



Central School District 13J

Minutes

Regular Board Meeting

Date and Time

Monday October 6, 2025 at 6:30 PM

Location

Henry Hill Educational Support Center
750 S. Fifth St., Independence, OR 97361
Hawk Hall

Directors Present

Andrea Van Heeswyk, Byron Shinkle, Irene Oliveros-Vega, Jann Jobe, Steve Moser, Susan Graham

Directors Absent

Melanie Landon-Hays

Guests Present

Emily Mentzer, Hannah Smith

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Byron Shinkle called a meeting of the board of directors of Central School District 13J to order on Monday Oct 6, 2025 at 6:31 PM.

C. Flag Salute

D. Adoption of the Agenda

II. Recognitions

A. Principal Appreciation Month

Dr. Jennifer Kubista honored the principals and assistant principals in the district in honor of National Principals Month.

III. Standing Reports

A. Division 22

Director Jason Clark presented the Division 22 standard assurances, and reported that Central School District is in compliance with every Division 22 rule.

Director Jobe congratulated Mr. Clark and the administrative leadership team for meeting each Division 22 rule.

B. Data Report: September Attendance; Culture/Climate Surveys

Dr. Kubista presented the climate and culture survey results for parents and caregivers.

She discussed the feedback form for families and caregivers to fill out. She also reviewed attendance data for the month of September.

C. 2024-25 Integrated Plan Annual Report

Dr. Kubista presented the annual Integrated Plan report.

IV. Superintendent's Report

A. Policy 1st Reading --

The board reviewed policy JOA for first reading.

B. Policy 2nd reading - JFCEB

Dr. Kubista presented policy JFCEB with the updates from student, staff, and policy committee feedback for second reading.

V. Consent Agenda

A. Approval of Minutes

Steve Moser made a motion to approve the consent agenda as presented.

Susan Graham seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Irene Oliveros-Vega	Aye
Byron Shinkle	Abstain
Steve Moser	Aye
Melanie Landon-Hays	Absent
Jann Jobe	Aye
Andrea Van Heeswyk	Aye
Susan Graham	Aye

B. Personnel Recommendations

VI. Business Agenda

A. Out of State Field Trip request

Andrea Van Heeswyk made a motion to approve the out of state field trip request for the Central Cross Country team to compete at the Nike Cross Regionals National Qualifier race in Spokane, Washington, from November 13 through 15.

Jann Jobe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Byron Shinkle	Abstain
Steve Moser	Aye
Melanie Landon-Hays	Absent
Irene Oliveros-Vega	Aye
Susan Graham	Aye
Jann Jobe	Aye
Andrea Van Heeswyk	Aye

B. Out of State travel request CHS Baseball

Susan Graham made a motion to approve Central High School's baseball trip to Arizona as described.

Irene Oliveros-Vega seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Susan Graham	Aye
Andrea Van Heeswyk	Aye
Steve Moser	Aye
Byron Shinkle	Abstain
Melanie Landon-Hays	Absent
Jann Jobe	Aye
Irene Oliveros-Vega	Aye

VII. Closing Items

A. Board Comments

Director Moser thanked staff for their hard work in trying to keep going with a moving target that seems to change every week.

Director Graham mentioned that School Lunch Week is October 13-17.

B. Items for Action at Future Meetings

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,
Byron Shinkle

Documents used during the meeting

- D22 Board Presentation 24-25' SY (10.06.2025).pdf
- 10.8.25Culture_Climate_Families_BoardofDirectors.pdf
- CSD13J 2024-25 Integrated Programs Annual Report (2).pdf
- JOA Directory Information.docx.pdf
- JFCEB G1 Personal Electronic Devices CSD13J.docx.pdf
- 2025_09_08_board_meeting_minutes.pdf
- _Board Reports 2025.xlsx - October 25 (1).pdf
- Central High School Cross Country to Nike Cross Regionals in Spokane - 2025 NXR.pdf
- Arizona Trip Itinerary For School District.pdf
- Arizona Out of State Travel 2026 Baseball.pdf
- Board Reports for 2025-26 (1).pdf