

APPROVED



## Kairos Academies

### Minutes

#### Kairos Academies Governance Committee Meeting

##### NOTIFICATION OF MONTHLY SCHEDULED COMMITTEE MEETING

---

#### **Date and Time**

Wednesday December 7, 2022 at 6:00 PM

#### **Location**

Kairos Academies  
3449 S Jefferson Avenue  
St. Louis, MO 63118

---

We invite you join us at this Zoom link. This notice was published at [www.kairosacademies.org/board](http://www.kairosacademies.org/board) at least one day prior to the meeting.

---

#### **Committee Members Present**

A. Jackson (remote), K. Graham (remote), K. Kerr (remote), M. Chavers (remote), N. Plair (remote), W. Young (remote)

#### **Committee Members Absent**

H. Eastwood

---

#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

A. Jackson called a meeting of the Governance Committee Committee of Kairos Academies to order on Wednesday Dec 7, 2022 at 6:03 PM.

**C. Approve Minutes**

We were not able to review October's minutes before the meeting and will review prior to the next meeting.

**II. Board Retreat Updates**

**A. Discussion**

The objective is to align board's work and the CEO's work. March 4th or March 11th are the tentative dates.

**III. Board Calendar**

**A. Discussion**

The January meeting will strive to be in person. The public hearing is in April. May will not have a meeting, but June will have two meetings.

**IV. Board Policy Update**

**A. Discussion**

Four primary updates..

1. remove personal leave policy
2. edit finance policies
3. update lotter policy
4. remove finance definitions

**V. Employee Handbook**

**A. Discussion**

The employee handbook is ready for board approval.

**VI. Board expansion**

**A. Discussion**

Prospective board member (Jason H) will not be able to join the board due to personal matters.

Whitney will take responsibility for communicating with parents about potential board opportunities.

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:02 PM.

Respectfully Submitted,  
K. Kerr

---

empowering students to direct their own lives and learning [www.kairosacademies.org](http://www.kairosacademies.org) ☎ 2315  
Miami St., St. Louis, MO 63118 ☎ [hq@kairosacademies.org](mailto:hq@kairosacademies.org) ☎ 314-252-0602