

APPROVED



## Paramount Schools of Excellence

### Minutes

#### August Meeting

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**Date and Time**

Tuesday August 14, 2018 at 5:30 PM

**Location**

3020 Nowland Avenue Room 13, Indianapolis, IN

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**Directors Present**

B. Eldridge (remote), C. Park, J. Amu, J. Hazzard, Jr., M. Bishop, P. Blackard

**Directors Absent**

A. Bekele, T. Rude

**Ex Officio Members Present**

T. Reddicks

**Non Voting Members Present**

T. Reddicks

**Guests Present**

Adam Freeman, B. Richardson, Chris Larson, Daris Sawyers, H. Okerson, J. Monk, Jourdin Dixon, Kyle Beauchamp, Mary Laflin, Monica Hingst - Mayor's Office, P. Purvis, Precious Jones, Sarah Shaffer, Satchuel Cole - public, Scott Frye

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**I. Opening Items**

A.

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

J. Hazzard, Jr. called a meeting of the board of directors of Paramount Schools of Excellence to order on Tuesday Aug 14, 2018 at 5:35 PM.

## **II. Public Comments**

### **A. Public Comments**

No public comments at this time.

## **III. Consent Agenda Review and Approval**

### **A. Review and approval of minutes**

M. Bishop made a motion to approve minutes from the July Board Meeting on 07-10-18 July Board Meeting on 07-10-18.

C. Park seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Voucher approval**

Mr. Hazzard recuses himself for the vote.

P. Blackard made a motion to approve vouchers.

C. Park seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Finance**

### **A. Financial report**

This is the first meeting to report combined financials for both schools, Brookside and Community Heights.

Peggy Blackard would prefer to have schools financials separated on the report.

## **V. Operations Report**

### **A. Operations Report**

Tommy Reddicks

- Current grants update.
- Completion many summer tasks.
  - Opening of Community Heights school.
  - Darius Sawyers to be principal of 3rd charter school.
- Maintaining talks regarding health data.

- Working with Mays Community Academy, in Mays Indiana, on 21st Century Grant. Their Principal is a former PSOE Brookside employee, Shannon New.
- A meeting is scheduled, at the end of the month, with the Lutherwood board of directors to discuss property acquisition.

Barb Richardson

- Summer STEAM program funded from Lilly and McCoy. Their evaluators toured the farm.
- Attending the Independent Sectors Pathway conference for policy makers and funders.
- Distributed TURN information to all board members. Would like board members to purchase 2 tickets and invite someone to purchase 2 other tickets.
- Like, share, and retweet on social media for TURN.
- Good media coverage at the Community Heights Ribbon Cutting ceremony and the induction of Police Chief Jones.
- Butler students volunteered on the farm. Chance to talk to the students about internships with PSOE.

Tiffany Palacios

- Still in the process of on-boarding new hires. Many visits at the schools to help with employees paperwork.
- Went live with the new HRIS program on August 1st.
- First live payroll will be the 8/31/2018 payroll.
- Established connection with Guardian provider which is now linked to Centrix.
- To help manage our 403b contributions a 403b audit has been submitted.
- Unemployment audit has been submitted with no problems.
- Will be hiring a new assistant for the network office.

Hannah Okerson

- Will be taking a maternity leave in late winter.
- Second checking account is active for Community Heights.
- Wrapping up all payments for summer projects.
- Fully expensed our state and federal grants for SY 2017-2018.
- Auditors will return the end of August for the financial portion of the audit. Audit will be presented to the Board in November.
- Received 1st round of basic grant monies based on enrollment count for SY 2018-2019.

Jessica Monk

- A school nurse has been hired for Community Heights.
- Summer projects such as the retaining wall and discovery center will be completed soon.

- Both schools have been granted free lunch and breakfast for the next 5 years.
- Expected completion of the playground fencing for Community Heights by the end of September.

#### Precious Jones

- Continued meeting and communicating with IMPD, Sheriff's Department, and the FBI.
- Paramount Police Department now has an identifier, Paramount PD.
- Indiana Law Enforcement Academy will monitor all training records for Paramount PD and will advise if additional training is required.
- State police has approved dependent application
- Working with the communications vendor for IMPD to get on their radio frequency. This request will be reviewed in September for approval.
- New police vehicle along with bicycle to be out in the community.
- Invited to Butler to speak.

#### Scott Frye

- Current enrollment is approximately 775.
- Only had to replace 3 teaching positions for SY 2018-2019.
- Approximately 400 people attended the back to school barbeque/National Night Out.
- Six students were retested for ISTEP resulting in an 87% overall pass rate.

#### Chris Larson

- Summer STEAM projects are 90% complete.
- Minimum behavior issues with the summer STEAM program. One student was released due to attendance issues.
- Will be working directly with K-4 curriculum.
- Coordination with classroom teachers to make sure they have more access to the farm
- FarmShare was a successful program with good feed-back from the participants. Hope to expand the program to more participants next year.
- Farmer's market each Wednesday afternoon. Open to the public.

#### Kyle Beauchamp

- Thank you to all who have helped with getting Community Heights up and running.
- Biggest compliment received was from the Rooney foundation who stated Community Heights feels like Paramount.
- Introduced Jordan Dixon as the school's guidance counselor.

#### Darius Sawyers

- On track for opening a 3rd school
- Weekly checking in with Mind Trust along with six other fellows.
- Learning what it means to be a school in Indianapolis and visiting other schools in Indianapolis such as Crispus Attucks High School.
- Will be going to South Africa to visit schools.
- Professional development will include touring schools in New York city.
- Time will be divided between Brookside, Mind Trust and Network office.

Peggy Purvis

- Moved to Brookside to assist in beginning of the school enrollment and registration. Will continue at Brookside through September.
- Working with both schools in training and setting up PowerSchool.
- Training new registrar, Conner Schultheis, at Brookside.

## VI. Closing Items

### A. Next Board Meeting

The next meeting will be Tuesday, September 11, 2018 @ 5:30pm.

### B. Adjourn Meeting

C. Park made a motion to adjourn the meeting.

M. Bishop seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,

P. Purvis