

DRAFT



# Central School District 13J

## Minutes

### Regular Board Meeting

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**Date and Time**

Monday March 2, 2026 at 6:30 PM

**Location**

Henry Hill Educational Support Center  
750 S. Fifth St., Independence, OR 97361  
Hawk Hall

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**Directors Present**

Andrea Van Heeswyk, Byron Shinkle, Irene Oliveros-Vega, Jann Jobe, Marc Senyk, Melanie Landon-Hays, Susan Graham

**Directors Absent**

*None*

**Guests Present**

Emily Mentzer

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Byron Shinkle called a meeting of the board of directors of Central School District 13J to order on Monday Mar 2, 2026 at 6:30 PM.

**C. Flag Salute**

**D. Adoption of the Agenda**

**E. Board vacancy application**

The board of directors interviewed Zone 1 applicant Marc Senyk.

Susan Graham made a motion to appoint Marc Senyk to be the next school board member for Zone 1.

Jann Jobe seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Melanie Landon-Hays	Aye
Byron Shinkle	Abstain
Susan Graham	Aye
Jann Jobe	Aye
Irene Oliveros-Vega	Aye
Andrea Van Heeswyk	Aye

**II. Recognitions**

**A. Staff heroes**

**Alma Manzo, Stephanie Thomas, Madeline Jordan**

On Friday, January 9th, three staff members at ACES took part in life-saving actions with a student. Nurse Madeline Jordan, Administrative Assistant Alma Manzo, and Instructional Assistant Stephanie Thomas, are being recognized for their quick response and immediate care given when a student came into contact with a food item with peanuts, causing a severe and immediate reaction that included tongue swelling and an airway closure.

Stephanie recognized this emergency in the cafeteria and immediately brought the student and the food item to the office, alerting personnel of the urgency of the situation. Madeline and Alma responded immediately, Alma calling the parent and Madeline assessing the situation and administering an EpiPen. 911 was called and the student was transported for further care, but the quick response from Stephanie, Madeline and Alma were crucial in the safety and ultimate recovery of this student.

**Jessica Stahl**

This week, one of our amazing staff members, Jessica Stahl, showed extraordinary care and quick thinking. When a student began choking, she immediately stepped in and performed the Heimlich maneuver, ensuring the student's safety.

Her calm response and dedication remind us all what it means to be part of the Ash Creek Elementary family—protecting and nurturing every child. Please join us in celebrating her bravery and compassion.

**Jordan Clark** consistently goes above and beyond for our students and staff. He is truly a huge asset to our building. Most notably, Jordan acted quickly and calmly when he removed a burning trash can from the building, preventing potential harm and quite literally keeping our school safe. Jordan Clark exemplifies dedication, courage, and heart. He is a school hero and absolutely deserves recognition for the incredible impact he makes every day.

### **B. Classified Appreciation Week**

The board approved a resolution to declare March 2 through March 6, 2026, Classified Appreciation Week.

## **III. Communication from the Floor**

### **A. Public Comment**

Joanne Divan spoke to the board about Classified Appreciation Week and all the things members of the Classified Union do to support students.

## **IV. Standing Reports**

### **A. Data report: Attendance, Discipline, Universal Screener (Winter)**

Dr. Kubista and Director of Curriculum Amy Jackson presented the data on attendance, discipline, and universal screener winter data.

The board asked if the summer programs data could be used to push for future funding.

Dr. Kubista said that summer funding is secured for next year.

### **B. Audit Report**

The board heard from David Bledsoe, Pauly, Rogers & Co., about the district's audit.

## **V. Consent Agenda**

### **A. Approval of Minutes**

Melanie Landon-Hays made a motion to approve the consent agenda as presented.

Jann Jobe seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Jann Jobe	Aye
Byron Shinkle	Abstain

**Roll Call**

Marc Senyk Aye  
Susan Graham Aye  
Irene Oliveros-Vega Aye  
Melanie Landon-Hays Aye  
Andrea Van Heeswyk Aye

**B. Finance Report**

**C. Personnel Report**

**VI. Recess into Executive Session**

**A. Executive Session - Closed to the public**

The board recessed into executive session at 7:58 p.m.

**B. Executive Session - Closed to the Public**

The board moved into the second executive sessions at 8:33 p.m.  
The board recessed back into regular session at 9:01 p.m.

**VII. Closing Items**

**A. Board Comments**

Board members welcomed Director Senyk to the team.

**B. Items for Action at Future Meetings**

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:03 PM.

Respectfully Submitted,  
Byron Shinkle

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**Documents used during the meeting**

- Marc Senyk.pdf
- Classified Appreciation Week resolution (1).pdf
- March2026\_PerformanceMetrics (1).pdf
- ACB G1 Every Student Belongs revised.pdf
- GCAB G1 Personal Electronic Devices and Social Media Staff.docx.pdf

- 2025\_12\_15\_csd\_13j\_board\_plc\_minutes (1).pdf
- 2026\_01\_12\_board\_meeting\_minutes.pdf
- Contract RenewalNon-Renewals List - March 2026.xlsx - FINAL.pdf
- Board Report - March 2026 Updated.xlsx - March 26 (1).pdf