APPROVED

Paramount Schools of Excellence

Minutes

Board of Directors

Date and Time
Tuesday July 16, 2019 at 5:30 PM

Location
3020 Nowland Ave, Indianapolis IN, 46201

Directors Present
A. Bekele, B. Eldridge, C. Park, J. Hazzard, Jr., M. Bishop, P. Blackard, T. Rude

Directors Absent
J. Amu

Ex Officio Members Present
T. Reddicks

Guests Present
B. Richardson, Darius Sawyers, Dexter Taylor, H. Okerson, J. Monk, Kensi Sauley, Kyle Beauchamp, Sarah Shaffer, Scott Frye, T. Palacios, Tara Gustin

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

T. Rude called a meeting of the board of directors of Paramount Schools of Excellence to order on Tuesday Jul 16, 2019 at 5:37 PM.

II. Public Comments

A. Public Comments

No one in attendance wished to make public comment.

III. Consent Agenda Review and Approval

A. Review and approve minutes.

T. Rude made a motion to approve minutes from the Board of Directors on 06-11-19 Board of Directors on 06-11-19.
C. Park seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Rude	Aye
C. Park	Aye
J. Hazzard, Jr.	Absent
B. Eldridge	Aye
J. Amu	Absent
A. Bekele	Absent
M. Bishop	Aye
P. Blackard	Absent

B. Voucher approval

T. Rude made a motion to Approve the voucher as submitted.
C. Park seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bekele	Absent
J. Hazzard, Jr.	Absent
J. Amu	Absent
M. Bishop	Aye
C. Park	Aye
B. Eldridge	Aye
T. Rude	Aye
P. Blackard	Absent

IV. New Business

A. Approval to Open Paramount Englewood's Checking Account

T. Rude made a motion to Approve a separate checking account for Paramount Englewood.
B. Eldridge seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Park	Aye
A. Bekele	Absent
J. Hazzard, Jr.	Absent
M. Bishop	Aye
P. Blackard	Aye
B. Eldridge	Aye
J. Amu	Absent
T. Rude	Aye

B. Approve Miller Transportation Contract

T. Reddicks explained the need for contracting with a bussing service: Invent Learning Hub offered Paramount Englewood siblings bus services, but once logistics were discussed, it made the most sense to maintain Paramount model fidelity to contract our own bus service. The cost estimate is $65,000 (about the income generated from 9 students). This would increase student enrollment, justifying the cost.

C. Park asked how about seats on a bus. T. Reddicks answered 50-60 students.

T. Rude asked how long this partnership with the bus company would last. T. Reddicks answered for the 19-20 school year.

C. Park asked what happens if we exceed the capacity for one bus. T. Reddicks answered we will address this with an additional vote should we exceed capacity. We are currently at half capacity with the bus.
T. Rude made a motion to increase Paramount Englewood's transportation line item to cover the cost for one bus ($65,000).
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Hazzard, Jr.	Absent
B. Eldridge	Aye
A. Bekele	Absent
J. Amu	Absent
P. Blackard	Aye
M. Bishop	Aye
T. Rude	Aye
C. Park	Aye

C.

Present Fidelity Tool CRM Proposals

J. Monk presented an overview of the three quotes. Next steps are to review the technical aspects of the quotes to determine if a good match has presented itself or if a broader search needs to begin. The reasoning behind seeking out a company to build this tool stems from a need to operationalize Paramount's model with fidelity. This will include evaluations based on Paramount's model and a reporting accountability tool.

D. Update on Paramount Englewood's Progress to Opening

Updates were given by J. Monk and D. Sawyers on the progress Paramount Englewood has made toward meeting the mayor's office requirements, enrollment, and staffing.

V. Operations Report

A. Operations Report

T. Reddicks introduced T. Gustin as the Director of Special Programs. T. Gustin shared her appreciation for the Board's partnership with Indianapolis Academy of Excellence as the school closed and students and staff transitioned to Paramount.

T. Palacios reviewed the new benefits guide for the 19-20 school year, including Paramount's 403b plan.

J. Monk shared an overview of the Navigation Team's focus since the last Board meeting (facilities for Paramount Englewood, training leadership staff on organizational operations processes, including implementation of the Health Data Project at the school level. A fair portion of time has also been spent locating a new location for Paramount Community Heights' permanent site.

H. Okerson shared progress made on the audit (no findings/comments).

C. Park requested more information on the controller's report. T. Reddicks and H. Okerson explained the budget reflects staffing and salary adjustments. B. Eldridge explained a restructuring of coding by BPI caused buckets to appear out of proportion. H. Okerson will send financial statement true-ups from BPI to the Board as they are available. T. Reddicks suggested the possibility of approving the month prior to the Board meeting to avoid confusion. T. Rude and P. Blackard agreed this may be more informative. B. Eldridge stated as long as it is consistent, she approves this idea. She is meeting with H. Okerson and BPI to gain clarity of the process.

B. Principal Report Discussion

K. Beauchamp (Principal at Paramount Community Heights) shared progress on new parent orientation and strategies on finding space in the current building for additional students. Lutherwood has been a very helpful partner with finding additional space.

D. Taylor (Principal at Paramount Brookside) shared has been working on their differentiated professional development sessions for their staff. He also shared the highlights from the Ghana trip. H. Hazzard requested a presentation from the students and leaders who went on this trip.

S. Frye (Chief Academic Officer) shared work being done with Enroll Indy to ensure enrollment comes in as expected. Teachers are currently working on comparing cut scores on AIRWays (formative assessment) and ILEARN (State assessment). Their data shows the State average is expected to come in around 45-50%.

D. Sawyers (Principal at Paramount Englewood) shared efforts toward staffing and enrollment.

VI. Closing Items

A. Next Meeting

August 13th, 2019
5:30 PM-6:30 PM
Executive session to follow as needed

3020 Nowland Ave
Indianapolis, IN 46201

B. Committee Meetings

Academic/Governance:

- OEI Updates to Board Governance Indicators
  - Board member on-boarding plans
  - 3.3c - Board-approved plan for timely communication of school-level incidents to OEI
    - The Board needs clarity from OEI on what incidents should be reported.
  - Need to submit Academic & Governance progress report-outs on Board goals to OEI
    - Set committee goals with benchmarks; submit progress to OEI (how often?)
  - 3.2a Spring 2020 - recruiting efforts (diverse members on board - finance, legal, academic)

Finance: Audit

C. Adjourn Meeting

T. Rude made a motion to adjourn the meeting.
J. Hazzard, Jr. seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Hazzard, Jr.	Aye
J. Amu	Absent
M. Bishop	Aye
C. Park	Aye
A. Bekele	Aye
T. Rude	Aye
P. Blackard	Aye
B. Eldridge	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:35 PM.

Respectfully Submitted,
J. Monk