



Central School District 13J

Minutes

Regular Board Meeting

Date and Time

Monday May 5, 2025 at 6:30 PM

Location

Henry Hill Educational Support Center
750 S. Fifth St., Independence, OR 97361
Hawk Hall

Directors Present

Byron Shinkle, Donn Wahl, Jann Jobe, Melanie Landon-Hays, Peggy Clyne, Steve Moser, Susan Graham

Directors Absent

None

Guests Present

Emily Mentzer

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Byron Shinkle called a meeting of the board of directors of Central School District 13J to order on Monday May 5, 2025 at 6:36 PM.

C. Flag Salute

II. Communication from the Floor

A. Public Comment

Courtney Azor told the board that she was disappointed that she had not heard from them when she emails them as a group. She said that she is not satisfied with the results of an investigation.

III. Standing Reports

A. Summer School Programming

Superintendent Kubista gave an update on summer programs, including that the State Legislature has approved the funding for summer programs for this year and the next two years. She noted that transportation continues to be funded during the summer.

IV. Superintendent's Report

A. Policy Update - 2nd Reading (Discussion)

Dr. Kubista discussed the Early Entrance policy and the results from the Google Form. The community has provided feedback. She noted that as of now, the community wanted to keep the policy in place.

Policy JBEA will be brought before the board for a final reading and decision at their June 9 meeting.

V. Consent Agenda

A. Approval of Minutes

Donn Wahl made a motion to accept the consent agenda as presented.

Peggy Clyne seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Jann Jobe	Aye
Donn Wahl	Aye
Melanie Landon-Hays	Aye
Byron Shinkle	Abstain
Steve Moser	Aye
Peggy Clyne	Aye
Susan Graham	Aye

B.

Personnel Recommendations

VI. Business Agenda

A. Out of State Field Trip Request

B. Out of State Field Trip Requests

Susan Graham made a motion to to approve the out of state field trip requests for the CHS Cheer Team to compete at the regional qualifier in Kentwood, Washington, in November, and to compete at the Nationals in Orlando, Florida, in January 2026.

Peggy Clyne seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Melanie Landon-Hays	Aye
Donn Wahl	Aye
Peggy Clyne	Aye
Jann Jobe	Aye
Steve Moser	Aye
Byron Shinkle	Abstain
Susan Graham	Aye

VII. Comments by Individual Board Members

A. Comments by Individual Board Members

Director Moser took a moment to thank all of CSD's teachers. He noted that he stopped for a Bismarck and they were all out because staff had already purchased them for teachers.

Director of Finance and Operations asked the board if they could move their board meeting to June 9, and reserve June 2 for a third budget committee meeting. The board agreed.

Director Graham said that members of the facilities committee reached out to see if the board would like them to meet again. She suggested the board discuss this at the Summer Retreat in June.

She added that the board welcomes people emailing them, and it's not common practice to respond to those emails. Director Graham said that the board needs to ensure that the proper procedures and processes occur.

Director Clyne said that board members shouldn't respond because it breaks the integrity of the process.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,
Byron Shinkle

Documents used during the meeting

- JEBA Early Entrance.pdf
- 3-3-25 Board Minutes.pdf
- 3-31-25 Non-Renewal Hearing Minutes (Exec session).pdf
- 3-17-25 Board PLC Minutes.pdf
- 2025_04_07_board_meeting_minutes.pdf
- 2025_04_14_board_plc_april_14__2025_minutes (1).pdf
- _Board Reports 2025.xlsx - May 25 (2).pdf
- ITINERARY.pdf
- overnight field trip form.pdf