

APPROVED



Kairos Academies

Minutes

Facilities Committee Meeting

Date and Time

Wednesday May 22, 2024 at 2:00 PM

Location

Kairos Academies
3449 S Jefferson Avenue
St. Louis, MO 63118

Committee Members Present

A. Sullivan (remote), N. Plair (remote)

Committee Members Absent

N. Jacobs

Guests Present

J. Krewson (remote), M. Chavers (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Sullivan called a meeting of the Facilities Committee Committee of Kairos Academies to order on Wednesday May 22, 2024 at 2:03 PM.

C.

Approve Minutes

N. Plair made a motion to approve the minutes from Facilities Committee Meeting on 03-27-24.

A. Sullivan seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

N. Jacobs Absent

N. Plair Aye

A. Sullivan Aye

II. Facilities Committee Goals Review

A. 23-24 Kairos Board Goals

Committee Goals - Complete

III. Senior Team Updates

A. COO Update

Reviewed COO Goals:

- 72 Middle school students not returning, 40 High School Students Not returning
- 457 Students fully enrolled, 264 Applications outstanding
- Meeting with Team & Solutions - Data Contractor

Sr. Leader Cause Reflections - Cycle Priorities

- Nathan has been working with Kayla (Director of Operations) on Close Out and EOY Planning
- Every team member will have a big rock as it relates to safety and compliance
- 2 open positions: Receptionist, Student Recruitment
- Ops Satisfaction and ADA is Off Track - 80% and goal is 85%

Next Steps:

- Continue working on Enrollment and ensuring we are ready for the 1st day of school

Reviewed BOY - Deep Clean Schedule

- Hired 3rd party for cleaning and painting

B.

CSO Update

Reviewed CSO Goals (Strategy):

- We have a termed sheet from 2 CDFI's going in together for what a construction loan with a new market portion would look like at the Bingham site, they would be willing to commit to some terms
- MOU's - we have not made progress
- Exceeded our goal for Positive News in the Press
- Stakeholder Satisfaction we are at 83%
- Exceeded our Fundraising Goal this year
- Strategic Plan Initiatives - 2 are at risk, 1 is off track
 - The goals have shifted as new information came up
 - Will review our initiatives this summer and determine we have a plan to move forward

Reflections:

- 7/7 of Quarterly Priorities on Track
- 8/9 Cycle Priorities on Track
 - Development: Facilities Predev Grants - Off track
 - Didn't know where to look for Facilities Predev Grants, there are not a lot of opportunities
- Big Rocks 2/3 On Track
 - Strategic Plan Implementation is at Risk - we made good progress this year and have learned ways to do it better next year
- Strategic Initiative On Track

Next Steps:

- All projects will be planned out by June 4th
- Continue building relationships with New Hires
- Work on Strategic Initiative Plan with Simmons our Strategic Plan Advisor

New School Timeline:

New Facility will not open in SY25-26

SY25-26 we will have a facility to support all of our students

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:34 PM.

Respectfully Submitted,
N. Plair