

DRAFT



Kairos Academies

Minutes

Governance Committee Meeting

Date and Time

Tuesday February 18, 2025 at 8:00 PM

Location

Virtual - Zoom

<https://us06web.zoom.us/j/84896353887>

We invite you join us at this Zoom link. This notice was published at www.kairosacademies.org/board at least one day prior to the meeting.

Committee Members Present

K. Graham (remote), W. Young (remote)

Committee Members Absent

N. Plair, S. Bauer

Guests Present

A. Jackson (remote)

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

W. Young called a meeting of the Governance Committee Committee of Kairos Academies to order on Tuesday Feb 18, 2025 at 8:00 PM.

C. Approve Minutes

W. Young made a motion to Approve November Minutes.

K. Graham seconded the motion.

Aaron Jackson Approved as well.

The committee **VOTED** to approve the motion.

II. Governance Committee Goals

A. Review Goals and Progress

The board discussed the committee's goals, emphasizing the importance of completing the semi-annual evaluation of the CEO and the need to execute two training programs for the board. They also highlighted the ongoing challenge of recruiting a treasurer and mentioned outreach efforts to find suitable candidates.

III. Review of LoC Governance Action Plan

A. 24-25 MCPSA Policies & Requirements

Khalil Graham discussed the collaboration with Envision Learning Hub, which has commenced to support special education compliance in St. Louis. They are currently working with Ms. Garcia during her final week as Director of Student Services and will provide weekly progress updates starting on the 28th. A special education task force meeting is set for Thursday to offer a formal update.

Khalil Graham outlined the timeline for upcoming board meetings and the application for the surety bond. He discussed the financial policies review, proposing a two-signature protocol for transactions exceeding \$50,000, and confirmed that Marnae will present updated enrollment and recruitment data. Additionally, he highlighted the need to document current enrollment numbers for the Commission.

Khalil Graham discussed the need for a Sunshine Law training and inquired about the preferred timing for the session. It was suggested to include 15-20 minutes for the training during the March 4th board meeting to ensure public compliance. Khalil agreed to coordinate with Tom for scheduling and mentioned that he and Nealish are responsible for ensuring board meeting postings are compliant.

Khalil Graham addressed the need for clarity in documenting amendments to meeting minutes, stating that any changes must be recorded in the minutes of the meeting where the amendment occurs. The discussion highlighted that unapproved minutes, such as those from the January meeting, can be modified without the need for formal

amendments. The group agreed that amendments typically apply to previously approved minutes.

IV. Review of Board Advisors

A. Discuss of Board Advisor Impact

Khalil Graham discussed the roles of the three current board advisors: Lance Lacombe, who has been instrumental in finance meetings; Jared Irby, who has offered expertise but whose attendance is less certain; and Ian Buchanan, a new advisor with a strong educational background. Khalil noted the importance of recognizing their contributions and suggested reaching out to them for thanks. Whitney emphasized the need to balance the program committee.

Whitney proposed the idea of forming a development committee for fundraising, suggesting that Amy could provide oversight due to her significant development background. Khalil emphasized the importance of having consistent contributors in discussions, noting that Amy has built a solid understanding of the financial landscape. The group agreed to explore Amy's interest in leading the committee and acknowledged the contributions of other advisors.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:42 PM.

Respectfully Submitted,
W. Young

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