



Central School District 13J

CSD Board of Directors Regular Meeting

Published on July 31, 2026 at 9:52 AM PDT
Amended on August 3, 2026 at 2:59 PM PDT

Date and Time

Monday August 10, 2026 at 6:30 PM PDT

Location

Henry Hill Education Support Center
Hawk Hall
750 S. Fifth St.
Independence, OR

Agenda

	Presenter	Time
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- | | | |
|------------|-------------------------------------|----------------|
| I. | Opening Items | 6:30 PM |
| A. | Record Attendance | 1 m |
| B. | Call the Meeting to Order | |
| C. | Flag Salute | 5 m |
| D. | Adoption of the Agenda | 5 m |
| II. | Communication from the Floor | |

Presenter

Time

The Board of Directors welcomes public input. If you would like to address the board, please follow these steps: Please sign up for public comment by using this Google Form. You may also fill out a form before the meeting in person. Speaker's comments are limited to three minutes. The board welcomes additional information in writing at info@central.k12.or.us. If you are in need of a translator, please email info@central.k12.or.us. Oregon law prohibits the board from discussing specific employees or their job performance. For more information and guidance about addressing the Board of Directors, please see Board Policy BDDH. Subtitles for those who are hard of hearing or who speak a language other than English are available on the YouTube site.

Si necesita asistencia de un traductor por favor envíe un correo electrónico a:

info@central.k12.or.us

III. Staff Reports **6:41 PM**

A. Data report: Summer Programming 10 m

IV. Superintendent's Report **6:51 PM**

A. Superintendent Updates 5 m

B. Policy for 1st reading 5 m

V. Board Report

The next regular board meeting will be September 14 at 6:30 p.m.

The board August work session will be from 2-5 p.m. on August 24.

Nominations are open for OSBA Board of Directors and the Legislative Policy Committee.

VI. Consent Agenda **7:01 PM**

The consent agenda is meant for items of a routine nature to pass as a whole without discussion. Should any board member wish to discuss any item on the consent agenda, they may remove an item without a vote or motion. That item then may be discussed separately, and moved to the business agenda where appropriate.

A. Approval of Minutes 5 m

B. Personnel Report 5 m

Presenter

Time

C. Finance report

5 m

Although these numbers are still subject to audit adjustments, they show balances as of June 30th.

- Appropriations shows expenditures well under budgeted due to vigilance by all managers and administrators.
- Cash Balance Report - shows overall cash balance by month and by fund as of June 30. Reminder that state and federal grants, including Child Nutrition are on a reimbursement basis. The 2nd page is the historical balance by month for the last eight years, which shows slightly better net position than last year, but still down from prior fiscal year end carryovers.

D. Policy for 3rd reading and adoption

JFCEB Student Personal Electronic Devices.

VII. Business Agenda

7:16 PM

A. Authorized Signors

5 m

After the election of new Board officers, Susan Graham and Irene Oliveros-Vega, and the retirement of Jason Clark, there is a change to the Resolution Appointing Legally Elected and Qualified Officers.

SUGGESTED MOTION: I move to adopt the Operating Resolution Authorizing Positions as presented for Fiscal Year 2026-27.

B. Cooperative Sponsorship Agreement with Perrydale for boys soccer

5 m

In order for two or more schools to qualify for cooperative sponsorship as per OSAA, the request must come to the governing boards whose schools are involved, to jointly apply for such sponsorship.

Suggested Motion: I move to approve the cooperative sponsorship between Central School District and Perrydale for the 2026-27 school year in boys soccer.

VIII. Board Comments

IX. Recess into Executive Session

7:26 PM

Presenter

Time

A. Executive Session - Closed to the public

20 m

Under the provisions of ORS 192.660, Open Meeting Law, the Board of Directors will enter executive session for the following purpose:

To conduct deliberations with persons designated to carry on labor negotiations. (ORS 192.660(2)(d))

Specific information discussed in executive session shall not be made public and shall remain undisclosed.

X. Closing Items

7:46 PM

A. Items for Action at Future Meetings

5 m

August work session:

Review accountability

Discuss topics for board meetings and work sessions for the 2026-27 school year.

B. Adjourn Meeting

Coversheet

Data report: Summer Programming

Section:	III. Staff Reports
Item:	A. Data report: Summer Programming
Purpose:	
Submitted by:	
Related Material:	8.10.26 SummerProgramming.pdf

CSD 13J Summer Programming 2026

August 10, 2026 Board Report

2026 Summer Programming

Funded by

- Summer Learning Grant
- Migrant Program Grant
- 21st CCLC Grant
- High School Success Grant



ENTERING KINDERGARTEN

JUMPSTART

AUGUST 10-14, 2026



120+
students

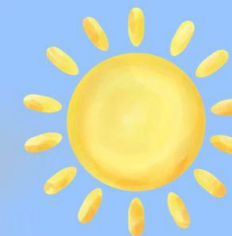
CENTRAL SD
2026

SUMMER
SCHOOL

ENTERING GRADES 1-5

SUMMER SCHOOL

JUNE 29 - AUGUST 1, 2026



180
students

ENTERING GRADE 6

BRIDGE TO MIDDLE
SCHOOL

JUNE 29 - AUGUST 1, 2026



30 students

HIGH SCHOOL

LEADERSHIP AND
LITERACY

JUNE 29 - AUGUST 1, 2026



30 students

HIGH SCHOOL

CREDIT RECOVERY

JUNE 22-JULY 16, 2026



50 students

Online
Credit
Recovery:
96
students!

Rising 1st - 6th Grade Summer School 2026

Theme: The World Cup: A Summer Full of Goals

Positive Behavior Interventions and Supports (PBIS)

Daily Reinforcements

Fields Trips - OMSI & City of Monmouth



Summer School 2026



EXPECTATIONS

BE SAFE

BE KIND

BE RESPONSIBLE

BE READY TO LEARN

STUDENT NAME

STAFF NAME

Academics

Literacy

Benchmark's Rising Reader's Club grounds learning in familiar but new ways. Reader's Theater builds fluency.

Intervention through direct instruction techniques accelerates learning.

Math

Reinforcement of school year curriculum through Daily Math Review (DMR) - direct practice with foundational math skills fluency.

STEM

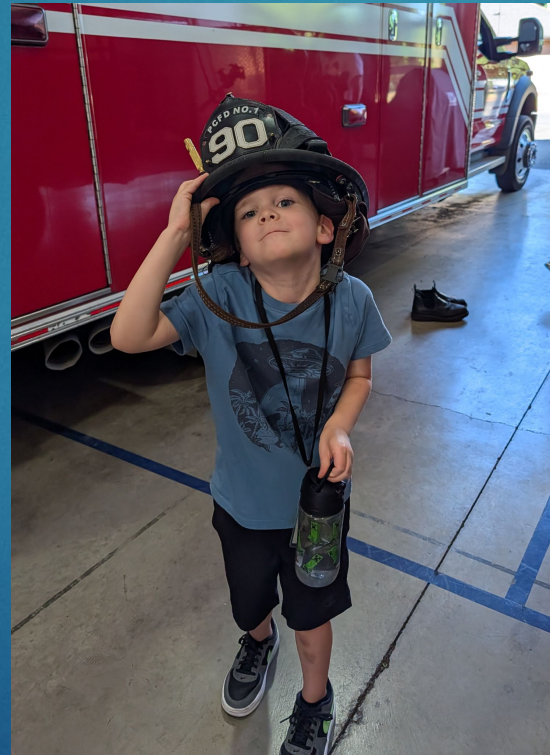
Mystery Science kits and videos support teachers as they bring engaging science and technology concepts to all students.

Enrichment

Afternoon Sessions

Chess
Origami
Legos
Food & Culture
Art
Gym Activities
Swimming
World Cup-Themed
Activities

Field Trips



La Cima

Leadership & Life Skill
building tailored to Latinx
youth.



Community Partners

We want to
acknowledge and
thank our community
for supporting
Central's Summer
School Programming
this year.

The Gate Youth Community Center

WOU

YMCA

Polk County Fire

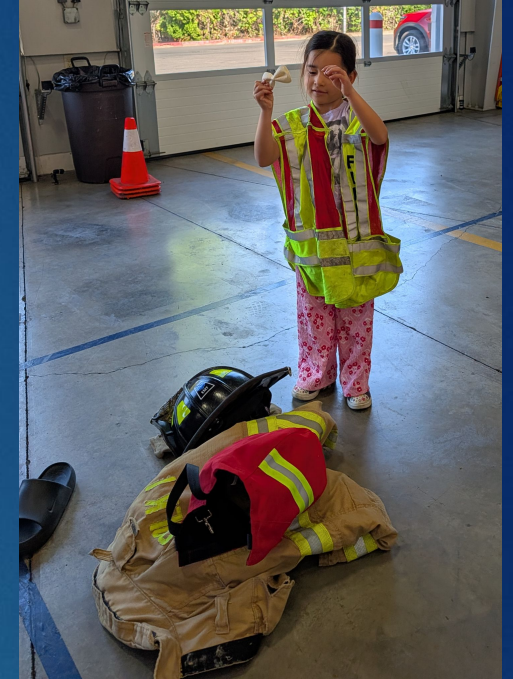
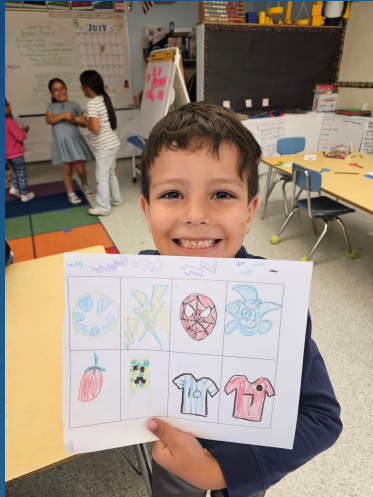
Putskee's Golf

Central Transportation Department

Central Food Services

WESD Migrant Education Program

WESD Student Services



QUESTIONS

2026 SUMMER PROGRAMMING

K-12

Grades 1-5, 6: Summer School/ Enrichment

Dates: June 30-July 31

Time: 8:00 AM - 2:30 PM

Sites: Independence, Talmadge

Total Students: 167 (1-5); 31 (6)

Grades 9-12: Summer Program (In-person and online credit recovery)

Dates: June 13-August 22 (online)

June 23-July 17 (in-person)

Site: Online and CHS

Total Students: 28 (9-12); 134 (on-line)

Family Engagement

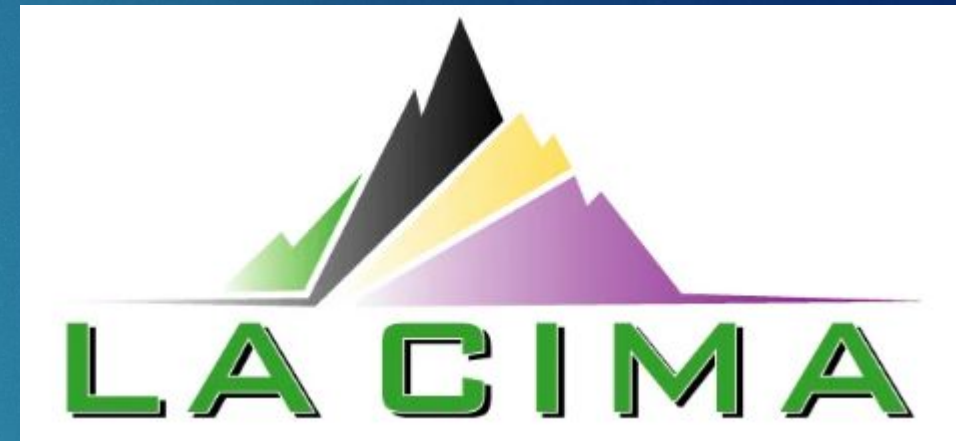
*Orientation, Outreach, &
Resources*

The Gate Youth Center

Club based learning based on
state standards, & enrichment

Dates: June 13-August 29

- ▶ LA CIMA EXISTS TO IMPART LEADERSHIP AND LIFE SKILLS TO LATINX YOUTH
- ▶ LA CIMA EXISTE PARA INSPIRAR LIDERAZGO Y HABILIDADES DE LA JUVENTUD LATINA.
- ▶ La Cima is dedicated to collaboratively developing leadership opportunities for Latine/x youth and improving the collective well-being of our communities.
- ▶ La Cima se dedica a desarrollar colaborativamente oportunidades de liderazgo para la juventud Latine/x y a mejorar el bienestar colectivo de nuestras comunidades.



2025 SUMMER PROGRAMMING

Community Partner

The Gate Youth Community Center

Independence Airpark

YMCA

WESD Migrant Education Program

Western Oregon University

WESD Student Services

Independence Library

WESD Indian Education Program

Independence Theater

Coversheet

Policy for 1st reading

Section:	IV. Superintendent's Report
Item:	B. Policy for 1st reading
Purpose:	
Submitted by:	
Related Material:	KNA Immigration Enforcement on District Property G1.docx.pdf

Central School District 13J

Code: KNA

Adopted:

Immigration Enforcement on District Property

The district complies with state and federal law, including Oregon Revised Statute (ORS) 180.805 and ORS 181.826, and this policy and accompanying administrative regulations KNA-AR(1) – Interactions with Immigration Enforcement and KNA-AR(2) – Federal Immigration Enforcement Request Log when responding to requests from federal immigration authorities regarding immigration enforcement.

Absent a judicially authorized subpoena, warrant or court order, district staff must not allow federal immigration authorities access to the district's records or facilities not open to the public for the purposes of immigration enforcement and must verify the validity of any subpoena, warrant or court order involving immigration enforcement presented to them by federal immigration authorities to ensure it is judicially authorized. Examples of judicial and administrative warrants and subpoenas can be found in the Oregon Attorney General's Model Public School Policies.¹ The superintendent or designee must review and approve any response to a request involving immigration enforcement. The district will provide ongoing training to designated staff to ensure compliance with this policy.

This policy will be made available in the student handbook, the staff handbook, and on the district's website².

Designation of Primary Point of Contact

The superintendent or designee is the primary point of contact for coordinating interactions with federal immigration authorities occurring in the district "immigration liaison". The executive director of human resources shall serve as an alternative point of contact during the immigration liaison's absence or unavailability ("alternate immigration liaison").

The immigration liaison's responsibilities include:

1. Serving as the district's representative during encounters with federal immigration authorities;
2. Confirming when federal immigration authorities have entered school property for immigration enforcement purposes;
3. Ensuring federal immigration authorities engaging in enforcement activities at the district have notice of relevant district policies: JO/IGBAB – Education Records/Records of Students with

¹

<https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf>

² Must be provided in culturally appropriate languages that are used to communicate effectively with parents and guardians of students in the district, as determined by the Board. {The district is encouraged to evaluate language needs in the district in order to effectively communicate with all parents and guardians.}

Disabilities, JOA – Directory Information, JOB – Personally Identifiable Information and this policy;

4. Assisting staff in performing their duties in response to immigration enforcement efforts, including ensuring compliance with all district policies and procedures related to interactions with federal immigration authorities and immigration enforcement efforts;
5. Reviewing and responding to requests from federal immigration authorities, in coordination with, and under the direction of, the superintendent or designee;
6. Facilitating the district's compliance with lawful immigration enforcement efforts in a manner that does not unnecessarily disrupt the school environment or invade the privacy of students, staff, or volunteers;
7. Providing notice as required in this policy when a federal immigration authority has been confirmed to have entered school property for immigration enforcement.

Required Notice

When a federal immigration authority is reported to have entered school property for the purpose of immigration enforcement the immigration liaison shall confirm whether federal immigration authorities have entered school property for immigration enforcement and when confirmed, shall provide notice as follows:

1. Notice must be provided to:
 - a. Students who attend the school where the federal immigration authority is confirmed to be on school property for immigration enforcement and who are in grades 6 and above;
 - b. Parents or guardians of students attending the school where the federal immigration authority is confirmed to be on school property for immigration enforcement;
 - c. Staff of the school where the federal immigration authority is confirmed to be on school property for immigration enforcement; and
 - d. Community-based service providers that have requested to receive notice when a federal immigration authority is confirmed to be on school property for immigration enforcement. Community-based service providers can request to receive such notifications by contacting superintendent or designee at the district office.
2. Notice must include:
 - a. The general location of the federal immigration authority; and
 - b. Whether classes or school operations were affected by the presence of the federal immigration authority.
3. Notice must not disclose:
 - a. Personally identifiable information;
 - b. Other information that may not be legally disclosed; or
 - c. Other information when the disclosure may threaten the health or safety of students or staff of the district or is prohibited by a court order.

The required notice will be provided as expediently as possible using existing methods used for providing electronic communications.

Unless otherwise prohibited by law or court order, the district will make reasonable efforts to provide notice to a student, or to the parent of guardian of a student, when the district has provided information related to the student to a federal immigration authority.

Confidentiality of School Records

Except when required by a judicially authorized warrant, subpoena, or order, Oregon law prohibits the district from disclosing protected information to federal immigration authorities for the purpose of enforcing federal immigration laws. Protected information includes information relating to a person's:

1. Address;
2. Workplace or hours of work;
3. School or school hours;
4. Contact information, including telephone number, electronic mail address or social media account information;
5. Known associates or relatives; and
6. Date, time or location of the person's hearings, proceedings or appointments with a public body that are not matters of public record.

Oregon law also prohibits sharing any of the above information about a person's relatives or known associates with federal authorities for immigration enforcement purposes.

Oregon law generally prohibits the district from sharing or disclosing citizenship or immigration status or country of birth information³ that the district collects, unless one of the following exceptions applies:

1. The disclosure is required by state or federal law (other than federal immigration law);
2. The disclosure is required by a judicially authorized warrant, order, or subpoena;
3. The information being shared with a person concerns only that person or their dependents; or
4. The information is aggregated and not personally identifiable.

In addition to the prohibitions described above, federal and state laws make records and information related to students confidential and permit disclosure only in limited circumstances. The district's policies with respect to student records can be found in Board policies JO/IGBAB – Education Records/Records of

³ Citizenship or immigration status or country of birth information is any information concerning:

1. Where a person was born; or
2. Whether a person is a citizen of the United States; or
3. Whether a person has lawful authority to be present in the United States.

Students with Disabilities, JOA – Directory Information and JOB – Personally Identifiable Information. To ensure compliance with applicable federal and state law, the district’s staff shall not disclose any school records or information to federal immigration authorities except as provided in these policies.

Staff must also maintain the confidentiality of school records and other information about students, staff, and volunteers when communicating with other students, parents, or community members about immigration enforcement activities involving students, staff, or volunteers of the district or occurring on district property. Staff should direct anyone with questions about immigration enforcement activities occurring on district property to the immigration liaison.

Training

The district will provide the immigration liaison and alternate immigration liaison with training as follows:

1. The training must include information on the requirements of House Bill 4079 (2026), any applicable model policies published by the Attorney General, and this policy; and
2. The training must be provided at the time of designation and at least once every two years thereafter.

END OF POLICY

Legal Reference(s):

[ORS 180.810](#)
[ORS 180.805](#)

[ORS 181.826](#)
[OAR 581-021-0371](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

[Oregon Attorney General’s K12 School Model Policy](#)

Senate Bill 1538 (2026).

Senate Bill 1594 (2026).

House Bill 4079 (2026).

Coversheet

Approval of Minutes

Section:	VI. Consent Agenda
Item:	A. Approval of Minutes
Purpose:	
Submitted by:	
Related Material:	2026_07_13_board_meeting_minutes.pdf

DRAFT



Central School District 13J

Minutes

Regular Board Meeting

Date and Time

Monday July 13, 2026 at 6:30 PM

Location

Henry Hill Education Support Center
Hawk Hall
750 S. 5th St.
Independence, OR
97351

Directors Present

Andrea Van Heeswyk, Byron Shinkle, Irene Oliveros-Vega, Jann Jobe, Marc Senyk, Melanie Landon-Hays, Susan Graham

Directors Absent

None

Guests Present

Emily Mentzer, Jennifer Kubista

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Byron Shinkle called a meeting of the board of directors of Central School District 13J to order on Monday Jul 13, 2026 at 6:35 PM.

C. Flag Salute

D. Adoption of the Agenda

II. Communication from the Floor

A. Public Comment

Vidal Pena spoke about the performing arts budget.

Jason Morenson addressed the board about the importance of music in schools.

Patrick Aldrich spoke about the music program and the budget.

Aaron Villeneuve spoke to the board about budget resources.

Barbara Harriman discussed the importance of music in schools K-12.

Skyler Steeves addressed the board about the budget.

III. Board Elections

A. The Board will elect the board chair and vice chair for the 2026-27 school year

Jann Jobe made a motion to Nominate Byron Shinkle as board chair.

Andrea Van Heeswyk seconded the motion.

Director Shinkle thanked them for the nomination, but declined.

The motion did not carry.

Jann Jobe made a motion to Nominated Susan Graham as board chair.

Melanie Landon-Hays seconded the motion.

Director Graham accepted the nomination.

The board **VOTED** to approve the motion.

Roll Call

Jann Jobe	Aye
Andrea Van Heeswyk	Aye
Byron Shinkle	Aye
Susan Graham	Abstain
Melanie Landon-Hays	Aye
Irene Oliveros-Vega	Aye
Marc Senyk	Aye

Susan Graham made a motion to Nominated Irene Oliveros-Vega as vice chair.

Melanie Landon-Hays seconded the motion.

Director Oliveros-Vega accepted the nomination.

The board **VOTED** to approve the motion.

Roll Call

Andrea Van Heeswyk	Aye
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Roll Call

Byron Shinkle	Aye
Irene Oliveros-Vega	Abstain
Marc Senyk	Aye
Melanie Landon-Hays	Aye
Jann Jobe	Aye
Susan Graham	Aye

IV. Standing Reports

A. Data report: Attendance, Discipline

Dr. Kubista reviewed the attendance and discipline data for June and the 2025-26 school year.

V. Superintendent's Report

A. Superintendent Updates

Dr. Kubista discussed declining enrollment. She also discussed student fees, with the possibility of increasing some student fees in the 2026-27 school year, or 2027-28 school year.

Right now, the fees to participate in athletics is much lower compared to other districts.

The fees for student ID cards have not been adjusted in years.

Director Van Heeswyk would like to have the fees reviewed. Director Jobe wanted to be sure scholarships would be available for those who could not afford them.

B. Policy for 2nd Reading

VI. Consent Agenda

A. Approval of Minutes

Melanie Landon-Hays made a motion to Approve consent agenda as presented.

Byron Shinkle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Byron Shinkle	Aye
Melanie Landon-Hays	Aye
Irene Oliveros-Vega	Aye
Jann Jobe	Aye
Susan Graham	Abstain
Marc Senyk	Aye
Andrea Van Heeswyk	Aye

Melanie Landon-Hays made a motion to approve the minutes from Regular Board Meeting on 06-08-26.

Byron Shinkle seconded the motion.

The Minutes were approved as part of the consent agenda.

The board **VOTED** to approve the motion.

Roll Call

Andrea Van Heeswyk	Aye
Byron Shinkle	Aye
Irene Oliveros-Vega	Aye
Susan Graham	Abstain
Melanie Landon-Hays	Aye
Marc Senyk	Aye
Jann Jobe	Aye

B. Personnel Report

C. Finance report

D. Superintendent Evaluation Summary

VII. Recess into Executive Session

A. Executive Session - Closed to the public

The board recessed into executive session at 7:45 p.m. under the provisions of ORS 192.660 (2)(d) to conduct deliberations with persons designated to carry on labor negotiations.

Specific information discussed in executive session shall not be made public and shall remain undisclosed.

The board adjourned the executive session and recessed into regular session at 8:13 p.m.

VIII. Closing Items

A. Board Comments

Director Van Heeswyk said that looking at athletics fees will be beneficial to the district. She noted that scholarships will be available for students who could not afford them.

Director Senyk said he appreciated those who spoke during public comment about the value of performing arts programming.

Director Oliveros-Vega thanked Director Shinkle for his years of service as the board chair. The rest of the board agreed.

B. Items for Action at Future Meetings

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:21 PM.

Respectfully Submitted,
Susan Graham

Documents used during the meeting

- Attendance, Discipline - July 2026 Meeting.pdf
- JFCEB D1.pdf
- 2026_06_08_board_meeting_minutes.pdf
- Board Reports - 26_27 July 2026.pdf
- Appropriations_2025-26_06-30.pdf
- Superintendent Performance Summary - 25_26.docx.pdf

Coversheet

Personnel Report

Section: VI. Consent Agenda
Item: B. Personnel Report
Purpose:
Submitted by:
Related Material: Board Reports - 26_27.xlsx - August 2026 (1).pdf

Board Report: August 03, 2026				
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Hired				
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Last Name:	First Name:	Position:	Location:	Effective Date:
Martens	Mark	Assistant Principal/Athletic Director	CHS	08/03/2026
Ray	Tim	Agriculture Teacher	CHS	08/25/2026
Huttinger	Willa	Math Teacher	CHS	08/25/2026
Lindemann	Juli Ann	Behavior TOSA	CHS	08/25/2026
Mc Donald	Scot	School Improvement TOSA	CHS	08/25/2026

Leave of Absence				
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Last Name:	First Name:	Position:	Location:	Effective Date:

Resignation				
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Last Name:	First Name:	Position:	Location:	Effective Date:

Retirement				
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Last Name:	First Name:	Position:	Location:	Effective Date:

Coversheet

Finance report

Section:	VI. Consent Agenda
Item:	C. Finance report
Purpose:	
Submitted by:	
Related Material:	Appropriations_2025-26_June 30.pdf CashBalReport_June 30 2026.pdf

BOARD REPORT
2025-26 Appropriations

As of **6/30/2026 (Unaudited)**

	Total Adjusted Appropriations	Expenses	Encumbrances	Difference
Fund 100 General Fund				
1000	28,591,925	27,421,901	-	1,170,024
2000	17,285,672	17,055,301	-	230,371
3000	18,540	10,412	-	8,128
4000	-	-	-	-
5000	267,680	267,680	-	-
6000	3,368,243	-	-	3,368,243
	<u>49,532,060</u>	<u>44,755,294</u>	<u>-</u>	<u>4,776,766</u>
Fund 250 Food Service				
3000	2,204,612	2,037,342	-	167,270
6000	-	-	-	-
	<u>2,204,612</u>	<u>2,037,342</u>	<u>-</u>	<u>167,270</u>
Fund 2xx - All Other Special Revenue Funds (Grants, Donations, Student Body)				
1000	3,690,831	3,029,627	-	661,204
2000	6,053,530	4,776,250	-	1,277,280
3000	-	-	-	-
4000	249,250	-	-	249,250
5000	-	-	-	-
6000	490,237	-	-	490,237
	<u>10,483,848</u>	<u>7,805,877</u>	<u>-</u>	<u>2,677,971</u>
Debt Service Fund 301 - GO Bonds				
5000	4,037,818	4,037,818	-	0
	<u>4,037,818</u>	<u>4,037,818</u>	<u>-</u>	<u>0</u>
Debt Service Fund 302 - School Bus Lease				
5000	147,680	147,680	-	-
	<u>147,680</u>	<u>147,680</u>	<u>-</u>	<u>-</u>
Fund 402 - Capital Projects Fund				
2000	25,000	-	-	25,000
4000	575,000	95,702	-	479,298
5000	-	-	-	-
6000	-	-	-	-
	<u>600,000</u>	<u>95,702</u>	<u>-</u>	<u>504,298</u>
ALL FUNDS				
7000	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	\$ 67,006,018	\$ 58,879,713	\$ -	\$ 8,126,305

Appropriations are at the Program Level

1000s - Instructional Services	2000s - Support Services
3000s - Community/Enterprise Services	4000s - Capital Improvement
5000s - Other Uses (Debt Service, Transfers)	6000s - Contingencies
7000s - Unappropriated Reserves	

CENTRAL SCHOOL DISTRICT**ALL CASH ACCOUNTS 2025-26***Unaudited*

	TOTAL
JULY BEG BAL	6,972,198
July	8,606,729
August	8,180,042
September	7,833,426
October	7,632,516
November	16,873,056
December	17,450,365
January	14,273,722
February	14,077,462
March	13,637,490
April	13,156,475
May	13,410,077
June	7,776,828
JUNE FINAL	7,866,768

BY FUND AS OF 6/30/2026

General Fund	6,385,836
Food Service	(83,060)
All Grants	(263,806)
Student Funds	590,555
Cool Schools Fund	284,159
Debt Service	373,112
Capital Projects	579,972
JUNE FINAL	7,866,768

*Reimbursements follow**Reimbursements follow*

**CENTRAL SCHOOL DISTRICT
CASH BALANCE COMPARISON**

	2025-26	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
JULY BEG BAL	6,972,198	9,043,454	10,947,259	13,736,908	12,233,819	10,281,597	11,617,149	10,723,666
July	8,606,729	10,764,969	12,862,170	15,392,804	13,915,841	11,275,410	13,016,536	11,920,008
August	8,180,042	10,812,580	11,447,630	13,760,163	13,354,652	11,162,525	12,646,929	11,896,166
September	7,833,426	10,059,463	10,591,966	12,900,087	11,988,134	10,850,056	11,944,598	11,495,286
October	7,632,516	9,144,990	8,946,020	11,349,469	11,038,568	10,606,727	11,285,211	11,001,771
November	16,873,056	19,277,905	19,258,254	22,882,610	21,086,831	20,812,324	19,032,670	19,424,369
December	17,450,365	19,039,488	18,713,180	21,223,517	20,414,972	20,567,921	19,273,765	18,818,684
January	14,273,722	15,490,019	15,507,085	16,340,859	17,637,790	15,578,017	17,975,263	17,454,498
February	14,077,462	14,925,379	14,877,778	13,498,736	17,552,146	17,996,156	17,958,594	17,253,314
March	13,637,490	14,392,284	15,552,090	12,870,876	17,583,007	17,367,451	17,833,829	17,369,394
April	13,156,475	13,152,284	14,969,113	15,992,491	17,425,361	16,921,083	17,016,481	17,017,062
May	13,410,077	12,444,902	13,906,417	17,263,101	18,190,057	17,267,546	16,184,541	16,484,588
June	7,776,828	6,895,665	8,942,406	12,871,344	15,699,090	12,150,263	12,064,597	13,274,903
JUNE FINAL	7,866,768	6,972,198	9,043,454	10,947,259	13,736,908	12,233,819	10,281,597	11,617,149
<i>Compared to Prior Yr End</i>	113%	77%	83%	80%	112%	119%	89%	
<i>YTD Monthly Balance</i>	13,637,490	14,392,284	15,552,090	12,870,876	17,583,007	17,367,451	17,833,829	17,369,394
<i>YTD Compared to Prior Yr</i>	95%	93%	121%	73%	101%	97%	103%	

Footnotes

2021-22 Incl QSCB Sinking Fund \$1.9M

2022-23 Paid QSCB \$2.0 M

Large Prop Tax Assessment for Debt Service

2024-25 Large spenddown of Capital Funds

Balance of Contract pymts in June

Does not reflect \$649,942 in payroll liabilities to hit cash in Jul/Aug

2025-26 Balance of Contract/Discretionary Days pymts in June

Does not reflect \$223,197 in payroll liabilities to hit cash in Jul/Aug

Coversheet

Policy for 3rd reading and adoption

Section:	VI. Consent Agenda
Item:	D. Policy for 3rd reading and adoption
Purpose:	
Submitted by:	
Related Material:	JFCEB D1.pdf

Central School District 13J

Code: JFCEB

Adopted: 9/12/22

Revised/Readopted: 10/20/25

Student Personal Electronic Devices**

Student use of a personal electronic device is prohibited from the start of the first bell of the school day until the last bell of the school day, except as provided below.

Except as otherwise provided in this policy, “personal electronic device” means any portable, electrically powered device that is capable of making and receiving calls and text messages and accessing the internet independently from the school’s network infrastructure¹. This includes headphones and earbuds attached to personal electronic devices. This does not include a pre-approved or district supplied laptop computer or other device required to support academic activities.

Personal electronic devices may be used when use complies with the terms of:

1. The student’s medical provider’s order for the care and treatment of a medical condition;²
2. The student’s individualized education program, as defined in ORS 343.035 or an education plan developed for the student in accordance with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794);³
3. A written exemption provided for the student based on a request received in JFCEB-AR. School administration will respond to such a request within thirty (30) school days.⁴
4. As listed in staff policy and staff handbooks.

Personal electronic devices may be kept by students in lockers or backpacks, ~~or on the student’s person,~~ ~~but~~ **and** may not be used during the regular school day (i.e in school bathrooms, classrooms, hallways, cafeteria, library, etc.).

Students in violation of this policy will be subject to disciplinary action. Discipline for ~~mere possession or~~ use of a personal electronic device may not include loss of instructional time for the student (including suspension or expulsion), but could include ~~before and/or after school~~

- detention,
- loss of privileges (i.e. off campus lunch, participation in extracurricular activities),

¹ ODE’s guidance, Fostering Student Learning, Well-Being, and Belonging provides “This includes personal electronic devices that can make calls, send texts, or access the internet via cellular data are restricted. This includes smartphones, web-enabled flip phones, cellular-capable tablets and e-readers, smartwatches, smart glasses, and connected headphones or earbuds. This does not include laptop computers or other devices required to support academic activities.”

² JFCEB-AR must be submitted to the building administrator, along with a copy of the order.

³ If use of the personal electronic device is included in the individualized education program or education plan, JFCEB-AR submission is not required.

⁴ JFCEB-AR must be submitted to the building administrator.

- a change to storage requirements, etc.⁵

The taking, disseminating, transferring or sharing of obscene, pornographic or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, etc.) may constitute a crime under state and/or federal law. Any person taking, disseminating, transferring or sharing obscene, pornographic or otherwise illegal images or photographs will be reported to law enforcement and/or other appropriate state or federal agencies.

~~However,~~ If the actions taken by a student violate other conduct policies (i.e. Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence or Domestic Violence - Students, or Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying - Staff), the student may be subject to discipline up to and including expulsion⁶.

Progressive discipline will align with the Student Code of Conduct and Positive Behavior Interventions and Supports.

Necessary communications during the school day while on school grounds between students and parents or guardians can be made through the school office.

The superintendent or designee shall ensure this policy is posted on the district website and made available to district personnel, students, parents, guardians, partners who are in school buildings during the school day, and the Oregon Department of Education.

In accordance with ORS 336.840, students may be allowed to use personal electronic devices⁷ that support academic activities and independent communications⁸, except as prohibited by this policy.

Requests for exemptions to this policy can be processed in accordance with JFCEB-AR, Request for Personal Electronic Devices Exemption. Appeals can be filed with the superintendent or designee.

~~This policy takes effect on January 1, 2026.~~

END OF POLICY

Legal Reference(s):

[ORS 332.107](#) [ORS 336.840](#)

Oregon Executive Order 25-09

⁹Personal Electronic Devices** –

⁵ Correction may include requiring a student to store their device in a classroom storage space instead of in the backpack.

⁶ For example: a student could be disciplined with lost instructional time for using a personal electronic device to bully another student or for accessing inappropriate content. Discipline will be in accordance with Board policies.

⁷ The use of "personal electronic device" in this paragraph comes from ORS 336.840, which does not define the term. However, the definition in EO 25-09 wouldn't necessarily apply. Consequently, items like laptop computers or other devices required to support academic activities would likely be considered personal electronic devices within this paragraph.

⁸ The reference to "independent communication" under ORS 336.840 is specifically intended to protect and support students with disabilities who use personal electronic devices to communicate. This includes students who rely on tools such as augmentative and alternative communication (AAC) devices, speech-generating apps, or other assistive technologies that enable them to express themselves independently

Coversheet

Authorized Signors

Section: VII. Business Agenda
Item: A. Authorized Signors
Purpose:
Submitted by:
Related Material: Annual Board Resolution_Authorizing Positions 2026-27 (1).pdf

**RESOLUTION APPOINTING LEGALLY ELECTED AND
QUALIFIED OFFICERS AS AUTHORIZED SIGNATORIES
FOR CENTRAL SCHOOL DISTRICT 13J
FISCAL YEAR 2026-2027**

WHEREAS, SUSAN K. GRAHAM is the legally elected and qualified Chair of the Board of Directors of Central School District 13J, Polk County, Oregon, and,

WHEREAS, IRENE OLIVEROS-VEGA is the legally elected and qualified Vice Chair to serve in the event of the absence or inability to serve of the Chair, and,

WHEREAS, JENNIFER KUBISTA is the legally designated, qualified Superintendent/Clerk of Central School District 13J, Polk County, Oregon, and

WHEREAS, JULIA HEILMAN is the legally designated, qualified Executive Director of Teaching and Learning of Central School District 13J, Polk County, Oregon and,

WHEREAS, CECELIA L KOONTZ is the legally designated, qualified Director of Finance and Operations of Central School District 13J, Polk County, Oregon, and

WHEREAS, BRIAN FLANNERY is the legally designated, qualified Executive Director of Human Resources of Central School District 13J, Polk County, Oregon, and

WHEREAS, AMY JACKSON is the legally designated, qualified Director of Curriculum of Central School District 13J, Polk County, Oregon.

NOW, THEREFORE, BE IT RESOLVED that the above-named Chair is hereby authorized to sign as Chair and in the event of his/her absence or inability to serve, the above-named Vice Chair is hereby authorized to sign as Vice Chair. And, the above named administrative directors are hereby authorized signatories of the district until such time as this authority is rescinded by action of the Board of Directors of the District or until their successors are duly identified and qualified.

Dated at Independence, Oregon, this 10th day of AUGUST, 2026

Susan K. Graham, Board Chair
Central School District 13J
Polk County, Oregon

Jennifer R. Kubista, EdD
Superintendent, Central School District 13J
Polk County, Oregon