Ave

City: Oklahoma City

State/Province: Oklahoma

Zip/Postal Code: 73131

Country: United States

Shipping Contact

Name: Steven Stefanick

Email: sstefanick@hardingcharterprep.org

Phone:

Billing Information

Billing Frequency: Annual Upfront

Billing Frequency Term: Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Payment Terms: Net 30

Year 1								
Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S14	Early Access Fee	2025-10-01	2026-06-30	Non-Recurring	Per Month	9	USD 0.00	USD 0.00
S15	Canvas LMS - Tier 1 Support Setup	2026-07-01		Non-Recurring	One Time Fee	1	USD 500.00	USD 500.00
S4	Canvas LMS Standard Implementation Bundle	2026-07-01		Non-Recurring	Per Implementation	1	USD 21,840.00	USD 21,840.00
S1	Canvas LMS Cloud Subscription	2026-07-01	2027-06-30	Recurring	User	1,235	USD 7.10	USD 8,768.50
S2	24x7 Tier 1 Support (Faculty Only)	2026-07-01	2027-06-30	Recurring	30% of Subscription (Minimums Apply)	1	USD 4,500.00	USD 4,500.00

Billing Summary			
Segment	Recurring	Non-Recurring	Total
Year 1	USD 13,268.50	USD 22,340.00	USD 35,608.50
Total	USD 13,268.50	USD 22,340.00	USD 35,608.50

Products	Description	Qty
----------	-------------	-----

Strategic Consulting - Remote Consultation (Hourly)	Hourly remote consultation with a member of our Strategic Services team. Time spent will be tracked and reported to the client and may include contact time via phone or web conference or time spent preparing requested materials or deliverables. Strategic services will provide a recommended plan for the consultation time, and customizations can be made based on client specific needs. Services that may be delivered include: * Interactive webinars on a variety of topics addressing rollout strategy and adoption best practices * Review and feedback of client's vision and goals * Review and feedback of client's strategic or change management plans * Consultation and guidance in development of a client change management strategy * Consultation and coaching on product adoption strategies and user buy-in * Guidance with Instructure products through institution initiatives * Planning templates, customizable frameworks, and resources that support planning or help with the connection between Instructure products and institution instructional frameworks and pedagogy Scheduling and usage of consulting services are subject to consultant availability and capacity. Consultant assigned to work will be selected based on scheduling need and available capacity. Working hours are limited to Instructure normal operating business hours including company holidays.	20.00
Instructional Design - Remote Consultation (Hourly)	Hourly remote consultation with members of our Instructional Design Team. We can provide you with course reviews, course enhancements, course building, design coaching, and course consultation around course design projects that support institution goals. Scheduling and usage of consulting services are subject to consultant availability and capacity. Consultant assigned to work will be selected based on scheduling need and available capacity. Working hours are limited to Instructure normal operating business hours including company holidays.	10.00
Training Portal Essential - Core On-Demand Content	Unlimited access to core on-demand training content for teachers and admins through the Training Portal.	1.00
Instructional Design - Ready Made Template	Select one pre-built template from our collection of designs. Templates are built with a variety of audience needs in mind. Instructions are included to modify design elements as needed. This course template and all of the content and assets within it are licensed for use on one instance of Canvas LMS. Please do not share this course template in whole or in part outside of the licensed instance for which this course template and associated contents were purchased.	1.00
Early Access Fee	This is a fee assessed to provide time in the instance to play and create before the subscription term begins. No teaching shall be done during this period.	9.00
Canvas LMS - Tier 1 Support Setup	One-time fee for Tier 1 Support	1.00
Canvas LMS Standard Implementation Bundle		1.00
Canvas LMS - K-12 Standard Implementation	As prescribed by your purchased implementation package, your implementation will include the following: • Access to Canvas LMS consultants to guide your project, perform some tasks, and answer questions. • One Canvas LMS instance • Access to API information, guides, public courses, and best practice documentation.	1,235.00
Canvas LMS Training Virtual Session	One session of remote personalized Canvas LMS training of up to 90 minutes.	6.00
Canvas LMS Instance Configuration	Creation and access to one (1) Canvas LMS Instance for up to five (5) of your chosen administrators. This instance will be configured with a "institutionname.instructure.com" URL based on requested URL availability.	1.00
Standard Project Management	• Canvas consultants will be assigned for the duration of your implementation project (i.e., approx. 12 weeks) to give you targeted, one-on-one guidance and ensure your success. • Project will be managed using a shared project plan, which outlines all implementation tasks, assignments, and timelines. • Regular project check-in calls with your consultants provide best-practice advice, processes, and Q&A. • All project management will be performed remotely.	1.00
Standard Data Provisioning / Technical Consulting for Canvas LMS Instance	One-on-one data provisioning support to get your user data into Canvas LMS, through one of the following methods: manual creation, CSV import, or SIS integration. Access to API documentation and Community guides will be provided. Excludes API-related coding/development. • Manual provisioning and CSV imports are configured and tested by you with basic guidance from your Canvas LMS consultants; your consultants and you will both perform tasks to establish SFTP access (if desired) or perform SIS integration (including grade pass back). Instructure will assist with one test using production data; additional testing or test environments require purchase of additional technical consulting hours.	1.00
Canvas LMS Cloud Subscription	Canvas LMS Cloud Subscription: Per User	1,235.00
24x7 Tier 1 Support (Faculty Only)	24x7 Tier 1 support (faculty only) per year (30% of subscription - min \$4,500 USD)	1.00

Quote Special Terms

Recurring items on this Order Form (other than any 3rd Party Products) shall automatically renew for succeeding terms of 12-month duration at an annual price increase of **5%** unless either party gives the other party 60 days' written notice of its intent not to renew prior to the expiration of the then-current term.

The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

User Clause: User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

User Typical Use Clause: In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

Non-Recurring Expiration: Unless otherwise stated in an applicable Statement of Work or this Order Form, Non-Recurring Products and 3rd Party Products must be completed within 12 months beginning on the later of the last date of signature or the Initial Start Date specified in this Order Form.

Product Special Terms

Instructure's support terms are available as follows: <https://www.instructure.com/canvas/support-terms>

Terms and Conditions

Governing Terms: This Order Form shall be governed by the Master Terms and Conditions which can be found here: <https://www.instructure.com/policies/mastertermsconditions>

Data Processing Addendum: The data processing addendum between the parties is available at: <https://www.instructure.com/policies/data-processing-addendum>

Conflict Clause: In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

Product Supplement Terms: Product Specific Supplements which can be found here: <https://www.instructure.com/policies/product-supplements>, govern the use of the applicable product and/or feature offerings listed in this Order Form and/or utilized by Customer, and are incorporated into the Master Terms and Conditions.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No):	Check here if your company is exempt from US state sales tax:
If Yes, please enter PO Number:	<i>Please email all US state sales tax exemption certifications to ar@instructure.com</i>

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Harding Charter Preparatory School District

Signature: _____

Name: _____

Title: _____

Date: _____

Instructure, Inc. (USA/CAN)

Signature: _____

Name: _____

Title: _____

Date: _____

Coversheet

Contractual Agreement with Patricia Martinez for Visually Impaired Student Services.

Section: V. Consent Agenda
Item: L. Contractual Agreement with Patricia Martinez for Visually Impaired Student Services.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: VI Specialist Contract.pdf

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and approval a recommendation to enter into a contractual agreement with **Patricia Martinez** to provide specialized educational services for students identified as visually impaired within the Harding Charter Preparatory School District.

These services are essential to ensuring that our students with visual impairments receive the individualized support and instructional accommodations necessary to access the full academic curriculum. Ms. Martinez will work directly with students, teachers, and families to provide assessments, consultation, instructional strategies, and adaptive supports that align with each student's Individualized Education Program (IEP).

This agreement reflects the district's commitment to meeting the unique needs of all students and ensuring compliance with state and federal special education requirements. Providing equitable access to high-quality education for every learner is central to our mission, and these services will help maintain that standard.

I respectfully recommend that the Governance Board approve the contractual agreement with Patricia Martinez for the provision of visually impaired student services at no more than \$3,000.00 annually.

Thank you for your consideration and your continued commitment to supporting the diverse needs of our students.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent

Harding Charter Preparatory School District

Patricia Martinez
Certified Teacher of the Visually Impaired
Certified Orientation & Mobility Specialist
Educational Contracted Consultant
6000 N Barnes Ave
Oklahoma City, Oklahoma 73112
Cell 405-255-9713
godswind14@sbcglobal.net

CONTRACT AGREEMENT

This agreement is established between Harding Charter Preparatory School and Patricia Martinez. It is mutually agreed that Harding Charter Preparatory School will pay Patricia Martinez for specialized services as follows:

Consultation and assistance to educational staff with duties relating to the provision of special education for students who are categorized as Visually Impaired. Such services may include, but not limited to, the review and study of educational/confidential records, participation in Individualized Education Program meetings and other staffings, completion of forms/reports, classroom observations, direct intervention, procurement of materials, assistive technology recommendations, and progress monitoring of student programs.

Harding Charter Preparatory School agrees to pay Patricia Martinez the sum of \$90.00 per hour for consultation and Orientation and Mobility services for children receiving services during the 2025-2026 school year. Harding Charter Preparatory will also pay for drive time, at the rate of \$90.00 per hour, instead of mileage reimbursement.

1. Consultation may include review of access to individual student records as deemed necessary by the team. Patricia Martinez hereby agrees to abide by all applicable state/federal laws and school policies regarding confidentiality and other procedural safeguards.
2. A monthly itemized billing will be furnished by Patricia Martinez to Harding Charter Preparatory School following rendering of services.
3. Payment terms require payment within 30 calendar days from the invoice date.
4. This agreement may be canceled by either party by providing a thirty (30) day written notice.
5. This agreement becomes effective when the proper signatures are affixed below.

This agreement shall expire on June 1, 2026 unless reviewed and renewed by both parties prior to that date.

Authorized Representative
Harding Charter Preparatory School

Date

Patricia Martinez
CTVI/COMS

Date

Coversheet

Contractual Agreement with Magma Math for setup and implementation for Fall 2026.

Section: V. Consent Agenda
Item: M. Contractual Agreement with Magma Math for setup and implementation for Fall 2026.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material:
OK-SD HARDING CHARTER PREPARATORY SCHOOL DISTRICT (New) - OK.pdf

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and approval a recommendation to enter into a contractual agreement with **Magma Math** for the setup and implementation of its digital mathematics platform beginning in Fall 2026.

Magma Math provides a highly interactive, standards-aligned platform designed to strengthen students' conceptual understanding and problem-solving skills in mathematics. The system allows teachers to view student work in real time, provide targeted feedback, and identify learning gaps more effectively. The adoption of this program will expand our instructional toolkit, promote deeper mathematical thinking, and support improved student outcomes across grade levels.

Implementation in Fall 2026 will allow sufficient time for system setup, teacher professional development, and integration into the district's instructional framework. This deliberate rollout will ensure both teacher readiness and strong student engagement from the beginning of the school year.

Importantly, **the first year of this agreement will be fully funded by the Charter School Program (CSP) Grant for the 2025–2026 school year**, ensuring no cost to the district's general operating budget for the initial implementation.

I respectfully recommend that the Governance Board approve the contractual agreement with Magma Math for setup and implementation beginning Fall 2026.

Thank you for your consideration and continued support as we provide innovative tools that enhance teaching and learning across the district.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent
Harding Charter Preparatory School District



magma

**Magma Math
Subscription
Agreement**

Customer

OK-SD HARDING CHARTER PREPARATORY SCHOOL DISTRICT

1301 NE 101st Street
Oklahoma City, OK 73131
US

Rachel Dowell
Chief Academic Officer
rdowell@hardingcharterprep.org
405-767-3003 ext. 802

Steven Stefanick
Superintendent
sstefanick@hardingcharterprep.org
405-767-3003 ext. 801

Radish Education Inc.
6 W 18 St
New York, NY, 10011
United States

Karl Francel
karl@magmamath.com

Subscription Agreement

This Subscription Agreement ("Agreement") is entered into by and between:

Customer:

OK-SD HARDING CHARTER PREPARATORY SCHOOL DISTRICT
1301 NE 101st Street
Oklahoma City, OK, 73131

Solution Provider:

Radish Education Inc.
6 W 18th Street
New York, NY, 10011

Radish Education Inc. distributes the software Magma Math in the United States and Canada. Radish Education Inc. distributes the Magma Math platform and related services, collectively, the "Services". This Agreement governs the Customer's subscription to and use of the Services.

Agreement Term

Start: September 1, 2025

End: August 31, 2028

Pricing and Payment Terms

The annual subscription fee is calculated based on the number of student licenses purchased. Radish Education Inc. shall issue invoices annually, payable within 30 days of the invoice date, covering the subscription for the subsequent academic year.

All Purchase Orders should be issued to Radish Education Inc. Payment may be made via ACH or check. Detailed payment information is provided on each invoice. Payment terms are Net 30 days from the invoice date.

All prices listed exclude applicable taxes. If the Customer holds a valid tax exemption certificate, please submit it to karl@magamath.com for verification and processing.

Renewal

This Agreement will automatically renew for successive one (1)-year terms unless the Customer provides Radish Education Inc. written notice of cancellation at least ninety (90) days before the expiration date of the current term. Renewal fees shall reflect Radish's then-current pricing.

Termination

Either party may terminate this Agreement upon a material breach by the other party if such breach remains uncured after thirty (30) days written notice specifying the breach.

Terms of Use and Data Privacy

Customer's use of the Services is subject to Radish Education Inc.'s Terms of Use and Privacy Policy. Radish Education Inc. warrants compliance with applicable laws, including, without limitation, the Family Educational Rights and Privacy Act

(FERPA), and agrees to cooperate with Customer in ensuring data privacy compliance.

By signing this Agreement, the Customer agrees on behalf of their organization to Radish Education Inc.'s [Privacy Policy](#) and [Terms of Use](#).

W-9

Radish Education Inc.'s W-9 form is available [here](#).

Governing Law

This Agreement shall be governed by and construed according to the laws of the State of OK, without regard to conflicts of law principles. Any disputes arising from this Agreement shall be subject to the exclusive jurisdiction of the state and federal courts located in US, OK.

Reference Number #20250822-131752958

Issued

August 22, 2025

Expires

August 31, 2025

Prepared for

Rachel Dowell

Chief Academic Officer

rdowell@hardingcharterprep.org

405-767-3003 ext. 802

Steven Stefanick

Superintendent

sstefanick@hardingcharterprep.org

405-767-3003 ext. 801

Scope of Services

Products & Services	Billing Frequency	Quantity	Unit price	Price
Magma Full District license Student License Payment starts: September 1, 2025	Annually	1,100	\$13.00 / year	\$10,505.00 / year after \$3,795.00 discount for 3 years
Due now				\$0.00

Future Payments Summary

Item	Payment
Magma Full District license	\$10,505.00 / year starting on September 1, 2025 for 3 payments

Signature

Choose a profile to start the e-signature process.

Steven Stefanick
sstefanick@hardingcharterprep.org

[sig|req|signer1]

Jordan Evans
jordan@magamath.com

[sig|req|signer2]

Print

Coversheet

Contractual Agreement with Propio for electronic translation services.

Section: V. Consent Agenda
Item: N. Contractual Agreement with Propio for electronic translation services.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Propio Order Form_Harding Charter Preparatory_encrypted_.pdf

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and approval a recommendation to enter into a contractual agreement with **Propio** to provide electronic translation and interpretation services for Harding Charter Preparatory School District.

Propio's platform will allow the district to better serve families by offering on-demand access to professional translation and interpretation across multiple languages. These services will ensure that all parents and guardians, regardless of language background, have equitable access to important school communications, meetings, and resources. By strengthening two-way communication with families, Propio will support our broader goals of transparency, inclusivity, and strong family engagement.

The adoption of Propio aligns with federal and state requirements regarding language access and ensures that our district continues to meet the needs of our diverse community. Importantly, **the agreement will not exceed a maximum budget of \$1,000.00 for the 2025–2026 school year.**

I respectfully recommend that the Governance Board approve the contractual agreement with Propio for electronic translation services.

Thank you for your consideration and your continued support of our efforts to provide equitable access and engagement opportunities for all Harding families.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent

Harding Charter Preparatory School District



Order Form

This **Order Form** for Services shall be governed by a written and mutually signed agreement between Client and Propio, or if there is no written and mutually signed agreement, the terms and conditions located at propio.com/legal (the “**Terms**”). Client’s use of any software in the Propio Suite is separately subject to the Terms unless superseded by a written agreement signed by the parties. This Order Form describes all of Propio’s standard offerings, but Propio is only required to deliver, and Client is only obligated to pay for, the Services and/or subscription fees for the Propio Suite’s software-as-a-service offering that are specified in the attached Rate Sheet.

1. Definitions

Client means, including affiliates, **Harding Charter Preparatory**

Effective Date means the following the date of the second signature below.

Term means an initial term of three years commencing on the Effective Date. After the initial term, this Agreement will automatically renew for consecutive one-year periods. Client agrees that continued use of Services is acceptance of a renewal subject to the terms of this Order Form.

Propio shall mean Propio LS, LLC doing business as Propio Language Services and its affiliates.

Cancellation Fees means the minimum change for Interpretation not cancelled 24 hours in advance of the scheduled start time.

Expedited Work means on-site or scheduled Interpretation requests placed less than 24 hours in advance of the start time and on-site or scheduled American sign language requests placed less than 48 hours in advance of the requested start time.

Interpretation means live communication that explains the meaning of live communication either made orally in a specific language to another specific language, or using sign language that expresses verbal communication.

Language means the source languages that Propio can interpret into English and vice-versa. Propio’s list of available Languages is available upon request.

Off Hours means 5:00 p.m. to 8:00 a.m. in Client’s local time Monday through Friday and including Saturdays, Sundays, and bank holidays.

Propio Suite means one of Propio’s proprietary software-as-a-service platforms accessed via a web browser or supported mobile application, and includes Propio ONE, and Vu.

Services means professional services delivered by Propio providing either Interpretation, Translation, or both, including any ancillary services related to establishing and maintaining supporting systems and processes.

Translation shall mean a written description of the meaning of communication fixed in media such as written text or audio recordings in a specific language to another specific language.

2. Interpretation Services. Client may request Propio to provide Interpretation Services, which may be accessed using any method described in this section, and shall be billed at the rates described in the attached Rate Sheet.

A. On-demand Over-the-Phone Interpretation. Propio shall provide Client Interpretation on demand either over-the-phone or using Propio ONE’s audio-only functions in a Language. Fees begin accruing once the interpreter accepts the call and there is no charge for time spent dialing or waiting to connect. Propio connects users with a first in queue process. Connect times may vary depending on the Language and the availability of interpreters at the time of call.

B. Scheduled Over-the-Phone Interpretation. Client may schedule over-the-phone Interpretation in a specific Language. Scheduling requests may not be fulfilled if not placed a minimum of 24 hours in advance. Fees will be billed for the greater of either the requested duration, or actual time worked, and there is a 30 minute minimum.

C. On-demand Video Interpretation. Client may access Interpretation Services on-demand any time with Propio ONE. Fees begin accruing once the interpreter accepts the call and there is no charge for time spent dialing or waiting to connect. Propio connects users with a first in queue process. Connect times may vary significantly depending on the Language and the availability of interpreters at the time of call.

D. Scheduled Over-the-Phone Interpretation. Client may schedule Interpretation using remote video interpretation in a specific Language. Scheduling requests may not be fulfilled if not placed a minimum of 24 hours in advance. Fees will be billed for the greater of either the requested duration, or actual time worked, and there is a 60 minute minimum.

E. On-site and In-person Interpretation. Client may request in-person Interpretation at an agreed location, and subject to availability. If no Fees are listed in the Rate Sheet, fees shall be quoted per job at the time of the request. Scheduling requests may not be fulfilled if not placed a minimum of 24 hours in advance. Billing is in 15 minute increments with a 2 hour minimum or as otherwise agreed in writing. Time worked during Off Hours is subject to additional fees. Expedited Work is subject to additional fees and Cancellation Fees apply. Mileage is billed at the current IRS rate and parking is reimbursed at cost, if applicable, and Client is not responsible for any other Service expenses except as agreed in writing. On-site Interpretation is not available in all locations.

Not all Languages are available in-person. Core spoken languages are Arabic, Cantonese, French, Haitian Creole, Japanese, Korean, Mandarin, Polish, Portuguese, Russian, Spanish, Tagalog, and Vietnamese, and other common spoken languages and Bengali, Burmese, Dari, Farsi, Gujarati, Hebrew, Hindi, Italian, Kinyarwanda, Nepali, Punjabi, Ukrainian, Urdu, Somali, Swahili, and Turkish. Propio can provide a custom quote for Interpretation of limited diffusion languages or rare/endangered languages, and fees for such languages shall be subject to a separate written agreement.

F. AI Interpretation Using Propio Agent. Client may use Propio's proprietary artificial intelligence Services to provide on-demand Interpretation of a specific Language by selecting the appropriate option in the Propio Suite. Client or its customers may transfer an in-progress session to a human interpreter at any point during an Interpretation session with Propio Agent. Fees begin accruing once the call connects.

G. Third-Party Platform Virtual Interpretation. Client may schedule requests with most commercially available third-party live communication platforms (i.e., Teams, Zoom, etc.). Fees shall be quoted per job at the time of the request or as otherwise agreed by the parties in writing. Billing is in 15 minute increments with a 2 hour minimum or as otherwise agreed in writing. Time worked during Off Hours is subject to additional fees. Expedited Work subject to additional fees and Cancellation Fees apply. Client is responsible for Propio's right to use any third-party platform. Client must provide links, passwords, and any necessary platform access information for the virtual encounter when scheduling Services, and an interpreter's inability to access the platform using such information shall not reduce the fees incurred, Cancellation Fees, or other fees.

H. Optional Calling Features. Optionally, Client may allow Limited English Proficiency ("LEP") individuals to initiate an on-demand Interpretation session, or Client's users may use a third party telephony carrier to dial out to an LEP. Any such sessions are subject to the surcharges listed in the Rate Sheet if Client enables either or both of these features.

3. Written Translation Services. Client may access Translation Services using Propio's Vu platform. Vu allows Client to upload source/native documents, receive and approve quotes, review and accept completed Translation projects, and communicate with Propio. Once Client submits source documents, a project manager will provide a custom quote based on the prices in the Rate Sheet, and the estimated delivery date for each project. Certain projects may require unique terms and conditions such as milestone payments and/or a down payment as stated in the quote, which shall control and supersede any contradictory terms in any other written agreement. Propio will provide Client training on an ad hoc basis as agreed by the Parties. Rush processing fees require Client's prior written approval. Client can cancel a project at any time prior to completion by contacting the project manager using Vu or via email and will be effective upon the first to occur of either the project manager's written confirmation or four business hours after the cancellation notice is sent. Client shall be responsible for fees incurred prior to cancellation. In rare cases, Client may be responsible for additional fees if Propio's documented expenses incurred prior to cancellation exceed fees paid prior to cancellation.

Client accepts the Translation if Client does not notify Propio of any defects or errors and omissions within 30 days of Propio's delivery of an approval version to Client. Client's sole remedy for defect or error correction shall be reperformance of Translation Services at no additional cost. Translation Services involve preferential choices where more than one word or phrase can have the same material meaning (e.g., "large" and "big"). Changes to preferential choices requested by Client may incur additional fees, subject to Client's prior written approval. If Client approves

preferential changes, Propio may issue an invoice for the initial Translation Services and a separate invoice for the preferential changes upon Client’s acceptance of those changes.

Discounted rates for machine translation (“MT”) and translation memory for exact matches, repetitions, and fuzzy matches (collectively “TM”) apply to qualifying documents submitted in editable source format and in compatible languages as described in the Rate Sheet.

Propio can provide custom configuration of Vu on a time and materials basis for Client’s ease of use, for example to recognize common and repeated words and phrases used by Client.

4. Third Party Platform Integrations. Propio can integrate certain Interpretation Services into electronic health record and/or telehealth platforms and Propio will provide Client a custom quote for any such integrations.

5. Binding Services Order. Each person signing below represents and warrants that they are duly authorized on behalf of their respective parties to bind that party to this Order Form, and intending to be bound, each party signs below to acknowledge their respective assents to the terms and conditions of this Order Form, including the incorporated Rate Sheet.

Propio LS, LLC	Harding Charter Preparatory
Signed: _____	Signed: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____
Address for notice purposes: 10801 Mastin Street, Suite 580 Overland Park KS 66210 legal@propio.com Attn: Legal Dept	Address for notice purposes: _____



Rate Sheet

1. Remote Interpretation Fees

Over-the-Phone Interpretation to English	
Spanish	\$0.55/minute
Non-Spanish	\$0.80/minute
On-Demand Video Interpretation to English	
Spanish	\$0.85/minute
Non-Spanish	\$0.85/minute
American Sign Language (ASL)	\$1.70/minute
AI-based Interpretation with Propio Agent*	
Spanish	\$.40/minute
Non-Spanish	\$.40/minute
*Subject to the end user agreement located at propio.com/legal	
Optional Calling Features	
LEP Direct Dial	+0.10¢/minute to above rates
Third Party Dial Out	\$0.99/each dial out

2. Translation Rates

Written Document Translation from English					
Target Language	Per Word	84%-75% TM matches	94%-85% TM matches	99%-95% TM matches	Exact match & repetition
Spanish	\$0.13	\$0.09	\$0.07	\$0.05	\$0.04
Arabic	\$0.15	\$0.11	\$0.08	\$0.06	\$0.05
German	\$0.25	\$0.18	\$0.13	\$0.10	\$0.08
Persian (Iran)	\$0.19	\$0.13	\$0.10	\$0.08	\$0.06
French (Canada)	\$0.26	\$0.18	\$0.13	\$0.10	\$0.08
French (France)	\$0.25	\$0.18	\$0.13	\$0.10	\$0.08
Hindi	\$0.15	\$0.11	\$0.08	\$0.06	\$0.05
Hmong	\$0.22	\$0.15	\$0.11	\$0.09	\$0.07
Haitian (Creole)	\$0.27	\$0.19	\$0.14	\$0.11	\$0.08
Italian	\$0.20	\$0.14	\$0.10	\$0.08	\$0.06
Japanese	\$0.26	\$0.18	\$0.13	\$0.10	\$0.08
Karen	\$0.27	\$0.19	\$0.14	\$0.11	\$0.08
Korean	\$0.19	\$0.13	\$0.10	\$0.08	\$0.06
Nepali	\$0.21	\$0.15	\$0.11	\$0.08	\$0.06
Polish	\$0.18	\$0.13	\$0.09	\$0.07	\$0.05
Portuguese (Brazil)	\$0.15	\$0.11	\$0.08	\$0.06	\$0.05
Portuguese (Portugal)	\$0.17	\$0.12	\$0.09	\$0.07	\$0.05
Russian	\$0.16	\$0.11	\$0.08	\$0.06	\$0.05
Somali	\$0.22	\$0.15	\$0.11	\$0.09	\$0.07
Swahili	\$0.21	\$0.15	\$0.11	\$0.08	\$0.06
Tagalog	\$0.24	\$0.17	\$0.12	\$0.10	\$0.07
Ukrainian	\$0.17	\$0.12	\$0.09	\$0.07	\$0.05
Vietnamese	\$0.15	\$0.11	\$0.08	\$0.06	\$0.05
Chinese (Simplified, PRC)	\$0.16	\$0.11	\$0.08	\$0.06	\$0.05
Chinese (Traditional, Taiwan)	\$0.18	\$0.13	\$0.09	\$0.07	\$0.05
Braille	\$6.00	n/a	n/a	n/a	n/a

Additional Translation Fees	
Minimum project fee	\$75 per language per project
MT	\$0.015 per word
MT with human review	\$0.015 plus 65% of applicable standard per word charge
Translation into English	15% increase to per word rate
508 PDF remediation	\$3.75 per page
Rush processing	15% increase to the total invoice
Desktop publishing & formatting	\$55 per hour (if applicable)
Custom Vu configuration	\$250 per hour (if applicable)

3. On-Site and Third-Party Platform Virtual Interpretation Fees

Fees for on-site Interpretation and third-party platform virtual interpretation vary by market and, if applicable, are set forth in the attached addendum.

4. Additional Terms.

Payments may be made via ACH, wire transfer or credit card. If permitted by applicable law, credit card payments will be charged a processing fee equal to the transactional fee charged by the credit card issuer.

On the first anniversary of the Effective Date and each year thereafter, Propio reserves the right to increase Client's rates for Interpretation Services by the lesser of either (1) the percentage amount equal to the year-over-year percentage increase in the Healthcare Consumer Price Index published by the Bureau of Labor Statistics ending the month before the renewal date, or (2) \$0.01, provided that Propio notifies Client in writing of the adjusted prices at least 30 days prior to the renewal.

Coversheet

Quote from with Bison Electric for upgrade to high school parking lot lighting.

Section: V. Consent Agenda
Item: O. Quote from with Bison Electric for upgrade to high school parking lot lighting.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Estimate_2212169_from_Bison_Electrical_Services_LLC.pdf

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and approval a recommendation to accept the **quote from Bison Electric** for the upgrade of the parking lot lighting at Harding Charter Preparatory High School.

This project will significantly improve safety and security for our students, staff, and families by ensuring adequate lighting across the high school parking lot. The lighting upgrade will not only enhance visibility during evening events and activities but will also modernize our facilities in alignment with district priorities for safe and supportive learning environments.

The submitted quote reflects a total cost of **\$7,380.00**, which exceeds the original budgeted amount of **\$6,500.00**. This increase is due to updated pricing and the scope of work required to ensure the lighting system meets current standards. While this adjustment is above the initial budget, it remains a necessary investment in student and community safety.

I respectfully recommend that the Governance Board approve the quote from Bison Electric in the amount of \$7,380.00 for the high school parking lot lighting upgrade.

Thank you for your consideration and continued commitment to ensuring our campuses remain safe, accessible, and welcoming for all members of the HCP community.

Sincerely,

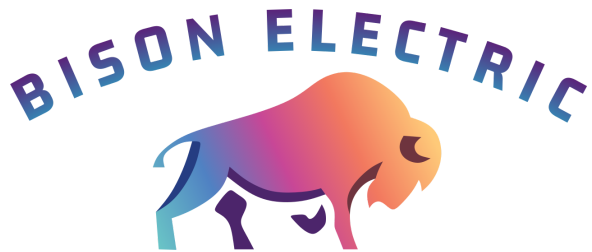
Steven Stefanick, M.Ed.
Superintendent

Harding Charter Preparatory School District

ESTIMATE

Bison Electrical Services LLC
3504 Quail Run Cir
Moore, OK 73160

sean@bisonselect.com
+1 (405) 816-8236



Bill to
Harding Charter School
12600 N. Kelley Avenue
oklahoma city, OK 73131

Ship to
Harding Charter School
12600 N. Kelley Avenue
oklahoma city, OK 73131

Estimate details

Estimate no.: 22-12169
Estimate date: 08/26/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Services	Provide and install (11) 150 Watt LED pole light heads All labor, lifting equipment, and necessary materials are included in this quote.	1	\$7,380.00	\$7,380.00
2.		Information	This quote includes 2 hours of labor to resolve existing wiring issues if any are found. I.E. - broken or burnt wiring Materials used resolve any existing issues will be an additional expense.	1	\$0.00	\$0.00
Total						\$7,380.00

Accepted date

Accepted by

Coversheet

Superintendent Report

Section:

Item:

Purpose:

Submitted by:

Related Material:

VI. Superintendent's Report

A. Superintendent Report

FYI

Superintendent Report - September.pdf

Early Childhood Renderings.pdf

SimpleGrants Foundation Ready Package.pdf

Superintendent
Governance Board
September 2025

2025-2026 Current Enrollment

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
PK	43	41								
K	54	53								
1st	24	21								
2nd	24	24								
3rd	24	23								
Total	169/156	162/156								

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
5th	117	119								
6th	121	110								
7th	121	109								
8th	109	98								
Total	459/410	436/410								

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
9th	162	156								
10th	135	121								
11th	128	118								
12th	117	113								
Total	549/550	508/550								

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Total	1,177	1,106								

Grant Submissions 2025 - 2026

Towne Branch Foundation - \$150,000.00 – Elementary School Bus – **AWARDED**

Devon Energy - \$10,000.00 - High School Science Classroom Equipment - **SUBMITTED**

Inasmuch Foundation - \$100,000.00 – Transportation Support – Due November 15, 2025

Charter School Growth Fund - \$750,000.00 – School Expansion – Due December 1, 2025

Walton Family Foundation - \$990,000.00 – Elementary School Replication – No Due Date

Charter School Program Grant - \$2,000,000.00 – Elementary School Replication – Due March 31, 2026

- HCPSD Fundraising Total (2022-2025) - \$4,325,000.00
- HCPSD Fundraising Running Total (2025-2026) - \$150,000.00

Superintendent Current Projects

1. HCPMS Door Access Control – **Complete**
2. HCPES Window Tint – **Complete**
3. HCPES Cafeteria Projector & Sound System – **Complete**
4. Elementary School Early Childhood Renovations – In Progress
5. HCP one-to-one technology device program – **Complete**
6. HCP Alumni 2015 Reunion/Gala Event – In Progress (Date is September 20, 2025)
7. New Lottery and Registration System (SchoolMint) – In Progress
8. New Parent Engagement Program (Track it Forward) – **Complete**

9. New Elementary School Replication (Fall 2027) – In Progress
10. MTSS Program – In Progress
11. High Quality Instructional Material Plan Implementation – In Progress
12. HCPSD Transportation Shuttle System for Fall 2026 – In Progress

Highlights

1. Since July 2025, 1,295 engagement hours have been logged into Track it Forward.
2. ES Meet the Teacher, and MS & HS Open House had highest participation rate since merge.
3. School staff overall strongly pleased with leadership restructuring implementation.

Upcoming Events

1. September 9th – HCPSD Governance Board Meeting (6:00PM)
2. September 11th – Parent University at HCPMS (6:00PM)
3. September 12th – HCPMS Back to School Bash (6:30PM – 8:30PM)
4. September 13th – HCPES Family Workday (8:00AM – 11:00AM)
5. September 15th – HCPMS Volleyball (4:00PM)
6. September 16th – HCPHS Volleyball (5:00PM)
7. September 18th – HCPMS Volleyball (4:00PM)
8. September 18th – PT Conferences (12:00PM – 7:00PM)
9. September 19th – School-Site Professional Development
10. September 22nd – HCPMS Volleyball (4:00PM)
11. September 25th – HCPHS Volleyball Senior Night (5:00PM)
12. September 29th – HCPMS Volleyball (4:00PM)
13. October 8th – HCPHS 9th – 11th Grade PSAT
14. October 9th – HCPHS Sing Easy (7:00PM)
15. October 10th – District Professional Development
16. October 10th – 17th – Fall Break



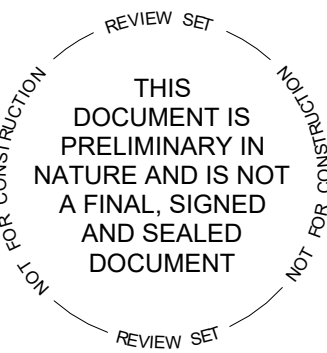
9726 E. 42nd St. Suite 153
Tulsa, OK 74146
918.640.6800
jhsanford@aol.com
Copyright 2024

Harding Preparatory Academy

12600 N KELLEY AVE
OKLAHOMA CITY, OK 73131

No.	Description	Date
-----	-------------	------

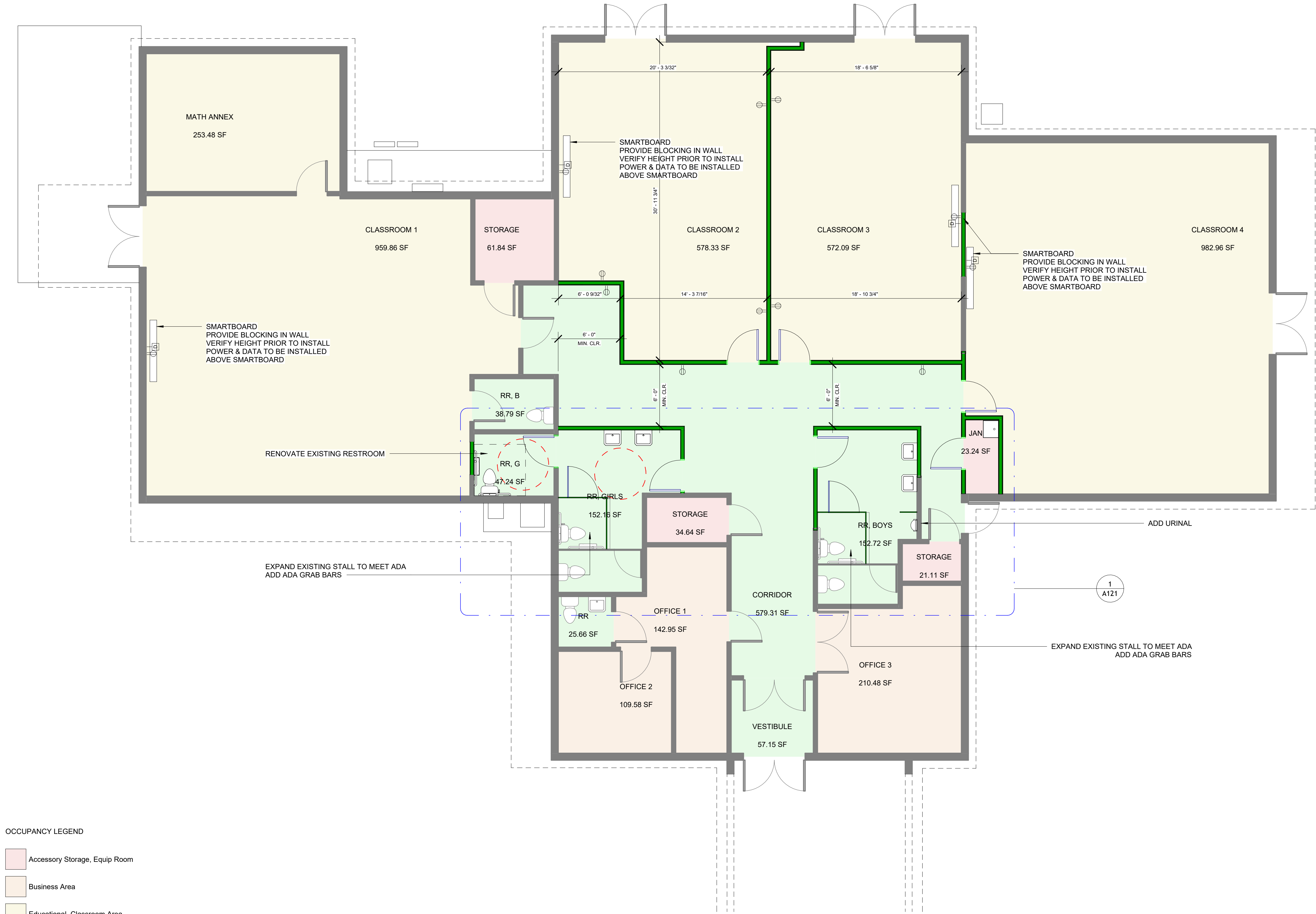
John Sanford, AIA, NCARB
Oklahoma License #2773

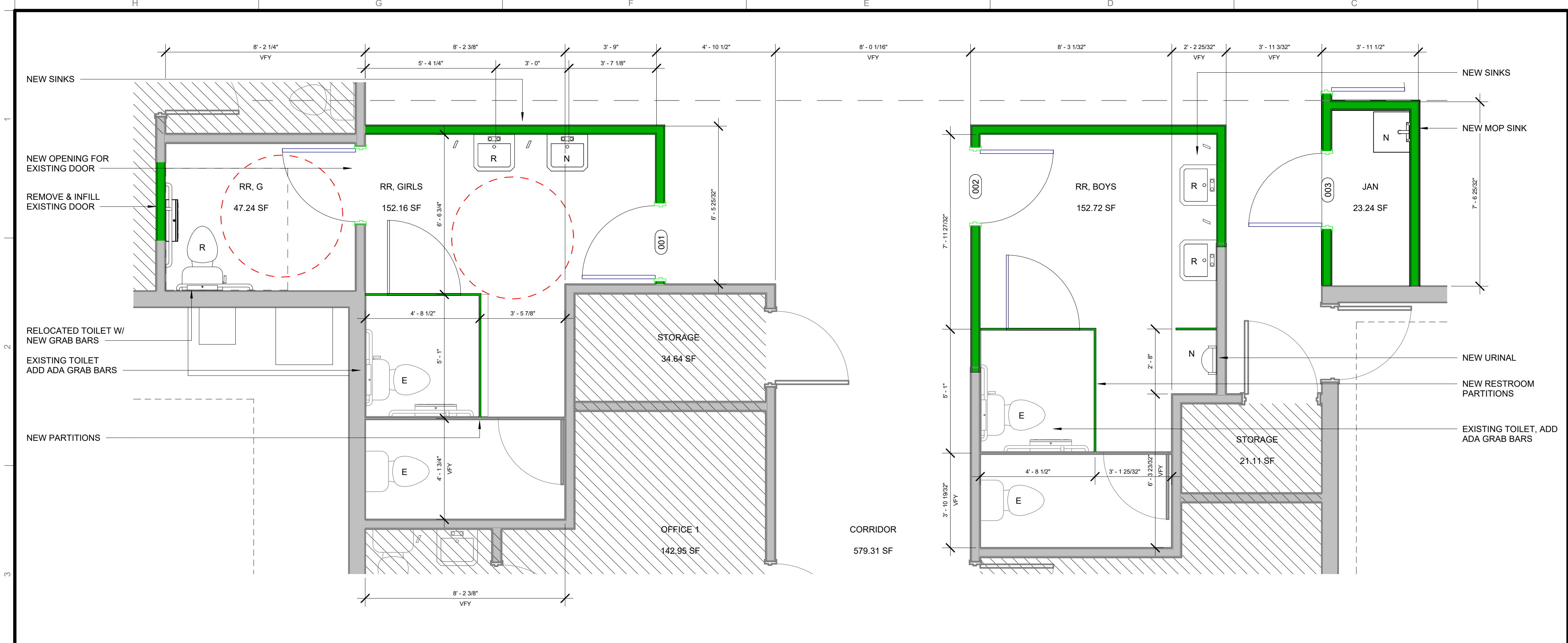


08-21-2025

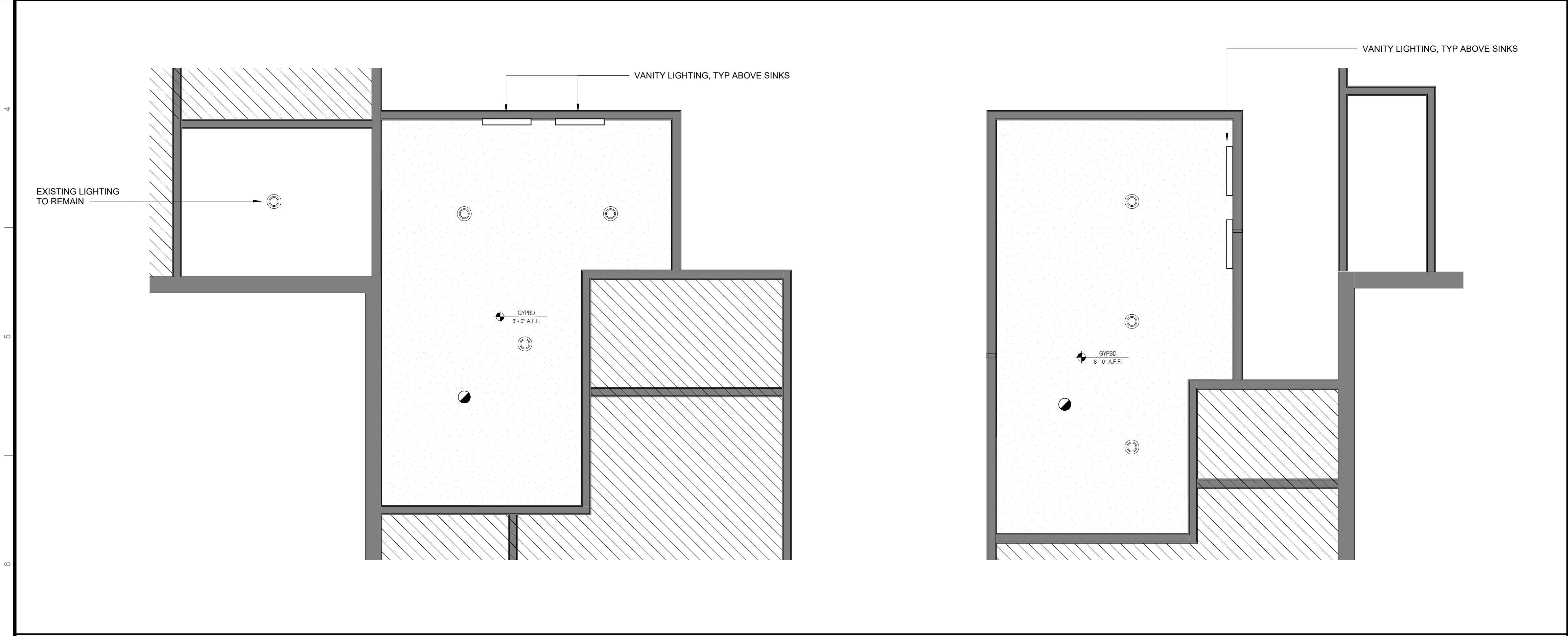
© 2024 JOHN SANFORD ARCHITECTS - ALL PLANS, SPECIFICATIONS, COMPUTER FILES AND OTHER DOCUMENTATION PREPARED BY JOHN SANFORD ARCHITECTS ARE CONSIDERED INSTRUMENTS OF SERVICE AND SHALL REMAIN THE PROPERTY OF JOHN SANFORD ARCHITECTS. JOHN SANFORD ARCHITECTS SHALL RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING THE COPYRIGHT THEREO. ANY REUSE, REPRODUCTION, RECREATION AND REPRINTING WITHOUT WRITTEN PERMISSION IS PROHIBITED. ALL THIRD PARTY ALTERATIONS TO INSTRUMENTS OF SERVICE ISSUED BY JOHN SANFORD ARCHITECTS ARE PROHIBITED.

A101
Floor Plan





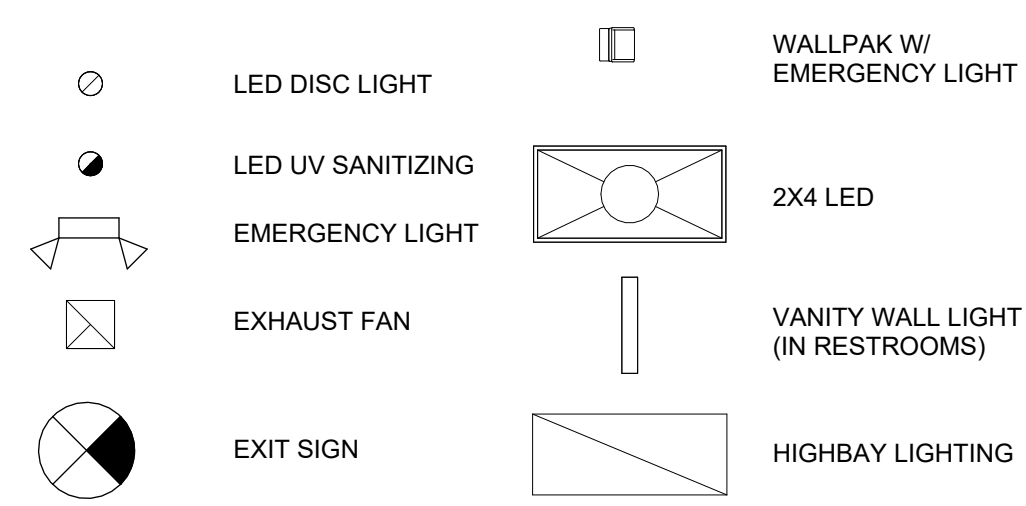
1 Enlarged Restroom Plan
SCALE: 3/8" = 1'-0"



2 Restroom Ceiling Plan
SCALE: 3/8" = 1'-0"



RCP LEGEND



NOTE: VERIFY EXHAUST FANS IN EXISTING RESTROOMS

FIXTURE KEY

E EXISTING
R RELOCATED
N NEW

DEVELOPED BY

JS
ARCHITECTS

9726 E. 42nd St. Suite 153
Tulsa, OK 74146
918.640.6800
jhsanford@aol.com
Copyright 2024

Harding Preparatory Academy

12600 N KELLEY AVE
OKLAHOMA CITY, OK 73131

No.	Description	Date
-----	-------------	------

John Sanford, AIA, NCARB
Oklahoma License #2773

THIS DOCUMENT IS PRELIMINARY IN NATURE AND IS NOT A FINAL, SIGNED AND SEALED DOCUMENT

08-21-2025

© 2024 JOHN SANFORD ARCHITECTS - ALL PLANS, SPECIFICATIONS, COMPUTER FILES AND OTHER DOCUMENTATION PREPARED BY JOHN SANFORD ARCHITECTS ARE CONSIDERED INSTRUMENTS OF SERVICE AND SHALL REMAIN THE PROPERTY OF JOHN SANFORD ARCHITECTS. JOHN SANFORD ARCHITECTS SHALL RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING THE COPYRIGHT THEREON. ANY REUSE, REPRODUCTION, RECREATION AND REPRINTING WITHOUT WRITTEN PERMISSION IS PROHIBITED. ALL THIRD PARTY ALTERATIONS TO INSTRUMENTS OF SERVICE ISSUED BY JOHN SANFORD ARCHITECTS ARE PROHIBITED.

A121
Enlarged Restroom Plan

Z:\Data\USA Projects\OKC HARDING CHARTER SCHOOL\Drawing Files\RV\Harding_Charter.rvt

DEVELOPED BY



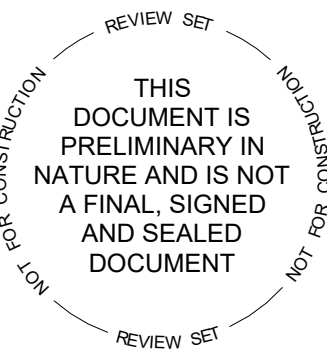
9726 E. 42nd St. Suite 153
Tulsa, OK 74146
918.640.6800
jhnsanford@aol.com
Copyright 2024

Harding Preparatory Academy

12600 N KELLEY AVE
OKLAHOMA CITY, OK 73131

No.	Description	Date
-----	-------------	------

John Sanford, AIA, NCARB
Oklahoma License #2773

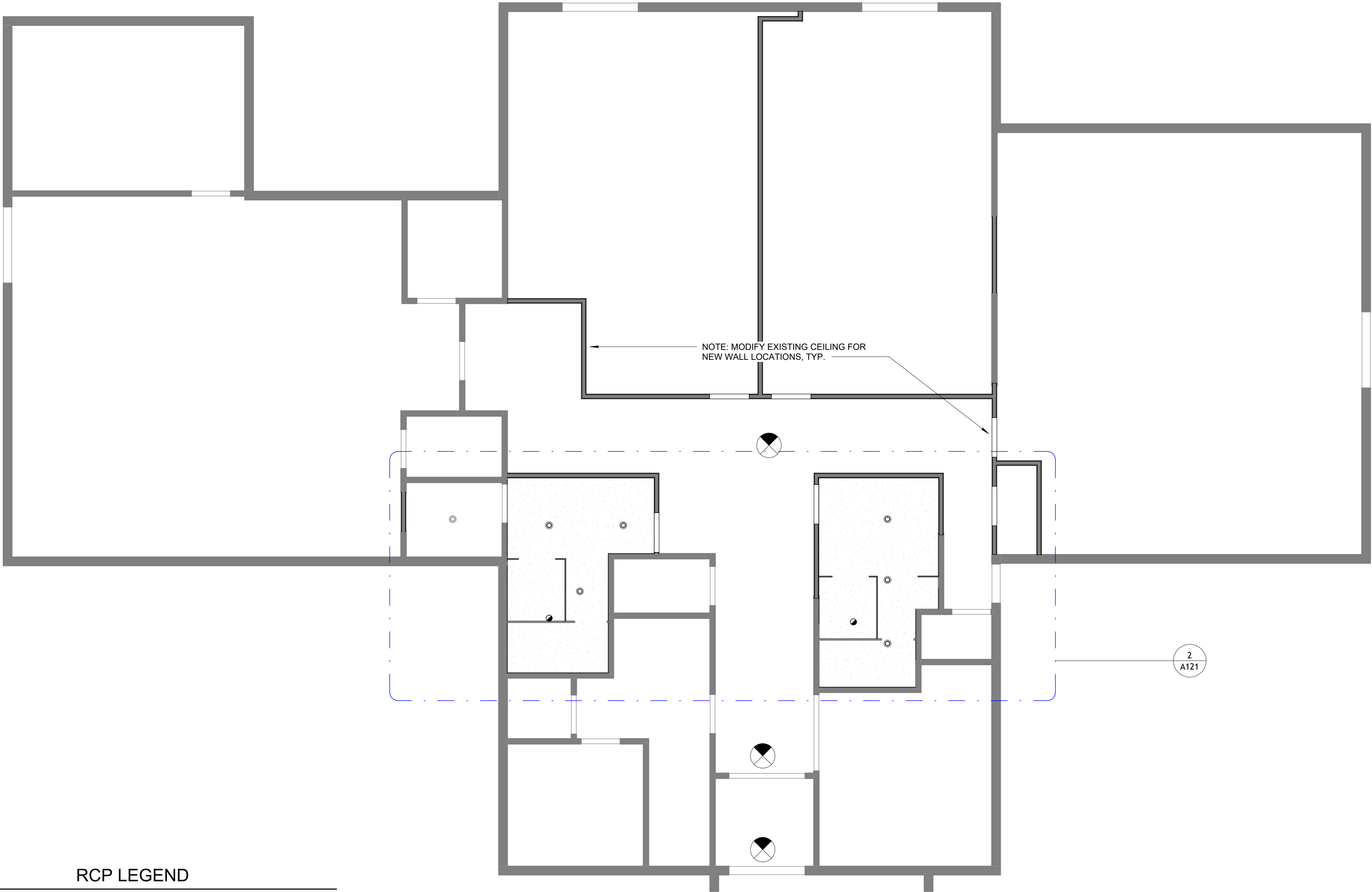


08-21-2025

© 2024 JOHN SANFORD ARCHITECTS - ALL PLANS, SPECIFICATIONS, COMPUTER FILES AND OTHER DOCUMENTATION PREPARED BY JOHN SANFORD ARCHITECTS ARE CONSIDERED INSTRUMENTS OF SERVICE AND SHALL REMAIN THE PROPERTY OF JOHN SANFORD ARCHITECTS. JOHN SANFORD ARCHITECTS SHALL RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING THE COPYRIGHT THEREO. ANY REUSE, REPRODUCTION, RECREATION AND REPRINTING WITHOUT WRITTEN PERMISSION IS PROHIBITED. ALL THIRD PARTY ALTERATIONS TO INSTRUMENTS OF SERVICE ISSUED BY JOHN SANFORD ARCHITECTS ARE PROHIBITED.

A141
Ceiling Plan

Z:\Data\USA Projects\OKC HARDING CHARTER SCHOOL\Drawing Files\RV\Harding_Ceiling.rvt



RCP LEGEND

- | | | | |
|--|-------------------|--|----------------------------------|
| | LED DISC LIGHT | | WALLPAK W/ EMERGENCY LIGHT |
| | LED UV SANITIZING | | 2X4 LED |
| | EMERGENCY LIGHT | | VANITY WALL LIGHT (IN RESTROOMS) |
| | EXHAUST FAN | | HIGHBAY LIGHTING |
| | EXIT SIGN | | |

NOTE: VERIFY EXHAUST FANS IN EXISTING RESTROOMS

1 Ceiling Plan
SCALE: 3/16" = 1'-0"





Foundation-Ready Package

Harding Charter Preparatory School District

TABLE OF CONTENTS

4	Applicant Details
5	Project Overview
5	Project Title
5	Brief Project Summary
6	Organizational History
6	Detailed Project Proposal
8	Project History and Current State
9	Description of the community in which your project would be implemented
10	Needs Statement
10	Description of any previous or planned public outreach activities
11	Project Site
12	Specific ways in which you intend for this project to benefit your community
13	How will you measure success of the project
13	Project timelines
15	Experience in executing a project similar to this and any other recent
16	Organization's experience with managing federal, state, and/or foundation grant funding

- 17 Partners or collaborators on the project
- 17 Funding needed for the project
- 18 Organization secured funding from any other sources
- 19 How will the project be sustained after grant funding is utilized?
- 20 Qualitative impacts of this project and/or your organization
- 21 Quantitative impacts of this project and/or your organization

22 Attachments

- 23 Budget Statement
- 27 Letters of Support
- 29 Suggested Project Partners
- 30 Logic Models
- 34 References
- 35 Most recent Audit Statement
- 36 W-9
- 37 Proof of Organization Status
- 41 Project Photos
- 43 Board of Directors List
- 44 Project Overview
- 45 Foundation Ready Next Steps

1. APPLICANT DETAILS

Instructions: This section asks for key organizational information and contact information for the Project Manager. The Project Manager will be the individual responsible for managing and overseeing the implementation of the project and is not necessarily the head of your organization. Provide responses to as many questions listed below as possible. Leave blank any questions you do not know – your consultant will assist you in answering any of these questions.

Organization

- a. **Organization Name:** Harding Charter Preparatory School District, Inc.
- b. **Organization's Street Address:** 12600 N. Kelley Avenue
- c. **Organization's City:** Oklahoma City
- d. **Organization's State/Territory:** Oklahoma
- e. **Organization's Zip Code:** 73131
- f. **Organization's Employer Identification Number (EIN):** 731533946
- g. **Organization's Website:** www.hardingcharterprep.org

Project Manager

- a. **Project Manager First Name:** Steven
- b. **Project Manager Last Name:** Stefanick
- c. **Project Manager Title/Position:** CEO/ Superintendent
- d. **Project Manager Email Address:** sstefanick@hardingcharterprep.org
- e. **Project Manager Phone Number:** 405-767-3003 x 801
- f. **Years of Experience:** 13

2. PROJECT OVERVIEW

Instructions: This section asks for narrative descriptions of your organization and project. Unless limits are otherwise noted, provide 1-3 paragraph responses to each question. You can provide bullet points, attachments, or schedule a call with your consultant to answer these questions. Leave blank any questions you do not know – your consultant will assist you in answering any of these questions.

a. Project Title:

Provide an attention-grabbing title for your project, approximately 3-5 words in length.

Priority 2: Targeted Tutoring for Success

Priority 3: "Bridging the Digital Divide"

b. Brief Project Summary

Please describe your project in one to two sentences. Please communicate the following in your brief one to two-sentence summary: What your project is; Intended impact of project for community.

Priority 2:

Harding Charter Preparatory School District (HCP) requests funding to implement much-needed after-school services for academically struggling students. Targeted Tutoring for Success (TTS) will provide high-dosage, after-school tutoring in core academic areas to students who need additional support. Its goal is to accelerate learning, close achievement gaps, and ensure all students are on track for college and career readiness.

HCP is a proven educational leader throughout the state, maintaining a longstanding record of academic excellence in their work with disadvantaged students. The proposed project will support these efforts as HCP works to help every student reach their full potential academically and personally.

Priority 3:

Harding Charter Preparatory School District (HCP) requests funding to address the "digital divide" experienced by students within the district. Despite living in a digital and data driven age, many students do not have access to a computer. This initiative equips every student with a personal learning device to support digital access at school and at home. By ensuring equitable access to technology, the project aims to enhance personalized learning and prepare students for success in a digital world.

c. Organizational History:

Provide a brief history of your organization.

Harding Charter Preparatory School District (HCP) is a unified public charter district in Oklahoma City committed to preparing all students for success in post-secondary education. Founded by families seeking better academic opportunities, the district has grown from a single middle school in 1998 to a full PreK–12 system, including a newly launched elementary school opening in August 2024.

The district operates three schools—elementary, middle, and high—each offering a rigorous college-preparatory curriculum designed to serve students of all backgrounds. In recent years, HCP has aligned all schools under a single identity to strengthen community recognition and cohesion. A strategic planning process in 2023 identified the need to expand high-quality educational access in underserved neighborhoods, leading to the acquisition of new property and the district's most recent expansion.

With a longstanding record of academic excellence, including top state rankings and consistently high ratings from the Oklahoma State Department of Education, HCP continues to evolve while remaining grounded in its mission: to help every student reach their full academic and personal potential. Through growth, rebranding, and continued community engagement, the district is committed to providing equitable, college-focused education to more students across the Oklahoma City metro area.

d. Detailed Project Proposal:

Describe your project in detail.

Priority 2:

Many HCP students face challenges associated with poverty and generational issues, and subsequently, access to engaging experiential learning activities is limited. TTS will provide numerous interrelated program activities and content designed to complement one another, aligning with the school day as HCP works to address the identified needs of students and their families. In addition to providing high-dosage, after-school tutoring in core academic areas, the program will promote youth development and enrichment through various hands-on and high-quality Science, Technology, Engineering, Art, and Math (STEAM) activities. HCP's strategies are supported by research that illustrates that students learn best when they actively engage with class material. Through the utilization of various non-traditional learning activities, the after-school programming expands upon the course material presented during regular class time, allowing students to apply and build upon their skills in math, reading, writing, and science in real-life scenarios each week. TTS programming is designed to complement and expand on the regular school day's lesson plans while presenting concepts in experiential ways.

This initiative is designed to address unfinished learning and close academic achievement gaps, particularly in reading and math, by providing students with consistent, small-group tutoring sessions during or after school. These sessions occur three to five times per week and are led by certified teachers or trained tutors using evidence-based curricula aligned with grade-level standards. Instruction is targeted and responsive to individual student data, with tutors monitoring progress frequently and adjusting instruction accordingly. Sessions are intentionally limited to a small number of students at a time to maximize personalized attention and student engagement. The tutoring program is tightly coordinated with in-school instruction to ensure alignment and reinforcement of key concepts. The ultimate goal of this initiative is to significantly accelerate student learning growth, especially for those performing below grade level, so that all students are prepared to succeed in rigorous, college-preparatory coursework. By investing in high-dosage tutoring, the district aims to create equitable opportunities for academic recovery and long-term success.

Priority 3:

Providing every student with access to a personal laptop or tablet for both classroom and home use is vital to their long-term success. This accessibility to technology will eliminate barriers to digital learning and create an equitable learning environment via instructional technology. Many families in our district lack internet access, and even when service is available, it is often provided through cellular service. Subsequently, many students lack a reliable internet connection or access to a computer, making it difficult for them to complete their work. Without this initiative, many HCP students would be required to complete assignments and access the internet on their cellphones. Less than XX% of HCP households have a desktop or laptop. While broadband access is available to households throughout the community, the reality is that many families lack the resources required to provide internet for their families.

Through this initiative, each student is issued a device, and for families lacking reliable internet service, the district provides support such as Wi-Fi hotspots or broadband subsidies. Instruction is enhanced through the use of digital tools and platforms, allowing for interactive learning, real-time feedback, and differentiated instruction tailored to individual student needs. Educators receive training on integrating technology effectively into daily instruction, and students are taught essential digital literacy skills that prepare them for future academic and workforce demands. With a centralized learning management system in place, students can access assignments, resources, and feedback from anywhere. Cybersecurity measures and content filters ensure student safety and appropriate use. This initiative not only supports current learning needs but also prepares students for success in a digital and connected world.

e. Project History and Current State:

Describe any past activities accomplished towards this project and the current stage of the project.

Priority 2

The district has made a targeted investment in a small-scale high-dosage tutoring program aimed at accelerating learning for the most academically at-risk students. Specifically, the program serves 24 students who are performing significantly below grade level in reading and/or math. These students receive intensive, small-group tutoring sessions three to five times a week from certified educators who use evidence-based instructional strategies.

While this initiative has demonstrated early success in boosting academic growth for participating students, it currently impacts only about 5% of the overall student population. The limited reach reflects the constraints of available resources and staffing. The district recognizes that this model is not yet scalable to meet the needs of all students requiring intervention, and additional investment would be necessary to expand the program's impact. Nevertheless, this focused pilot provides critical support to the school's most vulnerable learners and serves as a proof of concept for future expansion.

The proposed grant request will enable HCP to expand this much-needed initiative, addressing the needs of even more students. Through these efforts, TTS will expand remedial programs designed to boost grade-level expectations, provide in-depth exploration of grade-appropriate content, and offer opportunities for homework support, thereby further fostering student success. The district has actively worked to ensure educational equity in recent years and strives to provide quality educational opportunities to all students. TTS specifically addresses obstacles and barriers by preparing students for academic success at the highest levels through the implementation of high academic expectations, which will help our students become globally competitive. The proposed initiative will significantly expand TTS capacity from 24 to 150 students, a six-fold increase in the number of students impacted.

Priority 3

Many HCP students lack a reliable internet connection or access to a computer, making it difficult for them to complete their work. Moreover, the lack of access to technology serves as a barrier to student achievement, creating additional obstacles to long-term success. The district has developed a comprehensive plan to address this issue by implementing a one-to-one device initiative, which would provide every student with a personal laptop or tablet for use both at school and at home. This effort aims to eliminate the digital divide and ensure that all students have equitable access to technology-rich learning environments. However, due to current financial constraints and limited resources, the initiative is being implemented through a phased rollout that will take four to five years to complete.

This timeline means that while some students will benefit from device access in the near term, the majority will continue to face barriers to digital learning despite the urgency of their needs today. The delayed implementation hinders the district's ability to fully integrate technology into instruction. It limits students' opportunities to develop the digital literacy and readiness skills necessary for college and career success. While the plan is sound, the sad reality is that students who need these tools now will have to wait years—highlighting the gap between the district's vision and its capacity to deliver. Unfortunately, this means that many disadvantaged HCP students will continue to fall prey to the digital divide until resources are available to enable the district to bridge this technology gap.

In recent years, we have witnessed exponential growth in innovation and technology as the world rapidly changes, and the job market becomes increasingly computer and technology-driven. The lack of technology accessibility drastically stifles the potential of disadvantaged students, as they are asked to adapt to a digital world with analog tools. The requested funding will enable HCP to bridge the digital divide as it prepares students for the ever-evolving environment of technology and innovation. Student computers combined with updated classroom technologies, including interactive smartboards, and enhanced faculty training will greatly support HCP's efforts toward academic excellence and long-term student success.

f. Please briefly describe the community in which your project would be implemented, including community demographics (socioeconomic, racial, age demographics, etc.), and any primary industries.

Harding Charter Preparatory School District (HCP) serves a diverse and historically underserved community within Oklahoma City. The district spans three campuses—elementary, middle, and high school—and educates over 1,000 students in grades PK–12. The surrounding community is predominantly urban, with a population that reflects the rich racial and cultural diversity of the broader metropolitan area.

Demographically, the student population is approximately 33% Black or African American, 30% Hispanic or Latino, 22% White, 6% Asian, and 4% identifying as Native American or multiracial. Over 65% of students across the district qualify for free or reduced-price lunch, highlighting the significant socioeconomic challenges many families face. The district serves a growing number of English language learners and students who would be first-generation college attendees.

The age demographics of the community skew younger, with many households including school-age children. Families served by the district often come from working-class backgrounds, with employment primarily concentrated in healthcare, hospitality, food service, retail, and public-sector jobs such as education and city services. Many parents are employed in hourly or shift-based work, which often limits access to enrichment opportunities outside of the school setting.

g. Needs Statement

The service population impacted by this project includes approximately 1,000 students enrolled in the Harding Charter Preparatory School District, spanning pre-kindergarten through 12th grade. The majority of these students come from low-income households, with over 65% qualifying for free or reduced-price lunch. Many are students of color—primarily Black, Hispanic, and Native American—and a growing number are English language learners or first-generation college-bound students.

These students face significant educational challenges, including academic gaps exacerbated by disrupted learning during the COVID-19 pandemic, limited access to academic enrichment and technology at home, and socioeconomic barriers that impact attendance, engagement, and long-term educational planning. Many families have limited access to reliable transportation, healthcare, and high-speed internet, which further compounds the opportunity gap.

Low family income has long been associated with poor academic achievement among children. However, HCP actively works to discredit this long-held assumption, as "being poor does not necessarily signify that a student also performs poorly." (1) A growing body of research suggests that the correlation of family income and academic performance does not imply causation. (1&2) Moreover, the active promotion of a growth mindset while strengthening perseverance is essential to "alleviate the negative effects of financial disadvantage on academic performance." (3) It is vital that educators level the field of the learning process and encourage students to participate in broader pursuit of academic activities. (4) Through these efforts, targeted interventions aimed at promoting inclusivity and equity (5), such as those in the proposed initiative, will drastically reduce the correlation between perceived disadvantage and academic performance through deliberate actions to promote academic excellence for all students, regardless of their background or demographic. Toward that end, HCP's mission is to prepare all graduates for success at any post-secondary educational institution by providing students with a rigorous, college-preparatory environment from their earliest days in school.

h. Does the community support this project? Describe any previous or planned public outreach activities.

The community strongly supports the proposed project. Harding Charter Preparatory School District has engaged families, staff, and local stakeholders in the development of its academic priorities through surveys, listening sessions, school board meetings, and input from the parent-teacher organization (PTO). These outreach efforts consistently highlight the community's desire for greater academic support, increased access to technology, and equitable learning opportunities for all students.

In recent years, the district has held public forums to discuss post-pandemic learning recovery and digital access, during which parents and community leaders expressed overwhelming support for expanding tutoring services and accelerating device access. Additionally, the district's strategic plan—shaped in part by community feedback—prioritizes academic intervention and equity in technology as key goals.

Looking ahead, the district plans to continue community engagement through ongoing family engagement nights, town halls, and school improvement committees that include parents and student representatives. These outreach activities ensure the project remains aligned with community needs and expectations. The enthusiasm and involvement of families and local partners affirm that this project is not only necessary but backed by a community deeply invested in its students' academic success. Activities are also planned to encourage community and school connections. Since many families are dealing with issues beyond the classroom, HCP will actively work to address the needs of students and their families while providing case management referrals as needed for those families requiring support and services. Subsequently, a cornerstone of this program will be providing activities that encourage ongoing parental participation, while also equipping parents with the skills and strategies necessary to continue nurturing family engagement.

i. Will the project take place at the address listed in Section 1? If not, provide project address. Does the applicant own the project site? If not, discuss property ownership and any agreements in place.

- No. The project will take place at three different campuses.
- Elementary School: 12600 N Kelley Avenue, OKC, OK 73131
- Middle School: 3232 NW 65th Street, OKC, OK 73118
- High School: 1301 NE 101st Street, OKC, OK 73131
- The middle/high schools are under a lease agreement with a local school district until 2031, with a 10-year renewal allowed by mutual agreement.
- The elementary school is under a lease-to-own agreement, with ownership set to occur in 2029

j. Please provide three (3) specific ways in which you intend for this project to benefit your community. Additionally, how could this project be modeled and/or scaled for others?

Priority 2:

This project is designed to deliver both immediate and long-term benefits to the Harding Charter Preparatory community through targeted academic support and expanded access to technology. Three specific intended benefits include:

1. Accelerated Learning for At-Risk Students: By expanding high-dosage tutoring, the project will provide intensive academic intervention for students performing significantly below grade level. This will help close achievement gaps, improve proficiency rates in reading and math, and increase student confidence and engagement in the classroom.

2. Stronger School-Community Partnerships: The project's emphasis on outreach and shared planning strengthens trust between schools and families. By involving parents in tutoring expansion and digital access planning, the district fosters a more engaged and informed community that is better equipped to support student success at home.

Scalability and Modeling: This project can serve as a model for other schools and districts serving similar urban, low-income populations. Its strategic blend of targeted intervention and infrastructure investment allows for scalable implementation—beginning with a small, high-impact pilot and expanding based on data and capacity. Documentation of outcomes, stakeholder engagement strategies, and cost-per-student models can be shared with other charter networks, public districts, or state education agencies seeking to replicate its impact in resource-constrained settings.

Priority 3:

Recognizing the need to provide better access to technology and digital tools, the proposed project will significantly enhance Digital Equity and College Readiness. Funding will enable HCP to equip more students with computers, providing consistent access to the technology necessary for modern learning. The further integration of technology in classrooms will improve student performance and job readiness through support for blended instruction, digital literacy development, and equitable participation in college-preparatory coursework and assessments.

Scalability and Modeling: This project can serve as a model for other schools and districts serving similar urban, low-income populations. Its strategic blend of targeted intervention and infrastructure investment allows for scalable implementation—beginning with a small, high-impact pilot and expanding based on data and capacity. Documentation of outcomes, stakeholder engagement strategies, and cost-per-student models can be shared with other charter networks, public districts, or state education agencies seeking to replicate its impact in resource-constrained settings.

k. How will you measure success of the project?

Priority 2:

Academic Progress Monitoring will be used to measure the success of students participating in high-dosage tutoring, as success will be tracked through pre- and post-assessments, NWEA MAP growth scores, and classroom performance in core subjects. The proposed project is expected to yield measurable improvements in reading and math proficiency among participating students, with a target of at least 50% of students achieving high growth compared to national norms for students receiving academic tutoring.

Stakeholder Satisfaction and Engagement will be determined through surveys and focus groups involving parents, teachers, and students, who will provide feedback on the quality and impact of tutoring, digital learning access, and overall project implementation. Increases in student engagement, attendance, and family involvement will serve as indicators of broader project success.

Priority 3:

The impact of the proposed Technology Access and Use project will be measured by the number of students receiving functional devices, increased student usage of digital instructional platforms, and the percentage of students completing assignments through online tools. The success of this one-to-one device initiative will also be explored through additional metrics, including reductions in digital access gaps, as tracked by home internet connectivity surveys and student device check-out logs.

As HCP continues to operate in alignment with the needs of the community, stakeholder satisfaction and engagement will be measured using surveys and focus groups involving parents, teachers, and students, who will provide feedback on the quality and impact of tutoring, digital learning access, and overall project implementation. Increases in student engagement, attendance, and family involvement will serve as indicators of broader project success.

l. Provide a detailed Project Timeline:

Priority 2:

Phase 1: Planning and Preparation (July–August 2026)

- Identify and select students for high-dosage tutoring using spring 2026 assessment data and teacher referrals.
- Hire, schedule, and train tutoring staff on evidence-based instructional strategies.
- Establish updated baseline metrics for academic performance, digital access, and student engagement.

Phase 2: Implementation – Semester 1 (September–December 2026)

- Launch high-dosage tutoring for identified students, focusing on reading and math acceleration
- Monitor tutoring participation, instructional alignment, and student progress weekly
- Administer mid-year diagnostic assessments and gather early outcome data

Phase 3: Mid-Year Review and Scaling Strategy (January–February 2027)

- Analyze Semester 1 academic and engagement data, disaggregated by subgroup
- Host district-wide data review with staff and families to assess impact and adjust implementation
- Refine tutoring rosters and instructional plans for spring based on updated benchmarks
- Prepare an interim report for the board and potential funders

Phase 4: Implementation – Semester 2 (March–May 2027)

- Continue and expand tutoring with adjusted student groups and instructional supports
- Provide refresher training for tutors and academic interventionists
- Conduct spring benchmark assessments and end-of-year summative testing
- Gather final round of student, teacher, and family feedback

Phase 5: Final Evaluation and Sustainability Planning (June 2027)

- Analyze full-year academic growth for tutoring participants
- Present results to the board, community partners, and grant stakeholders
- Finalize plans for 2027–2028 scale-up, including staffing, device procurement, and instructional support expansion

Priority 3:

Phase 1: Planning and Preparation (July–August 2026)

- Hire, schedule, and train tutoring staff on evidence-based instructional strategies
- Procure and inventory devices for Year 2 of the one-to-one rollout, targeting an additional 25% of students.
- Establish updated baseline metrics for academic performance, digital access, and student engagement.

Phase 2: Implementation – Semester 1 (September–December 2026)

- Distribute devices to the second student cohort (prioritizing gaps in access and academic need)
- Integrate digital literacy and responsible use instruction into core classes
- Monitor tutoring participation, instructional alignment, and student progress weekly
- Administer mid-year diagnostic assessments and gather early outcome data

Phase 3: Mid-Year Review and Scaling Strategy (January–February 2027)

- Analyze Semester 1 academic and engagement data, disaggregated by subgroup
- Begin procurement planning for Year 3 of device rollout and expanded tutoring access
- Prepare an interim report for the board and potential funders

Phase 4: Implementation – Semester 2 (March–May 2027)

- Monitor and troubleshoot student device use, ensuring access and instructional relevance
- Conduct spring benchmark assessments and end-of-year summative testing
- Gather the final round of student, teacher, and family feedback

Phase 5: Final Evaluation and Sustainability Planning (June 2027)

- Analyze full-year academic growth for digital access impact
- Present results to the board, community partners, and grant stakeholders
- Finalize plans for 2027–2028 scale-up, including staffing, device procurement, and instructional support expansion

m. Describe your experience in executing a project similar to this and any other recent (within the last 5 years) relevant projects successfully completed:

Over the past five years, the Harding Charter Preparatory School District (HCP) has successfully implemented several large-scale academic and operational initiatives, demonstrating its capacity to execute a project of this scope and complexity. Most notably, in the 2023–2024 and 2024–2025 school years, the district designed and launched a high-dosage after-school tutoring program focused on accelerating learning for students performing below grade level in math and reading. The program served a pilot cohort of 24 students and was staffed by certified teachers using standards-aligned, evidence-based instructional materials. Student performance data from NWEA MAP assessments and classroom benchmarks showed measurable growth, validating the program's impact and informing expansion plans.

During the 2024–2025 school year, the district also successfully opened Harding Charter Preparatory Elementary School at Kelley, marking the first phase of a multi-year expansion to serve students from PK to 12. This launch involved coordinating staffing, instructional materials, and community outreach. The elementary program achieved strong early outcomes, with over 80% of 1st-grade students performing above the national average in reading and math, according to NWEA assessments.

Additionally, the district has implemented a new data-driven instructional framework, invested in high-quality instructional materials, strengthened its Multi-Tiered System of Supports (MTSS), and is in the process of a successful transition to a unified learning management system to support digital instruction. These projects required coordinated planning across school sites, cross-departmental collaboration, and sustained stakeholder engagement—skills that will directly support the implementation of this proposed academic equity initiative.

n. Describe your organization's experience with managing federal, state, and/or foundation grant funding:

Harding Charter Preparatory School District has extensive experience managing federal, state, and foundation grant funding with a strong record of compliance, fiscal responsibility, and programmatic success. At the federal level, the district consistently administers Title I, Title II, and Title IV funding to support academic interventions, teacher development, and student support services. These funds are used in alignment with federal guidelines, with regular reporting and audits demonstrating full compliance with allowable use, time and effort documentation, and procurement policies. The district has also managed state grants from the Oklahoma State Department of Education, including allocations under the Redbud School Grant Program and the Oklahoma School Safety Grant. These funds have supported facility improvements, instructional resources, and staff training. In each case, the district has adhered to rigorous state reporting requirements and met all deadlines related to fiscal tracking, performance benchmarks, and expenditure documentation. In addition, Harding Charter Prep has successfully secured and implemented foundation and private grant awards, including funding from the Walton Family Foundation and the Inasmuch Foundation. These awards have supported school expansion efforts, leadership development, and the introduction of new programs.

It is essential to note that the district maintains an internal grants management process that involves finance, academics, and operations to ensure that all grant objectives are met and that expenditures are aligned with the grant terms.

o. Describe any partners or collaborators on the project:

Priority 2:

A key partner in this project is Teach For America's Ignite Fellowship Program, a strategic collaborator that enhances the district's capacity to deliver high-impact, small-group tutoring. The Ignite program recruits and trains current college students—many of whom are aspiring educators or alums of TFA—to serve as virtual tutoring fellows for students identified as needing academic intervention.

Through this partnership, Harding Charter Preparatory School District can expand access to tutoring beyond what would be possible with internal staffing alone. Ignite fellows are paired with students in groups of one to three and deliver consistent, relationship-driven support in reading and math, aligned with the district's instructional goals. Sessions are conducted multiple times per week and include progress monitoring and individualized support, particularly for students who are performing below grade level.

This collaboration allows the district to:

- Increase the number of students receiving targeted academic support
- Provide tutoring during or after school hours, depending on student needs and schedules
- Extend instructional time without overburdening existing staff
- Integrate near-peer mentorship that supports student motivation and engagement
- Teach For America provides fellow recruitment, onboarding, training, and ongoing support, while the district ensures curricular alignment, student selection, and instructional oversight.

Priority 3:

Not applicable. HCP is requesting funding to purchase laptop computers and to expand technology in its classrooms. The district will not be partnering with other entities on this initiative.

p. How much funding is needed for your project?

High-Dosage Tutoring Expansion – \$200,000

HCP is requesting \$200,000 to fund staffing, training, and instructional materials to expand the high-dosage tutoring program, serving approximately 150 students (an increase from the current 24 students). Costs include compensation for certified teachers, program coordination, student assessment tools, and support for the continued partnership with Teach For America's Ignite Fellowship Program. The detailed budget narrative is attached.

One-to-One Device Rollout – \$375,000

This will support the full implementation of the district's multi-year one-to-one technology plan, allowing the district to purchase and deploy approximately 840 additional laptops or tablets for students currently without consistent device access. Funding also covers protective cases and insurance to protect assets for many years.

q. **Has your organization secured funding from any other sources? Will the applicant be providing any funding or resources as a cost-share?**

Priority 2:

Harding Charter Preparatory School District has not secured funding from any other external sources for this project at this time. However, the district is demonstrating a strong commitment to the initiative through a significant internal investment of resources. Specifically, the district is allocating \$24,000 from its general operating budget to support the existing high-dosage tutoring program, which currently serves a limited number of students. This internal cost-share reflects the district's prioritization of academic recovery despite budget limitations. Grant funding would allow the district to accelerate and expand these efforts to reach more students who are currently underserved.

Priority 3:

Given the tremendous need and importance of this project, the district has committed \$125,000 annually toward the one-to-one technology initiative, which will provide devices for approximately one-quarter of the student population during the 2025–2026 school year. This internal cost-share reflects the district's prioritization of digital equity, despite budget limitations. Harding Charter Preparatory School District has not secured funding from any other external sources for this project at this time. Grant funding would allow the district to accelerate and expand these efforts to reach more students who are currently underserved.

r. How will the project be sustained after grant funding is utilized?

Priority 2:

The proposed project is desperately needed to address the needs of at-risk and disadvantaged students enrolled in the Harding Charter Preparatory School District (HCP), as the district works to improve the academic skills level for students who are currently struggling. The district is requesting funds to operationalize its Targeted Tutoring for Success (TTS) program fully. The initial pilot program, involving 24 students, has demonstrated tremendous success, and the expansion of this initiative will greatly improve the long-term trajectories of HCP students. These foundational efforts will ensure the long-term success and sustainability of this program. Once the program is formally established, curricula is purchased and all personnel are trained, the program will require less of an annual investment.

Most importantly, HCP is committed to sustaining the core components of this project beyond the grant period through a combination of strategic budgeting, ongoing and expanded partnerships, and phased integration into the district's long-term operational plan. To achieve this goal, the district will gradually incorporate a portion of the tutoring into its annual general fund budget by reallocating resources from less effective interventions and central office expenditures. As the initial grant funding supports the expansion of high-dosage tutoring, future cohorts will be maintained through a tiered service model, prioritizing the highest-need students while optimizing staffing and scheduling efficiencies. Secondly, the district will also continue and deepen its partnership with the Teach For America Ignite Fellowship Program, which provides cost-effective, high-quality tutoring support. This partnership reduces reliance on full-time instructional staff and provides a sustainable model for delivering personalized academic intervention. Additionally, the district plans to pursue supplemental funding through Title I, Title IV, and other eligible federal and state education programs, as well as explore new grant opportunities and philanthropic partnerships. Meanwhile, families and community stakeholders have expressed strong support for fundraising efforts tied to technology access and learning recovery.

Priority 3:

The investment in devices is a one-time capital cost with a planned 4-year replacement cycle. The district has incorporated this replacement lifecycle into its technology budget planning, ensuring that students continue to benefit from one-to-one access in a financially sustainable manner. Through thoughtful planning and long-term integration, the district will sustain and scale this project, continuing to advance student achievement and equity well beyond the grant period.

s. Describe any qualitative impacts of this project and/or your organization.

Qualitative impacts are more intangible and often not quantifiable and could include testimonials, perceptions, etc.

Priority 2:

The qualitative impacts of this project are particularly significant given Harding Charter Preparatory School District's unwavering focus on serving a historically underserved population. The district's student body is primarily composed of low-income students, students of color, English language learners, and many first-generation college-bound students—students who have often been overlooked in traditional public school systems.

The initial pilot project demonstrated the potential for TTS, as it helped transform not only student outcomes but also student identities. Through expanded high-dosage tutoring and increased access to technology, students who once felt disengaged or defeated are now seeing themselves as capable scholars. Teachers reported a noticeable boost in confidence, classroom participation, and academic risk-taking among students receiving support. Families echo this shift, sharing testimonials about children coming home more motivated, optimistic, and connected to school than ever before.

The proposed project will further advance student performance at HCP, with anticipated increases in both quantitative and qualitative growth complements, thereby complementing the district's already exceptional outcomes. Harding Charter Preparatory High School consistently achieves a 100% graduation rate, with approximately 90% of its graduates matriculating into post-secondary education. These results are not only a testament to the rigor of the district's college-preparatory program but also to the deep investments in student support and equity-focused initiatives. The district is proving that with the right resources and belief systems in place, students from underserved backgrounds can meet—and exceed—the highest expectations.

Priority 3:

Technology tools have changed over the years, but the guiding principle remains the same – put technology in the hands of students and empower them to create, explore, and invent. Students in our district continue to face challenges associated with poverty and systemic generational issues reflected by families who did not complete high school. Therefore, we recognize the need for student access to engaging experiential learning activities. Yet, the resources to provide student devices are currently limited and do not enable HCP to provide computers for all students who need these devices. Meanwhile, student access to the tools and skill sets of technology is limited, as are local opportunities for exploratory learning in STEM.

HCP recognizes the need to prepare today's learners for jobs that don't yet exist, which will require proficiency in technologies that have not yet been invented. Providing early and ongoing accessibility to these tools will remove barriers while paving the way to long-term success. While we cannot define the specific knowledge or skills that will be necessary to succeed in a fast-paced global economy, we must equip today's learners with the competencies required to adapt and thrive.

t. Describe any quantitative impacts of this project and/or your organization.

Quantitative impacts are countable and measurable and could include number of persons served, number of items sold, etc.

The quantitative impacts of this project and the broader work of Harding Charter Preparatory School District are both substantial and measurable, reflecting a strong return on investment in academic equity and student achievement.

In the most recent academic year:

- 24 students participated in the district's high-dosage tutoring pilot program, receiving individualized or small-group instruction in reading and math 3–5 times per week. These students demonstrated an average of 1.3 years of academic growth in less than one academic year, as indicated by NWEA MAP assessment data.
- The district has already distributed 280 devices as part of its phased one-to-one technology initiative, serving approximately 25% of the student body. This rollout has ensured consistent digital access for students who previously lacked the necessary tools to engage in online learning, complete assignments at home, or develop digital literacy skills.
- District-wide, Harding Charter Preparatory High School maintains a 100% graduation rate, with approximately 90% of graduates matriculating into post-secondary education—a standout achievement for a student population where more than 65% qualify for free or reduced-price lunch. In addition, the Class of 2025 has accumulated over \$ 4 million in scholarships.
- The district currently serves over 1,000 students across three campuses (elementary, middle, and high school), and projects continued growth as grade levels are added to the newly established elementary campus.

ATTACHMENTS

Instructions: This section lists the attachments that will be developed or compiled as part of the application process. Attachments to be provided by the client are labeled below as CLIENT and attachments to be developed by Simple Grants are labeled as SIMPLE GRANTS.

To develop the Budget, Simple Grants will first provide a template budget file. The client should populate the budget file with as much detail as possible at this time. Your consultant will then assist you with refining your budget.

- a. Budget
- b. Letters of Support
- c. Suggested Project Partners
- d. Logic Models
- e. References
- f. Most recent Audit Statement
- g. W-9
- h. Proof of Organization Status
- i. Project Photos
- j. Board of Directors List
- k. Project Overview
- l. Foundation Ready Next Steps

Budget: Priority 2 - Targeted Tutoring for Success

Personnel

Personnel	Daily Rate*	# Days	# Positions	Year 1	Total
Certified Staff for After-School Tutoring	40.00	160.00	6.00	38,400.00	38,400.00
Summer Director/Coordinator	400.00	25.00	1.00	10,000.00	10,000.00
Certified Staff for Summer Bridge Program	320.00	22.00	6.00	42,240.00	42,240.00
Certified Staff for Summer Intervention Program	320.00	22.00	6.00	42,240.00	42,240.00
Total Personnel				132,880.00	132,880.00

Certified Staff (6 positions) are required for course instruction, student remediation work, development and coordination of lesson plans, and curriculum alignment, as well as student supervision.

The Summer Director/Coordinator will be responsible for supervising staff and students, scheduling, and overseeing program operations.

FRINGE Benefits

Fringe	Rate	Year 1	Total
30% of annual salaries	0.21	27,904.80	27,904.80
Retirement	0.1	2,790.48	0.00
FICA	0.08	223.24	0.00
Workers Comp	0.002	0.45	0.00
Unemployment	0.001	0.00	0.00
Benefits	0.025	0.00	0.00
Total Fringe		30,918.97	27,904.80

Fringe reflects the current rate for the agency, as summarized in the table.

Supplies

Supplies	Rate	Number	Year 1	Total
Intervention Curriculum	\$ 30,000.00	1	30,000.00	30,000.00
Total Supplies			30,000.00	30,000.00

Purchase of the required intervention curriculum for the TTS program.

Contractual

Contractual	Rate	Year 1	Total
Ignite Tutoring Partnership		72,000.00	72,000.00
Total Contractual		72,000.00	72,000.00

HCP's partnership with Teach For America's Ignite Fellowship Program, will enhance district's capacity to deliver high-impact, small-group tutoring. Through this partnership, HCP can expand access to tutoring beyond what would be possible with internal staffing alone. Ignite fellows are paired with students in groups of one to three and deliver consistent, relationship-driven support in reading and math, aligned with the district's instructional goals. Sessions are conducted multiple times per week and include progress monitoring and individualized support, particularly for students who are performing below grade level.

This collaboration allows the district to:

- Increase the number of students receiving targeted academic support
- Provide tutoring during or after school hours, depending on student needs and schedules
- Extend instructional time without overburdening existing staff
- Integrate near-peer mentorship that supports student motivation and engagement

Teach For America provides fellow recruitment, onboarding, training, and ongoing support, while the district ensures curricular alignment, student selection, and instructional oversight.

TTS Total Direct Costs: \$265,798.97

Indirect Costs: \$39,869.84

HCP uses the de minimis rate of 15% under Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR §200, which provides that as an entity, other state and local government and Indian tribes described in Appendix VII to 2 CFR Part 200(d)(1)(B)).

Total Project Cost: \$305,668.81

Budget: Priority 3 - "Bridging the Digital Divide"

Personnel

Personnel	Rate	FTE	# Positions	Year 1	Total
Project Director/Coordinator	65,000.00	0.50	1.00	32,500.00	32,500.00
Classified Staff	35,000.00	0.25	2.00	17,500.00	17,500.00
Total Personnel				50,000.00	50,000.00

The Project Director/Coordinator will be responsible for maintaining all computers and technology-related devices, as well as supervising HCP's technology program.

Certified Staff are required for technology course instruction, student remediation work, development and coordination of lesson plans, and curriculum alignment, as well as student supervision.

FRINGE Benefits

Fringe	Rate	Year 1	Total
30% of annual salaries	0.21	10,500.00	10,500.00
Retirement	0.1	1,050.00	0.00
FICA	0.08	84.00	0.00
Workers Comp	0.002	0.17	0.00
Unemployment	0.001	0.00	0.00
Benefits	0.025	0.00	0.00
Total Fringe		10,500.00	10,500.00

Fringe reflects the current rate for the agency, as summarized in the table.

Supplies

Supplies	Rate	Number	Year 1	Total
Laptop Computers	450.00	280.00	126,000.00	126,000.00
Laptop Cases	25.00	280.00	7,000.00	7,000.00
Interactive SmartBoards	4,000.00	10.00	40,000.00	40,000.00
Total Supplies			173,000.00	173,000.00

Total Direct Costs: \$233,500.00

Indirect Costs: \$35.025.00

HCP uses the de minimis rate of 15% under Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR §200, which provides that as an entity, other state and local government and Indian tribes described in Appendix VII to 2 CFR Part 200(d)(1)(B)).

Total Project Cost: \$268.525.00

Sample/ Draft Letters of Support

Draft Partner Letter

Date

Sample Foundation

Address

City, State, Zip

Dear Grant Review Committee,

Teach For America's Ignite Fellowship Program looks forward to the opportunity to expand our partnership with Harding Charter Preparatory School District, Inc. (HCP) in providing high-dosage, after-school tutoring in core academic areas to students who need additional support. Through the Targeted Tutoring for Success (TTS) program, HCP students are able to work on needed remediation and close achievement gaps, thereby equipping them with the skills necessary for long-term success, including college and career readiness.

Through this partnership, HCP will expand access to tutoring as Ignite fellows are paired with students in groups of one to three, delivering consistent, relationship-driven support in reading and math that aligns with the district's instructional goals. Sessions are conducted multiple times per week and include progress monitoring and individualized support, particularly for students who are performing below grade level.

Please insert 1-2 paragraphs describing your organization and your work with HCP.

Sincerely,

Name

Title

Sample/ Draft Letters of Support

Sample Partner Letter

Date

Sample Foundation

Address

City, State, Zip

Dear Grant Review Committee,

I am writing this letter on behalf of Organization Name, as we support the efforts of Harding Charter Preparatory School District, Inc. (HCP) in providing quality educational services to PK-12 grade students in Oklahoma City. HCP serves a diverse and historically underserved community, and the school's students face significant educational challenges, including academic gaps exacerbated by disrupted learning during the COVID-19 pandemic, limited access to academic enrichment and technology at home, and socioeconomic barriers that impact attendance, engagement, and long-term educational planning. The proposed project will support HCP in these vital efforts by addressing the "digital divide," improving student access to computers and technology, and expanding high-dosage education and tutoring in core academic areas.

Please insert 1-2 paragraphs describing your organization and your work with HCP.

Sincerely,

Name

Title

Suggested Project Partners

Harding Charter Preparatory School District, Inc.

Targeted Tutoring for Success and "Bridging the Digital Divide"

Suggested Project Partners

- Teach For America's Ignite Fellowship Program
- Colleges/Technical Schools
- Any educational organizations you work with
- Non-profit/Community organizations
- Others

Logic Model 1

Harding Charter Preparatory School District, Inc.

Logic Model Targeted Tutoring for Success (TTS)

Performance Goals:

Goal 1: Increase academic achievement in math, reading, and science.

Goal 2: Increase access to transition readiness activities for middle/high school students and increase transition readiness awareness for elementary students.

Goal 3: Increase the number of students receiving high dosage tutoring and career exploration services through the expansion of TTS.

Goal 4: Increase family engagement opportunities, that are meaningful and intentional, to support parents and families.

Objective 1.1: TTS will increase the number of participating students testing at the proficient and distinguished levels in math by at least 30% by May 2028.

Objective 1.2: TTS will increase the number of participating students testing at the proficient and distinguished levels in reading by at least 50% by May 2028.

Objective 1.3: TTS will increase the number students testing at the proficient and distinguished levels in science by at least 30% by May 2028.

Objective 2.1: TTS will provide additional educational services for at least 12 additional hours each week during the school year beginning September 2026 and continuing through the end of the initial project period (June 2028)

Objective 2.2: TTS will provide at least 120 additional hours of educational services during the summer when school is out of session beginning during the 2026-2027 academic term.

Objective 2.3: TTS will provide at least 30 different enrichment activities focused on STEAM (after school and summer) each academic term, beginning with the 2026-2027 academic term.

Objective 3.1: By September 2026, TTS will provide academic remediation high dosage services to close achievement gaps, and ensure all students are on track for college and career readiness to at least 100 students each program year.

Objective 3.2: By September 2026, TTS will provide career exploration activities on at least a monthly basis to connect STEAM lessons to future career activities for all participating students.

Objective 3.3: TTS will increase K-3 literacy skills by at least 50% by May 2028.

Objective 4.1: TTS will provide at least 5 parent/adult focused activities per year to support academic achievement by September 2025 as measured by program calendars, lesson plans, and attendance records.

Objective 4.2: At least 20 TTS parents will participate in at least 4 parent/adult focused activities per year as measured by activity attendance records.

Target Population:

All students, Grades K-12, will be invited to participate in Targeted Tutoring for Success (TTS) programming, with priority enrollment given to those students who are economically disadvantaged and/or students who are performing significantly below grade level.

	Resources	Activities	Targeted Participants	Data Source used to Document improvement	Performance Measures (Outcomes)
<p><u>Objective 1.1</u> increase the number of participating students testing at the proficient and distinguished levels in math by at least 30% by May 2028</p> <p><u>Objective 1.2</u> To increase the number of participating students testing at the proficient and distinguished levels in reading by at least 50% by May 2028.</p> <p><u>Objective 1.3:</u> To increase the number students testing at the proficient and distinguished levels in science by at least 30% by May 2028.</p> <p><u>Objective 2.1:</u> To provide additional educational services for at least 12 additional hours each week during the school year beginning September 2026 and continuing through the end of the initial project period (June 2028).</p> <p><u>Objective 2.2:</u> To provide at least 120 additional hours of educational services during the summer when school is out of session beginning during the 2026-2027 academic term.</p> <p><u>Objective 2.3:</u> To provide at least 30 different enrichment activities focused on STEAM (after school and summer) each academic term, beginning with the 2026-2027 academic term.</p>	<p>Quality Faculty and staff; dedicated volunteers , and amazing partners</p> <p>Quality instruction and programming</p>	<p>Exponential hands on learning</p> <p>high-dosage, after-school tutoring</p> <p>Quality programming that draws students into the learning process and makes them keep coming back for more.</p> <p>Activities requiring problem solving and investigation</p>	<p>Grades K-12</p>	<p>(End of year testing) as measured by MAP, K-Prep, DIBELS and Lexia</p> <p>Daily afterschool and summer school attendance records.</p> <p>School performance</p> <p>Communication with school day instructors</p> <p>Discipline Records</p>	<p>The number of students testing at proficient or higher levels in each of the respective subject areas will increase by at least 30%.</p> <p>Fewer behavior incidents</p> <p>Class performance</p> <p>Increased student participation in the learning process</p> <p>Higher test scores</p> <p>More problem solving skills</p>

<p><u>Objective 3.1:</u> By September 2026, TTS will provide high dosage academic remediation services to support at least 100 students each program year.</p> <p><u>Objective 3.2:</u> To provide career exploration activities on at least a monthly basis to connect STEAM lessons to future career activities for all participating students.</p> <p><u>Objective 3.3:</u> To increase K-3 literacy skills by at least 50% by May 2028.</p> <p><u>Objective 4.1:</u> To provide at least 5 parent/adult focused activities per year to support academic achievement by September 2025 as measured by program calendars, lesson plans, and attendance records.</p> <p><u>Objective 4.2:</u> At least 20 TTS parents will participate in at least 4 parent/adult focused activities per year as measured by activity attendance records.</p>	<p>Resources</p> <p>Program partners & quality instruction</p>	<p>Activities</p> <p>Utilization of Evidenced based and research based curricula and strategies</p> <p>Hands on learning</p> <p>Career Exploration</p>	<p>Targeted Participants</p> <p>Grades K-12</p>	<p>Data Source used to Document improvement</p> <p>as measured by lesson plans, staff time and effort reports and all other required reporting documents.</p> <p>program calendars, lesson plans, and attendance records.</p> <p>participation in academic-based school activities (fun nights, student spotlights, etc.)</p>	<p>Performance Measures (Outcomes)</p> <p>Number of students participating</p> <p>Attendance rates</p> <p>Academic Skills mastery</p> <p>School performance</p> <p>Students participating in STEAM career exploration</p> <p>Vital early foundational literacy skills</p> <p>Parental participation in the educational process</p>
--	---	---	--	--	---

Logic Model 2

Harding Charter Preparatory School District, Inc.

Logic Model Targeted Tutoring for Success (TTS)

Problem	Subproblem(s)	Strategies	Output Measures	Outcome Measures	
The majority of students at HCP are disadvantaged and many students struggle academically.	HCP serves an impoverished community with an historically low rate of high school completion.	HCP will expand high-dosage, after-school tutoring for its students.	Number of students participating in TTS program.	Short Term	Long Term
		Expanded technology availability will further support the needs of students.	Number of students issued computers.	Increased student participation in the learning process	Ongoing improvement in academic performance.
		Additional focus on college readiness and career exploration.	Number of families attending Family Events.	Higher test scores	Increase in high school completion rates.
		Exploration in STEAM will prepare students for college and careers.	Number of TTS sessions provided each academic term.	Increase in proficiency rates as measured by state required assessments.	More HCP students attending college,
		Ongoing parental/family outreach will support student performance and long-term outcomes.	Frequency of participation in online curricula	Students exhibiting more problem-solving skills	Fewer HCP students requiring remedial reading courses in college.
			Average number of books read by students at each grade level	More family participation in education.	Increased college completion rates.
				Higher completion rates.	HCP students are able to break the cycle of poverty.
				Increased number of students enrolling in college.	

References

- [Family Income Classification on Students’ Academic Performance: A Correlational Study](#)
- <https://pubmed.ncbi.nlm.nih.gov/23914750/>
- [Family income, non-cognitive skills and academic performance | Asia Pacific Education Review](#)
- [Article_16_Assessment_of_Family_Income.pdf](#)
- https://www.academia.edu/105900425/Family_Income_Classification_on_Students_Academic_Performance_A_Correlational_Study

Most Recent Audit Statement

Harding Charter Preparatory School District, Inc.

Most Recent Audit Statement:

<https://app2.boardontrack.com/org/9RfRzR/attachment/download/368771>

W-9

Form W-9
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Harding Independence Charter District

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶

☒ Other (see instructions) ▶ **501C3**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1301 NE 101st

6 City, state, and ZIP code
Oklahoma City, OK 73131

7 List account number(s) here (optional)

Requester's name and address (optional)
HARDING INDEPENDENCE CHARTER DISTRICT

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

OR

Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶ *Stan Adjuva*

Date ▶ **3-23-2022**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

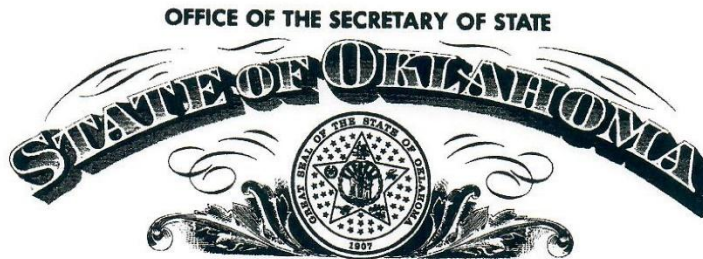
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Cat. No. 10231X

Form **W-9** (Rev. 10-2018)

Proof of Organization Status



AMENDED NOT FOR PROFIT CERTIFICATE OF INCORPORATION

WHEREAS, the Amended Not For Profit Certificate of Incorporation of

HARDING CHARTER PREPARATORY SCHOOL DISTRICT, INC


has been filed in the office of the Secretary of State as provided by the laws of the State of Oklahoma.

NOW THEREFORE, I, the undersigned, Secretary of State of the State of Oklahoma, by virtue of the powers vested in me by law, do hereby issue this certificate evidencing such filing.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the Great Seal of the State of Oklahoma.



*Filed in the city of Oklahoma City this
12th day of April, 2024.*


Secretary of State

Proof of Organization Status

FILED - Oklahoma Secretary of State #2100596902 04/12/2024

04/12/2024 11:44 AM
OKLAHOMA SECRETARY OF STATE



SOS



65005720002

AMENDED CERTIFICATE OF INCORPORATION (Oklahoma Not for Profit Corporation)

TO: OKLAHOMA SECRETARY OF STATE
421 NW 13th St, Suite #210
Oklahoma City, OK 73103
(405) 522-2520

Filing Fee: \$25.00

I hereby execute the following articles for the purpose of amending an Oklahoma corporation's certificate of incorporation pursuant to the provisions of Title 18, Section 1077:

❖ The corporation is a Benefit Corporation (Title 18, Section 1202): (check one) Yes ☐ No ☒

1. A) Name of the corporation:

Harding Independence Charter District, Inc. 2100596902

B) AS AMENDED: Name of the corporation:

Harding Charter Preparatory School District, Inc

(Note: The new name of the corporation shall contain one of the words association, company, corporation, club, foundation, fund, incorporated, institute, society, union, syndicate, limited or any abbreviations thereof, with or without punctuation, which shall be such as to distinguish it upon the records in the Office of the Secretary of State.)

2. If the corporation is a CHURCH, the street address of its location:

NA

Street Address	City	State	Zip Code
(P.O. BOXES ARE NOT ACCEPTABLE)			

3. AS AMENDED: NAME and street address of the registered agent for service of process in the state of Oklahoma:

❖ The registered agent shall be the corporation itself, an individual resident of Oklahoma, or a domestic or qualified foreign corporation, limited liability company, or limited partnership.

NA

Name	Street Address	City	Oklahoma	State	Zip Code	County
(P.O. BOXES ARE NOT ACCEPTABLE)						

4. Duration of the corporation is perpetual, unless otherwise stated: NA

5. AS AMENDED: Nature of the business or purposes to be conducted or promoted by the corporation:

❖ It shall be sufficient to state, either alone or with other businesses or purposes, that the purpose of the corporation is to engage in any lawful act or activity for which corporations may be organized under the general corporation law of Oklahoma.

NA

RECEIVED
APR 12 2024
OKLAHOMA SECRETARY
OF STATE

Proof of Organization Status

6. Set forth clearly any and all amendments to the certificate of incorporation:

Changing the name of the corporation

7. E-MAIL address of the primary contact for the registered business:

lfalsetti57@gmail.com

CHECK ONE OF THE FOLLOWING STATEMENTS, WHICHEVER IS APPLICABLE:

☐ The governing body of the corporation adopted a resolution setting forth the amendment proposed and declaring its advisability.

At a subsequent meeting held upon notice stating the purpose thereof and given in accordance with the provision of Title 18, Section 1067, a majority of all the members of the governing body voted in favor of the amendment.

OR

☒ At a meeting of the governing body of said corporation, a resolution was duly adopted setting forth the foregoing proposed amendment(s) to the certificate of incorporation of said corporation, declaring said amendment(s) to be advisable and calling a meeting of the members for consideration thereof.

Pursuant to such call and to due written notice given to each member, a meeting was held, at which meeting the necessary number of members as required by the certificate of incorporation of said corporation voted in favor of the amendment(s).

The amended certificate of incorporation must be signed by an authorized officer of the corporation.

Signed this 10th day of April, 2024 by:



Signature

Michael Pedder, Pres.

Printed Name and Title

(SOS FORM 0015-09/20)

Proof of Organization Status

Oklahoma Secretary of State
Request to receive
documents electronically

No need to wait on your filed documents to be mailed back to you. If you would like your filed documents returned electronically, please complete and attach this form to your documents. Complete ALL information below to receive an email which will contain a link to retrieve your filed documents. (Please print or type clearly.)

☒ Return filed documents electronically

Receipt will read as follows:

PERSONAL or BUSINESS NAME: Louis P. Falsetti

MAILING ADDRESS: 3800 N. Classen Blvd, Ste. C110

CITY, STATE & ZIP CODE: Oklahoma City, Ok 73118

PHONE OR CELL: 405 613-2647

EMAIL ADDRESS: lfalsetti57@gmail.com

(It is critical that the email address is correct, or you may not receive the notification of filing)

Email

1 doc
drop off
\$25 check

lf

RECEIVED
APR 12 2024
OKLAHOMA SECRETARY
OF STATE

Project Photos



Project Photos



Governance Board

The governance board shall serve as the primary governing unit of the district. Its purpose is to ensure the educational needs of the students are met in keeping with the mission and goals of each school. The governance board sets policy and guidelines for the administration of the schools. It employs the superintendent and all faculty members. The governance board adopts a budget providing the management of all funds. Its not-for-profit corporation oversees all funds that come to the schools through grants and donations. The governance board is the final arbiter of all disputes and complaints presented by students, faculty, administrative personnel, and parents or any other entity or person. It has oversight responsibility over all aspects of the operations of the district.

Name	Term	Position
Ryan Coleman	July 1 2024 - June 30, 2027 - First Term	President - Parent Member
Tiffany Ellis	July 1 2024 - June 30, 2027 - First Term	Vice President - Community Member
Angela Parker	July 1 2024 - June 30, 2027 - First Term	Secretary - Parent Member
Lisa Miller	July 1 2024 - June 30, 2027 - First Term	Member - Community Member
Jorge Chavez	June 10, 2025 - June 10, 2028 - First Term	Member - Community Member
Rachel Durham	October 8, 2024 - October 8, 2027 - First Term	Member - Parent Member
Michelle Hudson	October 8, 2024 - October 8, 2027 - First Term	Member - Parent Member
Conner Mulvaney	June 10, 2025 - June 10, 2028 - First Term	Member - Community Member
Tyler Stroud	January 14, 2025 - January 14, 2028 - First Term	Member - Community Member
Steven Stefanick		Superintendent
Lou Falsetti		Legal Counsel
Judy Luster		Minutes Clerk
Jay Jenkins		Treasurer

Project Overview

Priority 2: Targeted Tutoring for Success

The Targeted Tutoring for Success (TTS) will provide high-dosage, after-school tutoring in core academic areas to students who need additional support. Its goal is to accelerate learning, close achievement gaps, and ensure all students are on track for college and career readiness. Harding Charter Preparatory School District, Inc. (HCP) is seeking funding to expand this much-needed initiative. TTS specifically addresses obstacles and barriers by preparing students for academic success at the highest levels through the implementation of high academic expectations, which will help our students become globally competitive. The proposed initiative will significantly expand TTS capacity from 24 to 150 students, a six-fold increase in the number of students impacted.

This program is designed to address unfinished learning and close academic achievement gaps, particularly in reading and math, by providing students with consistent, small-group tutoring sessions during or after school. TTS sessions occur three to five times per week and are led by certified teachers or trained tutors using evidence-based curricula aligned with grade-level standards. Instruction is targeted and responsive to individual student data, with tutors monitoring progress frequently and adjusting instruction accordingly. HCP's tutoring program is tightly coordinated with in-school instruction to ensure alignment and reinforcement of key concepts. The ultimate goal of this initiative is to significantly accelerate student learning growth, especially for those performing below grade level, so that all students are prepared to succeed in rigorous, college-preparatory coursework. By investing in high-dosage tutoring, the district aims to create equitable opportunities for academic recovery and long-term success.

Priority 3: "Bridging the Digital Divide"

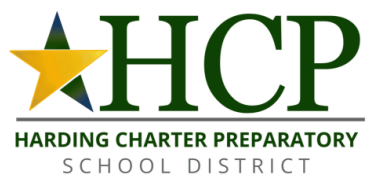
Harding Charter Preparatory School District (HCP) requests funding to address the "digital divide" experienced by students within the district. Despite living in a digital and data-driven age, many students lack access to a computer. The proposed project will provide every student with a personal learning device to support digital access both in and out of school. By ensuring equitable access to technology, the project aims to enhance personalized learning and prepare students for success in a digital world.

Many HCP students lack a reliable internet connection or access to a computer, making it difficult for them to complete their work. Moreover, the lack of access to technology serves as a barrier to student achievement, creating additional obstacles to long-term success. The district has developed a comprehensive plan to address this issue by implementing a one-to-one device initiative, which would provide every student with a personal laptop or tablet for use both at school and at home. This effort aims to eliminate the digital divide and ensure that all students have equitable access to technology-rich learning environments. The requested funding will enable HCP to bridge the digital divide as it prepares students for the ever-evolving climate of technology and innovation. Student computers combined with updated classroom technologies, including interactive smartboards, and enhanced faculty training will greatly support HCP's efforts toward academic excellence and long-term student success.

Foundation Ready Next Steps – *Recommended Grants Aligning with Project*

Suggested Grant Opportunities:

- **The David E. & Cassie L. Temple Foundation:** CGS page 46
- McMahon Foundation: CGS page 79
- H A & Mary K Chapman Charitable Trust: CGS page 102
- Crowe & Dunlevy Foundation Inc: CGS page 100



www.hardingcharterprep.org

Coversheet

Report on 2024-2025 Advanced Placement Results from Chief Academic Officer.

Section:	VII. Informational Items
Item:	A. Report on 2024-2025 Advanced Placement Results from Chief Academic Officer.
Purpose:	Discuss
Submitted by:	
Related Material:	2025 HCP AP Score Report.pdf

2025 HCP ADVANCED PLACEMENT SCORE REPORT

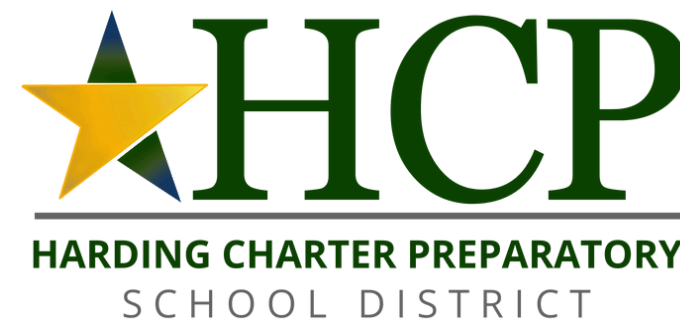


TABLE OF CONTENTS

Introduction	3
Analysis	4
5 Year Score Reports	
2D Art and Design	7
Biology	8
Calculus AB	9
Calculus BC	10
Chemistry	11
Computer Science A	12
Computer Science Principles	13
Drawing	14
English Language & Composition	15
English Literature & Composition	16
Environmental Science	17
French Language & Culture	18
Music Theory	19
Physics 1	20
Physics 2	21
PreCalculus	22
Spanish Language & Culture	23
Spanish Literature & Culture	24
Statistics	25
US Government & Politics	26
US History	27
World History: Modern	28

INTRODUCTION

The Advanced Placement (AP) Program continues to play a vital role in preparing our students for the rigor of college-level coursework and demonstrating our district's commitment to academic excellence. Each year, AP participation and performance provide valuable insights into both the strengths of our instructional program and the areas where continued support is needed.

This 2025 AP Score Report presents a five-year view of student outcomes, highlighting trends across subjects and score levels. By examining results from 2021 through 2025, we are able to track growth over time, identify subjects where students consistently achieve at high levels, and address opportunities for targeted instructional improvement.

The data that follows offers a clear picture of student performance on AP Exams in 2025, set in the context of previous years. This report not only celebrates the successes of our students and teachers but also informs future planning as we continue to strengthen our AP program and expand access to advanced coursework.

ANALYSIS

In 2025, students across the district sat for a total of 469 Advanced Placement (AP) exams, of which 203 earned a score of 3 or higher, resulting in an overall pass rate of 43.3%. While this year's participation numbers were lower than the previous two years, the pass rate reflects a notable improvement over prior performance, marking an encouraging step forward in overall student outcomes.

Looking across the five-year period from 2021 to 2025, participation in AP exams has fluctuated significantly. The district recorded its highest exam volume in 2024, with more than 1,300 exams taken. In contrast, 2025 saw fewer than 1,000 exams administered, reflecting a reduction in student participation. Despite this decline, the district's pass rate has steadily improved, climbing from 32.6% in 2021 to 43.3% in 2025. This growth suggests that while fewer students tested in 2025, a higher proportion of those who did were able to achieve college credit-eligible scores.

ANALYSIS

Subject-level performance offers a deeper look at where strengths and challenges remain. Computer Science Principles led all subjects with an 83% pass rate, and Spanish Language and Culture followed closely at 80%. Biology, English Literature, and English Language also performed above the district average, with both English courses notable for combining high enrollment with pass rates above 50%. These courses highlight areas where preparation, curriculum, and instructional practices are translating into meaningful student success.

However, challenges persist in several STEM-focused areas. Computer Science A and Physics 2 did not produce any passing scores, though *very* few students were enrolled in those courses. More concerning are Calculus AB (18% pass rate), Chemistry (22%), and Statistics (24%), where results remain well below the district average. Looking at these scores with a historical understanding of our math and science programs, we believe that these outcomes will improve with continued attention to the vertical alignment of both programs. Targeting freshman and sophomore level STEM courses will ensure that our students are prepared for success in advanced coursework. The AP math scores also align with the results of the junior ACT.

ANALYSIS

Overall, the 2025 AP results reflect both progress and unfinished work. The district has raised its pass rate over the past five years, with particularly strong results in English, Spanish, and select science courses. At the same time, the data highlights the need for focused improvement in mathematics and certain STEM disciplines. These findings will inform ongoing efforts to expand access, strengthen instruction, and ensure that participation in AP coursework translates into consistent success across all subject areas.

AP 2D ART AND DESIGN

7

	2021	2022	2023	2024	2025
1	0	0	0	0	0
2	0	0	0	0	0
3	0	1	1	1	0
4	0	0	0	0	0
5	0	0	0	0	0
<i>Total Exams</i>	<i>0</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>0</i>
Mean Score	-	3.00	3.00	3.00	-

AP BIOLOGY

	2021	2022	2023	2024	2025
1	2	11	3	2	2
2	2	9	6	8	4
3	3	5	2	2	4
4	2	4	2	1	4
5	0	0	1	0	2
Total Exams	9	29	14	13	16
Mean Score	2.56	2.07	2.43	2.15	3.00

AP CALCULUS AB

	2021	2022	2023	2024	2025
1	14	28	26	23	10
2	7	1	2	10	4
3	0	1	2	1	2
4	0	0	0	1	0
5	0	0	0	0	1
Total Exams	21	30	30	35	17
Mean Score	1.33	1.10	1.20	1.43	1.71

AP CALCULUS BC

	2021	2022	2023	2024	2025
1	5	0	4	0	0
2	0	1	0	0	0
3	1	0	0	0	0
4	1	0	0	1	0
5	0	0	0	0	0
Total Exams	7	1	4	1	0
Mean Score	1.71	2.00	1.00	4.00	-

AP CHEMISTRY

	2021	2022	2023	2024	2025
1	6	8	8	5	9
2	2	4	3	5	16
3	0	0	5	5	6
4	0	1	0	1	1
5	0	0	0	0	0
Total Exams	8	13	16	16	32
Mean Score	1.25	1.54	1.81	2.13	1.97

AP COMPUTER SCIENCE A

	2021	2022	2023	2024	2025
1	0	1	0	2	1
2	0	0	0	0	0
3	0	0	0	0	0
4	0	0	0	0	0
5	0	0	0	0	0
<i>Total Exams</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>2</i>	<i>1</i>
Mean Score	-	1.00	-	1.00	1.00

AP COMPUTER SCIENCE PRINCIPLES

	2021	2022	2023	2024	2025
1	1	0	1	0	1
2	0	0	0	2	0
3	1	0	1	4	3
4	0	0	0	0	2
5	0	0	0	1	0
<i>Total Exams</i>	<i>2</i>	<i>0</i>	<i>2</i>	<i>7</i>	<i>6</i>
Mean Score	2.00	-	2.00	3.00	3.00

AP DRAWING

	2021	2022	2023	2024	2025
1	0	0	0	0	0
2	0	0	0	0	0
3	0	1	2	1	0
4	0	0	2	0	0
5	0	0	1	0	0
<i>Total Exams</i>	<i>0</i>	<i>1</i>	<i>5</i>	<i>1</i>	<i>0</i>
Mean Score	-	3.00	3.80	3.00	-

AP ENGLISH LANGUAGE & COMPOSITION

	2021	2022	2023	2024	2025
1	10	14	27	18	10
2	22	31	36	20	19
3	11	12	17	14	29
4	9	6	7	11	4
5	2	1	1	1	2
Total Exams	54	64	88	64	64
Mean Score	2.46	2.20	2.08	2.33	2.52

AP ENGLISH LITERATURE & COMPOSITION

	2021	2022	2023	2024	2025
1	15	4	21	14	7
2	19	8	19	21	13
3	14	29	28	24	15
4	7	12	10	16	8
5	0	7	1	3	2
Total Exams	55	60	79	78	45
Mean Score	2.24	3.17	2.38	2.65	2.67

AP ENVIRONMENTAL SCIENCE

	2021	2022	2023	2024	2025
1	8	4	16	10	12
2	13	2	10	5	1
3	5	2	3	2	4
4	7	2	0	3	0
5	1	0	0	1	0
Total Exams	34	10	29	21	17
Mean Score	2.41	2.20	1.55	2.05	1.53

AP FRENCH LANGUAGE & CULTURE

	2021	2022	2023	2024	2025
1	4	7	5	6	2
2	5	4	4	10	2
3	2	0	0	1	1
4	0	0	0	0	0
5	0	0	0	0	1
<i>Total Exams</i>	<i>11</i>	<i>11</i>	<i>9</i>	<i>17</i>	<i>6</i>
Mean Score	1.82	1.36	1.44	1.71	2.33

AP MUSIC THEORY

	2021	2022	2023	2024	2025
1	0	0	1	2	1
2	0	1	2	7	2
3	0	0	4	1	1
4	0	2	1	0	1
5	0	0	0	0	1
<i>Total Exams</i>	<i>0</i>	<i>3</i>	<i>8</i>	<i>10</i>	<i>6</i>
Mean Score	-	3.33	2.63	1.90	2.83

AP PHYSICS 1

	2021	2022	2023	2024	2025
1	4	2	1	30	7
2	3	2	0	9	2
3	2	2	0	0	0
4	1	0	0	4	5
5	0	0	0	0	1
<i>Total Exams</i>	<i>10</i>	<i>6</i>	<i>1</i>	<i>43</i>	<i>15</i>
Mean Score	2.00	2.00	1.00	1.49	2.40

AP PHYSICS 2

	2021	2022	2023	2024	2025
1	0	0	0	0	1
2	0	0	0	0	1
3	0	0	0	0	0
4	0	0	0	0	0
5	0	0	0	0	0
<i>Total Exams</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2</i>
Mean Score	-	-	-	-	1.50

AP PRECALCULUS

	2021	2022	2023	2024	2025
1	0	0	0	26	16
2	0	0	0	19	22
3	0	0	0	13	17
4	0	0	0	5	4
5	0	0	0	0	0
<i>Total Exams</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>63</i>	<i>59</i>
Mean Score	-	-	-	1.95	2.15

AP SPANISH LANGUAGE & CULTURE

	2021	2022	2023	2024	2025
1	1	2	0	1	0
2	7	4	4	1	2
3	6	3	9	4	4
4	3	4	4	4	3
5	1	2	3	4	1
<i>Total Exams</i>	<i>18</i>	<i>15</i>	<i>20</i>	<i>14</i>	<i>10</i>
Mean Score	2.78	3.00	3.30	3.64	3.30

AP SPANISH LITERATURE & CULTURE

	2021	2022	2023	2024	2025
1	2	1	0	1	0
2	1	4	1	2	2
3	1	4	0	1	4
4	2	2	0	1	3
5	0	1	0	0	1
Total Exams	6	12	1	5	10
Mean Score	2.50	2.83	2.00	2.40	3.30

AP STATISTICS

	2021	2022	2023	2024	2025
1	0	0	9	7	5
2	1	1	5	3	8
3	2	1	5	4	3
4	0	2	2	3	1
5	0	0	0	0	0
<i>Total Exams</i>	<i>3</i>	<i>4</i>	<i>21</i>	<i>17</i>	<i>17</i>
Mean Score	2.67	3.25	2.00	2.18	2.00

AP US GOVERNMENT & POLITICS

	2021	2022	2023	2024	2025
1	15	11	22	14	14
2	18	18	27	29	7
3	16	18	21	15	15
4	6	8	4	7	7
5	2	3	2	0	3
Total Exams	57	58	76	65	46
Mean Score	2.33	2.55	2.17	2.23	2.52

AP US HISTORY

	2021	2022	2023	2024	2025
1	28	37	53	6	7
2	12	22	23	19	27
3	8	6	6	25	11
4	2	1	1	8	12
5	3	0	0	3	0
Total Exams	53	66	83	61	57
Mean Score	1.87	1.56	1.46	2.72	2.49

AP WORLD HISTORY: MODERN

	2021	2022	2023	2024	2025
1	5	0	0	0	5
2	0	0	0	0	20
3	0	0	0	0	7
4	0	0	0	0	9
5	1	0	0	0	0
<i>Total Exams</i>	<i>6</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>41</i>
Mean Score	1.67	-	-	-	2.49

Coversheet

Discussion and board action on new Mandated Reporting Policy

Section: VIII. Action Items
Item: A. Discussion and board action on new Mandated Reporting Policy
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Attestation form and model policy Mandated Reporting.docx
MEMORANDUM ON MANDATED REPORTING.docx

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and approval a recommendation for the adoption of a **new Mandated Reporting Policy**, in compliance with updated requirements issued by the **Oklahoma State Department of Education (OSDE)**.

This policy establishes clear expectations and procedures for all Harding Charter Preparatory School District employees regarding their legal and ethical responsibility to report suspected child abuse, neglect, or other incidents as required by state law. The new requirement from OSDE mandates that districts formally adopt and implement written policies to ensure that all staff are aware of, and trained in, their mandated reporting obligations.

Adopting this policy will strengthen the district's compliance with state law, safeguard student well-being, and reinforce our commitment to providing a safe and supportive environment for all children entrusted to our care.

I respectfully recommend that the Governance Board discuss and take action to approve the new Mandated Reporting Policy as required by the Oklahoma State Department of Education.

Thank you for your continued dedication to supporting the safety and well-being of Harding Charter Preparatory School District students.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent
Harding Charter Preparatory School District

[District Name] Board of Education Policy Mandated Reporting Policy

I. Purpose

The purpose of this policy is to ensure that all school district employees understand their legal and ethical obligations to report suspected child abuse or neglect. The district is committed to protecting the safety and well-being of all students and complying with state and federal laws regarding mandated reporting, including the annual teacher attestation requirement as outlined in Oklahoma Statute [70 O.S. § 1210.163](#) and [10A O.S. § 1-2-101](#).

II. Definitions

A. Attestation Form:

A standardized document that must be signed annually by employees of the school district affirming their awareness and understanding of applicable laws, policies, and professional responsibilities.

B. Mandated Reporter:

Any person with legal obligations to report child abuse or neglect.

III. Policy Statement

It is the policy of [District Name] that all employees of the district are required, in accordance with Oklahoma state law, to immediately report any suspected incidents of child abuse or neglect to the appropriate authorities. All certified instructional staff shall sign an annual attestation form at the beginning of each academic year acknowledging their legal responsibility to report suspected child abuse or neglect, as well as their obligation to comply with other applicable state and district mandates.

IV. Reporting Procedures

A. Immediate Action:

Suspected abuse or neglect must be reported immediately to the Oklahoma Department of Human Services (DHS) via the statewide hotline: **1-800-522-3511**.

B. Personal Responsibility:

Reports must be made directly by the individual who has knowledge of or suspects abuse. Reporting to a supervisor does not fulfill the legal obligation.

C. Timeliness:

Reports must be made as soon as possible, ideally within 24 hours of suspicion.

D. Documentation:

~~A written report shall be submitted to the school principal or designated administrator for internal recordkeeping.~~

V. Annual Attestation Requirement

A. Teacher Attestations:

All certified educators must sign an attestation form at the beginning of each school year confirming:

1. Their understanding of mandated reporting laws and regulations
 2. Their obligation to report directly to DHS
 3. Their awareness of the consequences for failure to report
- B. Recordkeeping:
Signed attestations shall be maintained in personnel files and reviewed during audits or investigations.
- C. Attestation:
Attachment A

VI. Confidentiality and Protection

- A. Confidentiality:
Reports and reporter identities are protected under Oklahoma law.
- B. Immunity:
Reporters acting in good faith are immune from civil or criminal liability.
- C. No Retaliation:
Retaliation against reporters is prohibited and subject to disciplinary action.

VII. Training

- A. Annual Training:
All staff shall receive training on recognizing and reporting abuse and neglect.
- B. New Hire Orientation:
Mandated reporting responsibilities shall be included in onboarding.

VIII. Prohibited Actions

- A. No Internal Investigations:
School personnel must not investigate suspected abuse or neglect. Doing so may interfere with DHS or law enforcement investigations.
- B. No Interference:
Administrators may not prevent or delay any employee from making a report.

IX. Failure to Report

Any failure to report may result in disciplinary action, termination, and legal consequences.

X. Legal Authority

This policy is adopted pursuant to Oklahoma statute [70 O.S. § 1210.163](#) and [10A O.S. § 1-2-101](#).

Approved by the [District Name] Board of Education on [Insert Date]

Oklahoma Mandated Reporter Acknowledgment Form

EMPLOYEE ACKNOWLEDGMENT OF DUTY TO REPORT CHILD ABUSE AND NEGLECT

(Pursuant to 70 O.S. § 1210.163 and 10A O.S. § 1-2-101)

Employee Name: _____

Position/Title: _____

School District / Agency: _____

In accordance with Oklahoma Statutes 70 O.S. § 1210.163 and 10A O.S. § 1-2-101, I understand and acknowledge the following:

1. I am a mandated reporter of suspected child abuse and neglect as defined by Oklahoma law.
2. If I have reason to believe that a child under the age of 18 is a victim of abuse or neglect, I am required by law to immediately report it to the Oklahoma Department of Human Services (DHS) via the statewide abuse hotline: 1-800-522-3511
3. **If I have reason to believe that a child the age of 18 or over is a victim of abuse or neglect, I am required by law to immediately report it to local law enforcement.**
4. I understand that this reporting requirement is individual and non-delegable. I may not rely on another person or administrator to make the report on my behalf.
5. I am aware that failure to report suspected child abuse or neglect is a misdemeanor and may result in criminal charges.
6. I understand that as a mandated reporter, I am protected from civil and criminal liability if I report in good faith.
7. I have been provided with information regarding the indicators of child abuse and neglect and the procedures for reporting.
8. I acknowledge that this signed statement will be retained in my personnel file for the duration of my employment.

Employee Signature: _____

Date: _____

Administrator/Witness Signature: _____

Date: _____

MEMORANDUM ON MANDATED REPORTING

Date: 9-4-25

To: Superintendent

From: Legal Counsel

Re: Mandated Reporting Policy

10A § 1-2-101 Statewide Centralized Hotline for Reporting Child Abuse or Neglect - Hotline Requirements - Reporting Abuse or Neglect - Retaliation by Employer - Violations

70 §1210.163 - Child Abuse and Neglect - Duty to Report - Enumerated Acts of Abuse and Neglect

The above are two (2) statutes relevant to the reporting process and procedures for reporting child abuse with which school employees, including those employed by charter school districts, must comply. There are somewhat different reporting requirements for school employees who gain information as opposed to non-school employees as evidenced by the different wording between subsections (B)(1) and (B)(2).

10A § 1-2-101 is part of the Children and Juvenile Code. Subsection (B)(1) requires every person having reason to believe that a child under the age of eighteen (18) years is a victim of abuse or neglect shall report the matter immediately to the Department of Human Services. The statute also imposes the obligation on school employees but extends it to students the age of 18 or over. Subsection (B)(2)(a) requires school employees to report such immediately to the Department of Human Services and Subsection (B)(2)(b) requires where the student is 18 years older report shall be made to local law enforcement. Subsection (2)(c) requires local law enforcement to keep confidential and redact any information identifying the reporting school employee unless otherwise ordered by the court. A school employee with knowledge of a report required by subparagraph a or b of this paragraph shall not disclose information identifying the reporting school employee unless otherwise ordered by the court or as part of an investigation by local law enforcement or the Department.

Subsection (B)(5) concerns barring interference or in any manner discrimination or retaliation by any employer, supervisor, administrator, governing body or entity with and/or against the employee. Any employer, supervisor, administrator, governing body or entity who discharges discriminates or retaliates shall be liable for damages.

Anyone who knowingly and willfully fails to promptly report suspected child abuse or neglect or who interferes with the prompt reporting of suspected child abuse or neglect may be reported to local law enforcement for criminal investigation and, upon conviction thereof, shall be guilty of a misdemeanor. Any person with prolonged knowledge of ongoing child abuse or neglect who knowingly and willfully fails to promptly report such knowledge may be reported to local law enforcement for criminal investigation and, upon conviction thereof, shall be guilty of a felony. For the purposes of this paragraph, "prolonged knowledge" shall mean knowledge of at least six (6) months of child abuse or neglect. who knowingly and willfully fails to promptly

report suspected child abuse or neglect or who interferes with the prompt reporting of suspected child abuse or neglect may be reported to local law enforcement for criminal investigation and, upon conviction thereof, shall be guilty of a misdemeanor. Subsection (C).

There are also penalties for knowingly and willfully making a false report. Subsection (D).

70 §1210.163 is virtually the same as 10A § 1-2-101's reporting and confidentiality requirements. §1210.163 further requires that every school employee shall annually sign an attestation acknowledging their responsibility to report suspected child abuse or neglect pursuant to 10A § 1-2-101.

10A § 1-2-101 requires only one (1) type of reporting whereas 70 §1210.163 requires two (2) types of reporting—one for students under 18 years old and one for students 18 years old or older. There is no other reporting requirements. 10A § 1-2-101 (B)(2)(c) and 70 §1210.163 (C) contain the same confidentiality language. *In reports required by subparagraph a or b of this paragraph, local law enforcement shall keep confidential and redact any information identifying the reporting school employee unless otherwise ordered by the court. A school employee with knowledge of a report required by subparagraph a or b of this paragraph shall not disclose information identifying the reporting school employee unless otherwise ordered by the court or as part of an investigation by local law enforcement or the Department.* The fact that any identifying information must be redacted from any report and that such information of the reporting employee shall not be disclosed and that there is at most, depending on the statute, only two (2) two reporting requirements would render any other reporting not appropriate. Thus, submitting a written report to a school administrator or internal recordkeeping would not be in line with the reporting requirements and be contrary to them, as such would be considered reporting. Providing a report to an administrator or even reporting to one violates the statutes.

Finally, 70 §1210.163 **does not** provide any immunity to the reporting party. However, 10A § Section 1-2-104 does as follows:

“A. Any person who, in good faith and exercising due care, reports suspected child abuse or neglect, or who allows access to a child by persons authorized to investigate a report concerning the child shall have immunity from any liability, civil or criminal, that might otherwise be incurred or imposed. Any such participant shall have the same immunity with respect to participation in any judicial proceeding resulting from such report.

B. For purposes of any proceeding, civil or criminal, the good faith of any person in making a report pursuant to the provisions of Section 1-2-101 of this title shall be presumed.

C. A child advocacy center that is accredited by the National Children's Alliance, and the employees thereof, who are acting in good faith and exercising due care shall have immunity from civil liability that may be incurred or imposed through participation in the investigation process and any judicial proceeding resulting from the investigation process.”

70 §1210.163 added the following language, as amendments, in the 2025 legislative session:

“D. Any superintendent or school administrator of a private school or public school district who knowingly and willfully fails to promptly report or interferes with the prompt reporting of abuse

or neglect shall be subject to the penalties provided for in Section 2 of this act. As used in this subsection, "school administrator" means a principal, assistant principal, or any other person who serves in a supervisory or administrative capacity in a private school or public school district."

16. Sexual battery, when committed upon a person who is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or in the legal custody or supervision of any public or private elementary or secondary school, or technology center school, by a person who is eighteen (18) years of age or older and is an employee of a private school or public school system.

It also added the following as New Law as Section 2: A new section of law to be codified in the Oklahoma Statutes as Section 593 of Title 21, unless there is created a duplication in numbering, reads as follows: A. Any superintendent or school administrator of a private school or public school district who knowingly and willfully fails to promptly report or who interferes with the prompt reporting of child abuse and neglect, as mandated in Section 1210.163 of Title 70 of the Oklahoma Statutes shall, upon conviction, be guilty of a felony punishable by imprisonment in the Department of Corrections for a term of not less than two (2) years or more than ten (10) years, or by a fine of not less than Twenty Thousand Dollars (\$20,000.00), or by both such fine and imprisonment. In addition, the court shall require the person to complete a term of community service, without compensation, for a period of hours to be determined by the court. B. As used in this section, "school administrator" means a principal, assistant principal, or any other person who serves in a supervisory or administrative capacity in a private school or public school district. **(Section 593 - School Superintendent or Administrator - Failure to Report Child Abuse and Neglect – Penalties.)** **States:** A. Any superintendent or school administrator of a private school or public school district who knowingly and willfully fails to promptly report or who interferes with the prompt reporting of child abuse and neglect, as mandated in Section 1210.163 of Title 70 of the Oklahoma Statutes shall, upon conviction, be guilty of a felony punishable by imprisonment in the Department of Corrections for a term of not less than two (2) years or more than ten (10) years, or by a fine of not less than Twenty Thousand Dollars (\$20,000.00), or by both such fine and imprisonment. In addition, the court shall require the person to complete a term of community service, without compensation, for a period of hours to be determined by the court.) B. As used in this section, "school administrator" means a principal, assistant principal, or any other person who serves in a supervisory or administrative capacity in a private school or public school district.

As an aside neither statute provides for any rule making authority to the State Board of Education, so any rules it would attempt to impose would not be enforceable.

Coversheet

Discussion and board action regarding revisions to the Fundraising Policy.

Section: VIII. Action Items
Item: B. Discussion and board action regarding revisions to the Fundraising Policy.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Fundraising Policy.docx

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and approval a recommendation regarding **revisions to the district's Fundraising Policy**. The proposed revisions add new language related to fundraising activities that involve the sale of **non-healthy food snacks**.

This revision is necessary to ensure alignment with state and federal guidelines on student wellness, nutrition, and healthy school environments. The updated language will clarify expectations for staff, students, and organizations conducting fundraisers, while also balancing the importance of supporting school programs and student activities through fundraising efforts.

Specifically, the revised policy will address:

Compliance with state and federal regulations regarding food and beverage sales during the school day.

Limitations and procedures for fundraising that involves non-healthy snack sales.

Clear communication to families and student groups regarding acceptable fundraising practices.

I respectfully recommend that the Governance Board discuss and approve the revisions to the Fundraising Policy to incorporate this new language regarding non-healthy food snack sales.

Thank you for your consideration and your continued support of policies that promote both student well-being and responsible fundraising practices across the district.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent
Harding Charter Preparatory School District

The governance board believes fundraising is an essential element to the overall success of the district.

GUIDELINES FOR INDIVIDUALS/GROUPS ORGANIZING FUNDRAISING PROGRAMS/EVENTS

1. Present a plan of all anticipated fundraisers. Decide who will participate and what the fundraiser will benefit. **The superintendent or his/her designee will determine how the plan for all anticipated fundraisers is presented.**
2. Determine goal amount to be raised at each fundraiser.
3. Determine dates of fundraisers: beginning date and ending date.
4. Describe how the fundraiser will be advertised to customers, students, and parents.
5. Describe any special arrangements parents must make to support or facilitate the fundraiser.
6. Determine what impact, if any, the fundraiser will have on instruction, instructional programs, or events held in the school during the days the fundraiser will be held.
7. Determine if the timing of the fundraiser will conflict with any other fundraiser or school event.
8. Describe how funds will be collected, accounted for, and reported in keeping with the financial and accounting policies of the school.
9. Provides all pertinent information for the fundraiser to the principal
10. Principal secures clearance from the superintendent.
11. Superintendent may seek approval from the governance board.

GUIDELINES FOR INDIVIDUALS/GROUPS ORGANIZING FUNDRAISING PROGRAMS/EVENTS INVOLVING FOOD SOLD ON CAMPUS

In compliance with the Healthy, Hunger-Free Kids Act of 2010, all fundraisers involving food products must comply with the science-based nutritional standards for snack foods or beverages sold to students during the school day. School day is defined from the start of midnight until at least thirty (30) minutes after school dismisses for the day.

These standards provide special exemption to the standards for infrequent fundraisers during the school day for a total of thirty (30) exemptions for a semester per school-site. If an individual/group presents an infrequent fundraiser that involved foods or beverages sold to students, it shall follow the guidelines above.

[Approved by the Governance Board on 9/9/2025]

Coversheet

Discussion and board action regarding revisions to the Student Admissions Policy.

Section: VIII. Action Items
Item: C. Discussion and board action regarding revisions to the Student Admissions Policy.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Student Admissions.docx
ADMISSIONS MEMORANDUM.docx

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and approval proposed **revisions to the Student Admissions Policy**. These revisions are necessary to support upcoming application and lottery process changes associated with **EnrollOKC**, the citywide enrollment platform.

The updated language will ensure that Harding Charter Preparatory School District remains fully aligned with EnrollOKC requirements and timelines, while also maintaining transparency and fairness in our admissions practices.

Specifically, the revisions will:

Incorporate the new EnrollOKC application and lottery procedures into district policy.

Clarify the timeline for student applications, notifications, and acceptances.

Ensure compliance with state charter school admission requirements.

Reinforce the district's commitment to equal access and non-discriminatory practices in admissions.

These policy updates will provide clarity for families, staff, and stakeholders as we transition to the revised enrollment process for the upcoming application cycle.

I respectfully recommend that the Governance Board discuss and approve the proposed revisions to the Student Admissions Policy in order to support the implementation of EnrollOKC application and lottery changes.

Thank you for your consideration and for your continued commitment to maintaining admissions practices that are fair, transparent, and accessible to all families in our community.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent

Admission to district's schools is on a first-come, first-served basis, subject to the priority rankings, until such time as it is required to accept applications by lottery. Regardless of priority rankings, all applications for admission must be submitted by the deadline to be considered. The priority rankings are as follows:

1. Applicants with siblings currently enrolled in HCP schools and/or current HCP students applying to HCP schools;
2. All other applicants.

A lottery will not affect these rankings.

Applications will be available on the district's website. When the application is received, it will be given a number.

The parent will be notified of reception of the application and if there are any deficiencies on the application; applications with deficiencies are considered incomplete. The correct priority ranking shall be noted on the application, and all information shall be entered on the database.

Applications will be accepted ~~in the fall determined by the superintendent beginning Oct. 1 of the year~~ prior to admission through an ending date determined by the superintendent before ~~Oct. 1~~ no earlier than the first Friday of February and no later than the first Friday of March. Any application received ~~after the ending date~~ after 4:30 p.m. shall be considered late and put on a second waiting list. Should a lottery be necessary, it shall take place ~~on the Tuesday of the next week following the application deadline (closing date of applications). The location, date, and time of any lottery shall be announced at the appropriate time.~~

Once a student has been enrolled in the district, that student will automatically be enrolled for each succeeding school year, provided they have complied with all application and enrollment requirements.

If a lottery is in effect, parents will be notified of their child's/ward's lottery number. The lottery number does not guarantee a seat in the class until such time as the lottery is held and that number selected. Any lottery required to be held will be conducted as follows:

1. Applicants with siblings currently enrolled in HCP schools ~~and/or current HCP students applying to HCP schools;~~
2. All other applicants.

Each applicant would have received a lottery number at the time their application was received. The lottery number will be deposited into the appropriate container. ~~Lottery numbers will be~~

~~drawn by a neutral individual.~~ All lottery numbers will be drawn so that each application will be given a numerical ranking and a waiting list may be established.

The lottery drawing will be open to the public.

The drawing will be overseen by the governance board and superintendent.

An acceptance letter **notification** will be sent to the parent of each child whose lottery number has been selected. Each parent who receives an acceptance letter **notification** for his/her child/ward will have two weeks to accept or reject an enrollment appointment in the district. Failure to respond by the deadline shall be considered a rejection; the seat will be assigned to the next child in the lottery. That child's parent will receive an acceptance letter **notification** for his/her child/ward and have two weeks to accept or reject a seat and complete enrollment in the district. Failure to respond by the deadline shall be considered a rejection; the seat will be assigned to the next child in the lottery. The process shall continue in like manner until all seats are filled. If a parent does not complete the enrollment process after accepting the seat, then such shall be considered a forfeiture of that seat and the next child in the lottery will be offered the seat. This process shall apply to each child whose parent has accepted a seat but has not completed enrollment as required. If a lottery is not in place, then an acceptance letter **notification** will likewise be sent out for all applicants.

The pre-kindergarten (PK) class shall to the best of our ability be limited to 60 students.

The fifth (5th) grade class shall to the best of our ability be limited to 120 total students.

The ninth (9th) grade class shall to the best of our ability be limited to 180 total students.

The governance board may, in its discretion, change the student number for any grade at any duly called meeting of the board. The total number of students for all grades shall be limited only by applicable fire codes or law.

ADMISSIONS MEMORANDUM

Date: 9-4-25

To: Superintendent

From: Legal Counsel

Re: Admissions Policy

I have reviewed the Education Open Transfer Act and its effect on the district's Admissions Policy. The Act is found at 70 O.S. §§ 8-101.1 through 8-114. I will include its statutes in this memorandum, with notes regarding the pertinent parts. It will also be reviewed relative to the provisions of the Charter School Act (70 O.S. §§ 3-136 & 3-140).

§ 8-101.2 sets forth the general overall basics of the Act. Subsections (B), (C), (D) & (F) sets forth the duties with which the district must comply.

(Last amended July 1, 2025)

Section 8-101.2 -Selection - Approval - Policy - Capacity- Report - Appeal – Audit. The full opening statute is as follows:

A. Except as provided in subsection B of this section, on and after January 1, 2022, the transfer of a student from the district in which the student resides to another school district furnishing instruction in the grade the student is entitled to pursue shall be granted at any time in the year unless the number of transfers exceeds the capacity of a grade level for each school site within a school district. If the capacity of a grade level for each school site within a school district is insufficient to enroll all eligible students, the school district shall select transfer students in the order in which the district received the student transfer applications. The capacity of a school district shall be determined by the school district board of education based on its policy adopted pursuant to subsection B of this section. A student may be granted a one-year transfer and shall automatically continue to attend the school each school year to which the student transferred, unless the school district denies the continued transfer for the reasons outlined in paragraphs 1 and 2 of subsection B of this section.¹ At the end of each school year, a school district may only deny continued transfer of the student for the reasons outlined in paragraphs 1 and 2 of subsection B of this section.² Any brother or sister of a student who transfers may attend the school district to which the student transferred, if the school district policy gives preference to sibling transfers regardless of capacity, and the brother or sister of the transferred student does not meet a basis for denial as outlined in paragraphs 1 and 2 of subsection B of this section.³ Any child in the custody of the Department of Human Services in foster care who is living in the home of a student who transfers may attend the school district to which the student transferred. Except for a child in the custody of the Department of Human Services in foster care, a transfer student shall not transfer more than two (2) times per school year to one or more school districts in which the student does not reside, provided that the student may always reenroll at any time in his or her school district of residence. At the discretion of the receiving district, a student who has attended a school district as a resident student for at least three (3) years prior to becoming eligible to apply as a transfer student may be allowed to transfer to the school district regardless of capacity.

¹ This part of this Subsection A, from "Except"- "section" is identical to § 8-114(A), except for the beginning date.

² This part of this Subsection A, from "At"- "section" is identical to § 8-114(A).

³ This part of this Subsection A, from "Any brother"- "section" is identical to § 8-114(A)(1).

If the grade a student is entitled to pursue is not offered in the district where the student resides, the transfer shall be automatically approved.

B. Each **school district board of education shall adopt a policy** to determine the number of transfer students the school district has the capacity to accept in each grade level for each school site within a school district no later than January 1, 2022. The policy may include:

1. The acts and reasons outlined in Section 24-101.3 of this title as a basis for denial of a transfer; and
2. A history of absences as a basis for denial of a transfer. For the purposes of this section, "history of absences" means ten or more absences in one semester that are not excused for the reasons provided for in subsection B of Section 10-105 of this title or due to illness.

The **policy shall** be publicly posted on the school district website.

C. By the first day of January, April, July and October, **the school district board of education shall establish** the number of transfer students the school district has the capacity to accept in each grade level for each school site within a school district.

D. After establishing the number of transfer students the school district has the capacity to accept in each grade level for each school site within a school district, **the board of education shall:**

1. Publish in a prominent place on the school district website the number of transfer students for each grade level for each school site within a school district which the school district has the capacity to accept; and
2. Report to the State Department of Education the number of transfer students for each grade level for each school site within a school district which the school district has the capacity to accept.

E. If a transfer request is denied by the school district, the parent of the student may appeal the denial within ten (10) days of notification of the denial to the receiving school district board of education. The receiving school district board of education shall consider the appeal at its next regularly scheduled board meeting. If the receiving school district board of education denies the appeal, the parent of the student may appeal the denial within ten (10) days of notification of the appeal denial to the State Board of Education. The parent shall submit to the State Board of Education and the superintendent of the receiving school a notice of appeal on a form prescribed by the State Board of Education. The appeal shall be considered by the State Board of Education at its next regularly scheduled meeting, where the parent and a representative from the receiving school district may address the Board. **The State Board of Education shall promulgate rules to establish the appeals process authorized by this subsection.**

F. Each **school district board of education shall submit** to the State Department of Education the number of student transfers approved and denied and whether each denial was based on capacity, acts and reasons outlined in Section 24-101.3 of this title or a history of absences as provided for in paragraph 2 of subsection B of this section. The State Department of Education shall publish the data on its website and make the data available to the Office of Educational Quality and Accountability.

G. Each year, the Office of Educational Quality and Accountability shall randomly select ten percent (10%) of the school districts in the state and conduct an audit of each district's approved and denied transfers based on the provisions of the policies adopted by the respective school district board of education. If the Office finds inaccurate reporting of capacity levels by a school district, the Office shall set the capacity for the school district.

Section 8-103 - Application for Transfer - Procedure – Appeal

(Last amended March 31, 2021)

This statute sets forth the procedures for the manner in which transfers are handled and ability for appeal. First, an application must be completed and filed with the superintendent of the receiving school district.

The superintendent of the receiving school district shall file with the State Board of Education and each resident district a statement showing the names of the students granted transfers to the school.

The school district shall enroll transfer students in the order in which they submit their applications. If the number of student transfer applications exceeds the capacity of a receiving school district, as determined by subsection A of Section 8-101.2 of this title, the district shall select transfer students in the order in which the district received the student transfer applications. (These two (2) sentences seem to state the same thing if the words “enroll” and “select” are the same. Either way it mandates a first-come, first-served basis of admission.)

If a transfer application is denied based on the receiving school district’s open transfer policy adopted pursuant to subsection B of Section 8-101.2 of this title, the parent of the student may appeal the decision as provided for in subsection E of Section 8-101.2 of this title.

Section 8-103.1 - Transfer of Student - Non-Resident – Military

(Last amended July 1, 2025)

This statute sets forth the procedures for the manner in which transfers of non-resident students and children of military personnel are handled. It permits the ability of the district to refuse the transfer if such complies with its open transfer policy and subject to the provisions of its subsections B and C. Subsections B and C(1) deal with children of military personnel. Subsection (C)(2) requires the district to accept applications by electronic means for enrollment for military personnel. Subsection (C)(3) deals with students of military personnel students who cannot be precluded from enrollment. Subsection (D) defines “Active military duty” and “Military installation”.

Section 8-103.2 - Extramural Athletic Competition for Transfer Student Not Residing in District

(Last amended July 1, 2006)

This statute sets forth restrictions and exceptions with students who cannot and can participate in extramural athletic competition. Generally, transfer students must wait one (1) year from the date of the first day of attendance to be eligible to participate, but with exceptions.

Section 8-112 - Student Transfer Fees

(Effective as of July 1, 1999)

This statute basically states that districts cannot charge fees for transferring a student except as may be allowed by law.

Section 8-113 - Student Transfer to School District that Employs Parent or Legal Guardian as a Teacher

(Last amended May 4, 2022)

This statute allows a student to transfer to a district in which their parent is employed provided the district's transfer policy grants preference for employee's children regardless of district capacity. Thus, for this to be allowed the district must have a policy for both granting it and that the grant exists regardless of how it effects the district's capacity. The capacity would be whatever the district imposes on itself or any fire code restrictions.

Section 3-136. Charter School Compliance - Contract - Charter

(Last amended July 1, 2024)

As every charter school administrator and school district board member should be know is what 70 §3-136 is and how it effects how their school district. Generally, it sets out what laws and rules a charter school district must follow and those it does not. Simply put charter school districts are only required to follow laws and rules which deal with health, civil rights, safety and insurance or are specifically listed in the statute. Whether the district complies with other laws and rules is completely within its discretion. Though the Open Transfers Act is not mentioned in §3-136, it is in §3-140.

Section 3-140 - Eligible Students - Discrimination - Geographic Boundaries - Virtual Statewide Charter School – Transfer

(Last amended July 1, 2024)

§3-140 provides preference to students who reside within its boundaries and those who transfer in accordance with the Open Transfer Act. However, the preference for transferring students does not apply where the applications exceed the school's capacity and a lottery is held. In that case preference is given to students who reside within the boundaries of the school district in which the charter school is located and who attend a school site that has been identified as in need of improvement by the State Board of Education. The following is the subsection of §3-140 which dictates the preference:

"A. A charter school with a brick-and-mortar school site or sites shall enroll those students whose legal residence is within the boundaries of the school district in which the charter school is located and who submit a timely application, or those students who transfer to the charter school in accordance with the Education Open Transfer Act, unless the number of applications exceeds the capacity of a program, class, grade level, or building. Students who reside in a school district where a charter school is located shall not be required to obtain a transfer in order to attend a charter school in the school district of residence. If capacity is insufficient to enroll all eligible students, the charter school shall select students through a lottery selection process. A charter school shall give enrollment preference to eligible students who reside within the boundaries of the school district in which the charter school is located and who attend a school site that has been identified as in need of improvement by the State Board of Education pursuant to the Elementary and Secondary Education Act of 1965, as amended or reauthorized. A charter school may limit admission to students within a given age group or grade level. A charter school sponsored by the

Statewide Charter School Board when the applicant of the charter school is the Office of Juvenile Affairs shall limit admission to youth that are in the custody or supervision of the Office of Juvenile Affairs.”

Coversheet

Discussion and board action regarding courses that may be taken at career technology centers for HS math or science credit

Section: VIII. Action Items
Item: D. Discussion and board action regarding courses that may be taken at career technology centers for HS math or science credit
Purpose: Vote
Submitted by: Steven Stefanick

RECOMMENDATION:

Governance Board,

House Bill 3278, passed in the 2024 Legislative Session, requires districts to notify the Oklahoma State Department of Education each year of locally approved courses that may be taken at career technology centers for HS math or science credit. For the 2025-26 school year, I am requesting your approval to grant math or science credit for the courses listed below that are taken by Harding Charter Preparatory High School students at Metro Tech, which is our career technology partner:

Math:

Algebra I

Geometry

Algebra II

AP Calculus AB

Trigonometry

Pre-Calculus

AP Statistics

AP Physics 1: Algebra-Based

Science:

PLTW Principles of Biomedical Science

PLTW Biomedical Innovation

PLTW Medical Interventions

PLTW Human Body Systems

AP Chemistry

AP Environmental Science

AP Biology

PLTW Aerospace Engineering

Computer Science/Tech:

Cyber Security Basics

AP Computer Science

Computer Science Essentials

Advance Programming

Python

Internet of Things (IoT) Fundamentals

Advanced Robotics Engineering

Robotics Engineering

Advanced Robotics Engineering

Principles of Engineering

Introduction to Engineering Design

PLTW Computer Integrated Manufacturing

Sincerely,

Steven Stefanick

Superintendent

Coversheet

Discussion and board action on the selection of the 2025-2026 Gifted & Talented Advisory Committee

Section: VIII. Action Items
Item: E. Discussion and board action on the selection of the 2025-2026 Gifted & Talented Advisory Committee
Purpose: Vote
Submitted by: Steven Stefanick

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and approval the recommended membership for the **2025–2026 Gifted & Talented (G/T) Advisory Committee**.

The purpose of this committee is to provide input, guidance, and feedback on the district's Gifted & Talented program to ensure it continues to meet the needs of identified students and remains compliant with state requirements. Members include parents, principals, and deans who will collaborate with district leadership to strengthen enrichment opportunities and expand student access to advanced learning pathways.

The recommended 2025–2026 Gifted & Talented Advisory Committee members are as follows:

Chair (Chief Academic Officer)

Rachel Dowell

Parents of Gifted & Talented Students

Sesilia Hernandez

Anarbol Diaz Cardona

LeShawn Davis

Principals

Joe Hughes

Jami West

Lana Ingram

Deans

Tammy Russell

Lydia Couvas

Sabrina Lindsley

I respectfully recommend that the Governance Board discuss and take action to approve the selection of the above individuals as members of the 2025–2026 Gifted & Talented Advisory Committee, with **Rachel Dowell, Chief Academic Officer, serving as Chair.**

Thank you for your continued commitment to supporting programs that provide enrichment, challenge, and opportunity for Harding Charter Preparatory School District students.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent
Harding Charter Preparatory School District

Coversheet

Discussion and action regarding contract renewal with Oklahoma City Public Schools for 2027 - 2031.

Section: VIII. Action Items
Item: F. Discussion and action regarding contract renewal with Oklahoma City Public Schools for 2027 - 2031.
Purpose: Vote
Submitted by:
Related Material: Draft HCP Charter Contract 2026-2031.pdf

CONTRACT FOR CHARTER SCHOOL

AGREEMENT between Independent School District No. 89 of Oklahoma County, Oklahoma, also known as Oklahoma City Public Schools, in its capacity as sponsoring school district pursuant to the Oklahoma Charter Schools Act, 70 O.S. §§3-130, et seq., and Harding Carter Preparatory School District, Inc for the operation of Harding Charter Preparatory Schools to serve grades Pre-K thru Twelve at the following sites as aligned by grade bands set by OKCPS:

Harding Charter Preparatory Elementary School at Kelley: 12600 N Kelley Ave, Oklahoma City, OK 73131

Harding Charter Preparatory Middle School at Independence: 3232 NW 65th St, Oklahoma City, OK 73116

Harding Charter Preparatory High School: 1301 NE 101st St, Oklahoma City, OK 73131

ARTICLE I: DEFINITIONS/INTERPRETATION

1.1 Definitions. For purposes of this Contract, and in addition to the terms defined throughout this Contract, each of the following words or expressions, whenever initially capitalized, shall have the meaning set forth in this Section:

- a. “Act” means the Oklahoma Charter Schools Act as may be amended from time to time, 70 O.S. §§3-130, et seq.;
- b. “Applicable Law” means all state and federal laws, rules and regulations promulgated pursuant thereto, and prevailing case law interpreting them that the charter school is required to follow;
- c. “Application” means the charter school application and supporting documentation submitted by Developer and approved by the District's Board of Education (Attached as Appendix A);
- d. “Board” means the Board of Education of the District;
- e. “Charter” means the Charter contract adopted by the Charter School as required by §3-136 of the Act;
- f. “Charter School” means the schools created by this contract and operated by Developer, known as Harding Charter Preparatory Charter Schools;
- g. “Chief Administrative Officer” means the superintendent, principal, or highest level administrator of the Charter School;
- h. “Contract” means this contract between District, as sponsor of the Charter School, and Developer for the operation of Charter School;
- i. “Developer” means Harding Charter Preparatory Charter Schools, Inc. an Oklahoma not-for-profit corporation;

- j. “District” means Independent School District No. 89 of Oklahoma County, Oklahoma, also known as Oklahoma City Public Schools;
- k. “District Charter Policy” means the District Board of Education policy on Charter Schools, found at I-22;
- l. “District Charter School Administrator” means the primary designee on behalf of the District who receives all notices and is the first point of contact for all concerns, business, and matters between the Charter School and its Governing Board and the District.
- m. “Governing Board” means the governing body for Harding Charter Preparatory Charter Schools, Inc which shall be responsible for the policies and operational decisions of the charter school;
- n. “Initial Charter Date” means the date upon which the Charter School commences operation pursuant to this Contract; and
- o. “School” means the Oklahoma not-for-profit corporation named Harding Charter Preparatory Charter Schools (the owner and operator of “CHARTER SCHOOL”) or the “CHARTER SCHOOL” depending upon the sense and context in which the term is used.

1.2 Captions. The captions and headings in this Contract are included for convenience only and are not to be considered in any construction or interpretation of this Contract or any of its provisions.

1.3 Incorporation. This Contract includes the Attachments hereto; any and all amendments executed by the District and the School; any and all modifications to the Application approved by the District and the School; incorporates by reference the Application and accompanying documents; and hereby incorporates by reference the Oklahoma Charter Schools Act and applicable Department of Education rules and regulations. In the event of an inconsistency or dispute between the Application and the terms and conditions of this Contract, the language or provisions of this contract shall control. District’s Charter Policy and its regulations shall apply to all charter schools which are sponsored by District. District may amend and revise its policy and its regulations, and all charter schools sponsored by District shall be subject to any such amendments and revisions following notification.

ARTICLE II: TERM OF CONTRACT

2.1 Term. The term of this Contract shall commence on July 1, 2026, and shall terminate on June 30, 2031 unless terminated as provided herein. Renewals shall be governed under Article VI.

ARTICLE III: GOVERNANCE

3.1 Mission. The mission of the School is set forth in Appendix B.

3.2 Governance. The School, as organized and administered under the direction of the School's Governing Board, shall govern the Charter School in a manner that is consistent with the terms of this Contract so long as such provisions are in accordance with state, federal, and local law. The School shall have final authority and responsibility for the academic, financial, and organizational performance of the School, the fulfillment of this Contract, and approval of the Charter School's budgets. The Governing Board shall also have authority for and be responsible for policy and operational decisions of the Charter School. Nothing herein shall prevent the School from delegating said authority and responsibility herein to officers, employees and agents of Charter School, including the school's governing board. The School shall govern the Charter School pursuant to the following terms and conditions:

a. **Bylaws.** The bylaws of the Charter School shall provide for the governance of the operation of the Charter School as a public charter school and shall at all times be consistent with this Contract and Applicable Law. The bylaws are attached to this Contract as Appendix C (initially or as amended, the "Bylaws"). Any modification to the Bylaws must be submitted to the District within five (5) business days of approval by the Governing Board.

b. **Articles of Incorporation.** The Articles of Incorporation of the Developer are attached hereto as Appendix D. Any amendment to the Articles of Incorporation must be submitted to the District within five (5) business days of being filed.

c. **Composition.** The composition of the Charter School's Governing Board shall at all times be determined by and consistent with its articles and bylaws and all applicable law and Board policy. At a minimum, state law requires all members to reside within the State of Oklahoma. Board policy requires that the Governing Board have at least five (5) members and that at least five (5) must reside within the District's boundaries.

Members of the Governing Board are subject to the same instruction and continuing education requirements as school board members, including completion of twelve (12) hours of continuing education within fifteen (15) months of being seated on the governing board.

A list of Governing Board members and contact information is attached to this Contract as Appendix E. The Governing Board shall notify the District of any changes to Appendix E within five (5) business days of their taking effect and provide the District with the amended list. Governing Board shall not have authority to add sites, facilities, programs, or grades beyond those set forth in the Application or the Charter School Contract unless this Charter Contract is specifically amended accordingly.

d. **Conflicts of Interest.** State law requires each member of the Governing Board to acknowledge and agree to abide by the same conflict of interest requirements as school

board members including but not limited to Sections 5-113 and 5-124 of Title 70. Annually, each governing board member shall provide the District with conflict of interest forms as provided to the Oklahoma State Department of Education (in lieu of a financial disclosure form as described in policy) and criminal background checks.

e. Non-Commingling. Assets, funds, liabilities and financial records of the Charter School shall be kept separate from assets, funds, liabilities, and financial records of any other person, entity, or organization. In addition, the assets, funds, liabilities and financial records of the Developer and the Charter School will be kept separate from assets, funds, liabilities, and financial records of each other.

f. Taxes and Bonds. The Governing Board may not levy taxes or issue bonds.

g. Lawsuits. A charter school may enter into contracts and sue and be sued. Oklahoma City Public Schools shall not incur any liability for actions taken by the School prior to commencement of their contract, during their contract, and after the School has closed.

3.3 Sponsor Role and Oversight Duties. District, as the sponsor, shall exercise oversight in accordance with the requirements of 70 O.S. §3-136(C) and other applicable provisions of state law. District's responsibilities as sponsor shall include, but not be limited to:

- a. Monitoring the academic, financial, and organizational performance of School in accordance with this Contract and the School Performance Framework;
- b. Reviewing the School's reports, data submissions, budgets, audits, and performance outcomes as required by law and this Contract;
- c. Conducting site visits or inspections upon reasonable notice to verify compliance with legal, contractual, and policy requirements;
- d. Providing written notice of any material violations of law, policy, or this Contract, and affording the School an opportunity to cure such violations within a reasonable timeframe; and
- e. Issuing annual written evaluations based on the indicators and targets set forth in the Academic, Financial, and Organizational Performance Frameworks, and determining renewal eligibility consistent with the provisions of this Contract and 70 O.S. §3-137.

School shall cooperate fully with District in the exercise of its oversight duties and shall timely provide any documentation, data, access, or information reasonably requested by District to carry out its responsibilities under the Oklahoma Charter Schools Act and this Contract.

ARTICLE IV: SCHOOL OPERATIONS

4.1 School Operations. The Charter School and its Governing Board shall operate at all times in

accordance with all federal and state laws, local ordinances, regulations and District policies applicable to charter schools.. This Contract shall prohibit the Charter School from contracting with an educational management organization or charter management organization to provide the day-to-day operations of the charter school unless this relationship is stated expressly in the approved application.

4.2 Public School Status. The Charter School shall be deemed a public school subject to all applicable provisions of local, state and federal law and regulation, specifically including but not limited to health and safety, civil rights, student assessment and assessment administration, data collection, reporting, grading, and remediation requirements, except to the extent such provisions are inapplicable to charter schools, or where such conflicts with the Act or the Charter School is otherwise exempt.

4.3 Non-Sectarian Status. The Charter School shall be non-sectarian in its programs, admissions policies, employment practices and all other operations. The School shall comply with all state and federal laws applicable to public schools concerning church-state issues and shall not be affiliated with a non-public sectarian school or religious institution.

4.4 Open Meetings and Public Records. The School and its Governing Board shall comply with and implement policies to ensure that it complies with the Oklahoma Open Meeting Act and the Oklahoma Open Records Act as well as state law requirements to meet no fewer than ten (10) months of the year and within the geographic boundaries of OKCPS. The District designated contact shall be deemed an interested party to receive the meeting notices and agendas at the same time as the Oklahoma County Clerk. Upon approval of board minutes, the same shall be provided to the District. The Charter School shall provide the District with a calendar of Governing Board meetings at the same time it provides such to the Oklahoma County Clerk.

4.5 Non-Discrimination. The School shall not discriminate in its operations against any student, employee or any other person on the basis of race, color, national origin, sex, disability, age, religion, sexual orientation, gender identity or expression, genetic information, alienage, military service, parental, family and marital status, or any other ground that would be unlawful if done by any other public school. The School shall not limit admission based on ethnicity, national origin, gender, income level, disabling condition, proficiency in the English language, measures of achievement, aptitude, athletic ability, or need for special education services in accordance with Applicable Law. It shall take all steps necessary to ensure that discrimination does not occur, as required by federal civil rights law.

4.6 Financial Reporting Requirements. Monthly financial reporting will be provided to the District's designated contact no later than the 20th of the month following the actual reporting date. Monthly reporting will include copies of the statement of current month and year to date actual revenue and expenditures versus the annual budget, monthly bank reconciliations, a detailed encumbrance report, and verification of FDIC and/or collateral coverage for funds held

by any banking institution. In addition, copies of the School's annual financial reporting including the Estimate of Needs, all Oklahoma State Department of Education OCAS District reports and the annual financial audit will be provided within ten business days of the applicable certification or board approval of the report. In compliance with 70 O.S. § 3-136 and with 70 O.S. § 5-135, the School shall prepare an annual financial statement of income and expenditures by September 1 each year, including reporting in the OCAS format using the functional categories established by the Oklahoma State Department of Education and in alignment with 70 O.S. § 5-145. This report shall be submitted to the District concurrently with submission to the State Department of Education and shall be posted on the School's website.

4.7 Administrative Records. The School will maintain all administrative records and student academic records required by law. The School agrees to make all records promptly available to the District upon request within ten (10) business days. Administrative records include, but are not limited to personnel files, contracts and financial documents. Student academic records include, but are not limited to, admissions/enrollment records, student directory information, attendance, test scores and transcripts. The District will notify the School of any such requests via e-mail to the contact information on file for the School. If an extension of time is necessary, the School will advise the District of the requested extension prior to the original deadline via communication with the district's designee.

School shall file an annual report with the Office of Accountability in accordance with 70 O.S. §3-143 containing information requested by the Office of Accountability, including but not limited to information on enrollment, testing, curriculum, finances, and employees.

4.8 Program Audits. The Charter School shall be subject to special education compliance review. The Charter School shall be subject to review of the percentages of and reasons for student dismissal from the Charter School. The Charter School shall keep records reflecting the dismissal of any student and the reason(s) for said dismissal.

4.9 Financial Audits. The Charter School shall be subject to audits of programs and financial conditions as may be imposed by state or federal law, including but not limited to the Oklahoma Public School Audit Law, 70 O.S. §22-101, et seq.

The Charter School shall provide to the District's Superintendent or designee a copy of the Charter School's external audit along with the board minutes documenting the governing board's action to accept the audit no later than the date such audit is due to the Oklahoma State Department of Education.

By this same deadline, if School's audit includes any deficiencies or findings, School shall provide to the District a detailed Corrective Action Plan addressing each audit deficiency notated. In the event any issue for which School received a deficiency is cited in the following year's audit, District reserves the right to place School on probation, non-renew or terminate School's

charter contract.

In the event School receives a Disclaimer of Opinion Audit, School shall be required to conduct its following year audit and provide to the District no later than October 31st. If any of the issues identified in the Disclaimer of Opinion Audit remain issues of concern in the following audit, District shall begin closure proceedings (Appendix F).

School shall provide District with access to facilities in accordance with their lease, if applicable, and records to review, monitor, verify and audit its operations as provided by this Contract. In this regard, School shall allow appropriate District administration, including but not limited to, District Superintendent and District Charter School Administrator, access to facilities upon 48 hour notice at reasonable times.

4.10 Assumption of Liability. District and School acknowledge and agree that neither party has agreed to assume any liability of the other party as a result of this agreement and that neither party has agreed to indemnify or hold the other party harmless with regard to any loss or damage arising out of this Contract or the operation of the School except as expressly provided in this Contract or any other written agreement executed between the parties. The school assumes all liability imposed on it by law. This Contract does not create any legal relationship between District and School, including but not limited to partnership and joint venture, other than that established by the Act. District and School acknowledge and agree that management decisions made by School are separate from District, and School is solely responsible for the liability resulting from those decisions. Management decisions as referred to in this section include but are not limited to decisions regarding personnel, admissions, facilities, program and curriculum, budget and finance, as well as decisions considered in the normal course of business to be management decisions.

4.11 Funding of School. Funding of School shall be in accordance with Applicable Law and the terms of this Contract. Funding by District shall be provided in the following manner:

a. **Administrative Fee.** School shall provide to District the applicable administrative fee which is calculated by multiplying 1% for the initial 5 year term of the charter contract and 1% for subsequent charter contracts times the state aid for the Charter School. By July 31 of each year, the School shall provide to the District the encumbrance for the estimated administrative fee due the District based on the initial state funding allocation. Administrative fees will be billed with the transmittal of the state aid and payment shall be received by the District by the 20th of each month.

b. **District Invoices.** District shall invoice School on a monthly basis for all payments due to District, including lease payments. In the event School accumulates a balance on such payments, the lease terms will dictate any penalty or late fees to be charged.

4.12 Insurance. By July 15 each year, School shall provide the District with certificates of insurance and proof of worker's compensation coverage. Certificates of insurance must show public liability insurance equal to or greater than the limits of liability set forth in the Oklahoma Governmental Tort Claims Act before commencing operation of School for the current fiscal year covered by this Contract. School shall maintain sufficient property and casualty insurance to cover the value of all property in the possession of the School. School shall provide the District with certificates of insurance evidencing such coverage. A charter school shall be considered a school district for the purposes of tort liability under the Governmental Tort Claims Act.

4.13 Risk Management. The Charter School will keep and maintain records of all pending or threatened claims or charges. The Charter School shall cooperate fully with the District in the defense of any claims asserted against the District, its board members, agents or employees arising from or related to the operation of the Charter School.

4.14 Supplemental Services. To the extent that such services are available as determined by District, School may contract with District to provide services, including, but not limited to student nutrition services or transportation services for regular education and extra-curricular activities to all or part of its students, provided that such contract shall be in writing and provide for a reasonable charge to School for such services.

4.15 Facilities, Furniture and Equipment. District is under no obligation to provide facilities, furniture or equipment to School. During the term(s) of this Contract, School shall develop and maintain the following asset reporting:

- a. A detailed inventory of property, assets, furniture, fixtures, and equipment, as defined by OCAS, acquired by purchase or donation by the charter school that equals the reported ending inventory in the Asset Roll forward Summary Schedule and includes the acquisition date, acquisition cost, funding source and detailed description including VIN, serial numbers or other unique identifying information,
- b. An Asset Roll Forward Summary Schedule by asset classification reflecting the prior year ending inventory, current year additions and retirements and the current year ending inventory,
- c. A statement of any known asset impairment indicating any impairment or none as of the fiscal year end, and
- d. An annual report providing such accounting to the District by August 31 for the previous fiscal year.

4.16 Health and Related Insurance Programs. School shall provide health and all related insurance programs available through the Employee Group Insurance division of the Office of Management and Enterprise Services (OMES) of Oklahoma.

4.17 Retirement. Pursuant to 70 O.S. §3-136, employees of a charter school may participate as members of the Teachers' Retirement System of Oklahoma in accordance with applicable statutes

and rules if otherwise allowed pursuant to law. If the School does not participate in Teachers' Retirement System of Oklahoma, another retirement plan may be implemented.

4.18 Personnel Services. As provided by law, the employees of the School are not employees of the District. District does not assume any responsibility for hiring decisions or providing human resources, payroll or personnel services for School's employees.

4.19 Connectivity, Use of District Student Database Components, Provision of Statistical Information. School must implement its own Student Information System for demographic and enrollment information, student scheduling, attendance, development and production of transcripts, special education information, and student discipline. Additional required uses may be added depending on future or additional federal or state reporting and Oklahoma State Department of Education requirements related to the implementation of WAVE and the legal mandate for all school districts in Oklahoma to be "SIF" compliant, as defined in 70 O. S. §3-160(B).

School shall be familiar with the Statistical Profile published by District each year, and shall provide to District, in a timely manner, or when requested by District, all School statistics necessary to complete the profile of the school in the same form as all other schools in District.

4.20 Personnel Policies and Employment Contracts. School shall adopt and maintain written personnel policies that are consistent with the Oklahoma Charter Schools Act and applicable state and federal law. These policies shall govern the employment and working conditions of all employees and shall include provisions addressing, benefits, and work conditions.

4.21 Sponsor Notification of Adverse Events. School shall notify District in writing within ten (10) business days of becoming aware of any of the following:

- a. Any significant adverse action involving the School;
- b. Any material finding of noncompliance by a governmental or oversight agency;
- c. Any pending legal actions, claims, or proceedings in the State of Oklahoma involving School or any educational management organization with which School has a contract.

Such notification shall include a brief description of the event or issue, relevant documentation (if applicable), and contact information for the responsible school representative. School shall provide timely updates as additional information becomes available.

ARTICLE V: EDUCATIONAL PROGRAM

5.1 Calendar. A charter school shall implement a calendar and daily schedule for instruction that is in compliance with state law. The Charter School will provide to the District all employee and

student calendars by May 30 of the preceding school year.

5.2 Content Standards. The School's educational program shall meet current Oklahoma Academic Standards, as set by state statutes or the Oklahoma State Department of Education.

5.3 Curriculum. The School shall implement curricula that are in compliance with 70 O.S. §3-136(A)(3) of the Act. The governing board may, without seeking District approval, make reasonable modifications to its approved curriculum to permit the School to meet its educational goals and student achievement standards. Any modifications, either individually or cumulatively, that are of such a nature or degree as to cause the approved curriculum to cease to be in operation will require approval from the District and an amendment to this Contract.

5.4 Graduation Requirements. The School's curriculum shall comply with 70 O.S. §3-136(A)(3) of the Act and shall meet all applicable graduation requirements as established by the Oklahoma State Department of Education.

5.5 Staff Qualifications. Each teacher shall possess all applicable qualifications as defined by Applicable Law.

5.6 Staff Training. The School shall provide or cause to occur any training required by Applicable Law.

5.7 Student Assessment. The School shall participate in testing of students as required by the Oklahoma School Testing Program Act and the reporting of test results as is required of a traditional public school district. The School shall also provide any necessary data to the Oklahoma State Department of Education Office of Accountability. The School shall comply with all assessment protocols and requirements as established by the Oklahoma State Department of Education, maintain test security, and administer the tests consistent with all relevant state requirements except where exempted. The School shall follow professional and ethical standards in the conduct of testing.

5.8 English Language Learners. The School shall at all times comply with all state and federal law applicable to the education of English language learners and the engagement of their families, except where exempted. The School shall provide resources and support to English language learners to enable them to acquire sufficient English language proficiency to participate in the mainstream English language instructional program.

5.9 Students with Disabilities. The School shall be responsible for providing to qualifying students such special education services as are mandated by law and regulation. School agrees to provide a free, appropriate public education to all students, including students with disabilities, in the same manner as a traditional public school district. The School recognizes that providing a

free, appropriate public education to a child with a disability may cause the School to incur significant financial obligations. The School shall be responsible for all special education costs associated with instructional-related and health services provided to special education students enrolled in School, including all costs of litigation and/or due process hearings.

The District agrees to review its records to determine existing special education eligibility and provide to the School eligible student's records including existing individualized education programs ("IEPs").

It is the intent of the District to support the work of the Charter School to ensure students are being served appropriately. At the School's request, and to the extent they are available, District personnel may work with School personnel to determine placement, educational plans and other related topics with respect to students with disabilities.

5.10 Homeschool Students. In accordance with 70 O.S. §3-136 (A)(9), the Charter School shall not be used as a method of generating revenue for students who are being homeschooled. Students in a virtual program are subject to the rules and regulations of virtual school students. For purposes of this section, homeschooling excludes students who may be homebound, provided with adequate documentation of their homebound plan. Students who are on a learning plan where they may work at home on curriculum provided by the School are not considered home schooled for purposes of this section

5.11 Student Discipline. The School shall promulgate disciplinary rules and regulations for its students. Such rules and regulations shall comply with Applicable Law and shall afford all due process rights to which students are entitled, including without limitation, Section 24-101.3 of the Oklahoma School Code.

5.12 Program Description. The School shall provide a comprehensive program of instruction to all children otherwise eligible to enroll in the School. The School shall implement the program that addresses curriculum set forth in the Application as amended by the following:

School is not authorized to provide any program, including but not limited to any educational offering at a new location, regardless of whether it is an extension or duplication of current offerings, not described in the Application or subsequently submitted and approved as an amendment by the District to be included as a component of this Contract.

5.13 Admission Policy and Procedures. The School shall comply with admission and enrollment requirements as set forth in 70 O.S. § 3-135. If capacity is insufficient to enroll all eligible students, the School shall select students through a lottery selection process. If School utilizes a lottery, it shall provide to the District thirty (30) days' advance notice of the date of the lottery. The District shall be entitled to have a representative present at the School's lottery. Such

representative will be present for monitoring purposes only. School shall be considered a public school for all purposes and shall be equally free and open to all students who meet applicable eligibility criteria under state law, consistent with School's approved admissions policy. The School shall not charge tuition or mandatory fees as a condition of enrollment or attendance. Any optional or ancillary fees shall be consistent with those permitted by law for traditional public schools and shall not inhibit access to the educational program.

5.14 Right to Remain. Students who enroll in the Charter School shall have the right to remain enrolled in the School through the end of the school year, absent expulsion, graduation, or court-ordered placement. Students who fail to attend the Charter School as required by state law may be removed from the Charter School's rolls only after the requisite unexcused absences have been documented and all truancy procedures have been followed, consistent with state law.

ARTICLE VI: SCHOOL PERFORMANCE STANDARDS, AUDITS & EVALUATION

6.1 School Performance Framework. The School Performance Framework, along with the requirements of 70 O.S. §§3-136 and 3-137, comprise the basis upon which the District will make charter contract renewal decisions. The District will provide the initial Uniform School Performance Framework for implementation. Upon mutual agreement, the District and District-sponsored charter schools may collectively seek to amend the Uniform School Performance Framework. The District shall comply with Applicable Law on charter renewals. The School shall grant permission for District to access all records which the School provides to the State Department of Education as it relates to the School Performance Framework indicators. Such data shall be submitted to the District in the identical format in which it is submitted to the State Department of Education.

a. The Academic, Financial, Organizational Frameworks together constitute the Performance Framework. The School shall annually *Meet* or *Exceed Expectations* on the School Performance Framework.

b. The designee of the District shall monitor and report to the Oklahoma City Public Schools Board of Education on the Charter School's progress in relation to the indicators, measures, metrics and targets set out in the Performance Framework. Reporting shall take place annually by October 1 for the immediately preceding school year.

c. The Charter School's performance in relation to the indicators, measures, metrics and targets set forth in the Academic, Financial, Organizational Performance Frameworks will be a part of the basis upon which the District will decide whether to renew the School's Charter contract no later than October 1st prior to the end of the term of this Contract.

d. The parties intend that, where this Contract references or is contingent upon state or federal accountability laws, that they be bound by any applicable modification or

amendments to such laws upon the effective date of said modifications or amendments, unless the Charter School is otherwise exempt from such. The specific terms, form and requirements of the Performance Framework may be modified or amended, to the extent required to align with changes to applicable state or federal accountability requirements, as set forth in law. In the event that any such modifications or amendments are required, the District will use best efforts to apply expectations for school performance in a manner consistent with those set forth in the Performance Framework as initially established in this Contract.

6.2 Annual Performance Evaluation. District shall conduct an annual evaluation of the School's performance in accordance with the Performance Framework set forth in this Contract and as required by 70 O.S. §3-136(A). The results of the annual evaluation shall be presented in an open meeting to both the School's governing board and the District Board of Education. School shall cooperate in providing data and documentation necessary for the evaluation, and such data shall be in the identical format as submitted to the State Department of Education.

6.3 Accreditation. Consequences for issues related to state accreditation shall be those prescribed by the state accreditation or accountability system. School shall file an annual report with the Office of Accountability containing information requested by the Office of Accountability, including but not limited to information on enrollment, testing, curriculum, finances, and employees in accordance with 70 O.S. §3-143.

6.4 Charter Renewal. The Initial Charter Date shall serve as the start or beginning of the contractual relationship between the District and School.

a. The District shall develop and maintain chartering policies and practices consistent with recognized principles and standards for quality charter authorizing as established by the State Department of Education in all major areas of authorizing responsibility, including organizational capacity, performance contracting, ongoing charter school oversight, academic enterprise zone (AEZ) compliance, and evaluation and charter renewal decision making and provide copies of such to the school. 70 O.S. §3-134(K). Academic enterprise zone compliance will be reviewed at renewal for charter schools that have an AEZ.

b. By October 1st of the school year preceding the charter renewal year, the District shall issue a performance framework and renewal application guidance to the school and its Governing Board pursuant to 70 O.S. §3-137(B). The performance framework shall summarize the performance record to date of the school, based upon the data required by the Act and this contract. The School shall have forty-five (45) days to respond to the performance report and submit any corrections or clarification for the report.

c. The District shall give written notice of its intent to renew or not renew by October 1 of the last year of this contract and in making renewal decisions the District shall: (1)

Ground decisions on evidence of the performance of the school over the term of the contract in accordance with the performance framework set forth in the contract; (2) Grant renewal to schools that have achieved the standards, targets and performance expectations as stated in the contract and are organizationally and fiscally viable and have been faithful to the terms of the contract and applicable law; (3) Ensure that data used in making renewal decisions are available to the school and public; and (4) Provide a report to the school summarizing the evidence used as the basis for such decision.

d. The charter renewal guidance shall, at a minimum, provide the school the opportunity to:

- i. Present additional evidence, beyond the data contained in the performance report, supporting its case for renewal;
- ii. Describe improvements undertaken or planned for the School; and
- iii. Detail the plan for the next charter term for the School.

ARTICLE VII: CONTRACT REVOCATION, SUSPENSION, AND TERMINATION

7.1 Breach of Contract, Termination and Dissolution. The grounds and procedures for breach and termination of this Contract and dissolution of the School will be as follows and in accordance with applicable charter school law:

a. Breach of Contract. In the event the District has reason to believe the School has failed to meet or violated any provision of state or federal law, this Contract, or failed to meet the Performance Frameworks and effectiveness of the School's program, the District will notify the governing board in writing of the violation and the proposed action to be taken. The governing board shall have forty-five (45) days to respond and provide an explanation and corrective action plan. Probation, termination or non-renewal of this Contract shall be in relation to the continuation, materiality and severity of the violation and the District may impose other appropriate remedies for breach including, but not limited to, revocation of waiver(s). Any non-renewal or termination due to such failure or violation shall comply with the Act. Provided, however, that the terms and conditions of Article VI of this Contract shall supersede this section.

b. Grounds for Termination. Grounds for termination during the term of this contract are those set forth in and in accordance with 70 O.S. §3-137 of the Act. "Other good cause" shall be deemed to include a material violation of any state or federal law and/or the conditions, standards, or procedures set forth in this Contract.

i. Termination by the District. Any termination, revocation, or non-renewal of this Contract shall be in accordance with 70 O.S. §3-137 of the Act. Any termination or revocation shall take effect after the School has had the opportunity to exhaust any appeal or review as provided by law or this contract. In order to minimize the disruption to students, the effective date of the termination shall be no sooner than the end of the current school year, unless termination on a different date is reasonably necessary to protect the health, safety, or welfare of students or staff.

ii. Termination by Governing Board. Should the Governing Board choose to terminate this Contract before the end of the contract term, it may do so in consultation with the District at the close of any school year and upon written notice to the District given at least ninety (90) days before the end of the school year.

c. Dissolution. Upon termination of this Contract for any reason by the District, or if the School should cease operations or otherwise dissolve, the Governing Board will supervise and have authority to conduct the winding up of the business and other affairs of the School; provided, however, that in doing so the District will not be responsible for and will not assume any liability incurred by the School under this Contract. The Governing Board and School personnel shall cooperate fully with the winding up of the affairs of the School.

d. Disposition of School's Assets upon Termination or Dissolution. Upon termination of this Contract for any reason or if the School should cease operations or otherwise dissolve, then any real or personal property shall revert to the sponsoring school district. If a charter school that was previously sponsored by the board of education of a school district continues operation within the school district under a new charter sponsored by an entity authorized pursuant to 70 O.S. §3-132, the charter school may retain any personal property purchased for use in the operation of the charter school until termination, or failure of the charter school to continue operations.

e. Employee Notification. In the event of non-renewal or termination of this Contract, the Charter School Governing Board shall provide timely written notice to all employees, advising of the closure determination, expected date of closure, and implications for employment. The notice shall include information regarding final pay, benefits, personnel records, and any available state resources. The Charter School shall also complete all required employment tax filings, payroll disbursements, and notices as outlined in applicable state and federal law.

f. Waiver of Breach. No express or implied consent or waiver of any breach or default by one party to the other shall be deemed or construed to be consent or waiver of any other breach or default by such party hereunder. Furthermore, except as otherwise provided

herein, failure on the part of either party hereto to complain of any act or failure to act by the other party or to declare the other party in default hereunder, irrespective of how long such failure continues, shall not constitute a waiver of the rights of such party hereunder.

ARTICLE VIII: GENERAL TERMS

8.1 No Authority to Bind District. Charter School may not extend the faith and credit of the District to any third person or entity. Charter School may not contractually bind District to any third party. Charter School acknowledges the applicable provisions of Article X, Section 26 of the Oklahoma Constitution. District has no financial obligation to Charter School beyond the current fiscal year except to pass through any funding authorized by law.

8.2 Entire Agreement. This Contract, with attachments, contains all terms, conditions and provisions hereof and the entire understandings and all representations of understandings and discussions of the parties relating thereto, and all prior representations, understandings and discussions are merged herein and superseded and canceled by this Contract. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further agreed that no modification, amendment or alteration in the terms and conditions contained herein shall be effective unless contained in a written document approved and executed by the parties.

8.3 Notices. Any notice required or permitted under this Contract, shall be in writing and shall be effective upon actual delivery, if delivery is by hand; or upon receipt by the transmitting party of confirmation or answer back if delivery is by electronic mail; or three (3) days after mailing when sent by certified mail, postage prepaid, to the following persons:

For notice to School:

For mailing or personal delivery:

Steven Stefanick, Supt.

Harding Charter Preparatory

12600 N Kelley Avenue

Oklahoma City, OK 73131

For notice to District:

For mailing or personal delivery:

Mr. Craig Cates, Clerk

Board of Education

Oklahoma City Public Schools

P.O. Box 36609

Oklahoma City, OK 73136

8.4 Force Majeure. Neither party shall be in breach of this Contract if the performance of any part or all of this Contract is prevented, delayed, hindered, or otherwise made impracticable or impossible because of strike, flood, tornado, hurricane, riot, explosion, war, act of God, sabotage, accident, epidemic or pandemic, or any other casualty or cause beyond either party's control and that cannot be overcome by reasonable diligence and without unusual expense.

8.5 Assignment. School shall not assign any of its rights or obligations under this Contract to any person or entity without the prior written approval of the District, which approval will not be

unreasonably withheld. Any such transfer shall be in accordance with the Act.

8.6 Exemption. The parties recognize the Charter School is exempt from certain laws, regulations and rules and agree that this contract shall not nor is intended to waive, override, preempt or otherwise negate any such exemptions excepting those detailed in District Charter Policy.

8.7 Severability. If any term or provision of this Contract or the application thereof to any person or circumstance shall, to any extent, be held invalid or unenforceable for the remainder of the term of this Contract, then the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

8.8 Amendments. This contract may be amended by the mutual approval of written amendments hereto by District's Board of Education and School's Governing Board. The parties agree to amend or revise this contract to confirm any agreed upon or statutorily required revisions.

Dated this _____ day of _____, 2024.
INDEPENDENT SCHOOL DISTRICT NO. 89
OF OKLAHOMA COUNTY, OKLAHOMA

By _____
Paula Lewis, Chairperson, Board of Education

Harding Charter Preparatory School District, Inc

By _____
President

CERTIFICATES

The undersigned Clerk of District's Board of Education certifies that this contract was approved by the Board of Education at its meeting held on _____, 2025.

Craig A. Cates, Clerk

The undersigned Secretary of Harding Charter Preparatory School District, Inc. certifies that this contract was adopted by the Developer's Board of Directors at its meeting held on _____, 2025.

Secretary

Appendix A



OKCPS Charter School Renewal Application

Harding Charter Preparatory School District

Name of School

Ryan Coleman

Name of the Board Chair/President

Steven Stefanick / Superintendent

Name and Title of Contact Person

Rachel Dowell / Chief Academic Officer

Name of Alternate Contact Person

12600 N. Kelley Avenue, OKC, OK 73131

Mailing Address of Contact Person

12600 N. Kelley Avenue, OKC, OK 73131

Mailing address of Alternate Contact Person

sstefanick@hardingcharterprep.org

Email of Contact Person

rdowell@hardingcharterprep.org

Email of Alternate Contact Person

405-767-3003 x 801

Telephone Number of Contact Person

405-767-3003 x 802

Telephone Number of Alternate Contact

August 1999

School's Initial Opening Date

PK - 3, 5 - 12

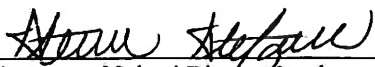
Current Grades Enrolled

PK - 12

Grade levels to be served at full enrollment

1,500

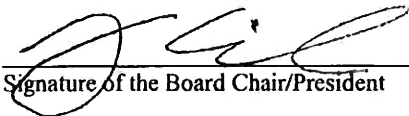
Maximum projected enrollment (at full cap.)



Signature of School Director/Leader

7-10-2025

Date



Signature of the Board Chair/President

7/10/25

Date

Oklahoma City Public Schools

615 N. Classen Blvd., Oklahoma City, OK 73106

Phone: 405-587-0000 | web: www.okcps.org



HCP’s success is strengthened by meaningful partnerships with families and the broader Oklahoma City community. Parent engagement is a cornerstone of the charter district’s culture, with active parent organizations, volunteer initiatives, and participation in school governance. Community service is not only encouraged but required for graduation, instilling a sense of civic responsibility and empathy in all students. In addition, local organizations, donors, and business partners play a key role in supporting school projects, fundraising efforts, and enrichment activities. The charter district’s commitment to community connection ensures that students are not only academically prepared but socially and ethically grounded.

Leadership and governance in the charter district reflect a shared commitment to mission and accountability. The charter district is overseen by a local governance board made up of parents and community leaders who provide fiscal oversight, policy direction, and strategic guidance. The superintendent, Mr. Steven Stefanick, leads charter district operations and implementation of the strategic plan, working closely with school principals and central office staff. Each school within the charter district is led by a certified building leader who brings instructional expertise and a strong understanding of student needs.

Harding Charter Preparatory School District stands as a beacon of what is possible in public education: a place where high expectations, strong relationships, and mission-driven leadership converge to transform student lives. As the charter district continues to grow and innovate, it remains anchored in the belief that all students — regardless of background — can achieve excellence at any post-secondary level.

Table A: Current Year Enrollment (2024-2025) & Demographic Information	
Total Enrollment	
# of Students Enrolled	1,055
# of Students on Waiting List	253
Gender	
# Male	613
# Female	442
Ethnicity Race	

Oklahoma City Public Schools
615 N. Classen Blvd., Oklahoma City, OK 73106
Phone: 405-587-1000 | web: www.okcps.org



achieved above-average growth in language, reflecting instructional alignment and focused improvement strategies.

High School NWEA Performance

HCPHS students are consistently outperforming national and local norms. In 11th grade, 79% of students exceeded the national average in math and 71% in reading. Nearly half of students in grades 10 and 11 achieved above-average growth in both math and language.

NWEA Conditional Growth

One of the most compelling indicators of HCP's success is in **conditional growth**—which measures how much students grow academically when they remain continuously enrolled. From Spring 2024 to Spring 2025, 48% of 11th graders at HCP achieved high growth in math, and nearly 40% in language. Middle school students, particularly in 7th and 8th grade, also posted some of the strongest conditional growth outcomes in the HCP's history. These results validate the impact of long-term enrollment in a high-quality academic environment and reinforce the effectiveness of HCP's instructional systems.

Elementary School State Report Card

Due to the lack of a testing grade, the elementary school has yet to receive a state report card.

Middle School State Report Card

Based on the 2023–2024 Oklahoma State Report Cards, Harding Charter Preparatory Middle School (HCPMS) demonstrates modest academic achievement in comparison to other middle schools within Oklahoma City Public Schools (OKCPS). HCPMS reports 7% proficiency in math and 13% in reading/ELA, placing it above several peer middle schools but still significantly behind the district's highest-performing campuses.

Within OKCPS, Classen School of Advanced Studies (SAS) and Belle Isle Middle School stand out as top-performing schools. Classen SAS reported 38% of students proficient in math and 48% in reading, while Belle Isle posted 20% in math and 45% in reading—substantially exceeding both district and state averages.

In contrast, HCPMS's proficiency rates fall well below these leading schools, though it consistently outperforms several neighborhood middle schools. Schools such as Taft, Wheeler, Roosevelt, Mary Golda Ross, Capitol Hill, Jefferson, and Moon Middle School generally report less than 10% proficiency in both

Oklahoma City Public Schools
615 N. Classen Blvd., Oklahoma City, OK 73106
Phone: 405-587-1000 | web: www.okcps.org



- 100% of graduates were accepted into college, continuing a multi-year tradition of universal college placement.
- The Class of 2025 collectively earned over \$4 million in scholarships, reflecting the academic strength, leadership, and service records of HCP students as recognized by colleges and universities nationwide.

These outcomes are not the result of chance, but of a deeply embedded culture of high expectations, personalized support, and a college-going mindset that begins in the earliest years. From structured college advisement to rigorous AP coursework and mentorship, students are empowered to pursue competitive postsecondary opportunities with confidence and preparation.

Conclusion

The academic performance data across Harding Charter Preparatory Schools reveals a clear and consistent trend: students are achieving at levels that exceed local district norms and, in many cases, national expectations. From the strong foundational success seen in the elementary grades—where a majority of students are outperforming national averages—to the steady gains in middle school reading and the high academic proficiency at the high school level, HCP is demonstrating the effectiveness of its instructional approach.

Notably, the charter district's commitment to long-term student growth is validated through exceptional conditional growth outcomes, particularly among students who remain enrolled over multiple years. While middle school math remains an area of targeted improvement, HCP's structured interventions, data-driven instruction, and emphasis on academic alignment are already producing measurable progress.

In both achievement and growth, HCP schools are not only outperforming many of their OKCPS counterparts but are also affirming their mission to deliver a rigorous, college-preparatory education. These outcomes underscore the strength of HCP's academic systems and the transformative impact of sustained, high-quality education across a K–12 continuum.

B. Financial Performance

The independent audit conducted by Bledsoe, Hewett & Gullekson affirms that HCP is meeting all key financial obligations, including payroll, taxes, employee benefits, and debt service responsibilities. The audit provides the following findings:

Oklahoma City Public Schools
615 N. Classen Blvd., Oklahoma City, OK 73106
Phone: 405-587-1000 | web: www.okcps.org



- The charter district ended the fiscal year with \$1,021,978 in total cash fund balances, of which:
 - \$457,675 was unassigned in the General Fund,
 - \$449,603 was held in the Building Fund,
 - \$114,700 was restricted in trust and endowment accounts.
- These figures reflect a healthy operating reserve and the ability to manage future expenses and contingencies.

Conclusion

The audit confirms that HCP is financially stable and current on all liabilities. With strong internal controls, no long-term debt, and sufficient cash reserves, the school is well-positioned to meet its financial commitments and maintain operational continuity.

C. Organizational Performance

HCP demonstrates full compliance with key governance and operational standards related to admissions, transparency, and board effectiveness. The charter district's admission and dismissal policies are implemented with fidelity to both state and federal laws, ensuring a non-discriminatory and equitable enrollment process. When applications exceeded capacity, a public lottery is conducted in accordance with policy, and student dismissals are managed with clear due process protection.

The charter district also maintains strict adherence to the Oklahoma Open Meetings Act, ensuring transparency and public access to governance. All board agendas are posted in advance through the dedicated BoardOnTrack website, minutes are accurately recorded, and meetings are conducted in open forums without incident or violation.

Additionally, all board members completed the state-required training hours through the Oklahoma Statewide Charter School Conference, demonstrating a commitment to effective oversight and charter school governance. Training topics included legal compliance, financial accountability, and governance best practices—further strengthening the board's capacity to lead with integrity and purpose. In addition, the governance board conducts four working sessions yearly to have strategic topics for HCP.

III. LOOKING FORWARD: PLANS FOR THE NEXT CHARTER TERM

A. Educational Program

Oklahoma City Public Schools
615 N. Classen Blvd., Oklahoma City, OK 73106
Phone: 405-587-1000 | web: www.okcps.org



- **Salaries and Benefits:** The charter district is committed to competitive compensation packages to attract and retain high-quality educators. Personnel expenses will be scaled in proportion to enrollment growth and increased academic programming.
- **Instructional Investment:** Continued support of Advanced Placement courses, curriculum and professional development, and intervention services ensures alignment with the charter district's college-prep mission.
- **Facilities and Operations:** With growth across multiple campuses, facilities-related expenditures—particularly utilities, maintenance, and custodial staffing—will rise modestly to meet demand.

Net Operating Position and Sustainability

While early years (FY25–FY26) show a small negative operating margin, the district's financial model shows a **balanced or positive net position by FY27** and sustained surpluses through FY29. For example, by FY29, the charter district is projected to have a net surplus of over **\$220,000**, indicating improved fiscal health. These outcomes stem from increased per-pupil revenues, cost-effective growth strategies, and careful management of operational expenses.

Strategic Implications

The next five years represent a period of strategic growth and investment for the charter district. The financial plan supports:

- Expansion of student access through new grade levels and campuses
- Retention and professional development of staff
- Ongoing investment in student outcomes aligned with the charter district's mission: *"to prepare all students for success at any post-secondary educational institution."*

C. Organizational Plans

1. **Describe any anticipated changes to the governance of the school, including but not limited to board composition, committee structure, and/or amendments to by-laws.**

No anticipated changes to the HCP governance of the school.

2. **Describe any anticipated changes to the school leadership or staffing model and any proposed changes to the management of the school, including any changes to the school's relationship with a third-party education service provider, if one exists.**

Oklahoma City Public Schools
615 N. Classen Blvd., Oklahoma City, OK 73106
Phone: 405-587-1000 | web: www.okcps.org



model, a second elementary school is planned to open in FY28, providing an additional 360 high-quality seats and strengthening the charter district's feeder pattern.

Submit the following documents:

- Current charter contract;
- The school's current strategic plan;
- A signed copy of the OKCPS Charter School Assurances (Attached)
- Annual Performance Frameworks and Performance Report for the school's current charter contract term;
- Organizational chart;
- Percentage of returning students in the current school year;
- State School Report Cards for the past two (2) years;
- Annual financial audits and related documents for the past two (2) years;
- Current school budget including a year-to-date comparison of budgeted versus actual revenues and expenditures;
- Loan and long-term debt documents;
- Quarterly financial statements for the past four (4) quarters;
- Current statement of financial position (balance sheet) with assets, liabilities, and fund balances;
- Current Oklahoma State Department of Education accreditation status including all applicable documents;
- Shared services agreements if applicable

Oklahoma City Public Schools
615 N. Classen Blvd., Oklahoma City, OK 73106
Phone: 405-587-1000 | web: www.okcps.org

Appendix B

The vision of Harding Charter Preparatory District is to prepare all graduates for success at any post-secondary educational institution by providing students with a rigorous, college-preparatory environment from their earliest days in school.

Appendix C

BYLAWS OF HARDING CHARTER PREPARATORY SCHOOL DISTRICT, INC.

ARTICLE I. ORGANIZATION

SECTION 1.1 NAME. The name of the Organization shall be Harding Charter Preparatory School District, Inc., (hereinafter HCP).

SECTION 1.2 LOCATION. The location of HCP shall be 1301 NE 101st Street, Oklahoma City, OK 73131.

SECTION 1.3 SCHOOLS. The current schools operating under HCP are Harding Charter Preparatory High School and Harding Charter Middle School at Independence and Harding Preparatory Charter Elementary School at Kelley. These bylaws do not prevent HCP from forming other charter schools, as allowed by law.

ARTICLE II. PURPOSES AND POWERS

SECTION 2.1 PURPOSE. As set forth in the Articles of Incorporation, HCP is organized for educational, scientific and literary purpose. These purposes include providing for the establishment, funding and operation of charter schools in Oklahoma. The vision of the district is to adequately prepare all students for a post-secondary education of their choice after graduation.

SECTION 2.2 POWERS. HCP shall have the power to sue and be sued, to hold, receive, lease and purchase such real estate and personal property as may be requisite and expedient for its purposes and to sell, lease, encumber and dispose of such property on its own behalf or on behalf of any school under its control or noted in Article 1, Section 1.3, herein. It shall have the power to negotiate any and all contracts involving any school under its control and/or noted in Article 1, Section 1.3, herein. It shall have all other powers granted to non-stock, nonprofits by the general laws of this state. Provided, however, HCP shall not carry on any activities or shall it have any powers prohibited to an Organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future United States Internal revenue law. In particular, but without limitation of the foregoing, HCP shall not have or issue shares of stock or pay dividends, and no part of its earnings or assets shall inure to the benefit of or be distributable to its directors, officers, or other private person, except that it shall be authorized to make payments and distributions in furtherance of its authorized purpose as noted in Section 5.12. HCP shall be the entity in control of negotiating and signing all contracts and/or agreements with any governmental agency or vendor or any entity providing services with regard to each of the respective schools, including, but not limited to, charter school contracts and leases with any sponsoring authority permitted by law. HCP may delegate the authority to negotiate and sign contracts with vendors or entities providing services to the superintendent, providing all contracts are approved by the governance board before such will take effect.

SECTION 2.3 RECEIPT OF FUNDS. HCP shall be the sole receiver of any and all donations, grants, and bequeaths, not barred by law, for and on behalf of each of the charter schools under its control. HCP may delegate this authority to the respective schools or to the superintendent.

ARTICLE III. OFFICE

HCP shall have and continually maintain a registered office and agent in the State of Oklahoma.

ARTICLE IV. MEMBERSHIP

SECTION 4.1 MEMBERS. HCP shall have no members other than those persons elected or appointed as members of the board of directors, who shall be considered to be the members of HCP for purposes of any statutory provisions or rule of law relating to members of non-stock or non-profit corporations. Said members shall be those individuals who serve as voting members of the HCP Governance Board and shall serve for the same terms as they serve on said board. The words director and member are synonymous for purposes of these bylaws.

SECTION 4.2 MEMBERSHIP PROHIBITION. No member of the governance board shall be employed by either charter school or be related within the second degree of affinity or consanguinity to any other member of the governance board or to any employee of either charter school.

SECTION 4.3 FINANCIAL DISCLOSURES AND BACKGROUND CHECKS. All members of HCP shall provide Oklahoma City Public Schools with financial disclosures utilizing the form provided by the Oklahoma Ethics Commission and complete a criminal background check at the expense of HCP.

SECTION 4.4 CONFLICT OF INTEREST. All members of HCP shall acknowledge and sign the Conflict-of-Interest Policy, a copy of which is attached hereto as Exhibit A.

SECTION 4.5 CODE OF CONDUCT. All members of HCP shall acknowledge and sign the Code of Conduct for HCP Governance Board members, a copy of which is attached hereto as Exhibit B.

ARTICLE V. BOARD OF DIRECTORS

SECTION 5.1 DIRECTORS. HCP shall be governed by a governance board consisting of a board of directors for purposes of any statutory provisions or rule of law relating to directors of non-stock or nonprofit corporations. Directorship in HCP is not transferable or assignable. The directors shall be the only members of HCP.

SECTION 5.2 NUMBER AND COMPOSITION. The HCP governance board will consist of no fewer than four (4) and no more than seven (7) parents/guardians of current HCP students, and no fewer than four (4) and no more than seven (7) community members. The board will strive to represent all school levels (elementary, middle, and high school).

SECTION 5.3 NOMINATION PROCEDURE

- Parent board members: parents/guardians interested in serving on the board can nominate themselves for consideration; parents, board members, and staff members can encourage parents to nominate themselves. The board will ensure that information about board service is shared widely with all parents using multiple forms of communication, and will ensure that the process for self-nomination is easily accessible to all parents. These nominations will go to the executive committee. The executive committee, together with the Superintendent, will review and discuss all nominations, based on a strategic board composition plan. The executive committee will recommend parent board candidates to the board for a vote according to the provisions of these bylaws.
- Community board members: The executive committee will seek to identify community members who fit recruiting needs based on a strategic board composition plan by conducting outreach to find interested and qualified candidates. The executive committee, together with the Superintendent, will review and discuss all nominations, based on a strategic board composition plan. The executive committee will recommend community board candidates to the board for a vote according to the provisions of these bylaws.

The number of directors may be increased or decreased from time to time by amendment to these bylaws.

SECTION 5.4 ELECTION OF BOARD MEMBERS. All new and re-elected directors shall be approved for their seats by a majority vote of the board-at a regularly scheduled or special board meeting. New members shall take their seats at the governance board's next meeting following their election provided they meet all of the qualification requirements.

SECTION 5.5 TERMS. Each board member shall serve for a term of 3 years. Terms are renewable once; a board vote is required each time a term is renewed. Current board members shall be grandfathered in on the board until their terms expire. They may seek to be elected to the relevant position on the board as any other nominee.

SECTION 5.6 GOVERNANCE BOARD TRAINING. All members of the board shall be required, within fifteen (15) months of appointment, to complete at least twelve (12) hours of instruction on education issues in the following areas: school finance; legal issues, which include but are not limited to employment, due process, new laws, the Oklahoma Open Records Act and the Oklahoma Open Meeting Act; and duties and responsibilities, which include but are not limited to special education and ethics. In addition, for every year after the first fifteen (15) months of appointment, the members shall be required to obtain at least three (3) hours of instruction in the areas of school finance, the Oklahoma Open Records Act, and the Oklahoma Open Meeting Act. Failure to comply with this requirement will result in removal from the board.

SECTION 5.7 VACANCIES. Should a community member resign or otherwise be removed, the board may vote on a community member as soon as practicable. Should a parent board member resign or otherwise be removed, the board may vote on a parent board member as soon as practicable. The board must ensure that the board always has the minimum number of parents/guardian and community members. The nomination process shall be the same as set out in section 5.2. A board member who joins the board midyear due to a

vacancy will be considered to be filling the vacated board member's term for the remainder of that board year and will start a full 3-year term the following July. The new board members are eligible to renew their term one time. If a parent board member's child/ward leaves HCP for any reason, that board member's term will end immediately upon the child's departure from the school.

SECTION 5.8 VOTING. Each director shall be entitled to one vote on each matter submitted to a vote of the board. No director shall be entitled to vote by proxy or otherwise if not present at such meeting. Voting may take place by videoconferencing and/or teleconferencing if allowed by law and in the manner prescribed by law, at the discretion of the executive committee.

SECTION 5.9 TERMINATION OR RESIGNATION. Except as otherwise required by law a director may resign from the board at any time by giving notice in writing to the board president. Such resignations shall be effective as of the date on the notice and if the notice is not dated the resignation shall be effective upon its receipt by the board. If a director loses his/her membership for any reason whatsoever (i.e. their child is no longer enrolled at their school-site or moves out of the required area), his/her directorship on the board shall automatically and immediately terminate upon written notification and proof of such, without the need for a vote of the board.

SECTION 5.10 GENERAL POWERS. The board shall be charged with the responsibilities and have the authority usually entrusted to a local school board, including but not limited to setting policy, approving the school budget and administering the expense of grant monies, reviewing the outcomes of educational testing, and reviewing new educational programs in the schools to assure they are in alignment with the mission of the schools and the oversight of HCP including those powers enumerated in Section 2.2, herein. The board is not involved in the day-to-day administration of the schools, but instead relies on the educational leadership skills of its school leaders.

SECTION 5.11 QUALIFICATIONS. To be eligible to serve on the governance board directors must comply with the following: reside in the State of Oklahoma and in the areas in which the students of their respective school-site reside, OKCPS' Charter School Policy I-22, and with the requirements set forth in Article IV of these bylaws.

SECTION 5.12 REMOVAL OF DIRECTORS. A director may be removed by a two-thirds vote of the board at any regularly scheduled meeting or special meeting of the board, whenever in its judgment the best interests of HCP would be served by removing that person from the board.

SECTION 5.13 COMPENSATION. Directors shall not receive any compensation for their service as directors, except that directors may be reimbursed for expenses incurred for the performance of their duties to HCP in reasonable amounts based upon policies approved by the board. This section shall supersede anything to the contrary in Section 2.2.

SECTION 5.14 BINDING EFFECT OF BOARD ACTION. Except as otherwise provided by law or by the Articles of Incorporation or these bylaws, the act of a majority of the directors present at a meeting, at which a quorum exists, shall be an act of the board and binding upon HCP.

SECTION 5.15 ABSENCE. Any director who is absent from four consecutive regular scheduled board meetings shall be considered to have resigned due to non-participation, and his/her position shall be declared vacant, unless the board affirmatively votes to retain that director as a director of the board or the executive committee deems the person to not have resigned their position, in the case of extenuating circumstances.

ARTICLE VI. MEETINGS

SECTION 6.1 REGULAR MEETINGS. The board of directors shall meet per the published schedule for the purpose of transacting such business as may properly come before it, per the published schedule.

SECTION 6.2 SPECIAL MEETINGS. Special meetings may be called by the president, superintendent, or a majority of the board of directors.

SECTION 6.3 EMERGENCY MEETINGS. Emergency meetings may be called by the president or superintendent.

SECTION 6.4 NOTICE OF MEETINGS. The secretary shall make written or printed notice stating the place, day, and time of all meetings of the governance board. This requirement may be delegated to the administration or board clerk. Notice of meetings shall be posted outside the location of the meeting and the district office location accessible to the public at all times. Notice shall be provided to the County Clerk as required by law. The purpose for which the meeting is called shall be stated in the notice, except for emergency meetings. Notice of emergency meetings shall be given at the first opportunity that such can be provided pursuant to the Oklahoma Open Meeting Act. All meeting notices shall comply with the Oklahoma Open Meeting Act.

SECTION 6.5 QUORUM. A majority of the directors, unless a greater proportion is required by law, shall constitute a quorum at any meeting.

SECTION 6.6 EXECUTIVE SESSIONS. All meetings of HCP shall be open to the public, except that, upon a vote of the majority of the directors present, an executive session may be held to discuss any matter, item or issue which is permitted to be discussed in an executive session pursuant to the Oklahoma Open Meetings Act. The meeting agenda shall comply with the Oklahoma Open Meetings Act requirements regarding providing notice of the purpose for the executive session. The motion requesting the executive session shall state the general nature of the matter(s) to be discussed, including the statutory authority for each such item. Those persons invited by the board and deemed necessary to the matters to be discussed in the executive session, as allowed under the Oklahoma Open Meetings Act, may be present during the executive session. The board's attorney will be invited to all executive sessions unless stated otherwise by the president of the board. The board shall not take any votes on any matters during an executive session. Matters discussed during executive sessions shall remain confidential among those attending. Any matter conducted in executive session shall be voted on in open session pursuant to the Oklahoma Open Meetings Act. Minutes shall be taken during the executive session by the minutes clerk or any person authorized to be present during the session if the minutes clerk is excused from the session for any reason or otherwise absent.

SECTION 6.7 ATTENDANCE OF DIRECTORS. The attendance of a director at any meeting shall constitute a waiver of notice of such meeting, excepting where such attendance is for the purpose of objecting to the transaction of business because the meeting is not lawfully called or convened.

SECTION 6.8 AGENDA ITEMS. Items may be placed on the agenda by either the superintendent or the president. Items may also be placed on the agenda if supported by a majority of board members.

ARTICLE VII. OFFICERS

SECTION 7.1 NOMINATIONS AND ELECTIONS. Nominations for board officers for the ensuing school year shall be taken at the board's April meeting, with elections taking place at the May meeting. The officers of HCP shall be as follows: president, vice president, secretary and treasurer. Each shall serve for one school year (July 1 - June 30) and until his/her successor shall have been duly elected and qualified. Officers may be reelected by the board.

SECTION 7.2 VOTING. Each board member shall have one vote for the election of each office. If there is more than one nominee for the same office, then voting shall be by secret ballot. The nominee who attains the majority vote of the members present and voting shall be elected to that office. If there are more than two (2) nominees for the same office, then there shall be a runoff election between the two nominees who attain the highest number of votes of the members present and voting. The runoff will likewise be by secret ballot. The nominee who attains the majority vote of the members present and voting, in the runoff, shall be elected.

SECTION 7.3 DUTIES. The duties of the officers are:

- (A) President. The president shall preside at all meetings of HCP and at all meetings of the board. The president shall have the power to appoint such committees as may be necessary, with the approval of the board, which shall act under the direction of the board. The president shall sign all warrants ordered by the board.
- (B) Vice President. In the absence of the president, the vice president shall preside at all meetings of HCP and at all meetings of the board and exercise all duties of the president during their absence. The vice president shall perform any other duties which may be assigned by the president or the board.
- (C) Treasurer. The treasurer shall receive all funds paid to HCP and shall deposit the same in the official depositories and shall make distributions by order of the board. The treasurer's accounts and books shall at all times be open to the inspection of the president, board of directors, and any authorized auditors. The treasurer shall make a report to the annual meeting and at such other times as the president or board of directors may require. The duties of the treasurer may be delegated to another person at the discretion of the board, provided that person complies with Oklahoma law.
- (D) Secretary. The secretary shall oversee the keeping of records of all meetings of HCP and the board. The duties of the secretary may be delegated to the board's clerk.

SECTION 7.4 BOARD, MINUTES, AND ENCUMBRANCE CLERK(S). The board shall appoint board, encumbrance and minutes clerk(s), and, at its discretion, deputy clerk(s), each of whom shall hold office at the pleasure of the board. The board clerk shall perform the duties normally assigned to the board secretary as delegated to them by the secretary. The board clerk shall countersign all warrants ordered by the board. If the board appoints a board clerk who is not one of the members of the board, the board clerk may also be employed as the encumbrance clerk and minutes clerk. If the board appoints a member of the board as board clerk, then it must appoint another person(s) as encumbrance and/or minutes clerk. Provided, no superintendent, principal, treasurer or assistant treasurer, instructor, or teacher employed by such board shall be elected or appointed to or serve as clerk or deputy clerk of the board nor as encumbrance clerk or minutes clerk, except that a treasurer or assistant treasurer may serve as minutes clerk. No board member shall serve as encumbrance clerk or minutes clerk. In the absence of the clerk(s), the deputy clerk(s) may perform any of the duties and exercise any of the powers of the clerk(s) with the same force and effect as if the same were done or performed by the clerk(s).

SECTION 7.5 BONDS & INSURANCE. The board shall give a bond in a sum of not less than one hundred thousand dollars (\$100,000) for the superintendent, one hundred thousand dollars (\$100,000) for the treasurer, and one thousand dollars (\$1,000) for the board clerk with good and sufficient sureties to be approved by the board conditioned for the faithful performance of such duties. The school district shall purchase and provide Directors and Officers insurance on behalf of the board.

SECTION 7.6 TRAINING. The appointed minute clerk and encumbrance clerk shall receive a minimum of three (3) hours annual training as to their job duties and responsibilities. In addition, the school treasurer shall receive training of at least twelve (12) hours over three (3) years from the date of their appointment.

ARTICLE VIII. CHECKS, DEPOSITS AND FUNDS

SECTION 8.1 CHECKS, DRAFTS, ETC. All checks, drafts or other orders for the payments of money, notes or other evidence of indebtedness issued in the name of HCP shall be signed by the president and the clerk.

SECTION 8.2 DEPOSITS. All funds given to HCP shall be deposited in such banks, trust companies or other depositories as the governance board may select.

SECTION 8.3 GIFTS. The board may accept on behalf of HCP any contribution, gift, bequest or devise on behalf of either school which shall be turned over or credited to the school for which it was intended.

ARTICLE IX. COMMITTEES

SECTION 9.1 COMMITTEES. The board shall have the power to dissolve or add any committee, for any reason by majority (or a quorum thereof) vote and shall reserve the right to exercise this power at any time during the life of any committee. The purpose of any committee or subcommittee established herein is purely fact-finding, informational, recommendatory and/or advisory and the committee does not exercise any actual or de facto decision-making authority on the board's behalf.

All committees shall serve at the pleasure of the board. Committees shall be established by motion or resolution approved by the board (or a quorum thereof). The purpose, jurisdiction and duration of the committee, including standing committees shall be stated in the motion or resolution creating it. The board shall have the power to dissolve any committee, for any reason, and shall reserve the right to exercise this power at any time during the life of any committee. A Committee may be re-established upon the expiration of its stated duration. Members shall serve from July 1st through June 30th of each school year. Members shall be appointed by the board president, in consultation with the executive committee, and announced at or before the May board meeting; at the board president's discretion, committee members may be appointed at other times as well. There shall not be any limitation on the consecutive number of years a member may serve on a committee. Committees shall operate under the same policies as the board, as it relates to filling director vacancies due to resignations, deaths or removal.

SECTION 9.2 STANDING COMMITTEES. The board will have the following standing committees: (1) executive, (2) finance, (3) academics, (4) communications, and (5) superintendent support and evaluation. The committees may meet as often as they deem necessary to transact their business. A standing committee may only be dissolved by amendment of these bylaws.

SECTION 9.3 COMMITTEE MEMBERS. The composition of committees shall be determined by the board president in consultation with the executive committee and shall take into consideration the specific tasks assigned to the committee. Each committee will have a chairperson, selected by the board president in consultation with the executive committee. No board member shall serve on more than two (2) committees. Committees should be limited to no more than four (4) board members. It is recommended that each committee have at least one person who has professional expertise in the area of the committee's jurisdiction. Each committee may have members who are not voting board members, at the discretion of the board president and the executive committee; the chair of each committee will be a board member. Committee members shall serve at the discretion of the board. The members of the executive committee shall consist of the superintendent, board president, vice-chair, secretary, financial chair, and legal counsel. The executive committee may, in its discretion, appoint one additional member to the committee, whenever such a need arises, provide such does not result in the committee being compromised of a majority of board members.

All members shall abide by the Code of Conduct and their refusal to do so will subject the member to not only removal from the committee but removal from the Board. Any removal vote shall require a 2/3 vote.

All members shall abide by the Code of Conduct and their refusal to do so will subject the member to not only removal from the committee but removal from the Board. Any removal vote shall require a 2/3rds vote. The committee shall follow the recommendations of the majority of its members, which shall be reflected in the report provided to the board. The report shall indicate the individual votes of its members. Committees shall only handle matters within its jurisdiction and shall not invade the jurisdiction of another committee.

SECTION 9.4 AUTHORITY AND RESPONSIBILITY. No committee or subcommittee, regardless of type, title or name, shall exercise actual or de facto decision-making authority on behalf of or for the board, HCP, or its schools in the performance of its duties and responsibilities. No committee has any authority to bind HCP or its schools, as only the full board, possesses that right.

The standing committees shall have the following general areas of responsibility, which may be revised, at any time, by a majority vote of the board:

1. **Executive Committee:** Responsibility shall concern all areas and issues relating to the governance of the schools, oversight of all committees, planning of board meeting agendas, and facilitating governance board meetings. The committee is responsible for maintaining optimal board composition, setting and upholding board expectations and norms, and ensuring that the board governs effectively. This committee is responsible for conducting an annual board self-assessment process, handles board training and onboarding, manages board member recruitment, interviewing, and election, and nominates candidates for officer positions. This committee shall also handle legal responsibilities, will review current and proposed policies, and will be the point of contact for board counsel.
2. **Finance Committee:** Responsibility shall concern all issues involving or relating to financial oversight, including but not limited to budgetary, auditing, accounting and fundraising matters. The finance committee oversees the school's budget and asset management. This committee approves short- and long-term financial goals for the district, recommends and monitors a budget aligned with the school's strategic priorities, ensures compliance with strong financial policies, and discusses financial concerns and solutions with the superintendent to safeguard the school's resources.
3. **Academics Committee:** Responsibility includes oversight over student performance and academic outcomes, measuring progress towards rigorous academic goals, and discussing strategic issues related to improving student outcomes with the superintendent.
4. **Communications Committee:** Responsibility shall concern oversight of all issues involving or related to promotion and communication of HCP-related information, via physical or electronic methods.
5. **Superintendent Support and Evaluation Committee:** Responsibility shall include conducting an annual evaluation of the Superintendent, ensuring the Superintendent receives contracts and compensation decisions in a timely manner each year, and ensuring that the Superintendent is provided with the support needed to meet the board's goals and directives.

SECTION 9.5 MEETINGS. Committees may meet as often as the committee deems necessary to perform its functions and responsibilities unless directed otherwise by the board. The board, at its discretion, may require a committee to meet as often as necessary to complete assigned tasks. Committee chairpersons have the primary responsibility to schedule meetings, but a meeting may be called by a majority of its members when they deem such is necessary.

SECTION 9.6 TERM. Each committee member shall hold office for one school year and until his/her term expires, their removal, resignation, or death. Members, with the exception of the executive committee members, may be reappointed for as many one-year terms as the board may determine. All committee appointments will be reviewed annually. Executive committee members shall serve for as long as they are an officer of the governing board, the finance chairperson, superintendent and legal counsel.

SECTION 9.7 LEADERSHIP. Committee chairs and vice chairs shall be appointed by the board president, in consultation with the executive committee. The vice chairperson who shall serve as chairperson whenever the chairperson is unable to attend any meeting or perform his/her duties.

ARTICLE X. CONTRACTS AND GRANTS

SECTION 10.1 CONTRACTS. All contracts must be evaluated by the board, and the intent to proceed on the contract must be secured through a majority vote of the board. Only the president and the clerk of the board, in consultation with each other and with joint agreement, shall be authorized to enter into any contract and to execute and to deliver any instrument in the name of and on behalf of the board after its approval of such. This authority may be delegated to the superintendent at the direction of the board.

SECTION 10.2 GRANTS. The president and/or treasurer of the board may contingently accept, on behalf of HCP and any of the charter schools under its authority and control, any contribution, gift, grant, bequest or devise for the general purposes or for any special purpose. Donations of the above must be reported to the board at the next scheduled meeting. The board has the authority to vote to not approve any of the above donations if it deems such not to be in the best interest of HCP. These two (2) officers act as the board's agents and have the board's consent to pursue and contingently accept funds to support HCP's purposes and activities. This authority may be delegated to the superintendent at the direction of the board. All potential donors are asked to submit a letter detailing the nature of the gift and any designated purpose toward which it must be used, if applicable, to the superintendent, who will bring such purpose to the attention of the board.

ARTICLE XI. BOOKS AND RECORDS

HCP shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its board. All books and records may be inspected by any director, or his agent or attorney, for any proper purpose at any reasonable time.

ARTICLE XII. ORDER OF BUSINESS

The following shall be the order of business for all regular meetings of the board of directors:

1. Call to Order
2. Roll Call of Directors
3. Recognitions
4. Public Comments
5. Committee Reports
 - 5.1 Executive Committee
 - 5.2 Finance Committee

5.3 Academic Committee

5.4 Communications Committee

5.5 Superintendent Evaluation Committee

5.6 Other committees not specifically listed in these bylaws

6. Consent Agenda

7. Superintendent's Report

8. Action Items (to be listed individually as 8.1, 8.2, etc.)

9. Informational Items (to be listed individually as 9.1, 9.2, etc.)

10. New Business (only matters occurring subsequent to the posting of the Agenda which were unforeseeable when posting Agenda)

11. Executive Session (item(s) must be accompanied by specific statutory authority)

12. Action on Executive Session Item(s)

13. Adjournment

ARTICLE XIII. TERMINATION OF EXISTENCE

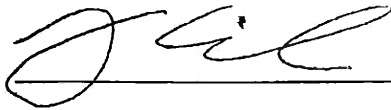
Upon termination of existence of HCP in any manner, all of the funds, assets and property of any kind owned by HCP and not purchased with state funds, after payment of all its liabilities, shall be turned over to a qualified 501(c)(3) organization as required by law. Any funds, assets and property purchased with state funds will be disposed of pursuant to state law.

ARTICLE XIV. AMENDMENTS TO BYLAWS

Bylaws may be amended, altered or repealed and new bylaws adopted upon the two-thirds (2/3) vote of the members present and voting at a regular board meeting held subsequent to a regular board meeting at which a resolution, in writing, providing for such amendment, alteration or repeal, shall have been read and provided to and approved by the members.

The president of the board of Harding Charter Preparatory School District and the secretary have heretofore certified that the within and foregoing bylaws were read and adopted by a vote of the directors of said Organization, at a meeting duly called and noticed held at Oklahoma City, Oklahoma, on the __th day of June 2024, and there was present and voting at said meeting a quorum.

DATED at Oklahoma City, Oklahoma, this 9th day of July 2024.

A handwritten signature in black ink, appearing to read "Ryan Coleman", written over a horizontal line.

Ryan Coleman

PRESIDENT

ATTEST:

A handwritten signature in black ink, appearing to read "Jack Harbin", written over a horizontal line.

Jack Harbin

SECRETARY

EXHIBIT A

CONFLICT OF INTEREST POLICY

A. PERSONAL CONDUCT AND INTEREST

Directors shall demonstrate integrity and high moral principle and shall avoid any action that could compromise or embarrass Harding Charter Preparatory School District (HCP) and/or its schools. All matters involving actual and/or potential conflicts of interest shall be decided by the board of directors, which shall take or order such action as it deems appropriate, including referral for action to legal counsel.

No director shall use for personal advantage or gain, or for purposes detrimental to HCP and/or its schools, any information received or obtained in the course of service as a director. Information regarding administrative matters, and all activities, is generally to be considered proprietary to HCP and/or its schools and is entitled to confidentiality.

B. DISCLOSURE

Directors shall disclose any personal, professional, business, or organizational interests or affiliations that could lead to or constitute a conflict of interest or the appearance of a conflict of interest, including those involving immediate family members.

Disclosure of relationships described above should be made to the board of directors at the time a director is first invited to allow his/her name to be placed in nomination or at the time any such conflict of interest arises during his/her term of office. All information revealed shall be maintained in strict confidence and shall be disclosed only by formal action of the board of directors.

If a real or apparent conflict of interest in connection with any matter coming before the board for formal action arises, the director involved should disclose the conflict of interest and the basis for it, for the record, and should abstain from voting on the question. If disclosure and abstention would be insufficient to allay suspicion of a conflict of interest, the director should resign immediately.

C. TRANSACTIONS AND ACQUISITIONS

A director should make written disclosure of any transaction or acquisition that does or might constitute a conflict of interest. The disclosure shall be given to the president of the board of directors, who shall refer the matter to the full board of directors for action.

During a director's term of service, a director shall not be engaged in any business transaction with HCP and/or its schools when there is a competitive business or entity that can provide the same service, unless such involvement is reviewed in advance and approved by the board of directors.

D. ASSETS

Directors shall not use or trade upon their affiliation with HCP and/or its schools to promote personal activities or those of a family member, associate, or friend without first obtaining approval for such from the board of directors.

No director shall be permitted to use the property, services, facilities, supplies, and/or resources of HCP and/or its schools except for official business of HCP and/or its schools or in a manner materially exceeding the privileges afforded to any member in good standing of HCP and/or its schools.

The president of the of board of directors, with the concurrence of the board, shall be authorized to grant reasonable exceptions to the above rule if, for example, a director requests to briefly borrow portable equipment. A record shall be made of any such transaction to prevent a loss to HCP and/or its schools. No exception will be permitted that would involve temporary or permanent loan, or removal from the premises, of any object or property of HCP and/or its schools, unless it adheres to the official policy of HCP and/or its schools.

Property of HCP and/or its schools shall not be acquired privately by directors unless the property is sold at a public sale open to all members of HCP and/or its schools. Further, no director shall use, hold or possess at his or her home, office or private location any property of HCP and/or its schools or any other property under the control of HCP and/or its schools without permission of the board of directors.

E. GIFTS, FAVORS, AND OTHER BENEFITS

Directors shall not use their position on the board to demand or accept discounts, price reductions, gifts, favored treatment, or any other benefit from a dealer, donor, patron, vendor or supplier.

Directors should be extremely discreet in using HCP's and/or its schools' name(s) and in alluding to their position with HCP and/or its schools. They should especially avoid any language or conduct that would give the impression of intent, power, or capacity that he or she is in a position to, or would attempt to, influence any decision by HCP and/or its schools, its staff or directors, or obtain favored treatment or special benefits for any person or organization dealing with HCP and/or its schools.

F. CONFLICT OF INTEREST

A conflict of interest is determined to exist when the interest or concerns of any member of HCP and/or its schools, or any member of his/her family, or any party, group, or organization in which the individual is actively involved, may be seen as competing with the interest of or violating the ethical integrity of HCP and/or its schools.

A director or any member of the director's immediate family shall in no way realize any personal gain from the director's position. The following action(s) may result in a conflict of interest unless disclosed to the board of directors following the procedure outlined in this document: acceptance of any gifts, entertainment, service, loans or promises of future benefits from any person or group of any kind who might benefit from said

individual's or group's relationship to HCP and/or its schools.

A director or any member of the director's immediate family shall not use for personal advantage, or for the advantage of any other group, organization or business to which he/she has allegiance, any confidential information or material acquired in the discharge of the individual responsibilities with HCP and/or its schools.

A director who wishes to become a candidate for an employed position with HCP and/or its schools shall resign prior to submitting an application for the position.

G. CONFLICT DISCLOSURE

Any possible potential conflict of interest shall be disclosed in writing to the board of directors by the individual concerned prior to engaging in conflict-of-interest action and in sufficient time for the board of directors to act.

When any such conflict of interest is relevant to a matter requiring action by the board of directors, the interested person shall call it to the attention of the president and such person shall not vote on the matter. Moreover, the person having the conflict shall leave the room in which the meeting is held and not participate in the final deliberations or decision regarding the matter under consideration.

The minutes of the meeting shall reflect that conflict of interest was disclosed and that the interested person was not present during the final discussion or vote and did not vote. When there is a doubt as to whether a conflict of interest exists, the matter shall be resolved by vote of the board of directors, excluding that individual.

In the event that a potential conflict of interest is not disclosed, the matter shall be referred to the board of directors for determination of continued membership of the individual concerned.

CONFLICT OF INTEREST STATEMENT

I, _____, understand the concept of a conflict of interest and represent that I have not knowing been a party to a conflict-of-interest action that has not been previously disclosed to the president of the board of directors. I also agree to report any potential future conflicts of interest to the president of the board of directors prior to engaging in the action or activity.

Signature: _____

Date: _____

EXHIBIT B

CODE OF CONDUCT

As a member of the HCP Governance Board, I will strive to improve student achievement in public education, and to that end I will:

1. Attend all scheduled board meetings insofar as possible, having read my packet ensuring that I am informed about the issues to be considered at the meeting;
2. Recognize that the board must comply with the Oklahoma Open Meetings Act and only has authority to make decisions at official board meetings;
3. Make all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;
4. Understand that the board makes decisions as a team. Individual board members may not commit the board to any action unless so authorized by official board action;
5. Recognize that decisions are made by a majority vote and the outcome should be supported by all board members;
6. Acknowledge that policy decisions are a primary function of the board and should be made after full discussion at publicly held board meetings, recognizing that authority to administer policy rests with the superintendent;
7. Be open, fair and honest – no hidden agendas – and respect the right of other board members to have opinions and ideas which differ from mine;
8. Recognize that the superintendent or the administrator is the board's advisor and should be present at all meetings, except when the board is considering the superintendent's evaluation, contract or salary;
9. Understand the chain of command and refer problems or complaints to the proper administrative office while refraining from communications that may create conditions of bias should a concern ever rise to the attention of the board as a hearings panel;
10. Keep abreast of important developments in educational trends, research and practices by individual study and through participation in programs providing such information;
11. Respect the right of the public to be informed about district decisions and school operations;

12. Understand that I will receive information that is confidential and cannot be shared;

13. Give staff the respect and consideration due skilled, professional employees and support the employment of those best qualified to serve as district staff, while insisting on regular and impartial evaluation of all staff;

14. Present personal criticism of district operations to the superintendent or administrator, not to district staff or during a board meeting;

15. Understand that I will not act in such a way to bring disrepute upon the district and that there is but one spokesperson, except in legal matters for the district;

16. Refuse to use my board position for personal or family gain or prestige. Announce any conflict(s) of interest before board action is taken; and

17. Remember always that my first and greatest concern must be the educational welfare of the students attending Harding Charter Preparatory School District.

CODE OF CONDUCT STATEMENT

I, _____, recognize the important responsibility I am undertaking in serving as a member of the HCP Governance Board. I hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations associated with my role and abide by this Code of Conduct.

Signature: _____

Date: _____

Appendix D

OFFICE OF THE SECRETARY OF STATE



**AMENDED NOT FOR PROFIT
CERTIFICATE OF INCORPORATION**

WHEREAS, the Amended Not For Profit Certificate of Incorporation of

HARDING CHARTER PREPARATORY SCHOOL DISTRICT, INC


has been filed in the office of the Secretary of State as provided by the laws of the State of Oklahoma.

NOW THEREFORE, I, the undersigned, Secretary of State of the State of Oklahoma, by virtue of the powers vested in me by law, do hereby issue this certificate evidencing such filing.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the Great Seal of the State of Oklahoma.



*Filed in the city of Oklahoma City this
12th day of April, 2024.*


Secretary of State

FILED - Oklahoma Secretary of State #2100596902 04/12/2024

04/12/2024 11:44 AM

OKLAHOMA SECRETARY OF STATE



SOS



65005720002

**AMENDED
CERTIFICATE OF INCORPORATION**
(Oklahoma Not for Profit Corporation)

TO: OKLAHOMA SECRETARY OF STATE
421 NW 13th St, Suite #210
Oklahoma City, OK 73103
(405) 522-2520

Filing Fee: \$25.00

I hereby execute the following articles for the purpose of amending an Oklahoma corporation's certificate of incorporation pursuant to the provisions of Title 18, Section 1077:

❖ The corporation is a Benefit Corporation (Title 18, Section 1202): (check one) Yes ☐ No ☒

1. A) Name of the corporation:

Harding Independence Charter District, Inc. 2100596902

B) AS AMENDED: Name of the corporation:

Harding Charter Preparatory School District, Inc

(Note: The new name of the corporation shall contain one of the words association, company, corporation, club, foundation, fund, incorporated, institute, society, union, syndicate, limited or any abbreviations thereof, with or without punctuation, which shall be such as to distinguish it upon the records in the Office of the Secretary of State.)

2. If the corporation is a CHURCH, the street address of its location:

NA

Street Address (P.O. BOXES ARE NOT ACCEPTABLE)	City	State	Zip Code
---	------	-------	----------

3. AS AMENDED: NAME and street address of the registered agent for service of process in the state of Oklahoma:

❖ The registered agent shall be the corporation itself, an individual resident of Oklahoma, or a domestic or qualified foreign corporation, limited liability company, or limited partnership.

NA

Name (P.O. BOXES ARE NOT ACCEPTABLE)	Street Address	City	State	Zip Code	County
---	----------------	------	-------	----------	--------

4. Duration of the corporation is perpetual, unless otherwise stated: NA

5. AS AMENDED: Nature of the business or purposes to be conducted or promoted by the corporation:

❖ It shall be sufficient to state, either alone or with other businesses or purposes, that the purpose of the corporation is to engage in any lawful act or activity for which corporations may be organized under the general corporation law of Oklahoma.

NA

RECEIVED
APR 12 2024
OKLAHOMA SECRETARY
OF STATE

6. Set forth clearly any and all amendments to the certificate of incorporation:

Changing the name of the corporation

7. E-MAIL address of the primary contact for the registered business:

lfalsetti57@gmail.com

CHECK ONE OF THE FOLLOWING STATEMENTS, WHICHEVER IS APPLICABLE:

☐ The governing body of the corporation adopted a resolution setting forth the amendment proposed and declaring its advisability.

At a subsequent meeting held upon notice stating the purpose thereof and given in accordance with the provision of Title 18, Section 1067, a majority of all the members of the governing body voted in favor of the amendment.

OR

☒ At a meeting of the governing body of said corporation, a resolution was duly adopted setting forth the foregoing proposed amendment(s) to the certificate of incorporation of said corporation, declaring said amendment(s) to be advisable and calling a meeting of the members for consideration thereof.

Pursuant to such call and to due written notice given to each member, a meeting was held, at which meeting the necessary number of members as required by the certificate of incorporation of said corporation voted in favor of the amendment(s).

The amended certificate of incorporation must be signed by an authorized officer of the corporation.

Signed this 10th day of April, 2024 by:


Signature

Michael Pedder, Pres.

Printed Name and Title

(SOS FORM 0015-09/20)

Oklahoma Secretary of State
Request to receive
documents electronically

No need to wait on your filed documents to be mailed back to you. If you would like your filed documents returned electronically, please complete and attach this form to your documents. Complete ALL information below to receive an email which will contain a link to retrieve your filed documents. (Please print or type clearly.)

☒ Return filed documents electronically

Receipt will read as follows:

PERSONAL or BUSINESS NAME: Louis P. Falsetti

MAILING ADDRESS: 3800 N. Classen Blvd, Ste. C110

CITY, STATE & ZIP CODE: Oklahoma City, Ok 73118

PHONE OR CELL: 405 613-2647

EMAIL ADDRESS: lfalsetti57@gmail.com

(It is critical that the email address is correct, or you may not receive the notification of filing)

Email

1 doc
drop off
\$25 check

lf

RECEIVED
APR 12 2024
OKLAHOMA SECRETARY
OF STATE

Appendix E

Tiffany Ellis	July 1 2024 - June 30, 2027 - First Term	President - Community Member	3swimmers12@gmail.com
Angela Parker	July 1 2024 - June 30, 2027 - First Term	Secretary - Parent Member	aparker@hardingcharterprep.org
Lisa Miller	July 1 2024 - June 30, 2027 - First Term	Member - Community Member	lgm.lisamiller@gmail.com
Rachel Durham	October 8, 2024 - October 8, 2027 - First Term	Member - Parent Member	rachelw0908@gmail.com
Michelle Hudson	October 8, 2024 - October 8, 2027 - First Term	Member - Parent Member	curlyhair1324@yahoo.com
Tyler Stroud	January 14, 2025 - January 14, 2028 - First Term	Member - Community Member	tylers@quailcreek.bank
Jorge Chavez	June 10, 2025 - June 10, 2028 - First Term	Member - Community Member	jorge.l.chavez@outlook.com
Conner Mulvaney	June 10, 2025 - June 10, 2028 - First Term	Member - Community Member	cjmulvaney99@gmail.com
Taylor Cornelison	October 14, 2025 - October 14, 2028 - First Term	Member - Parent Member	taylor dawnlibby@gmail.com
Brent Bushey	October 14, 2025 - October 14, 2028 - First Term	Member - Community Member	brent@fuelokc.org
Sacha Almanza	October 14, 2025 - October 14, 2028 - First Term	Member - Parent Member	sbralmanza@gmail.com

Appendix F

Closure Proceedings

Upon final school closure determination and in compliance with the Oklahoma Charter School Act, the following information provides guidance in the closing of Harding charter Preparatory Schools. With the guidance of the District, the Charter School is responsible for completing the tasks required for the closing of the school in a legal and orderly manner while continuing to operate the school and provide academic and other services to students and families through the remainder of the school year (or closing date).

Failure to comply with the District may result in legal action. Although timelines are not prescribed below, the understanding of this document is that all processes should be executed prior to the beginning of the next fiscal year, July 1st.

1. The District meets with the school's Chief Administrative Officer and the Governing Board president to provide information regarding the school closure process and expectations.
2. The Charter School shall call a special meeting of the Charter School Governing Board to establish a transition plan based on this school closure guidance.
3. Notification shall be sent to parents of enrolled students regarding school closure determination and shall include name of school, date of action, effective date of closure and expected future communication.
4. Notification shall be sent to school staff regarding school closure determination and shall include name of school, date of action, effective date of closure and expected future communication.
5. Notification of school closure determination shall be sent to the Oklahoma State Department of Education (OSDE) and shall include name of school, date of action, effective date of closure, criteria for closure determination, closure process information and location of student and personnel records. Request name and contact information for OSDE representative for communication purposes and for assistance with closure. Similar notification shall also be sent to the Oklahoma Teachers Retirement System (if applicable), State Treasurer and State Auditor.
6. Post public information release and related information document(s) on the Charter School website
7. Establish a written student transfer plan including the steps required for the transfer of students and student records and the security of those records. The plan shall include communication through the closure process and a final report of school closure to charter school families. A list of all students/families shall be generated and maintained by both

the District and Charter School and shall include student name, parent name, address, telephone, email, grade level, and school district of residence.

8. Establish a written plan for ongoing communication with staff including the initial communication of school closure, follow-up communication as needed, and a final report of school closure to charter school staff. A list of all staff shall be created to include name, position, address, telephone, email. Notification shall include information regarding closure determination, closure date, personnel records and benefits.
9. The District shall secure all financial and personnel records, and keep a chain of custody. The Charter School shall provide a list of all agencies, employees, insurers, contractors, creditors, debtors, grantors, and management organizations related to the Charter School to the assigned District designee. The District designee shall notify all entities on the list of the Charter School's closure.
10. The Charter School shall provide the District with the following documents:
 - a. A detailed inventory of all assets including asset description, date of acquisition, quantity, acquisition value, and location of property. Assets include, but are not limited to; physical property, furniture and equipment, land, technology, books, and supplies;
 - b. Title documents, deeds, and leases for all real or personal property or other assets procured;
 - c. Copies of all executory contracts to which the charter school is a party; and d. All documentation relating to debt, liabilities, encumbrances, or other obligations incurred or outstanding by the Charter School.
11. The District and Charter School shall ensure a complete financial plan for school closure. The plan shall establish and must ensure only essential invoices and regular salaries are paid, all vendor refunds are received and the immediate collection of all credit cards and closing of credit accounts or lines of credit.

As needed to complete the closing actions of the Charter School, encumbrances will be submitted for Governing Board approval for accounting services, bookkeeping services, financial software services and other services as needed to ensure the complete and accurate closure and final reporting of the Charter School.
12. The Charter School Governing Board shall convene in two (2) final meetings to close the Charter School. Agenda must include, but is not limited to the following:
 - a. Transfer Activity and other Funds to General Fund and acknowledge account balances.
 - b. Communication of current check signing access and authority will be provided to the District and no changes to access will be initiated without District written approval.
 - c. Charter School will implement an agreed upon procedure for any payments to be processed by the charter school that will include a prior-approval process by the District. This process will require that any requests for payment will include a board approved purchase order, invoice and proof of goods or services received.
 - d. Add District to "view only" rights for online bank access when available

- e. Transfer all school records. The Charter School should keep chain of custody documentation, and should keep a control document explaining the organization of school records. School records include but are not limited to--
 - ✓ Administrative, Governing Board, and Regulatory Records
 - ✓ Academic Records
 - ✓ Financial Records
 - ✓ Personnel Records;
- f. Transfer all school property and inventory records to District;
- g. Acknowledge Statement of Affirmation that the District shall be immune from all incurred debts, civil liabilities, and/or criminal liabilities of charter school pursuant to 70 O.S. §3-134 (L);
- h. Transfer board authority to District at adjournment of meeting; and
- i. Formally adjourn and dissolve the Charter School Governing Board.

Following adjournment of the first meeting, a second meeting must convene for the sole purpose of approval of minutes.

1. Forward school mail to District.
2. All school records, including but not limited to, Administrative, Governing Board, Regulatory Records, Academic Records, Financial Records, Personnel Records, along with chain of custody documentation and organization of school records documentation shall be received and secured by the District.
3. All personal property of the Charter School reverting to the District in accordance with the provisions of 70 O.S. §3-136 and regulations shall be delivered in the manner and to location(s) directed by the District.
4. Prior to final closeout, the Charter School shall complete all federal, state, and local obligations on behalf of school employees as governed by federal and state statute and regulations; including but not limited to the following:
 - a. File all final federal, state, and local employer payroll tax returns and issue final W-2s and Form 1099s by the statutory deadlines;
 - b. File the Federal Notice of Discontinuance with the Department of Treasury;
 - c. Make final federal tax payments;
 - d. File the final payroll withholding tax return;
 - e. File the final return with the IRS;
 - f. Complete all tax reporting and remittance requirements of the state of Oklahoma; and
 - g. Provide employees with notices and pamphlets required under applicable state and federal law.

Coversheet

Discussion and board action on adding Brent Bushey as an HCP
Community Governance Board Member starting a first term from
10/1/2025 - 10/1/2028.

Section: VIII. Action Items
Item: G. Discussion and board action on adding Brent Bushey as an HCP
Community Governance Board Member starting a first term from 10/1/2025 - 10/1/2028.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: Brent Bushey Letter of Intent.docx
Brent Bushey Resume-3.docx

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and possible action the recommendation to add **Brent Bushey** as a member of the Harding Charter Preparatory School District Governance Board.

Mr. Bushey has been recommended by the **Executive Committee** to serve a first term beginning **October 1, 2025, through October 1, 2028**. His experience and commitment to supporting high-quality public education will make him a valuable addition to the board as we continue to strengthen governance and advance the mission of Harding Charter Preparatory School District.

I respectfully recommend that the Governance Board discuss and approve the addition of Mr. Brent Bushey as a Community Governance Board Member for the term specified above.

Thank you for your thoughtful consideration and continued support in maintaining a strong and effective governance structure for our district.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent
Harding Charter Preparatory School District

Brent Bushey

14305 Kirkland Ridge
Oklahoma City, OK 73013
brent@fuelokc.org

August 10, 2025

Harding Charter Prep Board of Directors
12600 N Kelley Ave
Oklahoma City, OK 73131

Dear HCP Board of Directors,

I am excitedly submitting my letter of intent for application to the HCP Board. I'm interested in joining the board to contribute to HCP's track record of excellence and to support the school while it implements a significant growth strategy. I believe that my prior experience as Executive Director of the Oklahoma Public School Resource Center, coupled with my passion for public education prepare me well to serve on HCP's Board.

HCP's track record of success is well known. Its high school has been one of the top ranked schools in the state since its founding over 25 years ago. During my time in Oklahoma, I've interacted with students, alums, parents, staff members, and board members of HCP and during these conversations, the quality of instruction at HCP constantly comes up. Students stress that they were challenged in school and this hard work prepared them well for college and career after graduation. Staff and board members constantly talk about the importance of strong academics and I often smile, listening to these conversations and nod my head in agreement.

I'm extremely excited by HCP's plans to expand to serve more students. With the merger with Independence Middle School complete and the Elementary School starting its second year, HCP is well positioned to consider future growth. The middle school has improved its academic performance but further work is needed to get the school to the level of the high school. The elementary had an extremely strong launch year and it will be crucial to maintain this momentum moving forward. Additionally, HCP intends to open additional elementary and middle schools to increase the number of students it serves and while these expansion plans are extremely exciting, challenges abound. I'm particularly focused on how the school can maintain its excellent high school and elementary results, continue the improvement efforts at the middle school, and do all of this while adding additional schools and students in the coming years. I am confident that HCP will be successful but it will require a herculean effort by the staff and board. Recruiting and retaining top leaders and teachers, and identifying cost effective facility solutions will be critical for HCP to expand effectively.

As you can see from my resume, I have experience founding and building new organizations. I'm most proud of my work as the founding Executive Director of the Oklahoma Public School

Resource Center. During my 11 years at the OPSRC, I helped establish the organization and build it into a statewide organization with over 20 full time staff, focused on supporting public schools across the state of Oklahoma.

During my time leading the OPSRC, I learned a great deal about the facility challenges that charters face and I've helped support a number of schools as they have purchased new facilities. I've built relationships with key lenders and other vendors in the school facility space and I believe that I can leverage these relationships and lessons learned as HCP considers its future expansion efforts. I've also met and interacted with school leaders across the state and I've seen a number of successful academic models. Furthermore, in my current role as CEO of Fuel OKC, I have the opportunity to interact with leaders of similar organizations across the United States and I believe that this ability to network with schools and key stakeholders across the US will be invaluable to HCP as the school expands and runs into different challenges. .

Taken together, my admiration for HCP's track record of success, my understanding of the challenges HCP will likely face as it looks to expand, and my background leading the OPSRC position me to be an effective member of the HCP board. I appreciate your consideration and am available to answer any questions or concerns.

Sincerely,

Brent Bushey

Brent Bushey

14305 Kirkland Ridge, Oklahoma City, OK 73013 ~ 405-820-3619 ~ brentbushey@gmail.com

PROFESSIONAL EXPERIENCE

Fuel OKC; Oklahoma City, OK

January 2024 - Present

CEO

Responsible for establishing Fuel OKC as a new organization including recruiting the governing board and establishing the business plan for the organization. Fuel's mission is to triple the number of students attending a quality school within the boundaries of Oklahoma City Public Schools in the next ten years.

- Raise funds to enable Fuel to meet its aggressive mission
- Establish processes and policies for making grants to schools aimed at meeting the organization's mission
- Hire and build a team responsible for managing the organization's investments aimed at increasing the number of quality schools

Oklahoma Public School Resource Center (OPSRC); Oklahoma City, OK

September 2013 - December 2023

Executive Director

Responsible for founding the organization in Fall 2013 including drafting the business case and strategic plan for the OPSRC. The OPSRC has grown since its founding in 2013 to a statewide non-profit serving over 240 member school districts and charter schools across the state.

- Manage team of over twenty full-time employees focused on providing technical services to member schools and developing products and services aimed at reducing costs and driving transformative change in public schools across the state.
- Interface with the Board of Directors, managing the organization budget and strategic focus for the organization. The OPSRC enjoys philanthropic support from the Walton Family Foundation, the George Kaiser Family Foundation, the Charles and Lynn Schusterman Family Foundation, and the Inasmuch Foundation. All four of these organizations provided funding at the start of the organization and all continue to fund the OPSRC today.

United States Federal Government; Washington, DC September 2006 – Present

U.S. Immigration and Customs Enforcement (ICE); Washington, DC

April 2009 – August 2013

Product Manager

Responsible for managing IT Product Development within ICE's Office of the Chief Information Officer (OCIO). Interface directly with field agents and other personnel responsible for the identification, detention, and removal of criminal aliens.

- Lead modernization of the Alien Criminal Removal Information Management System (ACRIME). ACRIME is the flagship product for ICE's Criminal Alien Identification Initiative, a \$90 million investment focused on improving ICE's ability to identify, detain, and remove criminal aliens.
- Lead effort to reform ICE's approach in software development services using agile systems development methodology. Successfully shortened lifecycle for bringing quality software to market to support ICE agents nationwide.

U.S. Department of Treasury; Washington, DC

September 2006 – April 2009

Program Manager

Worked in Department of Treasury headquarters as the E-Government Program manager in the Office of the Chief Information Officer (OCIO). Led efforts pertaining to the Presidential E-Government Initiatives and Lines of Business, managing a budget of over \$5 million annually.

- During my tenure, the Department of Treasury completed all 260 Administration milestones pertaining to the E-Government initiatives achieving cost-savings of over \$20 million and improved services.
- Served as project manager for the Department of Treasury's migration to a consolidated Learning Management System (LMS)—three systems were decommissioned resulting in annual cost savings of over \$300,000.

BRENT BUSHEY □ PAGE TWO

405-820-3619 ~ brentbushey@gmail.com

SRA Touchstone Consulting Group, Washington, DC

July 2005 – September 2006

Strategic Consultant, Assistant Chief Information Office (ACIO) for Electronic Government (E-Gov), Department of Treasury

- Created Internal Scorecard, a tool that translated the Departments E-Government requirements to the Bureau level
- Revised process used by the ACIO to track and manage staff activities

Business Process Re-Engineering consultant, Joint Chiefs of Staff Logistics Division (J4), Department of Defense

- Mapped the J4's High Level Business Processes
- Facilitated meetings focused on the development of a more effective organizational structure for the J4

Center for Innovation in Public Service, Washington, DC

June 2003 – May 2005

Research Fellow

The Center for Innovation in Public Service was founded in the School of Public Policy and Public Administration at George Washington University.

- Authored "Human Capital Management: A Research Prospectus," the Center's first publication released in December 2003.
- Authored "Getting and Keeping the People You Need," a chapter in *Meeting the Results Challenge: A Guide for New Federal Leaders and Managers*, published in February 2005.
- Developed an analytical framework of human capital management entitled "Human Capital Management Value Chain;" this framework is a strategic planning tool designed for use by practitioners to increase their work unit's productivity.

Teach For America

June 1999 - May 2003

Teach For America is the national corps of outstanding recent college graduates who commit two years to teach in urban and rural public schools and become leaders in the effort to expand educational opportunity.

National Campaign Director, Recruitment, Los Angeles, CA

September 2001 - May 2003

- Hired, trained, and managed teams of recruiters on 20 campuses nationwide; enlisted faculty support on campus; developed new strategies to increase campus awareness; and ensured the execution of these strategies by securing volunteers to staff events.
- Efforts resulted in significant increases in the number of applications and admitted applicants from my campuses.

Corps Member and Public School Teacher, New Orleans, LA

June 1999 – June 2001

- Taught academic subjects (varied by semester) to students with learning disabilities and behavior disorders.
- Authored three successful grant proposals that generated over \$18,000 for school programs.
- Created an after-school mentoring program in conjunction with the local city councilman; program provided guidance and internship opportunities to 30 students.
- Coached four varsity teams; fifteen athletes navigated college application process and secured college scholarships under my tutelage.

EDUCATION

The George Washington University

Master of Public Administration

May 2005

Michigan State University

Bachelor of Arts degree in Political Theory and Constitutional Democracy

May 1999

Coversheet

Discussion and board action on adding Taylor Cornelson as an HCP Parent Governance Board Member starting a first term from 10/1/2025 - 10/1/2028.

Section: VIII. Action Items
Item: H. Discussion and board action on adding Taylor Cornelson as an HCP Parent Governance Board Member starting a first term from 10/1/2025 - 10/1/2028.
Purpose: Vote
Submitted by: Steven Stefanick
Related Material: HCP Governance Board Letter (1).pdf
Taylor Cornelson Resume (2).pdf

RECOMMENDATION:

Dear Members of the Governance Board,

I am submitting for your consideration and possible action the recommendation to add **Ms. Taylor Cornelson** as a **Parent Governance Board Member** of the Harding Charter Preparatory School District Governance Board.

Ms. Cornelson would serve a first term beginning **October 1, 2025, through October 1, 2028**. Her perspective as a parent within the district will provide valuable insight into board discussions and decision-making, ensuring that the voice of families remains central to our governance practices.

The **Executive Committee recommends** the addition of Ms. Cornelson to the Governance Board, reflecting her strong commitment to the district and her readiness to contribute meaningfully to its mission and oversight.

I respectfully recommend that the Governance Board discuss and approve the addition of **Ms. Taylor Cornelson** as a Parent Governance Board Member for the term specified above.

Thank you for your thoughtful consideration and continued support in strengthening the governance structure of Harding Charter Preparatory School District.

Sincerely,

Steven Stefanick, M.Ed.
Superintendent

Harding Charter Preparatory School District

August 20th, 2025

To Whom It May Concern:

This August my husband and I joined every other anxious parent of a 4 year old in dropping our child off at school for the very first time. For the last two years we have had a running conversation about how we wanted to educate our daughters; what mattered to us when it came to their learning environment and what would be the best fit for our family. While we never truly settled on the “ideal” situation, we did agree on a few key points that were non-negotiable to us: diverse, low screen, and not religious. We also wanted a smaller school with low teacher to student ratios and I was particularly committed to finding a school that also required uniforms.

And that’s how we ended up entering our oldest daughter into the 2025-2026 PreK lottery at Harding Charter Prep Elementary.

In December of 2023, just days before Christmas, we finalized the adoption of our two daughters from foster care and I exited full time to work to stay home with our girls. Prior to becoming a stay at home parent I worked for over a decade in retail specialty coffee, first at Starbucks and then with the OKC Dunkin’ franchise as their Director of Operations.

There is nothing glamorous about the coffee industry, but it has given me a unique set of skills that directly aligns with the mission and vision of Harding Charter Prep. I’m adept at working with diverse populations, supporting hourly employees entering the workforce through transitional programs while simultaneously developing leaders at all levels of their career; I’m a creative problem solver who sees potential and opportunity around every corner; and, most importantly, I believe strongly that people will always matter more than metrics and if given the right tools, in the right environment, everyone can succeed.

Harding Charter Prep felt like finding a unicorn school. Everything we wanted for our children’s educational journey at one school, with incredible leadership and a vision to provide high quality, accessible learning to everyone willing to seek it out. As a parent, I want my girls to feel seen and valued for their individual gifts and talents and that means using my own skills and experience to positively contribute to our community whenever possible. As a member of the HCP Governance Board I am excited to help shape the future of this special school district.

Thank you for your consideration,

Taylor Cornelson

Taylor Cornelson

(505)-320-6765

taylordawnlibby@gmail.com

Notable career highlighted by contributions in the areas of change management, talent acquisition, training and development, performance optimization, and business growth.

- ◆ Training Content Development
- ◆ Change Management
- ◆ Planning and organization
- ◆ Public Speaking
- ◆ Talent Acquisition
- ◆ Business Acumen

PROFESSIONAL EXPERIENCE

OKD MANAGEMENT, LLC.

2017-2024

Director of Operations, Dunkin' Franchise -- Oklahoma City, OK

Responsible for managing the business operations of the Dunkin' franchise in Oklahoma City by fostering a positive work environment that reflects both employee and customer needs.

- Tracked market trends in order to create best practices around store staffing levels, employee pay, product pricing, and customer engagement.
- Developed a system for new store openings that focused on store manager training, positive guest service, and crew member engagement that can be replicated across market
- Managed community outreach and marketing events to promote the local brand; developed relationships with local vendors and media outlets to feature products and events
- Functioned as the human resources advisor, guiding performance management processes, handling unemployment claims, and responding to internal HR situations
- Established the Multi Unit Leader position, including job description and performance metrics. Hired and trained three Multi Unit Leaders to oversee expanding store operations.
- Created a career pathway for hourly employees that included the development of a shift manager training class in order to better prepare employees to lead the team and drive store operations.

Multi Unit Leader, Dunkin' Franchise -- Oklahoma City, OK

Primary focuses include creating and establishing network wide systems to improve hiring and training processes, reduce waste and control labor costs, attract and retain top talent, and empower store level leaders to achieve results through strong workplace culture.

- Developed a comprehensive store policy used network wide to provide structure and stability for employees.
- Coordinated the hiring and training of six salaried managers and over 100 hourly employees in order to open four new stores in less than two years.
- Implemented a new onboarding process and training plan to decrease turnover in hourly employees.
- Worked with sober living homes, work release programs, and job training organizations to provide jobs to underserved populations, encouraging store managers to create a culture of safety and accountability in the workplace to successfully support employees with difficult backgrounds.

STARBUCKS

2012-2017

Store Manager – Stillwater and Edmond, Oklahoma, 2014-2017

Promoted to creatively and strategically plan and orchestrate an aggressive turnaround of a specialty retail store faced with consistent staffing issues, negative workplace culture, and inconsistent sales performance.

- Increased revenue 5.5%, controllable contribution 9.2% and total contribution 11.6%.
- Served as a Licensed Store trainer in Lawton, OK in June 2016. Executed complete barista training for over 20 partners and oversaw the opening of the Fort Sill Starbucks.

Other Positions Held: **Assistant Manager**, 2014; **Shift Supervisor**, 2013-2014; **Barista**, 2012-2013.

EDUCATION

OKLAHOMA STATE UNIVERSITY, Stillwater, Oklahoma

Master of Arts in Composition and Rhetoric, May 2014

“Theorizing Literacy in the Service Industry: A Starbucks Case Study”: thesis work focused on workplace literacy and the role language acquisition plays in workplace training and development. The two-fold argument offers a metaphor unique to the service industry about how literacy systems are integrated and proficiency is expressed by employees; then, presents best practices rooted in language acquisition and workplace theory to improve training, and ultimately employee effectiveness and retention, in service industry settings using Starbucks as a case study. A copy of the complete thesis including references is available upon request.

Graduate Teaching Assistant: taught Composition I and II at the university level as the instructor of record. Responsible for all lesson planning, building working relationships with students, and providing final assessment and grades for student work.

STERLING COLLEGE, Sterling, Kansas

Bachelor of Arts in English: Minor in Communications, May 2011

VOLUNTEER EXPERIENCE

CASA of Oklahoma County

August 2020- October 2021

Served as a court appointed special advocate (CASA) on two separate child welfare cases, acting as a voice for children in the foster care system. For more information about the CASA program visit okcountycasa.org.

HALO Project

Spring and Fall 2018

“Big Buddy” Volunteer— Partnered with a “little buddy” for a 10-week intensive therapy program that brings healing to kids from traumatic backgrounds, typically foster and adopted children and families. Each week the little buddies practice skills like “listening and minding” or “accepting no” with their big buddy as a role model, with the goal of reinforcing the techniques their parents are learning to implement at home during trauma education classes. For more information about the HALO project visit www.haloprojectokc.org.

Coversheet

Discussion and board action on adding Sacha Almanza as an HCP
Parent Governance Board Member starting a first term from
10/1/2025 - 10/1/2028.

Section: VIII. Action Items
Item: I. Discussion and board action on adding Sacha Almanza as an HCP
Parent Governance Board Member starting a first term from 10/1/2025 - 10/1/2028.
Purpose: Vote
Submitted by:
Related Material: HCP Board LOI.pdf
SA Resume 8.26.pdf

Sacha Almanza

17312 Cottonwood Court
Newalla, OK. 74857
sbralmanza@gmail.com
405.403.9040
August 26, 2025

Harding Charter Preparatory Governance Board

1301 NE 101st St.
Oklahoma City, OK. 73131

Re: Letter of Intent – Governance Board Membership

Dear Members of the Governance Board,

I am writing to express my strong interest in serving as a member of the Harding Charter Preparatory Governance Board. As the parent of a freshman at HCP, I am deeply invested in the school's mission to ensure that the educational needs of all students are met in an equitable, supportive, and academically rigorous environment.

In my role as Vice Chair and active member of the Indian Parent Committee at Little Axe Public Schools, I have advocated for creating safe and equitable learning environments that address disparities in student outcomes—particularly for Native American students. My work has involved collaborating with educators, administrators, and community members to promote policies and practices that reduce barriers, foster inclusivity, and ensure that every student has the resources and support necessary to thrive.

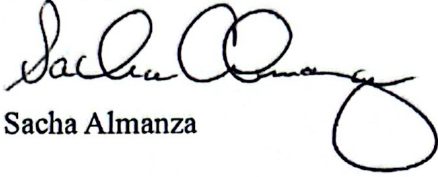
I believe my advocacy background aligns closely with the Governance Board's purpose and expectations. I am committed to:

- **Upholding HCP's mission** by ensuring policy decisions center the needs of students and reflect best practices in equitable education.
- **Participating fully** in monthly board meetings, committee work, and additional school events, contributing both my time and perspective to strengthen the HCP community.
- **Adhering to governance responsibilities** under the Oklahoma Open Meeting Act and Open Records Act, as well as completing all required board member trainings.
- **Supporting fundraising and community engagement efforts** to help sustain HCP's programs and opportunities for all students.

I view the Governance Board as an opportunity to serve both my child's school and the broader student body with the same dedication I have demonstrated in my prior advocacy work. I am confident that my experience, perspective, and passion for educational equity will contribute meaningfully to the board's important work.

Thank you for your consideration. I would welcome the opportunity to discuss how my background and commitment can best serve Harding Charter Preparatory and its students.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sacha Almanza', with a large, stylized loop at the end.

Sacha Almanza

Sacha Almanza

Contact Information:

- Email: Salmanza4@gmail.com
- Address: 17312 Cottonwood Court, Newalla, OK 74857
- Phone: 405.403.9040

Professional Experience:

Public Relations / Marketing Officer, Osage Nation Health System

July 2022 – Present

- **Build and sustain influential relationships** with administrative leadership, Tribal government officials, and community stakeholders, fostering trust, collaboration, and shared vision.
- **Lead the development and execution** of comprehensive, audience-centered communication strategies, brand positioning initiatives, and equity-driven outreach programs that strengthen organizational reputation and community engagement.
- **Direct high-stakes communication efforts** during emergency events, delivering timely, accurate, and culturally sensitive messaging that maintains public trust and upholds the organization's credibility.

Public Relations Director, Absentee Shawnee Health System

October 2017 – March 2022

- **Established and managed strategic partnerships** with Tribal leaders, administrative executives, and community members to support health system priorities and advocacy goals.
- **Developed and implemented proactive media and communications campaigns** to elevate brand presence, advance equity objectives, and align with organizational values.
- **Provided decisive communication leadership** during crises, ensuring coordinated messaging, operational transparency, and community reassurance.

Health Patient Registration Director, Absentee Shawnee Health System

October 2017 – July 2019

- **Directed patient access operations** by optimizing physician schedules, streamlining clinic workflows, and ensuring efficient patient transitions.
- **Supervised and mentored 21 staff members**, enhancing cross-department collaboration and customer service excellence.
- **Led initiatives** to improve patient experience and service quality while participating in Administrative Leadership Mentorship programs.

Grant Coordinator, Citizen Potawatomi Nation, Office of Self Governance

October 2015 – October 2017

- **Secured and managed up to 8 federally funded grants annually**, ensuring compliance, fiscal responsibility, and alignment with tribal priorities.
- **Collaborated with program directors** on strategic planning, budget oversight, and performance reporting.

Grant Program Coordinator, Southern Plains Tribal Health Board

September 2013 – July 2015

- **Forged relationships** with Tribal leadership across Oklahoma, Texas, and Kansas to advance public health initiatives.
- **Provided training and policy development support** to health organizations, promoting evidence-based practice improvements and compliance with regulatory standards.

Education

- **MBA, Health Care Management** – Western Governors University, 2014
- **BA, Native American Studies** – University of Oklahoma, 2009
- **Practice Enhancement Certificate** – University of Buffalo, Millard Fillmore College, 2013

Skills

- Strategic Communication & Marketing
- Data-Driven Decision Making
- Health Care Strategic Planning
- Crisis & Reputation Management
- Team Leadership & Staff Development
- Patient Experience Optimization
- Cultural Sensitivity & Equity Advocacy
- Tribal Health Care Administration

Professional Organizations / Committees & Development

- American College of Healthcare Executives
- Sooner Health Care Executives / Patient Experience
- University of South Dakota – American Indian Journalism Institute
- UNITY – Youth Council Advisor (Volunteer)
- Native American Parent Advisory Committee – Vice Chair