APPROVED

# Paramount Schools of Excellence

## Minutes

### Paramount Board of Directors

**Date and Time**
Tuesday December 8, 2020 at 5:30 PM

**Location**
https://zoom.us/j/702256528

Public Meeting Notice of Paramount Schools of Excellence Board of Directors

Board of Directors Meeting
December 8, 2020
5:30 PM

Topic: PSOE Board Meeting
Time: December 8, 2020 5:30 PM Indiana (East)

Join Zoom Meeting
https://zoom.us/j/702256528

Meeting ID: 702 256 528
One tap mobile
+16465588656,,702256528# US (New York)
+13017158592,,702256528# US (Germantown)

Dial by your location
+1 646 558 8656 US (New York)
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+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 702 256 528
Find your local number: https://zoom.us/u/a5o1HkZur

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**Directors Present**
A. Bekele (remote), B. Eldridge (remote), C. Park (remote), J. Amu (remote), J. Hazzard, Jr. (remote), L. Smith (remote), M. Bishop (remote), P. Blackard (remote), T. Rude (remote)

**Directors Absent**
*None*

**Ex Officio Members Present**
T. Reddicks (remote)

**Guests Present**
A. Wong (remote), B. Richardson (remote), Brandalyn Hayes (remote), Chris Larson (remote), D. Sawyers (remote), D. Taylor (remote), E. Mendez (remote), H. Okerson (remote), J. Monk (remote), Justin Braun (remote), K. Beauchamp (remote), K. Sherrow (remote), Lisa Hopman (remote), Megan Bouckley (remote), T. Gustin (remote), T. Palacios (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

T. Rude called a meeting of the board of directors of Paramount Schools of Excellence to order on Tuesday Dec 8, 2020 at 5:31 PM.

## II. Public Comments

### A. Public Comments

No one from the public was in attendance who wished to make comment.

## III. Consent Agenda Review and Approval

### A. Review and Approve Minutes

T. Rude made a motion to approve the minutes from Paramount Board of Directors on 11-10-20.

P. Blackard seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| J. Hazzard, Jr. | Aye |
| J. Amu | Aye |
| P. Blackard | Aye |
| M. Bishop | Aye |
| L. Smith | Aye |
| T. Rude | Aye |
| A. Bekele | Absent |
| B. Eldridge | Absent |
| C. Park | Aye |

### B. Voucher Approval

T. Rude made a motion to approve the voucher as distributed.
P. Blackard seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| T. Rude | Aye |
| L. Smith | Aye |
| M. Bishop | Aye |
| P. Blackard | Aye |
| A. Bekele | Absent |
| J. Hazzard, Jr. | Aye |
| B. Eldridge | Absent |
| C. Park | Aye |
| J. Amu | Aye |

## IV. New Business

### A. ActivEval Proposals

J. Amu made a motion to authorize Paramount to spend $48,000-$50,000 to develop the ActivEval app with RocketBuild, provided statement of work aligns with deliverables.
P. Blackard seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| J. Amu | Aye |
| M. Bishop | Aye |
| P. Blackard | Aye |
| L. Smith | Aye |
| T. Rude | Aye |
| J. Hazzard, Jr. | Aye |
| C. Park | Aye |

**Roll Call**

| | |
|---|---|
| B. Eldridge | Aye |
| A. Bekele | Aye |

### B. National Bank of Indianapolis & Charter Facility Improvement Grant Payout

J. Hazzard, Jr. made a motion to approval to process payments to the National Bank of Indianapolis above the threshold to pay Paramount Brookside's debt through Charter Facility Improvement Grant.
T. Rude seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| T. Rude | Aye |
| C. Park | Aye |
| B. Eldridge | Aye |
| M. Bishop | Aye |
| J. Amu | Aye |
| P. Blackard | Aye |
| J. Hazzard, Jr. | Aye |
| A. Bekele | Aye |
| L. Smith | Aye |

### C. Designs for Learning Update

T. Reddicks explained "Designs for Learning" is Paramount's codification manual developed through the partnership with The Mind Trust and Tina Seymour. As the organization has grown, this manual needs to be updated, which will result in an additional cost. Paramount intends to partner again with Tina when this process starts.

### D. Trine Update

Paramount Online Academy was granted it's charter through Trine University. The pre-opening process begins in January.

### E. EFF Consolidation Discussion

T. Reddicks reported pre-approval documents are currently being collected to refinance Paramount Cottage Home. In order to only refinance Paramount Cottage Home, National Bank of Indianapolis would have to relent their lender position with Paramount Brookside's debt. Discussions with EFF and NBOI are being arranged. A decision from the board on debt consolidation will need to be made in January.

## V. Operations Reports

### A. Navigation Team Reports

T. Reddicks reported strategic planning is underway with Andrew Bray. The Strategic Planning Committee meeting met with Andrew to look at US and local markets. The big goal is to open at least six more schools in the next ten years.

J. Monk reported out work completed on the EFF preapproval process and wrapping up construction at Paramount Online Academy (POA) and the Navigation Office.

K. Beauchamp complimented the school leaders on work done to support teachers and families during virtual learning.

B. Richardson reported the development of materials to launch POA.

A. Wong reported the National Bank of Indianapolis approved Paramount's PPP loan forgiveness application. She also shared out a year-to-date financial overview.

H. Okerson reported the completion of a training program for a temporary bookkeeper to fill in for maternity leave.

T. Palacios reported work to train and onboard the new HR Assistant and year-end reports.

C. Larson reported the farm is operating smoothly, Fridays from the Farm are in full swing, and he is fielding requests for field trips.

J. Braun reported the new Chromebook order was delivered and devices were deployed.

**B. Principal Reports**

D. Taylor (Brookside School Director) & K. Sherrow (Brookside Middle School Principal) reported on the work the FACT Team has done to support families in the new virtual environment. Families, overall, reported they feel supported while students in virtual. Staff is working hard to ensure students and families have everything they need to be successful at home.

T. Gustin (Cottage Home Principal) reported work completed to increase student engagement, connecting with parents, and providing tech training with teachers.

D. Sawyers concurred with the other principals about the work being done to support teachers and families. Another initiative is helping 8th graders enroll in high school and signing up 7th and 8th graders in the 21st Century Scholars program.

M. Bouckley welcomed Dr. Hayes to the Paramount virtual program family. Engagement has been a priority as has defining growth in a virtual environment. She also gave a shout out to the work teachers have put in to support students and families.

Dr. Hayes introduced herself to the board, and relayed her excitement to begin with Paramount officially in January.

## VI. Closing Items

### A. Next Meeting

Annual Board Retreat
January 15th, 2021
8:00 am - 12:00 noon

Public Board of Directors Meeting
February 9th, 2021
5:30
Join Zoom Meeting
https://zoom.us/j/702256528

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:22 PM.

Respectfully Submitted,
T. Rude

## VII. Committee Meetings

### A. Governance (Policy) Committee

Set policy review timeline.
Review documents referenced in Leader Succession Plan.

### B. Long-Term Benefits Committee

Establish goals and timelines.