

APPROVED



Kairos Academies

Minutes

Governance Committee Meeting

Date and Time

Wednesday May 22, 2024 at 6:00 PM

Location

Kairos Academies
3449 S Jefferson Avenue
St. Louis, MO 63118

We invite you join us at this Zoom link. This notice was published at www.kairosacademies.org/board at least one day prior to the meeting.

Committee Members Present

W. Young (remote)

Committee Members Absent

H. Eastwood, N. Plair

Guests Present

M. Chavers (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Young called a meeting of the Governance Committee Committee of Kairos Academies to order on Wednesday May 22, 2024 at 6:10 PM.

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C. Approve Minutes

The Governance Committee will approve all outstanding minutes when more members are present. The goal is to have these approved at the June meeting.

The committee will approve all minutes at the final Governance Committee meeting in June.

II. Governance Committee Goals Update

A. 23-24 Governance Committee Goals

- Build a comprehensive succession plan for all Board member roles **ONGOING**
- The Governance Committee will build a new Board member training curriculum / program by the end of SY 23-24. **COMPLETE**
- The Governance Committee will conduct an annual review of Board policies. **ONGOING**
- The Governance committee will monitor and ensure Board committees achieve their Committee goals by at least 80% each quarter. **ONGOING**

B. 23-24 Kairos Board Goals Update

The committee reviewed the progress of board goals for the 23-24 school year thus far. 71% of board goals are in progress or complete thus far.

C. Board member succession plan

The board will work to complete a succession plan to be implemented at the June board meeting. The plan has been discussed but needs to be codified.

D. EOY Board Retreat

Marnae and Whitney reviewed board members' availability based on the survey that went out and finalized the Board Retreat meeting date as August 17, 2024.

The Kairos EOY board retreat will occur on Aug 17th, 2024.

E. SY24-25 Draft Board Calendar Review

The committee reviewed the board calendar and made suggestions for when the CEO evaluation occurs. At the full board meeting, the vice-chair will ensure all board members

share if they are moving their board committee meeting time. Marnae will set all the meetings for the 24-25 school year in Board on Track by the close of this academic year. The committee reviewed the draft committee and board calendar, along with suggested board topics and yearly voting items.

F. SY 23-24 CEO Evaluation

The Vice Chair will update the survey in Board on Track to reflect CEO priorities, then send it to the board to complete.

III. Chief of Staff updates

A. Chief of Staff Goal Review

Chief of Staff Updates:

- 100% of board members are satisfied with being on the Board
- GPT average from SLT is 67%
- Board is at 71% on track for Goal Completion

B. MCPSA Model Board Policy Review and Update

Model Policy - Charter Association Policies to adopt

- The committee reviewed the revised policies; these policies will be briefly reviewed at the full board meeting on 5/23/24 and voted on in the June board meeting.

A list of the revised policies for SY 23-24 are below.

- Model Board bylaws **required revised**
- Conflict of Interest Model Policy **required revised**
- Sunshine Law Model Policy **required revised**
- Family and Medical Leave Act Model Policy **required revised**
- Employee Dress Code Model Policy **revised**
- Special Education Model Policy **required new**
- Instruction for At-Risk Students **revised**
- Braille Instruction Model Policy **required revised**

C. Board Conflict of Interest Form (updated)

The board will sign a Conflict of Interest form with the updated Conflict of Interest Model policy for SY 24-25. All forms will be sent digitally.

IV. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
W. Young

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