APPROVED

Paramount Schools of Excellence

Minutes

April Board Meeting

Date and Time
Tuesday April 10, 2018 at 5:30 PM

Location
3020 Nowland Avenue, Indianapolis, IN 46201

Directors Present
C. Park, J. Amu (remote), J. Hazzard, Jr., M. Bishop, P. Blackard, T. Rude (remote)

Directors Absent
A. Bekele, B. Eldridge

Ex Officio Members Present
T. Reddicks

Guests Present
Adam Freeman, B. Richardson, Chris Larson, Darius Sawyers, J. Monk, Kyle Beauchamp, P. Purvis, Rachel Santos - OEI, Rhonda Grady, Scott Frye, Stefanie Ritter, Tiffany Palacios, Valerie Carlisle

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Hazzard, Jr. called a meeting of the board of directors of Paramount Schools of Excellence to order on Tuesday Apr 10, 2018 at 5:34 PM.

II. Public Comments

A. Public Comments

No pubic comment

III. Consent Agenda Review and Approval

A. Review and approval of minutes

P. Blackard made a motion to approve minutes from the March Board Meeting on 03-13-18 March Board Meeting on 03-13-18.
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Voucher approval

P. Blackard made a motion to Voucher approval.
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Finance

A. Financial report

Hannah is working on getting quotes for a new tech project. This will be for one to one laptops for Brookside and Community Heights. The project should be completed in about a week.

Hannah has been with Peggy Blackard on new financial policies.

V. Operations Report

A. Operations Report

Tommy Reddicks

- Kyle and Sarah have moved in to the PSOE Community Heights location.
- A meeting with Schmidt Associates, on Wednesday, April 11, to walk through the Lutherwood facility to start renovation plans.
- On April 22, Paramount School of Excellence will participate in Indianapolis' Cheese Wars 2018. Our cheese is being featured by one of the chefs in a special dish. The crowd will be a part of the judging process. Tickets are $40.00 per person. A promo video, for our cheese, is available to view online.

- Paramount will have 2 robotics teams going to worlds competition April 30th and May 1st.

Tiffany Palacios - HR

- The new Benefit Guide has been finalized. This will go to all new employees, at the time of hire, and to all current employees during benefit open enrollment.
- Starting on the implementation of the new HRIS system.

Jessica Monk - Operations

- Submitting RFP's for technology and food services for PSOE Community Heights.
- Recently met with parents for the study abroad trip to Ghana.

Barb Richardson - Advancement

- We received the Capital Grant from the Lilly endowment.
- Received notification for the grant to be used for the summer STEAM program.

Peggy Purvis - Compliance and Reporting

- Attended the final meeting today for 21st CCLC meeting for PSOE Brookside.

Kyle Beauchamp - PSOE Community Heights

- Moved in to new space and working with Lutherwood staff on coordinating procedures.
- Will be canvasing the neighborhood to actively seek enrollment using yard signs, door cards, and flyers.
- Attending the Community Heights neighborhood meeting immediately following the PSOE board meeting.
- Working with Sarah on supplies and curriculum.
- Actively interviewing for teachers.

Scott Frye - PSOE Brookside

- Received IREAD results and PSOE Brookside is at a 90% pass rate.
- ISTEP testing will start on Monday, April 16.
- Robotics, football, and STEAM recruitment will start after ISTEP has completed.

Stefanie Ritter - Director of Special Education PSOE Brookside

- Stefanie was introduced to the board
- Getting SPED students ready for ISTEP

Chris Larson - Environmental Education

- This summer, PSOE Brookside will have the most productive garden to date.
- Tryouts for the summer STEAM program will be coming up after ISTEP. There will be two groups of students working this summer.

Rachel Santos - Operations and Communication Manager from OEI

- Sitting in for OEI representative Jasmine Burditt.
- Patrick McCallister is the new director of OEI

VI. New Business

A. Tech Management bid openings

Hannah is actively working with vendors for tech services and contracts for both Brookside and Community Heights.

B. Benefit Policy

The new Benefit Guide has been finalized.

C. Accounting Policies

The new accounting policies will be reviews in committee.

VII. Closing Items

A. Next Board Meeting

The next Board of Directors meeting will be Tuesday, May 8, 2018 at 5:30pm.

B. Adjourn Meeting

C. Park made a motion to adjourn the meeting.
P. Blackard seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:10 PM.

Respectfully Submitted,
P. Blackard