

DRAFT



Central School District 13J

Minutes

Regular Board Meeting

Date and Time

Monday August 4, 2025 at 6:30 PM

Location

Henry Hill Educational Support Center
750 S. Fifth St., Independence, OR 97361
Hawk Hall

Directors Present

Irene Oliveros-Vega, Jann Jobe, Melanie Landon-Hays, Susan Graham

Directors Absent

Andrea Van Heeswyk, Byron Shinkle, Steve Moser

Guests Present

Emily Mentzer

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Susan Graham called a meeting of the board of directors of Central School District 13J to order on Monday Aug 4, 2025 at 6:31 PM.

C.

Flag Salute

D. Adoption of the Agenda

II. Communication from the Floor

A. Public Comments

No public comments.

III. Standing Reports

A. Summer Programming Recap

Executive Director of Teaching and Learning Julie Heilman presented a summary of 2025 summer programs. She reviewed the grants for summer programs, noting that the Student Success Act was cut due to a shortfall at the state, which was a cut of about \$90,000.

Attendance:

- K-5: 167
- 6th: 6
- 9-12: 28 in person; 134 online in credit recovery

The Gate Youth Center also offered learning based on state standards and enrichment. Director Landon-Hays said to thank summer school staff who worked so hard all summer.

Ms. Heilman told the board about La Cima, a camp in Washington state dedicated to collaboratively developing leadership opportunities for Latine/x youth and improving the collective well-being of our communities. She said that the district has applied for a grant to bring this program to Oregon, working with Western Oregon University and Salem Keizer School District, but they were not successful in securing the grant.

Ms. Heilman thanked the community partners who helped make the summer programs work:

- The Gate Youth Community Center
- Monmouth-Independence YMCA
- Western Oregon University
- Independence Library
- Independence Theater
- Independence Airpark
- WESD Migrant Education Program
- WESD Student Services
- WESD Indian Education Program

Director Graham applauded the number of community partners involved in summer programs.

Director Oliveros-Vega noted that she has worked summer programs, and agreed that it "feels different" from the regular school year -- more relaxed. She added that she appreciates providing students with experiences they haven't had, such as going to a movie at the theater.

B. Looking forward to 2025-26 School Year

Communications Coordinator and Board Secretary Emily Mentzer presented key information for the 2025-26 school year, including registration (for school and transportation), Kinder Jump Start, Cougar Camp, volunteer forms, first day of school, ParentSquare and PowerSchool.

Director Landon-Hays asked for the registration and school supply information be posted on the Central High School website.

Mrs. Mentzer also reviewed how ParentSquare sends notifications.

IV. Superintendent's Report

A. State and Federal update of Funding

Superintendent Jennifer Kubista updated the board on the federal funds for 2025-26 school year. She noted that the district has been told the federal government has released these funds, but the state has not confirmed the district's allocations yet. She said she would hope to have more information in the coming weeks. She noted that they are waiting on allocation confirmations on some state grants such as High School Success.

V. Consent Agenda

A. Approval of Minutes

Melanie Landon-Hays made a motion to Approve the consent agenda as presented.

Jann Jobe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Susan Graham	Aye
Steve Moser	Absent
Melanie Landon-Hays	Aye
Byron Shinkle	Absent
Jann Jobe	Aye
Irene Oliveros-Vega	Aye
Andrea Van Heeswyk	Absent

B.

Personnel Recommendations

C. Policy Adoption (2nd reading)

VI. Business Agenda

A. Superintendent Contract

Melanie Landon-Hays made a motion to postpone the Superintendent Contract to the next board meeting.

Irene Oliveros-Vega seconded the motion.

Director Landon-Hays suggested the postponement because there were three board members absent. For "full transparency," she wanted to ensure there were more board members present to vote.

The board **VOTED** to approve the motion.

Roll Call

Irene Oliveros-Vega	Aye
Melanie Landon-Hays	Aye
Byron Shinkle	Absent
Susan Graham	Aye
Andrea Van Heeswyk	Absent
Jann Jobe	No
Steve Moser	Absent

VII. Closing Items

A. Board Comments

Director Jobe lauded the efforts to "restart the engine" of school once the engine has been "shut down" for summer.

Director Graham was impressed with the number of community partners the district worked with, noting that she was particularly pleased to learn the district is working with the Independence Airpark again. She also encouraged the district to continue working on a grant for La Cima.

Director Oliveros-Vega agreed with Director Jobe, recognizing that there are a lot of challenges, and how hard it is to start up the school year with financial challenges looming. She said that leaders are the frame of the car, but the staff are the power the car.

B. Items for Action at Future Meetings

C. Recess to Executive Session at 7:12 p.m.

VIII. Executive Session - Closed to the public

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:56 PM.

Respectfully Submitted,
Susan Graham

Documents used during the meeting

- 8.4.25_SummerProgramming.pdf
- August2025_Welcometo2025-26.pdf
- 2025_06_23_csd13j_board_summer_retreat_minutes.pdf
- 2025_07_14_board_meeting_minutes.pdf
- _Board Reports 2025.xlsx - August 25.pdf
- JEBA G1.docx.pdf
- Superintendent Contract 2023-26 BOARD REVIEW COPY.pdf