



## Central School District 13J

### Minutes

April 7, 2025 Board Meeting

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#### Date and Time

Monday April 7, 2025 at 6:30 PM

#### Location

Henry Hill Educational Support Center  
750 S. Fifth St., Independence, OR 97361  
Hawk Hall

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#### Directors Present

Byron Shinkle, Donn Wahl, Jann Jobe, Melanie Landon-Hays, Peggy Clyne, Steve Moser

#### Directors Absent

Susan Graham

#### Guests Present

Emily Mentzer

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Byron Shinkle called a meeting of the board of directors of Central School District 13J to order on Monday Apr 7, 2025 at 6:30 PM.

#### C.

## **Flag Salute**

### **D. Adoption of the Agenda**

Superintendent Jennifer Kubista reviewed the agenda.

## **II. Student Reports**

### **A. Two-Way Immersion Program at IES**

Staff and students from kindergarten through 2nd grade presented to the board things they have been learning in the two-way immersion program at Independence Elementary School. Principal Nicole Smith explained that the TWI program at IES is 90-10 model. 90 percent of the instruction in Kinder is in Spanish, with 10 percent of the instruction in English. That shifts every year until 50 percent of the instruction is in English and 50 percent in Spanish. She added that classes are 50 percent Spanish speakers and 50 percent are English speakers. Staff directed students in reading, sounding syllables, and presenting a small play in Spanish.

## **III. Community Partner Presentation**

### **A. Chemeketa Community College**

Chemeketa President Jessica Howard and Board Member Betsy Earls updated the board on the partnership between Central School District and Chemeketa Community College. They informed the board that they were going for a renewable bond on the May ballot, and explained that it would not increase taxes. They told the board that it would provide more services at each campus, including paramedic and emergency services, new trades center, nursing, and healthcare.

Dr. Kubista said that in the last five years, 302 Central students have completed a certificate or 2-year degree, or transferred to a 4-year institution.

## **IV. Communication From the Floor (Public Comment)**

### **A. Public Comment**

Amy Jaramillo addressed the board about the safety protocols during pick up and drop off.

Winne Evans Boaz asked the board if they could answer questions she had. Board Chair Shinkle informed her that public comment was not the venue for a question and answer. She said she would send an email to the board.

Truman Schwartzfager commented to the board about the changing administration at the high school. He also talked about the lack of staff chaperones. He invited the board members to visit Central High School and speak to students and staff.

Barbara Harriman spoke to the board about the lack of leadership and transparency in the Central School District.

## **V. Standing Reports and Programs**

### **A. English Language Proficiency Growth Data Report**

Emergent Bilingual Director Holly Monroy presented a report on the On Track to English Language Proficiency, which indicates the percentage of students who meeting the progress using the Oregon's English Language Proficiency Assessment. Highlights include:

- All the elementary schools surpassed the state and district percentages in 2023-24.
- Two schools and the district overall demonstrated a continuous growth trajectory across all three school years.
- In 2023-24, CSD had 44.9 percent on track compared to the state level of 45.5 percent.
- IES demonstrated the largest growth, moving from 33.8 percent in 2021-22 to 62.8 percent in 2023-24.

Ms. Monroy said that the secondary schools are working on a multilevel team approach. She said that some students aren't comfortable with the speaking portion of the test, so they are trying to offer a separate space for the speaking portion of the assessment.

### **B. 2025-27 Integrated Plan**

Dr. Kubista reviewed the Integrated Plan for 2025-27, aligned with the district's strategic plan.

She clarified for the board that there is not yet any money attached to the accountability bills in the state Legislature this year.

## **VI. Superintendent's Report**

### **A. Policy Update - 1st Reading (Discussion)**

Dr. Kubista noted that she is asking the board to consider deleting policy JEBA, Early Entrance (to kindergarten). This would eliminate the policy of allowing early entrance to kindergarten. The community is encouraged to comment on this policy and whether or not to delete this policy and practice. Find a [Google Form on the website](#), or email [info@central.k12.or.us](mailto:info@central.k12.or.us) with your comments.

### **B. Superintendent's Report**

Dr. Kubista shared that there is a shortfall in the Governor's Budget and the Central School District state school fund. She said part of the shortfall is the declining enrollment and low attendance -- 62 percent regular attendance at this point. Because of current enrollment projections and lookbacks, the district's share of the State School Fund is expected to be a 3.3 percent increase over last year. Contracted salary and benefit

increases will be about a 6 percent increase. She noted that payroll is more than 80 percent of the district's budget. Dr. Kubista noted that the State School Fund budget is not final yet. She said she went to the State Capitol to advocate for special education funding and other funding for schools.

She addressed board questions, including if other schools in Oregon also see lower enrollment, the district's share of the State School Fund will stay the same. She noted that some districts are seeing increasing enrollment. She added that we are seeing students into alternative choices, such as charter schools or online opportunities. She agreed there are many unknowns about the budget right now.

## **VII. Consent Agenda**

### **A. Financial and Operations Reports**

Melanie Landon-Hays made a motion to Approve Consent Agenda as presented.

Peggy Clyne seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Jann Jobe	Aye
Steve Moser	Aye
Peggy Clyne	Aye
Susan Graham	Absent
Melanie Landon-Hays	Aye
Byron Shinkle	Abstain
Donn Wahl	Aye

### **B. Approval of Minutes**

### **C. Personnel Recommendations**

## **VIII. Business Agenda**

### **A. Budget Committee Appointments**

### **B. Zone 2 Budget Committee**

Melanie Landon-Hays made a motion to Appoint Anne Devane to the 2025-26 Budget Committee, Zone 2.

Donn Wahl seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Byron Shinkle	Abstain
Donn Wahl	Aye
Melanie Landon-Hays	Aye

**Roll Call**

Susan Graham	Absent
Jann Jobe	Aye
Peggy Clyne	Aye
Steve Moser	Aye

**C. Zone 3 Budget Committee**

Donn Wahl made a motion to Appoint Royal Johnson to the 2025-26 Budget Committee, Zone 3.

Melanie Landon-Hays seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Susan Graham	Absent
Donn Wahl	Aye
Steve Moser	Aye
Jann Jobe	Aye
Byron Shinkle	Abstain
Melanie Landon-Hays	Aye
Peggy Clyne	Aye

**D. Zone 4 Budget Committee**

Melanie Landon-Hays made a motion to Appoint Jake Bolotin the 2025-26 Budget Committee, Zone 4.

Jann Jobe seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Donn Wahl	Aye
Steve Moser	Aye
Melanie Landon-Hays	Aye
Peggy Clyne	Aye
Jann Jobe	Aye
Susan Graham	Absent
Byron Shinkle	Abstain

**E. Zone 5 Budget Committee**

Melanie Landon-Hays made a motion to Appoint Antonio-Martinez to the 2025-26 Budget Committee Zone 5.

Steve Moser seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Byron Shinkle	Abstain
Peggy Clyne	Aye
Donn Wahl	Aye

**Roll Call**

Jann Jobe	Aye
Steve Moser	Aye
Melanie Landon-Hays	Aye
Susan Graham	Absent

**F. Zone 6 Budget Committee**

Donn Wahl made a motion to Appoint Nicole Walker Sundby to the 2025-26 Budget Committee Zone 6.

Melanie Landon-Hays seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Peggy Clyne	Aye
Donn Wahl	Aye
Steve Moser	Aye
Susan Graham	Absent
Byron Shinkle	Abstain
Melanie Landon-Hays	Aye
Jann Jobe	Aye

**G. Proposed Supplemental Transportation Plan**

Director Mike Cook presented the supplemental transportation plan, which hadn't been updated since 1992.

Steve Moser made a motion to Adopt the Revised Supplemental Transportation Plan as submitted.

Peggy Clyne seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Jann Jobe	Aye
Donn Wahl	Aye
Melanie Landon-Hays	Aye
Peggy Clyne	Aye
Steve Moser	Aye
Byron Shinkle	Abstain
Susan Graham	Absent

**IX. Closing Items**

**A. Comments by Individual Board Members**

Director Wahl said he was hoping he could understand some of what students said in the student report.

Board Chair Shinkle asked what was on the agenda for the April 14 work session. Dr.

Kubista said it will be her evaluation in executive session.

## **B. Items for Action at Future Meetings**

## **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,  
Byron Shinkle

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### **Documents used during the meeting**

- CENTRAL School District Chemeketa Presentation 2025.pdf
- Central High School REV 03272025.pdf
- CCCB Non-Pac one Pager 2025-03-13.pdf
- 4.7.25 OTELP Board Presentation .pdf
- 2025-27 Central School District Integrated Plan-Board Presentation.pptx.pdf
- JEBA Early Entrance.pdf
- YTD Appropriations\_as of 02-28-25.pdf
- 2-24-25 Board PLC Minutes.pdf
- \_Board Reports 2025.xlsx - April 24.pdf
- 2025-26 FY Budget Committee LoI SUMMARY.pdf
- Supplemental Transportation Plan 2024-25.pdf
- Resolution - Supplemental Transportation Plan 2024-25.pdf