

APPROVED



Kairos Academies

Minutes

Governance Committee Meeting

Date and Time

Tuesday February 18, 2025 at 8:00 PM

Location

Virtual - Zoom

<https://us06web.zoom.us/j/84896353887>

We invite you join us at this Zoom link. This notice was published at www.kairosacademies.org/board at least one day prior to the meeting.

Committee Members Present

K. Graham (remote), W. Young (remote)

Committee Members Absent

N. Plair, S. Bauer

Guests Present

A. Jackson (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Young called a meeting of the Governance Committee of Kairos Academies to order on Tuesday Feb 18, 2025 at 8:00 PM.

C. Approve Minutes

W. Young made a motion to Approve November Minutes.

K. Graham seconded the motion.

Aaron Jackson Approved as well.

The committee **VOTED** to approve the motion.

II. Governance Committee Goals

A. Review Goals and Progress

The board discussed the committee's goals, emphasizing the importance of completing the semi-annual evaluation of the CEO and the need to execute two training programs for the board. They also highlighted the ongoing challenge of recruiting a treasurer and mentioned outreach efforts to find suitable candidates.

III. Review of LoC Governance Action Plan

A. 24-25 MCPSA Policies & Requirements

- Discussed partnership with Envision Learning Hub to support special education compliance. Will provide weekly updates.
- Special Education task force to meet this week for formal update
- Discussed timeline for upcoming board meetings and application for surety bond.
- Discussed financial policies review and a two signature protocol for transactions over 50,000.
- Confirmed updated enrollment and recruitment data will be presented.
- Discussed the need for Sunshine law training and applicable parties responsible for board meetings complaints.
- Discussed need for clarity in documenting amendments to meetings minutes. Any changes must be recorded in the minutes where amendment occurs. Unapproved minutes can be modified without the need for formal amendments.

IV. Review of Board Advisors

A. Discuss of Board Advisor Impact

- Discussed board advisors for finance and a new advisor with educational background. Emphasized reaching out to them in thanks
- Discussed creating a development committee for fundraising.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:42 PM.

Respectfully Submitted,
W. Young

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