

APPROVED



## Paramount Schools of Excellence

### Minutes

#### March Board Meeting

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**Date and Time**

Tuesday March 13, 2018 at 5:30 PM

**Location**

3020 Nowland Avenue, Indianapolis, IN 46201

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**Directors Present**

A. Bekele, C. Park (remote), J. Amu (remote), J. Hazzard, Jr., M. Bishop, P. Blackard, T. Rude

**Directors Absent**

B. Eldridge

**Ex Officio Members Present**

T. Reddicks

**Non Voting Members Present**

T. Reddicks

**Guests Present**

Adam Freeman, B. Richardson, Christopher Larson, H. Okerson, J. Monk, Jasmine Burditt - Mayor's Office, Kyle Beauchamp, Mary Laflin, P. Purvis, Rhonda Grady, Scott Frye, Tiffany Palacios

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**I. Opening Items**

A.

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

T. Rude called a meeting of the board of directors of Paramount Schools of Excellence to order on Tuesday Mar 13, 2018 at 5:40 PM.

## **II. Public Comments**

### **A. Public Comments**

No public comments.

## **III. Consent Agenda Review and Approval**

### **A. Review and approval of minutes**

T. Rude made a motion to approve minutes from the February Board Meeting on 02-13-18 February Board Meeting on 02-13-18.

P. Blackard seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Voucher approval**

T. Rude made a motion to Approve vouchers.

P. Blackard seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve December Minutes**

T. Rude made a motion to approve minutes from the Board Meeting on 12-12-17 Board Meeting on 12-12-17.

P. Blackard seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Finance**

### **A. Financial report**

See attached financial reports.

## **V. Operations Report**

### **A. Operations Report**

Tommy Reddicks

- Discussed the press release for school 3 in the Indianapolis Business Journal. The focus right now will be on school 2.

- Sarah and/or Kyle will be attending Community Heights neighborhood meetings. The meetings are the second Tuesday of the month.
- Received school ID and Corporation number for Community Heights. Sixty percent of the needed paperwork for Community Heights has been submitted to OEI.
- Currently working on 2018-2019 budget.

Peggy Purvis

- Community Heights has been added to PowerSchool and the 2018-2019 school year has been set up for Brookside and Community Heights.

Barb Richardson

- Currently working on the new website.
- Working on the Blue Ribbon application.
- As soon as the lease is signed for Community Heights, will start applying for additional funding.
- Working with Peggy Blackard on organizing a VIP tour for Community Heights for June 2018.

Chris Larson

- Paramount Brookside has been Invited to be in Cheese Wars with our Ricotta.
- Garden will be expanding by 18 additional beds.
- Brookside will become a part of the Farm Share program.

Tiffany Palacios

- Updated all job descriptions.
- Working on updating policy procedures.
- Developed a staff benefit guide which can be accessed electronically. The benefit guide will be available for the board to discuss at the April meeting.

Hannah Okerson

- Finance the purchase of Chrome Books to replace our current Mac Books. This will be a 1 to 1 computer for all testing grades. The state has mandated the testing for 2019 will be on computers, no longer pencil and paper.
- Looking in to the best way to manage our bank accounts for next year. Should we stay with one account or three separate accounts for Network, Brookside, and Community Heights.
- Included the new accounting policy for board review.

Kyle Beauchamp

- School 2 has hired 2 new teachers. Continue to interview for teaching candidates and for Office Manager.
- Over the next few months will activate a community engagement plan for Community Heights.

Scott Frye

- ISTEP part 1 just concluded. ISTEP scores will not be as good as last year and expecting a possible 15% drop.
- Peggy Purvis is coming over each Friday to work with enrollment.
- Parent/Teacher conferences went well with 90%+ parent attendance.
- **Coffee Talk with Administrators** had their first meeting with 57 parents attending. The subject for next month's meeting will be school safety.
- This will be the first year new hires will not come from outside the school. Staff hiring will be from within.

## VI. New Business

### A. Study abroad program.

Study Abroad program will be discussed in Executive Session. Executive Director will work on internal policy.

### B. Application for PSOE 3 charter.

Charter 3 application will be discussed and voted on in Executive Session.

T. Rude made a motion to Application for 3rd charter school.

P. Blackard seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. School Resource Officer policy

School resource officer will be discussed at Executive Session.

T. Rude made a motion to Approve the School Resource Officer (SRO) policy submitted pending final review of outside council.

J. Hazzard, Jr. seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Review updated Accounting Policy draft

Accounting Policy will be reviewed and voted on at the April meeting.

### E. Study Abroad Trip

T. Rude made a motion to Approve the Study Abroad Program for June 5 - June 13, 2018 to Ghana.

A. Bekele seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Letter of Intent for PSOE 3**

P. Blackard made a motion to Approve the Letter of Intent (LOI) between the Boner Center and Englewood CDC for school 3.

M. Bishop seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Closing Items**

**A. Next Board Meeting**

Jasmine Burditt, from the Mayor's office, reported Paramount continues to excel in the replication process.

**B. Adjourn Meeting**

T. Rude made a motion to adjourn the meeting.

P. Blackard seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

P. Blackard

Public session reconvened at 7:27pm to vote on the following items:

- Study Abroad Trip to Ghana on June 5 - June 13, 2018 for Mr. Thomas, Mr. Sawyers, and two PSOE students.
- School Resource Officer
- Application for PSOE 3.
- Letter of Intent between Boner Center and Englewood CDC for PSOE 3.

Meeting adjourned at 7:33pm