APPROVED

Paramount Schools of Excellence

Minutes

Paramount Board of Directors

Date and Time
Tuesday August 11, 2020 at 5:30 PM

Location
https://zoom.us/j/702256528

Public Meeting Notice of Paramount Schools of Excellence Board of Directors

Board of Directors Meeting
August 11, 2020
5:30-6:15 PM

Executive Session as needed
6:30 PM

Topic: August PSOE Board Meeting
Time: August 11, 2020 05:30 PM Indiana (East)

Join Zoom Meeting
https://zoom.us/j/702256528

Meeting ID: 702 256 528

One tap mobile
+13126266799,,702256528# US (Chicago)
+16465588656,,702256528# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago)
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+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
Meeting ID: 702 256 528
Find your local number: https://zoom.us/u/aLVBhK8bQ

Directors Present
A. Bekele (remote), B. Eldridge (remote), C. Park (remote), J. Amu (remote), J. Hazzard, Jr. (remote), L. Smith (remote), M. Bishop (remote), P. Blackard (remote), T. Rude (remote)

Directors Absent
None

Ex Officio Members Present
T. Reddicks (remote)

Guests Present
A. Wong (remote), Andrew Bray, B. Richardson (remote), Chris Larson, Darius Sawyers, Dexter Taylor, E. Mendez, H. Okerson (remote), J. Monk (remote), Justin Braun, Korry Sherrow, Kyle Beauchamp, Megan Bouckley, T. Gustin (remote), T. Palacios (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. Rude called a meeting of the board of directors of Paramount Schools of Excellence to order on Tuesday Aug 11, 2020 at 5:31 PM.

II. Consent Agenda Review and Approval

A. Review and Approve Minutes From 7/14/2020 Meeting

T. Rude made a motion to approve the minutes from July Board of Directors on 07-14-20.
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Blackard	Aye
M. Bishop	Aye
J. Amu	Aye
J. Hazzard, Jr.	Absent
C. Park	Aye
A. Bekele	Aye
L. Smith	Aye
B. Eldridge	Aye
T. Rude	Aye

B. Review and Approve Minutes From 7/22/20 Meeting

T. Rude made a motion to approve the minutes from Board Meeting on 07-22-20.
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Hazzard, Jr.	Absent
C. Park	Aye
M. Bishop	Aye
L. Smith	Aye
J. Amu	Aye
T. Rude	Aye
A. Bekele	Aye
P. Blackard	Aye
B. Eldridge	Aye

C. Voucher Approval

T. Rude made a motion to approve the voucher as distributed.
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Hazzard, Jr.	Absent
P. Blackard	Aye
T. Rude	Aye
M. Bishop	Aye
B. Eldridge	Aye
C. Park	Aye
L. Smith	Aye
J. Amu	Aye
A. Bekele	Aye

III. New Business

A.

Strategic Planning Introduction

T. Reddicks introduced Andrew Bray, who was introduced to Paramount through the Charter School Growth Fund. Andrew works with schools on strategic planning related to expansion and school growth. His background is with Teach for America, Charter School Growth Fund, finance, and nonprofit strategic planning and executive coaching in education.

B. Approve Staff Handbook Addendum

C. Park made a motion to approve the ability to give Tiffany discretion to charge an employee PTO/Sick Days under FFCRA.
P. Blackard seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Blackard	Aye
B. Eldridge	Aye
J. Amu	Aye
T. Rude	Aye
C. Park	Aye
J. Hazzard, Jr.	Aye
M. Bishop	Aye
A. Bekele	Aye
L. Smith	Aye

C. Vote to Approve Renovation of Lease Tenant Space

T. Rude made a motion to approve the construction costs related to the renovation of the remaining 10,000 square feet at 1203 E St. Clair, and hold on furniture costs until a later date.
J. Hazzard, Jr. seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Rude	Aye
P. Blackard	Aye
B. Eldridge	Aye
C. Park	Aye
J. Hazzard, Jr.	Aye
A. Bekele	Aye
M. Bishop	Aye
J. Amu	Aye
L. Smith	Aye

D. Discuss Location of Future Board Meetings

September's board meeting will be held in accordance with the Electronic Participation Policy (1/3 of members physically in attendance) unless guidance changes.

E. First Week Back Report Out

T. Reddicks reported on enrollment: 1121 students; 46 to the positive compared to budget projections. Virtual programming started with a focus on parent support to connect and engage with lessons. Staffing is in a good place, balanced between virtual and on-campus according to student enrollment in both programs. Staff have worked incredibly hard to make sure everything is in place for the organization, kids, staff, and families.

Areas for board support include emailing Tommy, Jess, and Kyle to bounce ideas off of, as new shifts given the current climate are made necessary.

IV. Operations Report

A. Operations Report

T. Palacios (HR) shared work completed on benefit enrollments, terminations, and staffing changes.
B. Richardson (Advancement) shared work completed on ribbon cuttings and enrollment.
K. Beauchamp (CAO) shared ongoing work with school leaders to prepare for academic implementation, kindergarten parent orientation, and Zoom parent programming.
A. Wong (Finance) is attending a webinar on PPP forgiveness and approval.
H. Okerson (Bookkeeper) has worked on truing up the budget and coding purchases. Auditors will be onsite the week of 8/24.
C. Larson (Environmental) talked of transitioning out of STEAM and into how to support teachers.
J. Braun (Technology) shared ongoing work with internet and PowerSchool
J. Monk (COO) shared ongoing work completed with principals and ops managers to ensure beginning of year procedures are solid.
M. Bouckley (Vitual) shared work done in the virtual program to contact parents, engaging students, and getting rosters and curriuclum up and running.

B. Principal Report Discussion

T. Gustin (Cottage Home Principal) has spent the majority of her time supporting staff, rostering, and operations support.
D. Sawyers (Englewood Principal) has reached out to no-contact families and to make sure kids are engaged and socially distanced.
D. Taylor (Brookside Principal) has enjoyed seeing kids on campus with teachers making a difference.
K. Sherrow (Brookside Middle School Principal) has been involved with back to school professional development, overseeing welcome calls, and monitoring enrollment.

V. Closing Items

A. Next Meeting

September 8, 2020
5:30 PM
Location TBD
Zoom: https://zoom.us/j/702256528

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:09 PM.

Respectfully Submitted,
T. Rude

Documents used during the meeting

- 06-2020 Consolidated Financial Statements - PASCOF.xlsx
- 07-2020 Grant Reports - PBR.xlsx
- 06-2020 Financial Statements - PEN.xlsx
- 07-2020 Grant Reports - PEN.xlsx
- 06-2020 Financial Statements - PBR.xlsx
- 07-2020 Grant Reports - PCH.xlsx
- 06-2020 Financial Statements - PCH.xlsx
- 07-2020 AP Voucher Register - PACOHE.pdf
- 07-2020 AP Voucher Register - PASCOF.pdf
- PSOE Navigation Operations Report Aug 2020.pdf
- PEN Ops August2020.pdf
- August 2020- Paramount Brookside School Operations Report.pdf
- PCH Ops July2020.pdf