

APPROVED



## Kairos Academies

### Minutes

#### Kairos Academies Governance Committee Meeting

##### NOTIFICATION OF MONTHLY SCHEDULED COMMITTEE MEETING

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##### **Date and Time**

Wednesday October 26, 2022 at 6:00 PM

##### **Location**

Kairos Academies  
3449 S Jefferson Avenue  
St. Louis, MO 63118

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We invite you join us at this Zoom link. This notice was published at [www.kairosacademies.org/board](http://www.kairosacademies.org/board) at least one day prior to the meeting.

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##### **Committee Members Present**

A. Jackson (remote), H. Eastwood (remote), K. Graham (remote), K. Kerr (remote)

##### **Committee Members Absent**

M. Chavers, N. Plair

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##### **I. Opening Items**

###### **A. Record Attendance**

###### **B. Call the Meeting to Order**

A. Jackson called a meeting of the Governance Committee Committee of Kairos Academies to order on Wednesday Oct 26, 2022 at 6:08 PM.

## **II. Status of Board Goals**

### **A. Committee Goals**

Governance committee reviewed the other committee goals and updates.

## **III. BoT surveys**

### **A. Board Assessment**

Board assessments are conducted twice a year and compared against CEO responses.

## **IV. Board Succession Plans**

### **A. Board Succession Template**

Khalil provided a template to build our board succession plan. Aaron and Kevin will circle up to fill out the template.

## **V. Board Policy Update**

### **A. Progress Update**

Kevin will finish the policy update by the end of the year. Ben has made some edits around approval authority for funds and will send the updates to Kevin.

## **VI. Board Handbook**

### **A. Employee Handbook**

Khalil and team have almost finished the employee handbook and will share with the larger board.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,  
K. Kerr

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