

APPROVED



## Kairos Academies

### Minutes

#### Facilities Committee Meeting

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**Date and Time**

Wednesday May 22, 2024 at 2:00 PM

**Location**

Kairos Academies  
3449 S Jefferson Avenue  
St. Louis, MO 63118

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**Committee Members Present**

A. Sullivan (remote), N. Plair (remote)

**Committee Members Absent**

N. Jacobs

**Guests Present**

J. Krewson (remote), M. Chavers (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

A. Sullivan called a meeting of the Facilities Committee Committee of Kairos Academies to order on Wednesday May 22, 2024 at 2:03 PM.

**C.**

## **Approve Minutes**

N. Plair made a motion to approve the minutes from Facilities Committee Meeting on 03-27-24.

A. Sullivan seconded the motion.

The committee **VOTED** to approve the motion.

### **Roll Call**

A. Sullivan Aye

N. Jacobs Absent

N. Plair Aye

## **II. Facilities Committee Goals Review**

### **A. 23-24 Kairos Board Goals**

Committee Goals - Complete

## **III. Senior Team Updates**

### **A. COO Update**

Reviewed COO Goals:

- 72 Middle school students not returning, 40 High School Students Not returning
- 457 Students fully enrolled, 264 Applications outstanding
- Meeting with Team & Solutions - Data Contractor

Sr. Leader Cause Reflections - Cycle Priorities

- Nathan has been working with Kayla (Director of Operations) on Close Out and EOY Planning
- Every team member will have a big rock as it relates to safety and compliance
- 2 open positions: Receptionist, Student Recruitment
- Ops Satisfaction and ADA is Off Track - 80% and goal is 85%

Next Steps:

- Continue working on Enrollment and ensuring we are ready for the 1st day of school

Reviewed BOY - Deep Clean Schedule

- Hired 3rd party for cleaning and painting

### **B.**

## CSO Update

### Reviewed CSO Goals (Strategy):

- We have a termed sheet from 2 CDFI's going in together for what a construction loan with a new market portion would look like at the Bingham site, they would be willing to commit to some terms
- MOU's - we have not made progress
- Exceeded our goal for Positive News in the Press
- Stakeholder Satisfaction we are at 83%
- Exceeded our Fundraising Goal this year
- Strategic Plan Initiatives - 2 are at risk, 1 is off track
  - The goals have shifted as new information came up
  - Will review our initiatives this summer and determine we have a plan to move forward

### Reflections:

- 7/7 of Quarterly Priorities on Track
- 8/9 Cycle Priorities on Track
  - Development: Facilities Predev Grants - Off track
    - Didn't know where to look for Facilities Predev Grants, there are not a lot of opportunities
- Big Rocks 2/3 On Track
  - Strategic Plan Implementation is at Risk - we made good progress this year and have learned ways to do it better next year
- Strategic Initiative On Track

### Next Steps:

- All projects will be planned out by June 4th
- Continue building relationships with New Hires
- Work on Strategic Initiative Plan with Simmons our Strategic Plan Advisor

### New School Timeline:

New Facility will not open in SY25-26

SY25-26 we will have a facility to support all of our students

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:34 PM.

Respectfully Submitted,  
N. Plair