

APPROVED



Kairos Academies

Minutes

Kairos Academies Board Meeting

Date and Time

Thursday June 26, 2025 at 6:00 PM

We invite you to join us at this Zoom link. This notice was published at www.kairosacademies.org/board at least one day before the meeting.

<https://us06web.zoom.us/j/6541248775>

Directors Present

A. Jackson (remote), A. Trapp (remote), M. Vachow (remote), W. Young (remote)

Directors Absent

K. Owen, N. Plair, P. Badea

Ex Officio Members Present

K. Graham (remote), N. Patel

Non Voting Members Present

K. Graham (remote), N. Patel

Guests Present

B. Jackson (remote), EnVision Ed (remote), J. Irby (remote), J. Krewson (remote), J. Tyrrell (remote), M. Chavers (remote), Makeesha Coleman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Young called a meeting of the board of directors of Kairos Academies to order on Thursday Jun 26, 2025 at 6:00 PM.

C. Review of Mission and Vision

- Reviewed Mission and Vision

II. Kairos Public Comment

A. Time Allotted for Public Comment

- No public comment

III. Board Meeting Minutes Approval

A. Approval of May Board Meeting Minutes

M. Vachow made a motion to approve the minutes from Kairos Academies Board Meeting on 05-27-25.

A. Trapp seconded the motion.

The board **VOTED** to approve the motion.

IV. Presenters

A. School Review from EnhancED Consulting

- Reviewed school review from EnhancED
- Discussed progress made in classroom climate and instructional strategies at Kairos

B. Envision Learning Hub NDL Update

- Discussed partnership with Envision Learning, emphasizing role in improving special education

- Detailed achievements, including IEP meetings held and streamlining the intake process.

V. Kairos Senior Leadership Team Updates

A. EOY Academic Report

- CSO provided an overview of academic growth driven by small group instruction and data meetings.
- Acknowledged challenges due to staffing issues but positive impact of mentoring

B. EOY Operations Report

- Addressed the school's ADA, indicating there was no change
- The school saw a net loss of students throughout the year due to relocation.
- Review food service prep and the goal of qualifying for CEP.
- Discussed enrollment status of 243 re-enrollments and 132 accepted students.

VI. Finance Committee

A. Approval of Finance Committee Meeting Minutes

- Approved Finance meeting minutes from 5/27 Program and Finance committee

B. Approve May Financials

- Reviewed virtual recording from Finance consultant
- Discussed the impact of potential changes in federal funding and the need for backup plans in case Title 1 funding is not allocated.
- Voted to approve May financials

C. Approve Updated Finance Manual

- Changed pay scale in accordance with TFC
- Added a change to payment in vendors
- Voted to approve the financial manual

D. Approve Vendor Contracts

- Presented vendor contracts in technology
- Approve bid on 100 new laptops. chose the bid that provides laptops by FDOS and white glove service to ensure they're ready
- Voted to approve vendor contracts

VII. Program Committee

A.

Approve Student and Family Handbook

- Discussed updates to the handbook with truancy policy, grading policy, and small language tweaks.
- Voted to approve handbook changes

B. Approve Updated Staff Handbook

- Changes to TFC content and stipends
- Changes to reimbursement for travel
- Voted to approve the staff handbook

C. Approve AMI Policy

- Voted to approve the AMI policy

VIII. Exec And Governance Committee

A. Discuss New Board Members/Renewals

- Had a few conversations with new board members and are working to grow the board.

B. Approve New Board Bylaws

- Voted to approve the new board bylaws

C. Approve 25-26 Board Calendar

- Discussed moving the board meeting to the beginning of the month to review the prior month
- Discussed consolidating a few committees
 - The facilities committee will be consolidated into the finance committee, mainly. Other content will be moved to the program committee.
 - The executive and governance committee will get consolidated into just the Governance committee.
- Will have a finance meeting in July and August, but no other meetings.
- Voted to approve the updated board calendar and updated timings for 25-26
- Voted to approve the consolidation of the committees and only have program, finance, and governance committees.

D. Discuss Board Retreat Dates

- Discussed sending out a doodle to confirm the board retreat

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:48 PM.

Respectfully Submitted,
W. Young

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