

APPROVED



Kairos Academies

Minutes

Program & Finance Committee

Date and Time

Wednesday December 3, 2025 at 8:00 AM

This notice was published at www.kairosacademies.org/board at least one day prior to the meeting.

This meeting will be held virtually: <https://us06web.zoom.us/j/6541248775>

Committee Members Present

A. Jackson (remote), K. Graham (remote)

Committee Members Absent

A. Trapp

Guests Present

A. Devereux (remote), B. Boyle (remote), C. Brazeale (remote), J. Krewson (remote), J. Tyrrell (remote), M. Chavers (remote), M. Zemann (remote), N. Patel (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Jackson called a meeting of the Finance Committee Committee of Kairos Academies to order on Wednesday Dec 3, 2025 at 8:04 AM.

II. Approve Minutes

A. Approve November Finance Meeting Minutes

Motion to approve the minutes from Finance Committee on 11-04-25.
The committee **VOTED** to approve the motion.

B. Approve November Program Minutes

Motion to approve the minutes from Program Committee Meeting on 11-03-25.
The committee **VOTED** to approve the motion.

III. Academic Update

A. Key Metrics Review

- Discussed MS suspension rates have dropped significantly
- Discussed our work on correcting transcripts to ensure accurate on track to graduate data
- Discussed MS and HS academic progress with grades.
 - MS to implement a missing work sweep
- Discussed our exponent dashboard as the source of truth

B. Collaborative Focus

- Discussed our work on correcting transcripts to ensure accurate on track to graduate data
- Discussed MS and HS academic progress with grades.
 - MS to implement a missing work sweep

C. NDL Playbook

- Previewed our NDL playbook

IV. Operations Update

A. Key Ops Priorities

- Discussed best ADA practices and how to participate in learning to get ADA increased
- Discussed enrollment and areas to grow for it
- Discussed persistence

B.

Bottlenecks

- Discussed opportunities for learning across other schools
- Discussed the opportunity to learn more about transportation and offering it

V. Finance Review

A. Review October Financials

- Reviewed October financials
 - Balance sheet review
- Discussed the change in the state revenue formula driven by basic formulas and classroom trust
- Discussed updates to our AP and the major positive progress

B. Q&A

C. Finance Announcements

- Discussed the budget to actual process. Don't have full control of revenue because of state funding. We can control expenses and project accordingly.
- Entity and single audit are all but finalized. Waiting on OMB guidance for the single audit to be finalized.
 - Auditor confident it will be resolved in time

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:18 AM.

Respectfully Submitted,
A. Jackson

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