

APPROVED



Kairos Academies

Minutes

Facilities Committee Meeting

Date and Time

Wednesday November 20, 2024 at 2:00 PM

Location

Virtual: Google Meets

Committee Members Present

A. Sullivan (remote), J. Krewson (remote), K. Graham (remote), M. Chavers (remote), N. Plair (remote), S. Bauer (remote)

Committee Members Absent

J. Irby, P. Badea

Guests Present

Kayla Reyes (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Plair called a meeting of the Facilities Committee Committee of Kairos Academies to order on Wednesday Nov 20, 2024 at 2:03 PM.

C. Approve Minutes

II. Chief Operation Officer Updates

A. Director of Operations Updates and Reflections

Kayla - Director of Operations:

Goals:

- Driver Goal #1 did not meet at 100% seats filled or 100% verification. Working to get on track going into next school year. Closing in on the gaps we're seeing year over year, ensuring we have resources
- Driver Goal #2 - Off Track - Incentivizing and to increase attendance, making daily calls to parents to discuss implications if students are not in attendance
- Driver Goal #3 - No data to report, not until Cycle 1
- Driver Goal #4 - Lost 5 Ops members, on track for day to day operations teams, ensuring we are using daily metrics for Op staff
- Driver Goal #5 - On Track - On evacuation drill, Fire Marshall has not come in

Food Service:

- Numbers are on a steady rise.

Janitorial:

- Same company partner as last year, decrease in student damage creating student accountability

Customer Service

- Scripts for most calls to parents, parents providing feedback to Ops Team

Student and Staff Technology Needs:

- Minimal Computer breakage vs last year
- Staff all have laptops
- Consistent audits of carts

Student Health:

- Phone time with parents, identifying gaps for Health Department, no data for inhalers and epi pens added to the school, getting full parent buy in for student meds, eating breakfast/drinking water
- Goal to hire LPN

Student Safety:

- Two new SSO's, contraband confiscation is down from Cycle 1, partnership with SLPD 3rd district

- No significant threats
- Growing Community Engagement and Parent/Student Buy in

B. Chief Operations Officer Updates and Reflections

- 507 students enrolled, 96% to budgeted enrollment
 - identifying why students are leaving and working towards student retention
- ADA - 80.3% MS, 80.05% HS
 - Better job of tracking tardies, calling families
- State Reporting for Aug submitted on time, October submitted two days late
 - Will not get 2 points for end of year APR
- GPTW - ensuring staff culture stays strong
- Safety - On track, hired 2 new Security

Reflections:

- Switched over to Power school to allow us to have more add ons and plug ins and create a better user experience for our families
- Ensuring Family portal is available for parents to stay on top of students
- Celebrating the wins of the Operations Team and wants to ensure the team feels appreciated

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:00 PM.

Respectfully Submitted,
N. Plair