APPROVED

# Paramount Schools of Excellence

## Minutes

June Board Meeting

**Date and Time**
Tuesday June 12, 2018 at 5:30 PM

**Location**
3020 Nowland Avenue, Indianapolis, IN 46201

**Directors Present**
A. Bekele, B. Eldridge, J. Amu (remote), J. Hazzard, Jr., M. Bishop, P. Blackard, T. Rude

**Directors Absent**
C. Park

**Ex Officio Members Present**
T. Reddicks

**Guests Present**
B. Richardson, Bryan Anderson, Chis Larson, H. Okerson, J. Monk, Jasmin Burditt - OEI, Kyle Beauchamp, Mary Laflin, P. Purvis, Sarah Shaffer, Scott Frye, Tiffany Palacios

### I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

T. Rude called a meeting of the board of directors of Paramount Schools of Excellence to order on Tuesday Jun 12, 2018 at 5:35 PM.

## II. Public Comments

### A. Public Comments

There were no public comments.

## III. Consent Agenda Review and Approval

### A. Review and approval of minutes

T. Rude made a motion to approve minutes from the May Board Meeting on 05-08-18 May Board Meeting on 05-08-18.
P. Blackard seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Voucher approval

T. Rude made a motion to approve the submitted vouchers.
P. Blackard seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. Finance

### A. Financial report

The new financial policy will be discussed in New Business.

## V. Operations Report

### A. Operations Report

Tommy Reddicks

- Applied for the Calder foundation grant. This is a grant that would have unrestricted money.
  - Tom Rude suggests the board discuss a new procedure regarding unrestricted funds. He would like the board to be able to approve the funds and for the board to know how the funds are being spent.
- Final interviews with the Mind Trust have been completed for school 3.

Barb Richardson

- The summer newsletter went out today.
- An LOI has been submitted to Angies List for an after school tutoring grant.

Peggy Purvis

- Nothing additional to report.

Tiffany Palacios

- Continue to work with Centrix on the new HRIS program. This program will go live on August 1st.

Jessica Monk

- Tiffany did an excellent job on the Ghana trip.
- Construction on Community Heights began on Monday, June 11.
- Rooftop construction will start on Brookside this week.

Hannah Okerson

- We have started to receive the Chromebook computers for students.
- Preparing to end the financial year.
- Preparing for the audit on July 9th and 10th.

Kyle Beauchamp

- The Community Heights staff have been doing outreach in the community daily.
- Enrollment applications are over 100 with 60 of these applicants choosing Community Heights as their first choice school.
- The Mayor's office pre-opening requirements are approximately 90% complete.
- Academic teaching staff is complete. Still interviewing for specials teachers.

Scott Frye

- Preliminary ISTEP scores have been released to the schools. Brookside's pass rates are 86 % ELA and 86% Math. Pass rate for special education students is 22%.
- The 2018-2019 test will all be done on computers.
- Teacher retention is excellent. Less than 10 applicants for teaching positions at Brookside.
- High enrollment helps to add additional auxiliary staff such as counselors, recovery team and curriculum advisers.

Chris Larson

- The summer STEAM program has started with 30 students.
- Farm Share starts on Wednesday, June 13. Out of 17 applicants, 10 slots were filled. This new program will provide produce for 10 families over a 7 week period.
- The garden has been expanded by 24 beds.

- Scheduled an arborist to check out the trees at Community Heights.

## VI. New Business

### A. Financial Policy

T. Rude made a motion to approve the new financial policy.
J. Hazzard, Jr. seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. PD Policy

- Paramount must be approved of having a police department prior to purchasing badge, car, etc.
- Swearing in of the new SRO will be July 24, 2018 at 5:00.
- Communication to parents will be done at the site level.

J. Hazzard, Jr. made a motion to approve the new PD resolution.
P. Blackard seconded the motion.
The board **VOTED** unanimously to approve the motion.
PD Policy Approval

T. Rude made motion to pass the PD Policy.
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. 2018-2019 Budget

B. Eldridge made a motion to approve the 2018-2019 budget.
M. Bishop seconded the motion.
The board **VOTED** unanimously to pass the motion.

### D. Replication Expense

The 2018-2019 budget reflects holding back $300,000 for remodeling expenses for Community Heights. The current estimated expenses are at $190,000. Hopeful to complete the project with an approximate $100,000 ahead of budget.

The board would like to schedule meetings with the Lutherwood board to start discussion of a new build on their property. Tommy will lead the connection with the Lutherwood board chair on setting up a schedule.

### E.

**Board Meeting Calendar for 2018-2019**

T. Rude made a motion to Approve 2018-2019 Board Calendar.
B. Eldridge seconded the motion.
The board **VOTED** unanimously to approve the motion.
The new calendar will be corrected to show the correct day of the January meeting from a Tuesday to Friday.

### F. 2018-2019 Staff Handbook

The new 2018-2019 Staff handbook has had minor changes regarding vacation days, insurance updates, staff and student procedures, and transportation/driver procedures.
T. Rude made a motion to Approve the 2018-2019 Staff Handbook.
M. Bishop seconded the motion.
The board **VOTED** unanimously to approve the motion.

## VII. Closing Items

### A. Next Board Meeting

Tuesday, July 10th @ 5:30

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:44 PM.

Respectfully Submitted,
P. Blackard