

APPROVED



## Kairos Academies

### Minutes

#### Kairos Academies Monthly Board Meeting

NOTIFICATION OF KAIROS ACADEMIES MONTHLY BOARD MEETING

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#### **Date and Time**

Thursday October 27, 2022 at 6:00 PM

#### **Location**

Kairos Academies  
3449 S Jefferson Avenue  
St. Louis, MO 63118

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We invite you join us at this Zoom link. This notice was published at [www.kairosacademies.org/board](http://www.kairosacademies.org/board) at least one day prior to the meeting.

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#### **Directors Present**

A. Jackson, A. Sullivan, E. Schlafly, H. Eastwood, K. Kerr, K. Owen (remote), N. Plair, W. Young (remote)

#### **Directors Absent**

M. Vachow

#### **Ex Officio Members Present**

K. Graham

#### **Non Voting Members Present**

K. Graham

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## **Guests Present**

M. Chavers, Simmons Lettre

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

A. Jackson called a meeting of the board of directors of Kairos Academies to order on Thursday Oct 27, 2022 at 6:03 PM.

### **C. Public Comment**

### **D. Approve September 29, 2022 Board Meeting Minutes**

H. Eastwood made a motion to approve the minutes from Kairos Academies Monthly Board Meeting on 09-29-22.

A. Sullivan seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Finance Committee Updates**

### **A. Monthly financials**

No surprises from monthly financials. WADA increases came in.

## **III. Executive Committee Updates**

### **A. Vice Chair Update**

H. Eastwood made a motion to approve Whitney Young to serve as Vice Chair starting immediately.

K. Kerr seconded the motion.

Mike will take over as Program Committee Chair, Whitney will take over as the Governance Committee Chair. Aaron will step down as the Governance Committee Chair.

The board **VOTED** unanimously to approve the motion.

### **B. November Meetings**

November meetings will move into the first week of December, and there will be no meetings in December.

## **IV. Governance Committee Updates**

### **A.**

### **Status of Board Goals**

No comments from the committees for their respective goals.

#### **B. BoT surveys**

They will be conducted bi-annually and filled out by board members and Khalil.

#### **C. Board Succession Plans**

Aaron and Kevin will take responsibility for filling out the Board Succession Plan. The board should vote to approve the CEO Succession Plan and Employee Handbook by next board meeting.

#### **D. Board Policy Update**

Kevin will review and update the board policies by the end of the year.

#### **E. Board Handbook**

### **V. Program Committee Updates**

#### **A. Coaching Update**

Coaching will now be referred to as mentoring. Possip is a tool for parent engagement and will replace Panorama.

### **VI. Facilities Committee Update**

#### **A. Stair Installation**

There is a delay for the stair installation but is templated to be installed in mid-November.

### **VII. Closed session**

#### **A. Enter Executive Session**

A. Jackson made a motion to enter Executive Session.  
K. Kerr seconded the motion.  
The board **VOTED** to approve the motion.

#### **Roll Call**

E. Schlafly	Aye
N. Plair	Aye
W. Young	Aye
M. Vachow	Absent
A. Jackson	Aye
K. Owen	Absent
A. Sullivan	Aye
K. Kerr	Aye

**Roll Call**

H. Eastwood Aye

**B. Close Executive Session**

A. Jackson made a motion to exit executive session.

K. Kerr seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

W. Young Aye

A. Sullivan Aye

K. Owen Absent

M. Vachow Absent

K. Kerr Aye

N. Plair Aye

H. Eastwood Aye

E. Schlafly Aye

A. Jackson Aye

**C. RSMo Section 610.021.(2)**

**VIII. CEO Updates**

**A. Board on Track**

**B. Senior Leader Updates**

The sessions are proving to be a suitable venue to effectively prioritize time and effort spent on objectives among senior staff.

**C. Priority Data Update**

Khalil shared alignment using data among varying levels of organizational meetings.

**D. Employee Handbook Update**

**E. Charter Renewal Overview**

MCPSC submits renewal application to DESE 8/1/23

**F. Chief of Staff Update**

**G. Strategic Planning Process Overview- Simmons Lettre**

Conducting a SWOT analysis to decide what next steps are within mission, values, goals.

**IX. Closing Items**

**A.**

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,  
K. Kerr

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