

DRAFT



Central School District 13J

Minutes

Regular Board Meeting

Date and Time

Monday December 1, 2025 at 6:30 PM

Location

Henry Hill Educational Support Center
750 S. Fifth St., Independence, OR 97361
Hawk Hall

Directors Present

Andrea Van Heeswyk, Byron Shinkle, Irene Oliveros-Vega, Jann Jobe, Melanie Landon-Hays,
Susan Graham

Directors Absent

Steve Moser

Guests Present

Emily Mentzer

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Byron Shinkle called a meeting of the board of directors of Central School District 13J to order on Monday Dec 1, 2025 at 6:30 PM.

C. Flag Salute

D. Adoption of the Agenda

II. Standing Reports

A. Personnel Report - FTE staffing, 5-year report

Executive Director of Human Resources Brian Flannery presented the staffing report. He said one difference the board may notice is that the number of contracted staff has decreased, and more staff have been hired with Central School District. At the district office, more positions in special programs have been filled. Mr. Flannery noted that the district's transition program -- for students aged 18-21 in special programs -- is housed at the district office.

Board members asked Mr. Flannery to gather retention data where possible.

B. Data report: Attendance, Discipline

Superintendent Jennifer Kubista presented the data on the school year so far for attendance and discipline.

III. Consent Agenda

A. Approval of Minutes

Melanie Landon-Hays made a motion to approve the consent agenda as presented.

Jann Jobe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Susan Graham	Aye
Melanie Landon-Hays	Aye
Andrea Van Heeswyk	Aye
Irene Oliveros-Vega	Aye
Jann Jobe	Aye
Byron Shinkle	Abstain
Steve Moser	Absent

B. Policy - 2nd reading

IV. Business Agenda

A. Approval of SSA-SIA Grant Agreement

Melanie Landon-Hays made a motion to approve the Student Success Act grant agreement as presented.

Susan Graham seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Melanie Landon-Hays	Aye
Byron Shinkle	Abstain
Irene Oliveros-Vega	Aye
Jann Jobe	Aye
Susan Graham	Aye
Steve Moser	Absent
Andrea Van Heeswyk	Aye

V. Executive Session

A. Executive Session 192.660 (2)(e) - CLOSED to the public

Susan Graham made a motion to direct the superintendent to sign the counteroffer to sell approximately 19 acres next to 510 N. 16th St., Monmouth, to National Development Incorporated for \$400,000.

Irene Oliveros-Vega seconded the motion.

The board recessed out of executive session to make this motion and vote.

The board **VOTED** to approve the motion.

Roll Call

Jann Jobe	No
Irene Oliveros-Vega	Aye
Steve Moser	Absent
Andrea Van Heeswyk	Aye
Melanie Landon-Hays	Aye
Susan Graham	Aye
Byron Shinkle	Abstain

VI. Closing Items

A. Board Comments

The board was pleased that attendance continues to be improved. They also commented that getting a Code of Conduct ready for K-12 will create consistency, and is good work by all involved.

B. Items for Action at Future Meetings

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,
Byron Shinkle

Documents used during the meeting

- DEC HR Board Report 2025-26 FTE Staffing multi year look.pdf
- December2025_PerformanceMetrics (1).pdf
- IGBB G1 Talented and Gifted Program.docx.pdf
- IGBBC D1 Talented and Gifted Programs DELETE.pdf
- JHCA G1 Immunization, school sports participation, concussions, etc.docx.pdf
- EBCB G1 Emergency Procedure Drills.docx.pdf
- EBC_EBCA D1 DELETE.pdf
- EBCA G1 Safety Threats NEW.docx.pdf
- 2025_11_03_board_meeting_minutes.pdf
- 2025_10_20_csd_13j_board_plc_minutes.pdf
- DBEA G2 Budget Committee.docx (1).pdf
- IKF Graduation Requirements G1.docx.pdf
- Central SD SIA 25-27 GA.pdf