

APPROVED



## Paramount Schools of Excellence

### Minutes

#### April Board Meeting

---

**Date and Time**

Tuesday April 10, 2018 at 5:30 PM

**Location**

3020 Nowland Avenue, Indianapolis, IN 46201

---

**Directors Present**

C. Park, J. Amu (remote), J. Hazzard, Jr., M. Bishop, P. Blackard, T. Rude (remote)

**Directors Absent**

A. Bekele, B. Eldridge

**Ex Officio Members Present**

T. Reddicks

**Non Voting Members Present**

T. Reddicks

**Guests Present**

Adam Freeman, B. Richardson, Chris Larson, Darius Sawyers, J. Monk, Kyle Beauchamp, P. Purvis, Rachel Santos - OEI, Rhonda Grady, Scott Frye, Stefanie Ritter, Tiffany Palacios, Valerie Carlisle

---

**I. Opening Items**

A.

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

J. Hazzard, Jr. called a meeting of the board of directors of Paramount Schools of Excellence to order on Tuesday Apr 10, 2018 at 5:34 PM.

## **II. Public Comments**

### **A. Public Comments**

No public comment

## **III. Consent Agenda Review and Approval**

### **A. Review and approval of minutes**

P. Blackard made a motion to approve minutes from the March Board Meeting on 03-13-18 March Board Meeting on 03-13-18.

M. Bishop seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Voucher approval**

P. Blackard made a motion to Voucher approval.

M. Bishop seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Finance**

### **A. Financial report**

Hannah is working on getting quotes for a new tech project. This will be for one to one laptops for Brookside and Community Heights. The project should be completed in about a week.

Hannah has been with Peggy Blackard on new financial policies.

## **V. Operations Report**

### **A. Operations Report**

Tommy Reddicks

- Kyle and Sarah have moved in to the PSOE Community Heights location.
- A meeting with Schmidt Associates, on Wednesday, April 11, to walk through the Lutherwood facility to start renovation plans.

- On April 22, Paramount School of Excellence will participate in Indianapolis' Cheese Wars 2018. Our cheese is being featured by one of the chefs in a special dish. The crowd will be a part of the judging process. Tickets are \$40.00 per person. A promo video, for our cheese, is available to view online.
- Paramount will have 2 robotics teams going to worlds competition April 30th and May 1st.

Tiffany Palacios - HR

- The new Benefit Guide has been finalized. This will go to all new employees, at the time of hire, and to all current employees during benefit open enrollment.
- Starting on the implementation of the new HRIS system.

Jessica Monk - Operations

- Submitting RFP's for technology and food services for PSOE Community Heights.
- Recently met with parents for the study abroad trip to Ghana.

Barb Richardson - Advancement

- We received the Capital Grant from the Lilly endowment.
- Received notification for the grant to be used for the summer STEAM program.

Peggy Purvis - Compliance and Reporting

- Attended the final meeting today for 21st CCLC meeting for PSOE Brookside.

Kyle Beauchamp - PSOE Community Heights

- Moved in to new space and working with Lutherwood staff on coordinating procedures.
- Will be canvassing the neighborhood to actively seek enrollment using yard signs, door cards, and flyers.
- Attending the Community Heights neighborhood meeting immediately following the PSOE board meeting.
- Working with Sarah on supplies and curriculum.
- Actively interviewing for teachers.

Scott Frye - PSOE Brookside

- Received IREAD results and PSOE Brookside is at a 90% pass rate.
- ISTEP testing will start on Monday, April 16.

- Robotics, football, and STEAM recruitment will start after ISTEP has completed.

Stefanie Ritter - Director of Special Education PSOE Brookside

- Stefanie was introduced to the board
- Getting SPED students ready for ISTEP

Chris Larson - Environmental Education

- This summer, PSOE Brookside will have the most productive garden to date.
- Tryouts for the summer STEAM program will be coming up after ISTEP. There will be two groups of students working this summer.

Rachel Santos - Operations and Communication Manager from OEI

- Sitting in for OEI representative Jasmine Burditt.
- Patrick McCallister is the new director of OEI

## **VI. New Business**

### **A. Tech Management bid openings**

Hannah is actively working with vendors for tech services and contracts for both Brookside and Community Heights.

### **B. Benefit Policy**

The new Benefit Guide has been finalized.

### **C. Accounting Policies**

The new accounting policies will be reviews in committee.

## **VII. Closing Items**

### **A. Next Board Meeting**

The next Board of Directors meeting will be Tuesday, May 8, 2018 at 5:30pm.

### **B. Adjourn Meeting**

C. Park made a motion to adjourn the meeting.

P. Blackard seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:10 PM.

Respectfully Submitted,  
P. Blackard