



## Kairos Academies

### Facilities Committee Meeting

Published on April 28, 2025 at 3:39 PM CDT

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#### Date and Time

Wednesday April 30, 2025 at 2:00 PM CDT

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We invite you join us at this Zoom link. This notice was published at [www.kairosacademies.org/board](http://www.kairosacademies.org/board) at least one day prior to the meeting.

<https://us06web.zoom.us/j/85372783082?jst=2>

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>2:00 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes		1 m
Approve minutes for Facilities Committee Meeting on March 26, 2025			
<b>II. Chief Operation Officer Updates</b>			<b>2:02 PM</b>

	Purpose	Presenter	Time
A.	In-Service Cleaning and Facilities Tasks		5 m
B.	Additional Facilities Priorities		5 m
III.	Closing Items		2:12 PM
A.	Adjourn Meeting	Vote	

# Coversheet

## Approve Minutes

<b>Section:</b>	I. Opening Items
<b>Item:</b>	C. Approve Minutes
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Facilities Committee Meeting on March 26, 2025

APPROVED



## Kairos Academies

### Minutes

#### Facilities Committee Meeting

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##### **Date and Time**

Wednesday March 26, 2025 at 2:00 PM

##### **Location**

Virtual: Google Meets

<https://meet.google.com/fcj-rnis-ubw>

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We invite you join us at this Zoom link. This notice was published at [www.kairosacademies.org/board](http://www.kairosacademies.org/board) at least one day prior to the meeting.

<https://us06web.zoom.us/j/85830004205>

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##### **Committee Members Present**

J. Krewson (remote), K. Graham (remote), M. Chavers (remote), N. Plair (remote)

##### **Committee Members Absent**

P. Badea

##### **Guests Present**

A. Sullivan (remote), J. Irby (remote)

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#### **I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

N. Plair called a meeting of the Facilities Committee of Kairos Academies to order on Wednesday Mar 26, 2025 at 2:06 PM.

**C. Approve Minutes**

**II. Facilities Committee Goals SY 24-25**

**A. Goal Updates**

Facilities SY24-25 Goals have been completed, no new updates

**III. Chief Operation Officer Updates**

**A. Current Building Updates**

**B. Review of building refresh plan**

- Conducting Building Reviews and Preliminary Site Visits
- Inventory of Assets has occurred
- Final Bids by beginning of April
- Goal to identify one vendor for painting and the move
- Finalization will happen in June
- August will conduct the move
- We are on track to ensure a successful move

**IV. Chief Strategy Officer Updates**

**A. Bingham Updates**

- Feasibility Report put together by QPD & HKW
  - Reduce scope on site to bring into better alignment
  - Proposed Timeline of how to move forward
- Timeline:
  - Restarting exploring alternate designs and refreshing cost estimate - May/June 2025
  - Notice to proceed with design development - Aug 2025
  - Design Development Estimate & RFP to Lenders - Oct/Nov 2025
  - Receive Term Sheets - Dec 2025
  - Select Lenders - Dec 2025 - Feb 2026
  - Construction Drawings Complete for Bid & Permit - Feb 2026

We need to raise 400k-500k for our Equity Contribution

Fundraising:

- Family Foundations give to Capital Campaigns
- Identified foundations to reach out and prospect to, several of these foundations are in our network

## **V. Enter into Closed Session**

### **A. SMO 610.021(2)**

Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:38 PM.

Respectfully Submitted,  
N. Plair

# Coversheet

## In-Service Cleaning and Facilities Tasks

**Section:** II. Chief Operation Officer Updates  
**Item:** A. In-Service Cleaning and Facilities Tasks  
**Purpose:**  
**Submitted by:**  
**Related Material:** April ODTR Facilities Committee Update.pdf



Below is an overview of the facilities maintenance plan for Spring Break:

### **In-Service Cleaning & Facilities Tasks:**

- **Emergency Map Compliance:**  
Room-to-room checks will be completed to ensure that emergency maps are visible and properly displayed in all classrooms.
- **Deep Cleaning of Stairwells:**  
All stairwells will receive a comprehensive deep cleaning to improve cleanliness and safety.
- **Classroom Disinfection:**  
Every classroom will be fully disinfected to maintain high standards of hygiene and readiness for the new term.
- **Lost & Found Cleanup (High School Side):**  
The high school lost and found area will be cleaned out and reorganized.
- **Recess Lot Maintenance:**  
The recess lot will be cleaned and prepared for continued use.
- **Finalizing Room Allocation for SY25–26:**  
Room assignments for the 2025–2026 school year are being finalized and will be communicated to teams in the near future.

### **Additional Facilities Priorities:**

- **AED Updates:**  
Automated External Defibrillators (AEDs) are being reviewed and updated to ensure compliance and readiness in case of emergencies.
- **Master Schedule Coordination:**  
Facilities is working closely with academic leadership on the master schedule to align space use with instructional needs for next year.
- **Retroactive Building Planning:**  
We are actively revisiting and adjusting the long-term facilities plan to support a return to a single-site model. This includes retroactive planning and layout optimization to support cohesion and operational efficiency.

*an integrated community of self-directed learners, leaders, and citizens*