APPROVED

Paramount Schools of Excellence

Minutes

Board of Directors

May Meeting

Date and Time
Tuesday May 12, 2020 at 5:30 PM

Location
Remotely via Zoom: https://zoom.us/j/702256528

Public Meeting Notice of Paramount Schools of Excellence Board of Directors

Board of Directors Meeting
April 14, 2020
5:30-6:15 PM

Executive Session as needed
ICS-14-3-4(b)(2)(D)
6:30 PM

Topic: April PSOE Board Meeting
Time: Apr 14, 2020 05:30 PM Indiana (East)

Join Zoom Meeting
https://zoom.us/j/702256528

Meeting ID: 702 256 528

One tap mobile

+13126266799,,702256528# US (Chicago)
+16465588656,,702256528# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
Meeting ID: 702 256 528
Find your local number: https://zoom.us/u/aLVBhK8bQ

Directors Present
A. Bekele (remote), B. Eldridge (remote), C. Park (remote), J. Amu (remote), J. Hazzard, Jr. (remote), M. Bishop (remote), P. Blackard (remote), T. Rude (remote)

Directors Absent
None

Ex Officio Members Present
T. Reddicks

Guests Present
A. Wong (remote), B. Richardson (remote), Chris Larson, Darius Sawyers, Dexter Taylor, H. Okerson (remote), J. Monk, Justin Braun, Kyle Beauchamp, L. Smith (remote), Precious Jones, Sarah Shaffer, T. Gustin (remote), T. Palacios (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. Rude called a meeting of the board of directors of Paramount Schools of Excellence to order on Tuesday May 12, 2020 at 5:36 PM.

II. Public Comments

A. Public Comments

No one from the public was in attendance who wished to make a comment.

III. Consent Agenda Review and Approval

A. Review and approve minutes.

T. Rude made a motion to approve the minutes from Board of Directors on 04-14-20.
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Rude	Aye
A. Bekele	Aye
C. Park	Aye
J. Hazzard, Jr.	Aye
J. Amu	Aye
P. Blackard	Aye
B. Eldridge	Aye
M. Bishop	Aye

B. Voucher Approval

T. Rude made a motion to approve the voucher as submitted.
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Blackard	Aye
C. Park	Aye
B. Eldridge	Aye
A. Bekele	Aye
J. Hazzard, Jr.	Abstain
T. Rude	Aye
M. Bishop	Aye
J. Amu	Aye

T. Rude made a motion to nominate Liam Smith to the full Board of Directors.
J. Hazzard, Jr. seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Blackard	Aye
J. Hazzard, Jr.	Aye
T. Rude	Aye
A. Bekele	Aye
C. Park	Aye
M. Bishop	Aye
J. Amu	Aye
B. Eldridge	Absent

IV. New Business

A. Vote to approve Family Handbooks

This will be reviewed in committee and will be voted on at the June meeting.

B. Vote to Approve Staff Handbook

T. Rude made a motion to approve the handbook as distributed.
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Bishop	Aye
C. Park	Aye
J. Amu	Aye
B. Eldridge	Aye
J. Hazzard, Jr.	Aye
T. Rude	Aye
P. Blackard	Aye
A. Bekele	Aye

C. Add Signor to Bank Accounts

The organization is adding Amy Wong, Director of Finance, as a signor for the bank accounts.

D. Update on PCH and PEN Progress

Both sites are on track to open July 1. Movers are scheduled to have all furniture placed by July 15th. Partnerships have been made with Marian University and other universities to keep staffing pipelines open. Principals stated depth charts for staffing are robust. T. Reddicks will discuss how this will affect the budget during Finance Committee. Neighbor support at the Cottage Home property has been positive and communication remains open. Student recruitment remains the number one priority.

T. Rude asked if there was any news regarding the ability to open in the fall. T. Reddicks discussed the lack of guidance from the DOE/State on how schools will open in the fall. Paramount is also looking into the ability to open a virtual option. This is dependent upon approval from OEI, which is delayed based on guidance from the State.

V. Operations Report

A. Operations Report

T. Reddicks reported 1-3 members of the Navigation Team are in the office daily, and everyone else is working diligently from their home offices. Schools are delivering over

5,000 meals a week. The organization received PPP funds, which will help the schools not lose staff. Navigation staff is documenting how these funds are spent. Paramount Englewood is applying for CSP technical funds. Teacher Appreciation week was celebrated by buying take out from King Dough for all staff and holding a bonus trivia event.

J. Monk reported work completed to ensure Cottage Home and Englewood open on time, including coordinating vendors, design, and site work timelines. Ordering processes have been developed to ensure schools can easily meet operations objectives while staying within model fidelity standards.

A. Wong reported work done with PPP, CARES Act, and submitting payments for reimbursement from Schola for Cottage Home.

H. Okerson reported grants have changed their timelines, so she is ensuring all funds are expended quickly and within new parameters. She is also working on the possibility of blending Title funds. The 2019-2020 audit will begin at the end of June.

T. Gustin reported work completed toward completing end-of-year state reports. She has also been working on the online enrollment portal for all three schools.

T. Palacios reported work completed on carrier connections (live July 1), LOIs and contracts drafted for next year, and onboarding plans.

J. Braun reported work completed to ensure student device return and deployment goes smoothly, as well as tech work being done at both Cottage Home and Englewood.

K. Beauchamp reported data collected during eLearning shows student double-digit growth in ELA and small increases in math. This shows schools were able to grow students academically through the pandemic.

B. Richardson reported the number one priority has been on enrollment, including digital marketing. She has been fielding about 1-2 calls a day for enrollment requests that are passed on to the schools. She reported 86 new Facebook followers this last week, which brings the Facebook page up to 2,500 followers.

P. Jones reported work done to ensure the officers stay visible to deter vandalism and keep relationships going. She is currently working on revising Safety Plans for 20-21.

C. Larson reported STEAM will begin June 1, following all the guidelines from the State.

B. Principal Report Discussion

D. Taylor reported Brookside continues to refine the eLearning process. Teachers have stayed data-driven, which will better inform summer school and fall programming. 40-50 new families attended a virtual orientation program. Virtual Kindergarten and 8th-grade graduation ceremonies will take place next week.

D. Sawyers echoed the data-driven focus teachers continue to show. 10 families, representing 15 students, attended their orientation. Paramount Englewood is conducting parent interviews on why they choose Paramount to post publicly. Awards ceremonies were held and well received by parents and students. The school is preparing to move out of Otis Brown and into PR Mallory.

S. Shaffer discussed strategies to provide teachers feedback throughout eLearning. Promotion ceremonies for Kindergarten, fourth and fifth graders will take place next week. The school has been working to prepare for the move and for summer school. Families have been encouraged by photos of the new construction. Paramount Community Heights has been working with Paramount Brookside on a Kindergarten readiness presentation for families.

VI. Closing Items

A. Next Meeting

June 9th 5:30 PM
Location to be announced.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:35 PM.

Respectfully Submitted,
T. Rude

VII. Committees

A. Academic/Governance

The committee discussed final revisions to the Family Handbook. The committee conducted a first read of the Visitor Policy, Board Orientation Packet, and the Benefits Enrollment Guide.

B. Finance

The Finance Committee discussed OEI Core Question 2 results for 18-19. The budget draft was also presented and discussed.