



Central School District 13J

Regular Board Meeting

Published on May 29, 2026 at 2:06 PM PDT
Amended on June 8, 2026 at 12:11 PM PDT

Date and Time

Monday June 8, 2026 at 6:30 PM PDT

Location

Henry Hill Educational Support Center
750 S. Fifth St., Independence, OR 97361
Hawk Hall

Agenda

	Presenter	Time
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- | | | |
|-----------|---------------------------|----------------|
| I. | Opening Items | 6:30 PM |
| A. | Record Attendance | 1 m |
| B. | Call the Meeting to Order | |
| C. | Flag Salute | 5 m |
| D. | Adoption of the Agenda | 5 m |

II. Staff Retirements

Superintendent Kubista will honor CSD staff retiring after 20 or longer years of service.

Presenter

Time

III. Communication from the Floor

The Board of Directors welcomes public input. If you would like to address the board, please follow these steps: Please sign up for public comment by using this [Google Form](#). You may also fill out a form before the meeting in person. Speaker's comments are limited to three minutes. The board welcomes additional information in writing at info@central.k12.or.us. If you are in need of a translator, please email info@central.k12.or.us. Oregon law prohibits the board from discussing specific employees or their job performance. For more information and guidance about addressing the Board of Directors, please see Board Policy BDDH. Subtitles for those who are hard of hearing or who speak a language other than English are available on the YouTube site.

Si necesita asistencia de un traductor por favor envíe un correo electrónico a:

info@central.k12.or.us

IV. Standing Reports**6:41 PM**

A. Data report: Attendance, Discipline, and ELPA

10 m

B. Curriculum Adoption Update

5 m

V. Superintendent's Report**6:56 PM**

A. Superintendent Updates

5 m

B. Policy for 1st Reading

DBDB Fund Balance: Ending fund balance has been modified from at least 7% to at least 6%, for the board's consideration.

VI. Board Report

The board will meet for their summer work session on June 22 from 2 to 5 p.m.

The next regular board meeting will be July 13 at 6:30 p.m., pending approval of the 2026-27 School Year Board Calendar.

Directors Senyk and Graham will review their recommendations for student representatives to the board for 2026-27.

The Board will discuss the budget.

Presenter

Time

VII. Consent Agenda**7:01 PM**

The consent agenda is meant for items of a routine nature to pass as a whole without discussion. Should any board member wish to discuss any item on the consent agenda, they may remove an item without a vote or motion. That item then may be discussed separately, and moved to the business agenda where appropriate.

A. Approval of Minutes

5 m

B. Personnel Report

5 m

VIII. Business Agenda**7:11 PM****A. 2026-27 School Year Calendars**

5 m

Please see the attached: 2026-27 School Year Calendar (revised) with the 2027-28 draft, and the 2026-27 School Year Board Meeting Calendar.

For the School Year Calendar:

We are presenting an updated school-year calendar for approval. Changes include:

- The first Wednesday of school will be a full day of school (no late start/early release)
- Conferences for the fall have been moved to Monday and Tuesday, November 23 and 24th and these will not be student instructional days.
- Graduation and the last day of school will fall on June 11th to meet our new executive order instructional days, specifically for our 26-27 seniors.
- We have moved an additional snow day to the end of the year (one in March and two at the end of June)

Suggested Motions:

1. I move to approve the 2026-27 School Year Calendar as presented with the 2027-28 draft.
2. I move to approve the 2026-27 School Year Board Meeting Calendar as presented.

B. Curriculum Adoption

5 m

Director Amy Jackson presented the curriculum adoption at the May 4, 2026, board meeting. She presented an update at tonight's meeting.

Presenter

Time

Suggested motions:

1. I move to approve the required adoption of social sciences curriculum K-12 as presented.
2. I move to approve the required adoption of science curriculum K-12 as presented.
3. I move to approve the required adoption of health curriculum K-12 as presented.

C. Out of State Field Trip Request

5 m

Central FFA would like to fly to Kentucky for the National FFA Convention in October. Attached is the request for the Out of State Field Trip.

Suggested Motion:

I move to approve the Central FFA field trip to Kentucky to participate in the National FFA Convention from October 19 through October 25.

D. Out of State Field Trip request

5 m

Megan Smith, Coach of CHS Cheer, is requesting approval of regional and national competitions in November and January.

Attached is the itinerary for these trips.

UCA Regional Competition is in Covington, Washington, on November 7, 2026. The UCA Nationals is in Orlando, Florida, from January 27, 2027, through February 1, 2027.

Suggested Motion:

I move to approve the out of state field trip requests for CHS Cheer to compete in both regionals and nationals in the 2026-27 school year.

E. Out of State/Overnight Field Trip Request

La Cima Leadership wants to travel to Randle, Washington, on June 27 to impart leadership and life skills to Latinx youth who want to make a positive impact and difference in their school and communities.

Suggested motion:

I move to approve La Cima Leadership's trip to Randle, Washington, on June 27.

IX. Recess into Executive Session

7:31 PM

Presenter

Time

A. Executive Session - Closed to the public

20 m

Under the provisions of ORS 192.660, Open Meeting Law, the Board of Directors will enter executive session for the following purpose:

To conduct deliberations with persons designated to carry on labor negotiations. (ORS 192.660(2)(d))

Specific information discussed in executive session shall not be made public and shall remain undisclosed.

X. Closing Items

7:51 PM

A. Board Comments

5 m

B. Items for Action at Future Meetings

5 m

July:

- Data Report: (Universal Screener (Spring); Attendance; Discipline)

Professional Learning Community 2025-26 (PLC)

June: End of Year Retreat: Begin to set the stage 2026-2027 SY (6/22)

C. Adjourn Meeting

Coversheet

Data report: Attendance, Discipline, and ELPA

Section: IV. Standing Reports

Item: A. Data report: Attendance, Discipline, and ELPA

Purpose:

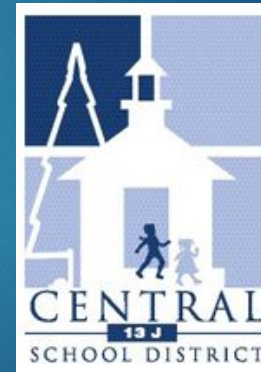
Submitted by:

Related Material:

Attendance, Discipline, ELPA and Curriculum Adoption for the Board 25-26 - June Meeting.pdf

CSD13J

CSD13J Board Meeting June 2026



June 8, 2026

School Board Meeting

Long-Term Performance

Metrics Report

CSD13J Mission

Building an inclusive culture of belonging and learning for the success of the whole child, whole educator, and whole community.

CSD13J Strategic Plan Scorecard

GOAL	VISION			
	Student Growth and Achievement	Family Involvement	Community Partnership	Staff Leadership and Continuous Improvement
HOW WE MEASURE	Every Student is engaged, supported, challenged, and prepared as a whole child with the skills and character to achieve and be successful in school, career, college, and community.	Central School District 13J fosters a relationship where every family is actively involved in their child's education, and feels welcome, supported, safe, and valued.	Partners engage in collaboration with Central School District 13J to cultivate student success for a safe, healthy, prosperous, and inclusive community.	Staff engage in student-centered decision making, problem solving, professional development, focused on continuous improvement and growth, where shared purpose, teamwork, respect, and trust drive decisions.
	Attendance 9th grade on track Math and EL growth and achievement Discipline Participation in activities, honors, CTE English language growth Graduation	Increase volunteers Culture and Climate Surveys Attendance 9th grade on track Discipline Participation in activities, honors, CTE	Increase volunteers Youth surveys Participation in activities, honors, CTE Culture and Climate Surveys Contracts with partners Acceptance/Industry Certification	Culture and Climate Surveys 9th grade on track Math and EL growth and achievement Discipline Participation in activities, honors, CTE Graduation Youth surveys Professional development opportunities
STRATEGIES	Student feedback Student attendance Common assessments Behavioral incidents English Language Development Student counseling Credit recovery	Family feedback - chats and surveys Community feedback Communication with families Volunteer participation Parent-Teacher Organizations	Partnerships - corporate/nonprofit/government Community-wide surveys	Provide professional development opportunities Staff surveys Staff chats/feedback Meet and confer Data teams

Data Overview - 2025-26 SY

- ▶ **Regular Attendance**
 - ▶ September - May
- ▶ **Discipline (Suspensions & Expulsions)**
 - ▶ September - May

Attendance 2025-26 SY Data

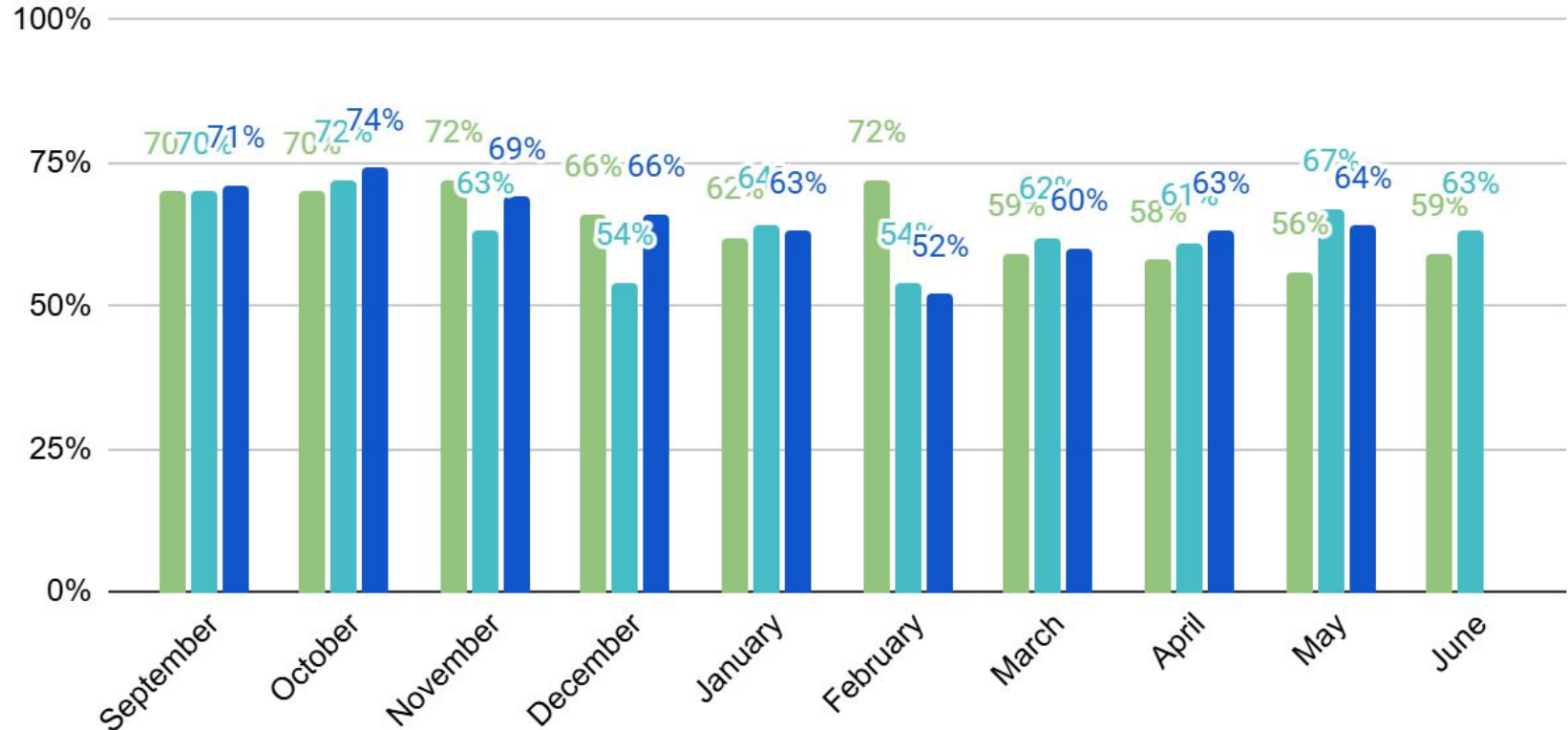
District Performance Goal

Performance goals:

- ▶ We will increase student regular attenders to 85 percent or more for all students, K-12, by 2027.
- ▶ Focal Group: Students Experiencing Disabilities will attend school regularly 80 percent or more of the time.
- ▶ Focal Group: Students Economically disadvantaged will attend school regularly 80 percent or more of the time.

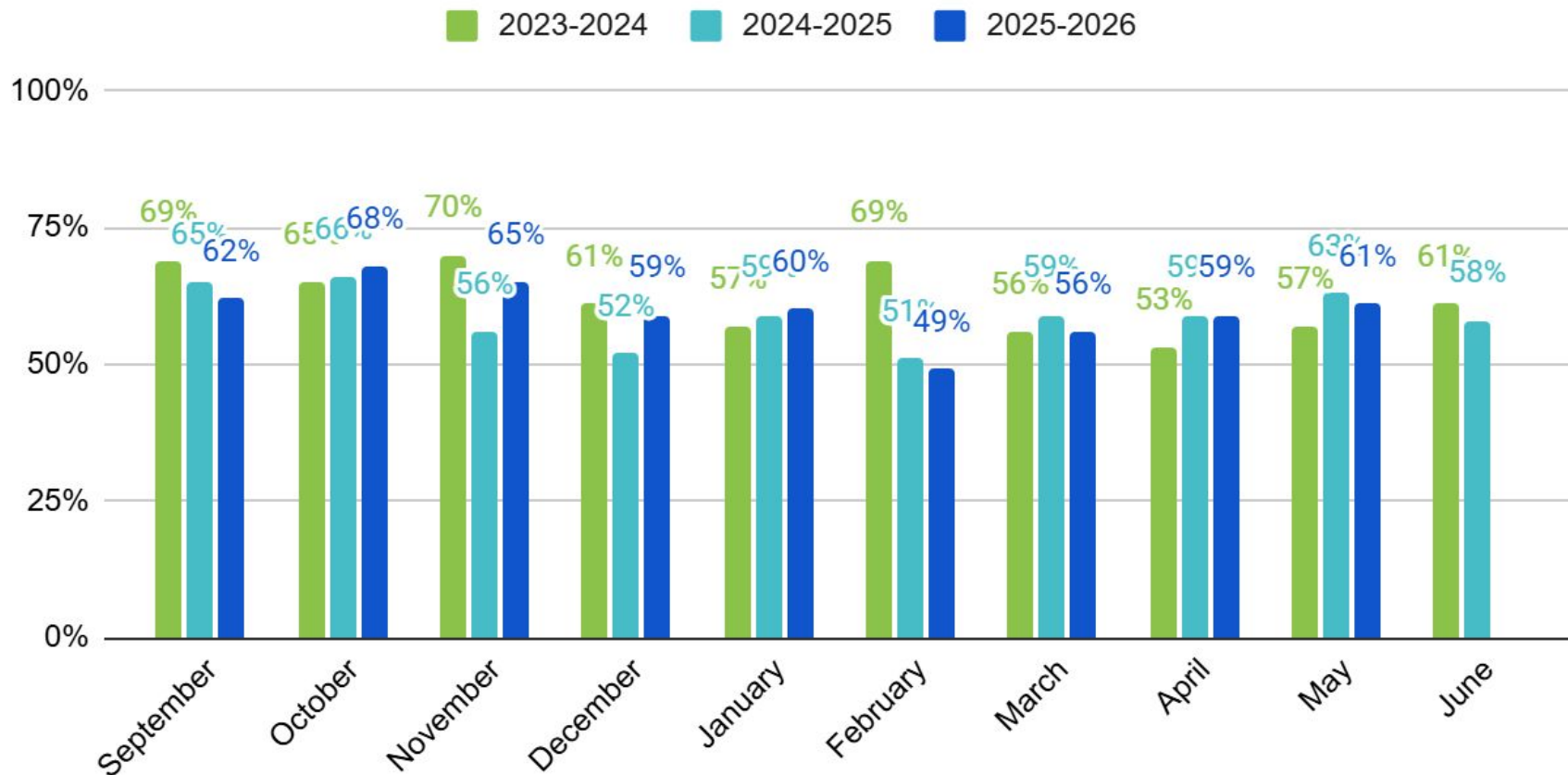
TOTAL DISTRICT Percentage Who Attended Regularly

2023-2024 2024-2025 2025-2026



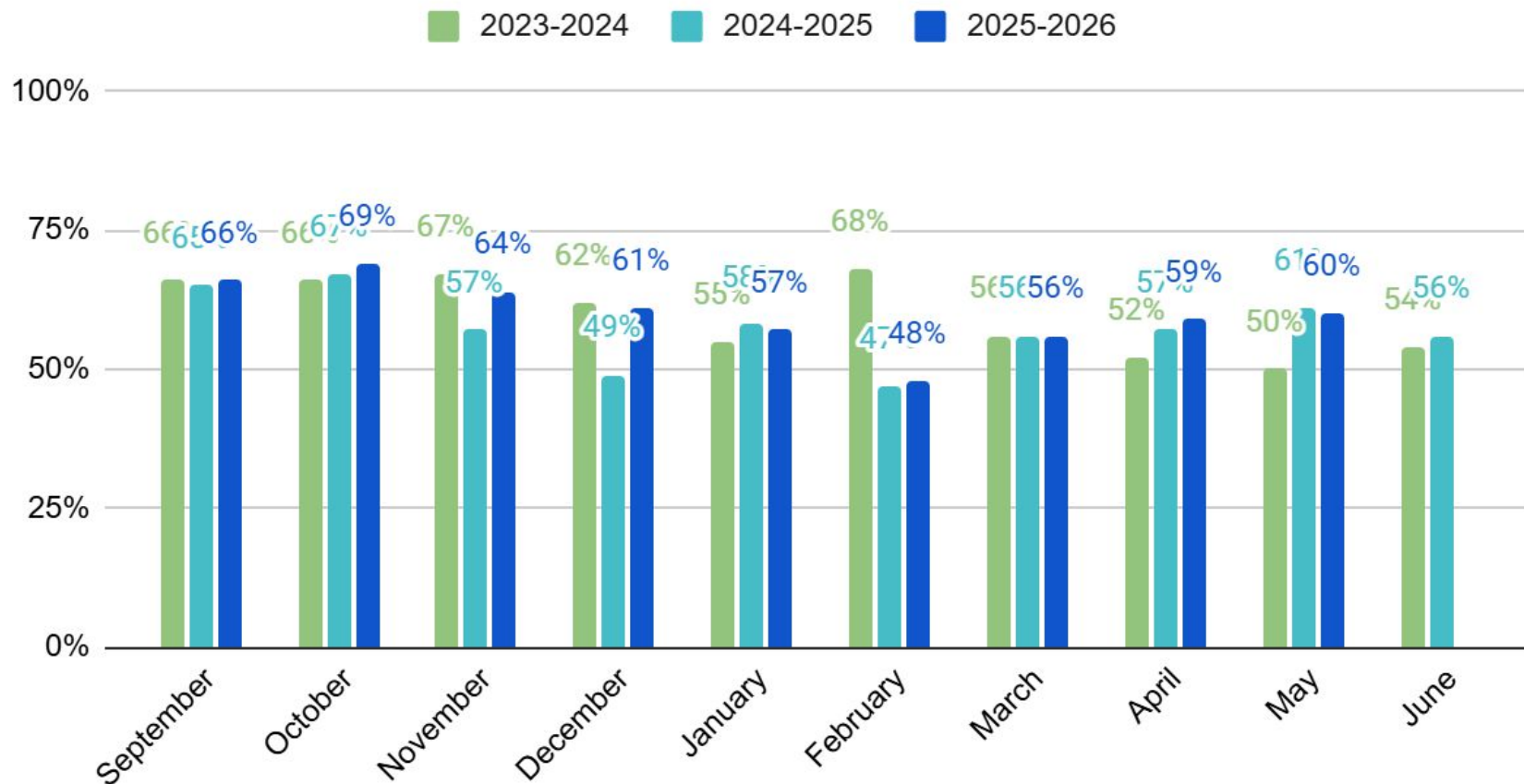
STUDENTS WITH DISABILITIES

Percentage Who Attended Regularly



ECONOMICALLY DISADVANTAGED STUDENTS

Percentage Who Attended Regularly



25-26 Strategies/Action Steps

- ▶ Continue to develop/establish welcoming environments for students, staff and families
 - ▶ Assemblies recognizing students
 - ▶ Staff greeting students at the door
 - ▶ Consistent communication with families
- ▶ Strong classroom engagement
 - ▶ Hands-on learning
 - ▶ Making learning relevant
 - ▶ Student voice and choice
 - ▶ Group work
- ▶ Recognition of students with strong regular attendance as well as students who improve their regular attendance
- ▶ Communication to families and the community on the importance of regular attendance in school to support student academic and social growth and achievement.
 - ▶ Phone calls to check in on students (teachers and buildings)
 - ▶ Home visits to encourage students to be at school the next day!
 - ▶ Attendance tracking tools for families to track attendance each week/each month
 - ▶ Weekly attendance postcards to families (October 2025)

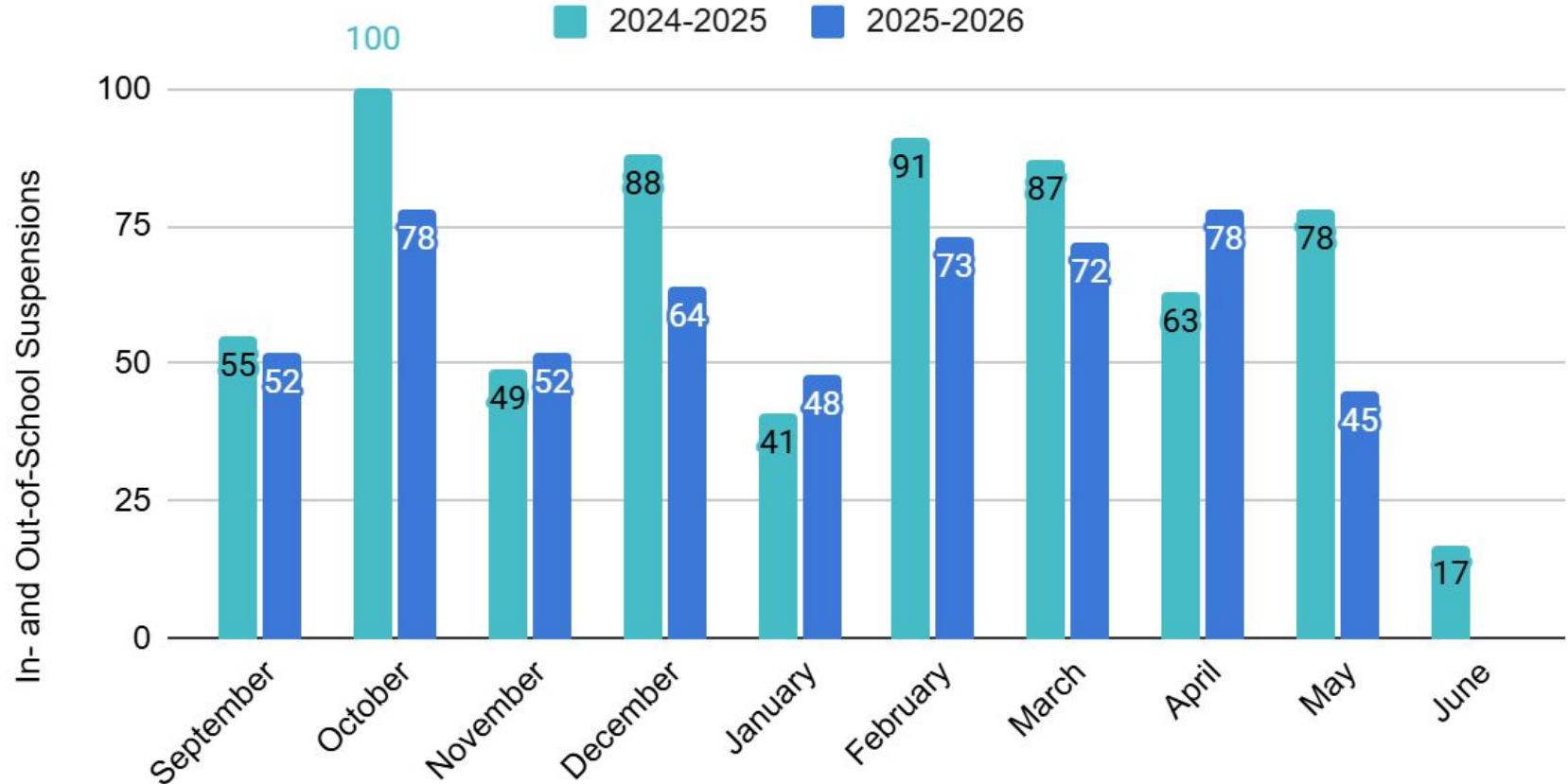
Discipline 2025-26 SY Data

Discipline

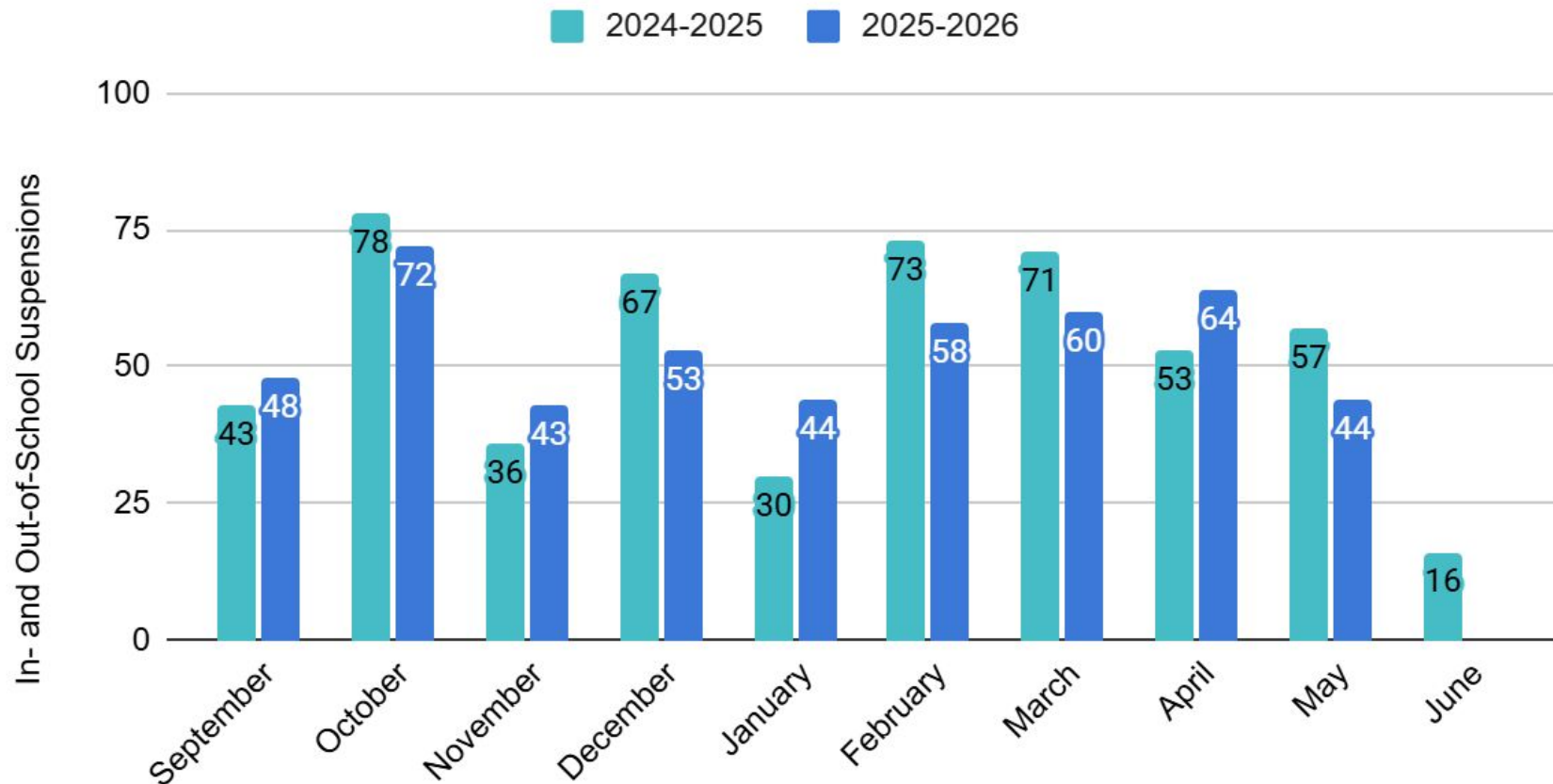
Long-Term Performance Metric

- ▶ By 2027, we will decrease suspensions for all students by 25 percent or more compared to the 2021-22 school year.
- ▶ We will decrease suspensions for our male students by 25 percent or more compared to the 2021-22 school year.

TOTAL DISTRICT In- and Out-of-School Suspensions



DISTRICT MALE STUDENTS In- and Out-of-School Suspensions



25-26 Strategies/Action Steps

- ▶ **Positive Behavior Interventions and Supports (PBIS)**
 - ▶ Pre- and Re-teaching of expectations at schools
 - ▶ What should behavior look like in class, during lunch, on the bus, etc.
- ▶ **Two-Way Communication with caregivers**
 - ▶ Input from student, caregiver, and staff
 - ▶ Phone calls to check in on students (teachers and buildings)
- ▶ **Social Emotional Learning Groups**
 - ▶ Behavior support staff and School-based Mental Health Assoc.
- ▶ **K-8 Character Strong Curriculum**
 - ▶ Lessons for K-8 students focused on character traits
 - ▶ Communication with families via ParentSquare of the character traits
- ▶ **Behavior Safety Assessments (Threat-SIRC-Fire)**
- ▶ **Two years of Studer student, staff, caregiver experience survey data**

QUESTIONS

Central School District Preliminary (Unofficial) ELPA Summative Achievement & Growth Report

June 8, 2026

Emergent Bilingual (EB) Program

Emergent Bilingual (EB): a K-12 student who is in the process of acquiring English while continuing to develop their home language. These students' primary language is not English, or they are in an environment where another language has affected their English proficiency.



Central's 2025-2026 Program Focus

- ▶ Integrated ELD at all schools, with some targeted pull-out instruction
- ▶ Collaborative teaming at Talmadge and Central
- ▶ Continued implementation of Two-Way Immersion (TWI) Program
- ▶ Building the district plan as guided by ODE

English Language Proficiency Assessment - ELPA

ELPA Measures a students' ability to use English to communicate ideas, knowledge, and information.

Based on English Language Proficiency Standards.

There are four domains. When a student has passed ALL FOUR (non-exempted domains), they reach Proficiency.

2025-2026 Emergent Bilingual Program

Total EB		
ACES	100	(2W)
IES	114	(0W)
MES	59	(0W)
TMS	113	(3W)
CHS	141	(18W)

CSD has 527 EB students, which includes 23 students who are on a waiver – their parent or guardian has formally requested the student not receive services in the district's EB program. All identified students take the ELPA.

2025-2026 Emergent Bilingual Program

Monitor	
ACES	25
IES	23
MES	18
TMS	47
CHS	24
Total	137

CSD has 137 EB students who are in monitor status. These students have reached proficiency on ELPA and although they don't have to take it again, we are responsible for keeping an eye on their academic and linguistic progress for four years.

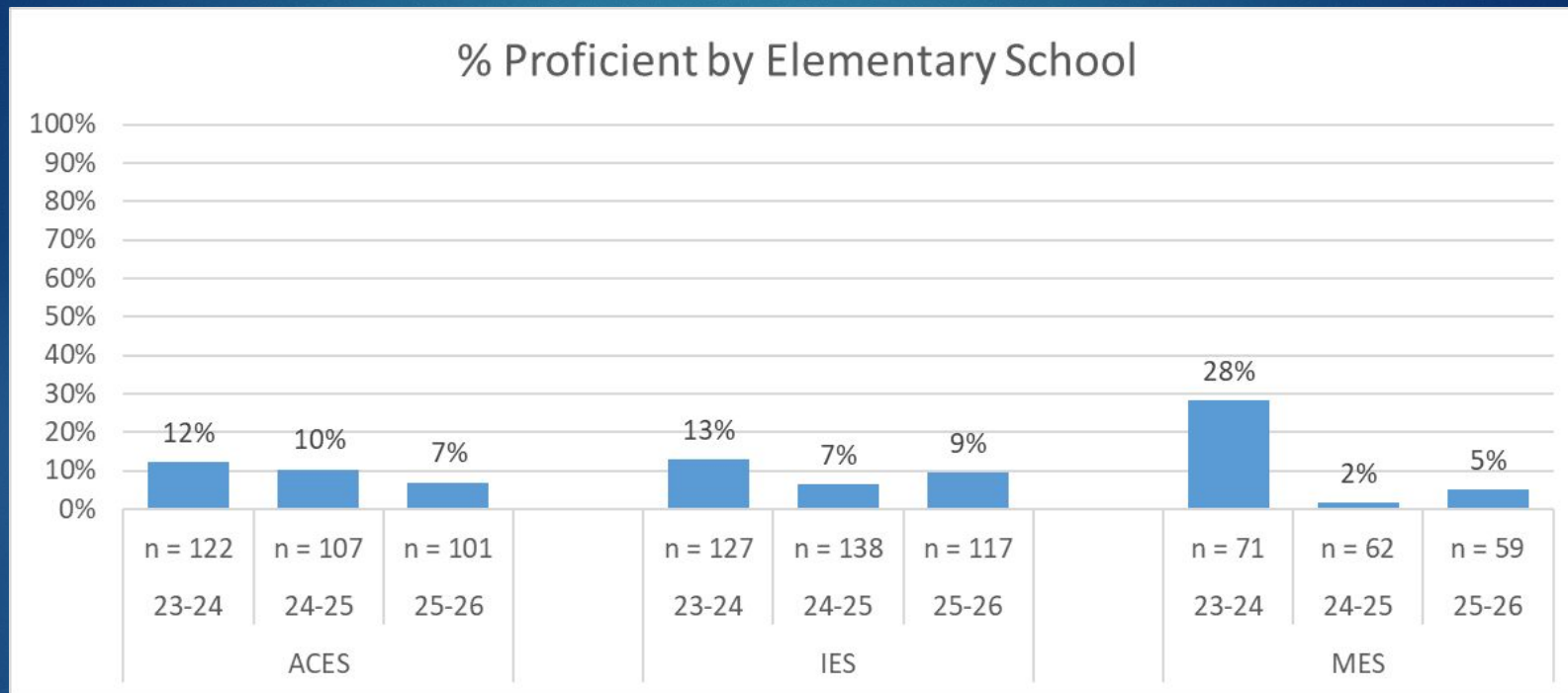
Congratulations!

In the 2025-2026 school year, 36 students reached proficiency on ELPA or AltELPA.

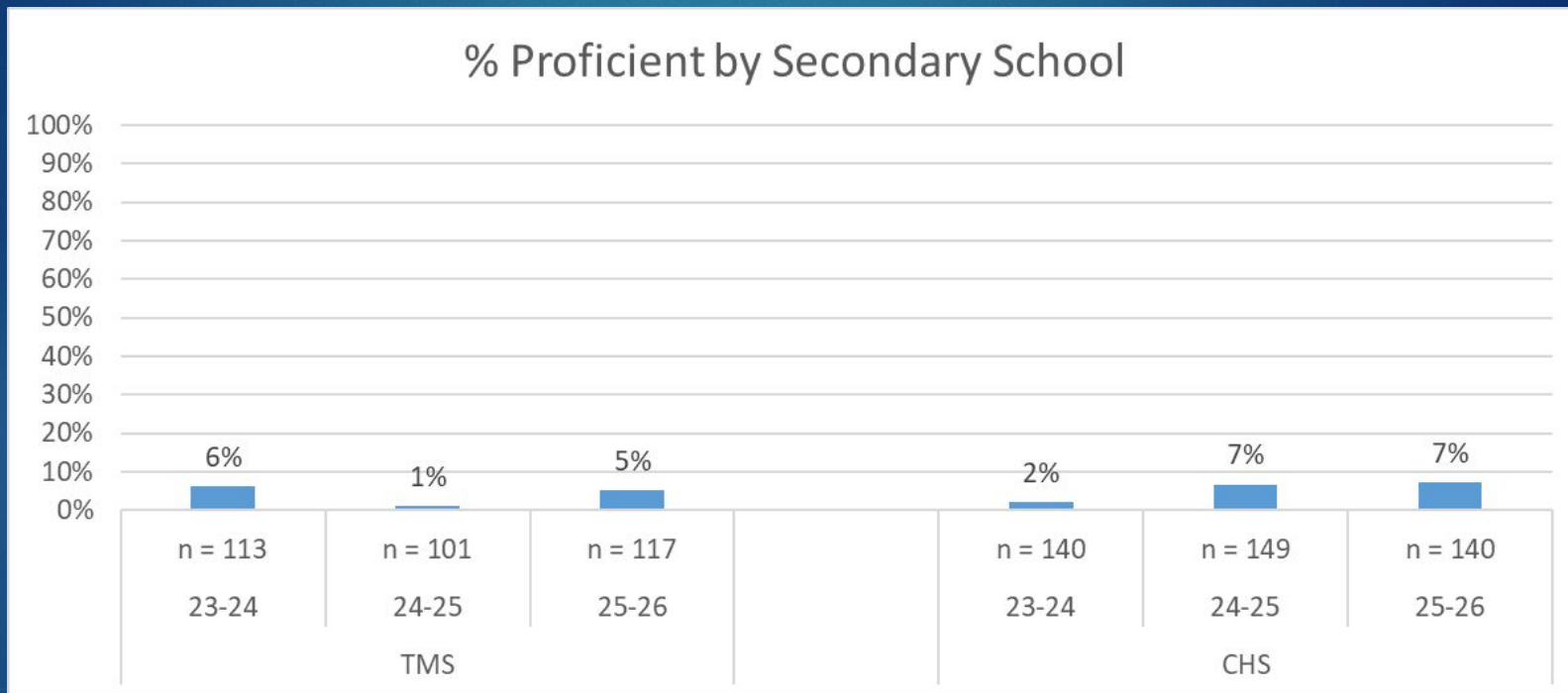
- ✓ Proficient in Reading
- ✓ Proficient in Writing
- ✓ Proficient in Speaking
- ✓ Proficient in Listening



Year-over-year by Elementary

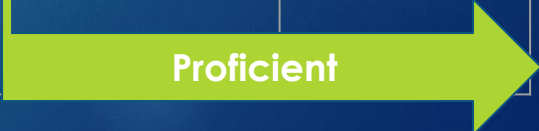


Year-over-year by Secondary



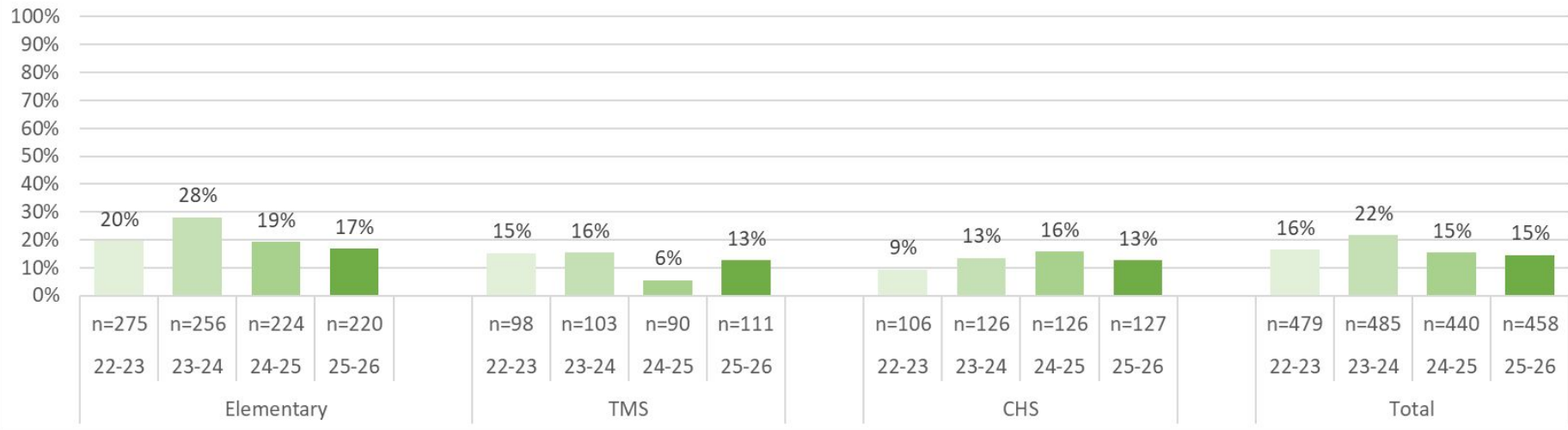
The Road to Proficient



		Beginning [Level 1]	Early Intermediate [Level 2]	Intermediate [Level 3]	Early Advanced [Level 4]	Advanced [Level 5]
Reading 						
Writing 						
Listening 						
Speaking 						

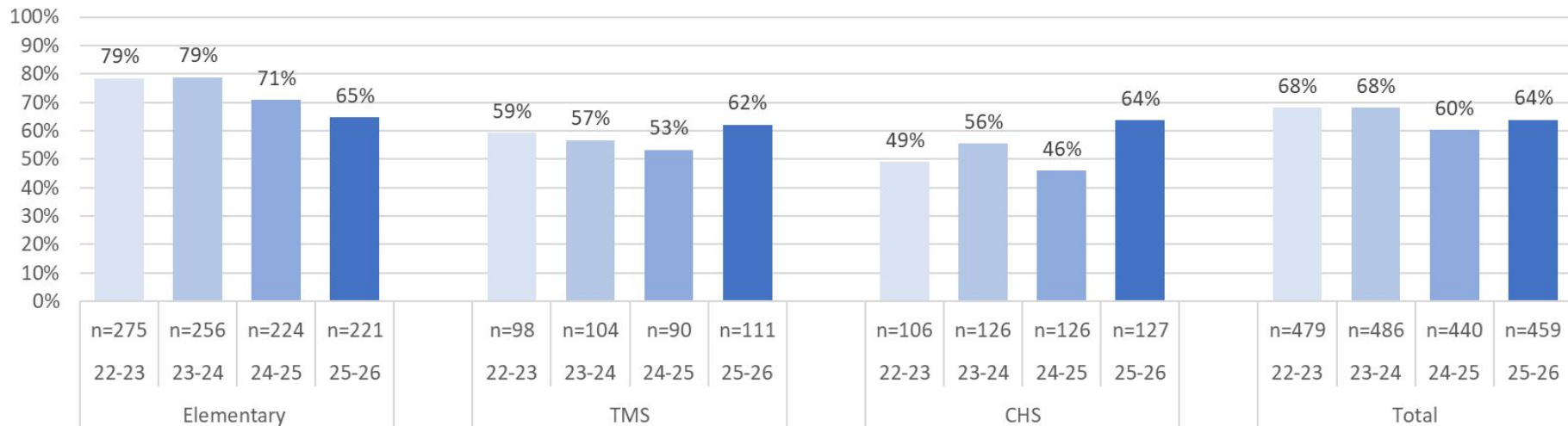
Overall Growth in Proficiency

Percentage of Students with Overall Growth in ELPA Proficiency



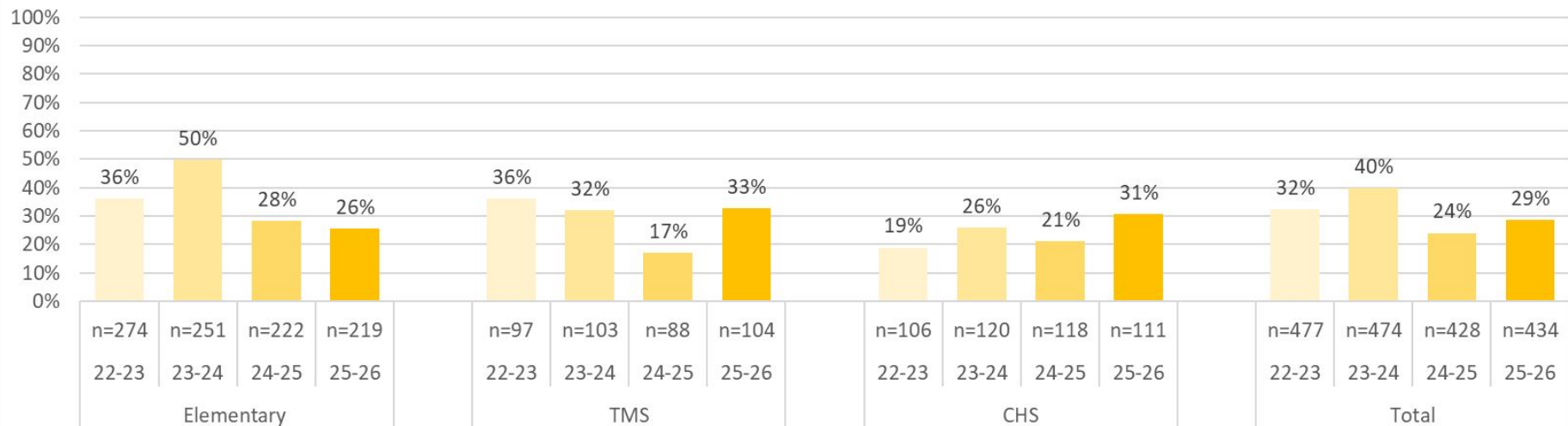
Growth in Domain

Percentage with Growth in at Least One Domain



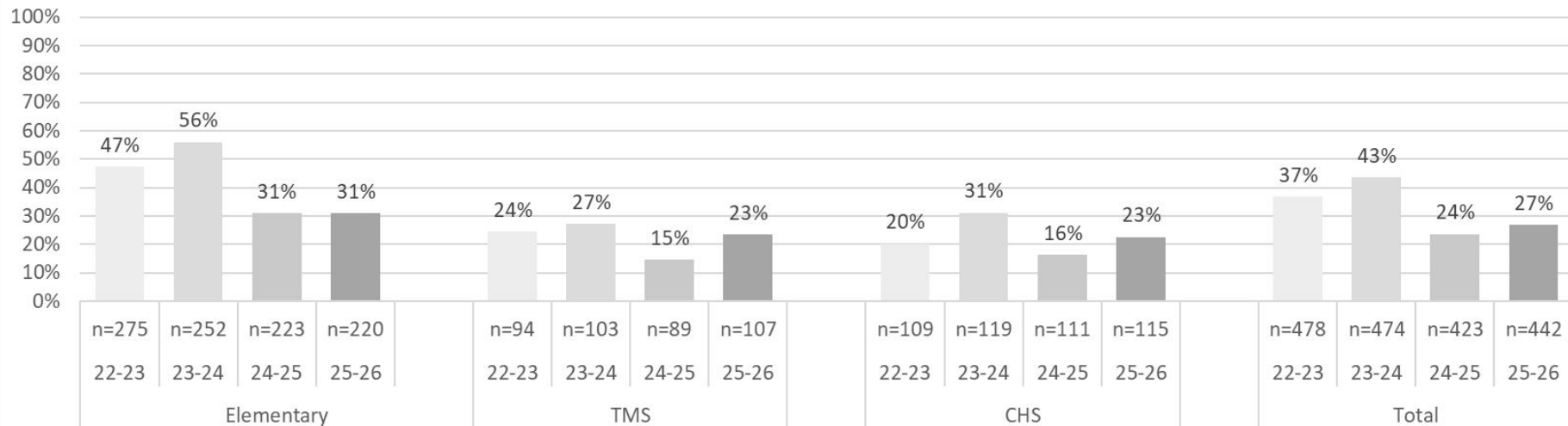
Reading Domain

Percentage with Growth in Reading Domain



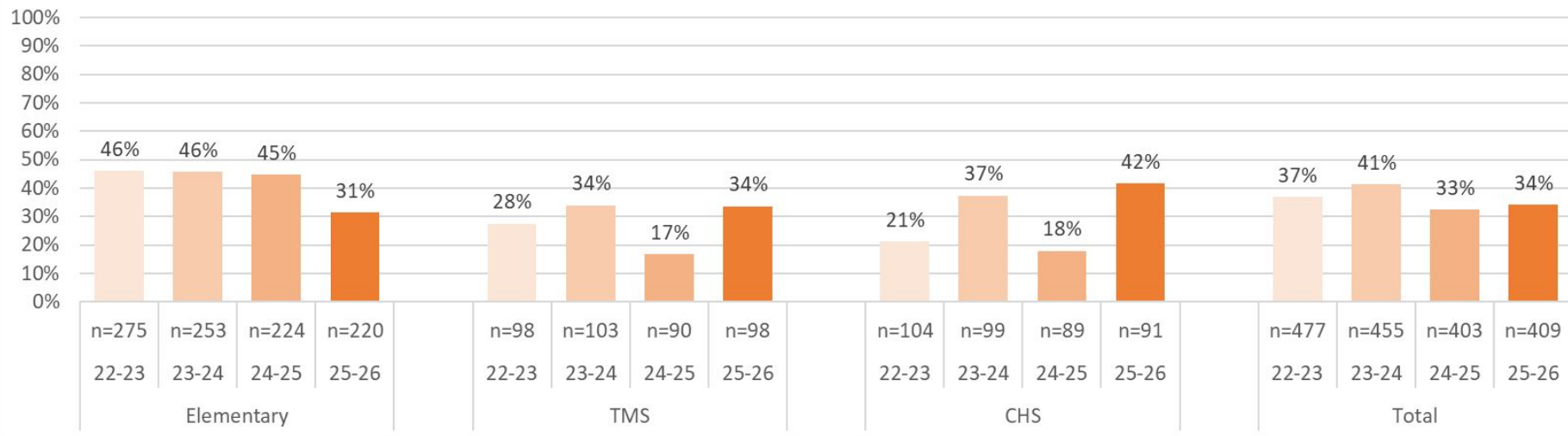
Writing Domain

Percentage with Growth in Writing Domain



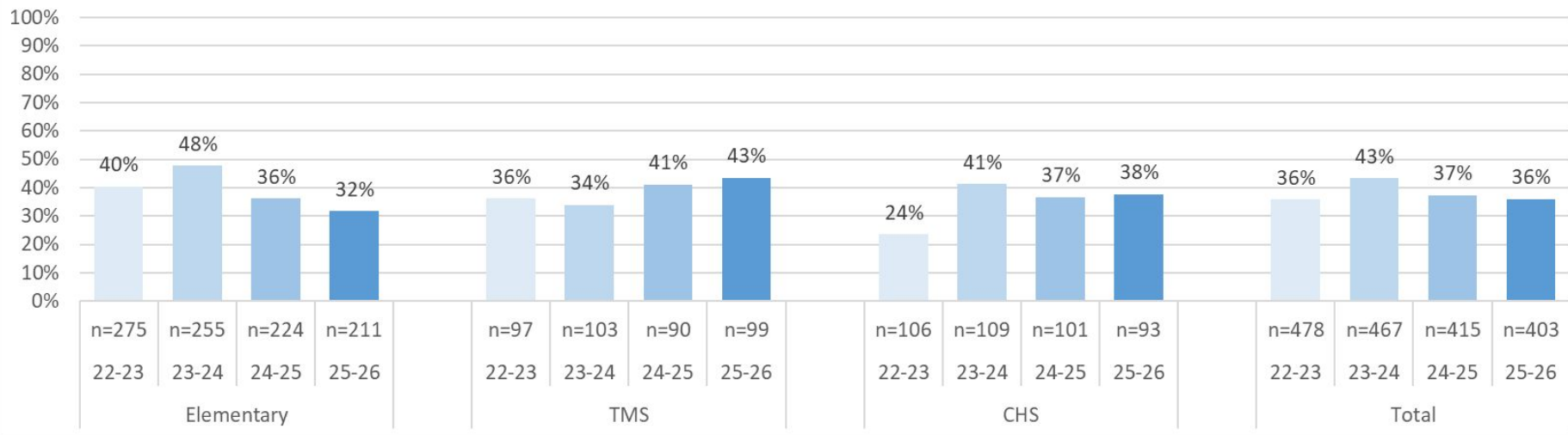
Listening Domain

Percentage with Growth in Listening Domain



Speaking Domain

Percentage with Growth in Speaking Domain



Central's 2026-2027 Program Focus

- ▶ Integrated ELD at all schools, with some targeted pull-out instruction
- ▶ Collaborative teaming at Talmadge and Central
- ▶ Continued implementation of Two-Way Immersion Program
- ▶ Implementing the district plan as guided by ODE
- ▶ Expanding Professional Learning opportunities for all staff

Questions

Thank you!

Curriculum Adoption Update

June 8, 2026

Social Sciences	Grade	Format	Estimated Cost
Integrated Units with Benchmark	K-5		
Social Studies Alive! Western Hemisphere	6	Consumable Workbooks	\$70,000
myWorld Interactive World Geography Eastern Hemisphere	7	Textbook	
History Alive! The US Through Industrialism	8	Textbook	
US History	9-12	Textbook	\$19,000
Civics	9-12	Textbook	
World History	9-12	Textbook	
Economics	9-12	Textbook	

Social Sciences: Official Adoption Year 2026

Purchase puts us in compliance and on time. Full purchase (for 7-years now instead of annually) saves about \$100,000 over the next 7 years.

Science	Grade	Format	Cost
Mystery Science	K-5	Online subscription	\$6,600
NGSS District-Created Curriculum Maps	6-8		\$500
Starry Night	6-8	Online Subscription	
Integrated Physics and Chemistry	9-12	Online Teacher License	\$21,700
Biology Textbook - SP	9-12	Physical Text	
Anatomy	11-12	Physical Text	
AP Biology	10-12	Workbooks	
Astronomy	9-12	Workbooks	
Microscopes	9-12	Hardware	
Pivot Interactives	9-12	Online Subscription	

Science: Official Adoption Year 2024

Purchase fills gaps.

Health	Grade	Format	Cost
Great Body Shop	K-5	Annual Subsc.	\$5,773
<i>WESD subsidy for 26-27</i>	<i>K-3</i>		
Glencoe Health	6-8	Textbook	\$0
Standards-Aligned District Created Scope & Sequence	9-12	Var.	\$0

Health: Official Adoption Year 2024

Purchase eliminates gaps, restarts K-5 health curriculum. Analysis of standards done by 6-12 committee refreshes alignment to ODE laws and regulations in Health.

Questions

Thank you!

Coversheet

Policy for 1st Reading

Section: V. Superintendent's Report
Item: B. Policy for 1st Reading
Purpose:
Submitted by:
Related Material: DBDB D1 Fund Balance.pdf

Central School District 13J

Code: DBDB

Adopted: 5/04/09

Revised/Readopted: 2/07/11; 6/02/14; 7/11/22

Orig. Code: DBDB

Fund Balance

The Board recognizes its responsibility to establish an unrestricted fund balance¹ in an amount sufficient to:

1. Protect the district from unnecessary borrowing in order to meet cash-flow needs; 2. Provide prudent reserves to meet unexpected emergencies and protect against catastrophic events; 3. Meet the uncertainties of state and federal funding; and
4. Help ensure a district credit rating that would qualify the district for lower interest costs and greater marketability of bonds that may be necessary in the construction and renovation of district facilities.

Consequently, the Board directs the superintendent to manage the currently adopted district budget in such a way to ensure an ending fund cash balance of at least **six (6%)** ~~seven (7%)~~ percent of total adopted **operational** revenues.

In determining an appropriate unrestricted fund balance, the Board will consider a variety of factors with potential impact on the district's budget including the predictability and volatility of its expenditures²; the availability of resources in other funds as well as the potential drain upon general fund resources from other funds³; liquidity⁴; and designations⁵. Such factors will be reviewed annually.

END OF POLICY

¹ The Government Finance Officers Association (GFOA) recommends, at a minimum, that general-purpose governments, regardless of size, maintain an unrestricted fund balance in their general fund of no less than 5 to 15 percent of regular general fund operating revenues, or of no less than one to two months of regular general fund operating expenditures. The Oregon Association of School Business Officials recommends, at a minimum, an unrestricted ending fund balance of no less than 3 to 8 percent of the general fund budget. In general practice, levels of fund balance, typically, are less for larger governments than for smaller governments because of the magnitude of the amounts involved and because the diversification of their revenues and expenditures often results in lower degrees of volatility.

² Higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile.

³ The availability of resources in other funds may reduce the amount of unrestricted fund balance needed in the general fund, just as deficits in other funds may require that a higher level of unrestricted fund balance be maintained in the general fund.

⁴ The disparity between when financial resources actually become available to make payments and the average maturity of related liabilities may require that a higher level of resources be maintained.

⁵ The need to maintain a higher level of unrestricted fund balance to compensate for any portion of unrestricted fund balance already designated for a special purpose.

Fund Balance –

D
B
D
B
1-
2

Legal Reference(s):

[ORS 294.311\(18\)](#) [ORS 294.398](#) [ORS 332.107](#)

Fund Balance –

D
B
D
B
2-

Coversheet

Approval of Minutes

Section:	VII. Consent Agenda
Item:	A. Approval of Minutes
Purpose:	
Submitted by:	
Related Material:	2026_04_20_csd_13j_board_plc_minutes.pdf 2026_05_04_board_meeting_minutes.pdf 2026_04_06_board_meeting_minutes.pdf

DRAFT



Central School District 13J

Minutes

CSD 13J Board PLC

This is a work session for the board.

Date and Time

Monday April 20, 2026 at 5:00 PM

Location

Henry Hill Educational Support Center
750 S. Fifth St., Independence, OR 97361
Hawk Hall

Directors Present

Byron Shinkle, Irene Oliveros-Vega, Jann Jobe, Marc Senyk, Susan Graham

Directors Absent

Andrea Van Heeswyk, Melanie Landon-Hays

Guests Present

Emily Mentzer

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

Byron Shinkle called a meeting to order on Monday Apr 20, 2026 at 5:08 PM.

II. Local Option Levy

A. Piper Sandler

David Williams from Piper Sandler shared with the board information about the local option levy process.

Dr. Kubista talked about how funds raised through a local option levy could be spent: Staffing, curriculum, maintenance, contingency. Mr. Williams said that funds raised through a levy are highly flexible, noting that almost every school district that has a levy in place uses it primarily for teaching and classified staff.

III. Executive Session - Closed to the public (6:30 p.m.)

A. Executive Session

The Board recessed into Executive Session at 6:58 p.m. for the following:

Under the provisions of ORS 192.660, Open Meeting Law, the Board of Directors will enter executive session for the following purpose:

To conduct deliberations with persons designated to carry on labor negotiations. (ORS 192.660(2)(d))

Specific information discussed in executive session shall not be made public and shall remain undisclosed.

The Board recessed out of executive session back to regular session at 7:31 p.m.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,
Byron Shinkle

DRAFT



Central School District 13J

Minutes

Regular Board Meeting

Date and Time

Monday May 4, 2026 at 6:30 PM

Location

Henry Hill Educational Support Center
750 S. Fifth St., Independence, OR 97361
Hawk Hall

Directors Present

Byron Shinkle, Irene Oliveros-Vega, Jann Jobe, Marc Senyk, Melanie Landon-Hays, Susan Graham (remote)

Directors Absent

Andrea Van Heeswyk

Guests Present

Emily Mentzer

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Byron Shinkle called a meeting of the board of directors of Central School District 13J to order on Monday May 4, 2026 at 6:31 PM.

C. Flag Salute

D. Adoption of the Agenda

Dr. Kubista reviewed the agenda, and removed the executive session.

II. Teacher Appreciation Week

A. Teacher Appreciation Week May 4-8

Dr. Kubista honored the teachers and licensed staff in Central School District, declaring the week of May 4 through 8 as Teacher Appreciation Week.

III. Student Recognitions

A. Central Unified Sports

Coaches Ryan Saparto and Ryan Trosko spoke to the board about Unified Sports, which has grown over the last three years. Students talked about what the programs meant to them, and how it has unified the school.

IV. Community Partners

A. Central Health and Wellness Center

Tatiana Harden and Christina Reynolds spoke to the board about the Central Health and Wellness Center, including the increase in visits from students and families, and the services offered at the center.

V. Communication from the Floor

A. Public Comment

No one presented public comments.

VI. Standing Reports

A. Data report: Attendance and Discipline

Dr. Kubista presented the data update on attendance and discipline. She clarified definitions of attendance and "regular attender," which is a student who attends school 90 percent or more of the time. The board discussed not lowering standards for the sake of reaching goals.

B.

Curriculum Adoption, New Interim Assessment, and Summer Programming Updates

Director Amy Jackson presented an update on the curriculum adoptions for health, social science, and science. She also presented an update on the new state requirements to implement one of four common assessment tools, and that staff have overwhelmingly supported Star. She updated the board that Central School District has been approved for a summer programming grant of \$934,382 each year for the next three years.

VII. Superintendent's Report

A. Superintendent Updates

Dr. Kubista did not have a superintendent report.

VIII. Consent Agenda

A. Approval of Minutes

Melanie Landon-Hays made a motion to approve the consent agenda as presented.

Jann Jobe seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Andrea Van Heeswyk	Absent
Susan Graham	Aye
Irene Oliveros-Vega	Aye
Jann Jobe	Aye
Marc Senyk	Aye
Byron Shinkle	Abstain
Melanie Landon-Hays	Aye

B. Personnel Report

C. Policies for 2nd reading

IX. Business Agenda

A. 2026-27 Waiver for CHS: High Education and Career Path Skills (Careers) Class

Principal Rick Dormer shared with the board about the request for a waiver.

Dr. Kubista explained that new laws (SB 3) required a half a credit for personal finance, as well as a half a credit of careers. Mr. Dormer said that the careers course will be a junior-level course for next year, and a careers course for all seniors next year. Without the waiver, half the school will need to take careers next year, which is difficult to staff.

The coursework isn't yet defined based on the guidance from the Oregon Department of Education.

If the waiver is approved, next year's seniors (Class of 2027) would not need the careers class to graduate.

Marc Senyk made a motion to approve the waiver for the 2026-27 school year at Central High School for the High Education and Career Path Skills class.

Irene Oliveros-Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Jann Jobe	Aye
Irene Oliveros-Vega	Aye
Byron Shinkle	Abstain
Susan Graham	Aye
Andrea Van Heeswyk	Absent
Marc Senyk	Aye
Melanie Landon-Hays	Aye

B. Update to 2026-27 School Year Calendar and 2027-28 Draft Calendar

Jann Jobe made a motion to adopt the updated 2026-27 School Year Calendar and the 2027-28 draft.

Marc Senyk seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Susan Graham	Absent
Andrea Van Heeswyk	Absent
Byron Shinkle	Abstain
Melanie Landon-Hays	Aye
Irene Oliveros-Vega	Aye
Marc Senyk	Aye
Jann Jobe	Aye

X. Closing Items

A. Board Comments

B. Items for Action at Future Meetings

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,
Byron Shinkle

DRAFT



Central School District 13J

Minutes

Regular Board Meeting

Date and Time

Monday April 6, 2026 at 6:30 PM

Location

Henry Hill Educational Support Center
750 S. Fifth St., Independence, OR 97361
Hawk Hall

Directors Present

Andrea Van Heeswyk, Byron Shinkle, Marc Senyk, Melanie Landon-Hays, Susan Graham

Directors Absent

Irene Oliveros-Vega, Jann Jobe

Guests Present

Emily Mentzer, Jennifer Kubista, Orlando San Miguel Morales

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Byron Shinkle called a meeting of the board of directors of Central School District 13J to order on Monday Apr 6, 2026 at 6:35 PM.

C.

Flag Salute

D. Adoption of the Agenda

II. Communication from the Floor

A. Public Comments

Jillian Layton expressed concerns about the Independence Elementary School.
Ed Propst expressed concerns about the Talmadge Middle School band program.

III. Standing Reports

A. Data report: Attendance, Discipline

Superintendent Kubista presented the data report for attendance and discipline.
Dr. Kubista talked about the discipline numbers -- level of suspensions or expulsions -- and the majority are happening at the secondary levels. She talked about the work staff are doing to improve the culture and climate at their buildings, with the emphasis of keeping students in school. Mr. San Miguel Morales noted that behavior at the high school has seemed particularly good with prom coming up.
The board discussed the decline in attendance, and the trends they are seeing nationwide at all levels.

IV. Consent Agenda

A. Approval of Minutes

Melanie Landon-Hays made a motion to approve the consent agenda as presented.
Susan Graham seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Irene Oliveros-Vega	Absent
Andrea Van Heeswyk	Aye
Melanie Landon-Hays	Aye
Byron Shinkle	Abstain
Jann Jobe	Absent
Marc Senyk	Aye
Susan Graham	Aye

B. Finance Report

C. Personnel Report

D. Policies for second reading

V. Business Agenda

A. 2026-27 School Year Calendar (and 2027-28 draft)

Andrea Van Heeswyk made a motion to approve the 2026-27 school year calendar and the 2027-28 draft calendar.

Melanie Landon-Hays seconded the motion.

The board and superintendent discussed that the calendar may be adjusted. The superintendent also informed the board that the state may redefine instructional hours or days in future Legislative sessions.

The board **VOTED** unanimously to approve the motion.

Roll Call

Andrea Van Heeswyk	Aye
Byron Shinkle	Abstain
Susan Graham	Aye
Marc Senyk	Aye
Jann Jobe	Absent
Irene Oliveros-Vega	Absent
Melanie Landon-Hays	Aye

B. Budget Committee Appointments

Susan Graham made a motion to appoint Antonio Martinez to the 2026-27 budget committee, Zone 5.

Andrea Van Heeswyk seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Byron Shinkle	Abstain
Susan Graham	Aye
Irene Oliveros-Vega	Absent
Marc Senyk	Aye
Melanie Landon-Hays	Aye
Andrea Van Heeswyk	Aye
Jann Jobe	Absent

Andrea Van Heeswyk made a motion to appoint Jake Bolotin to the 2026-27 budget committee, Zone 4.

Susan Graham seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Byron Shinkle	Abstain
Jann Jobe	Absent
Melanie Landon-Hays	Aye
Susan Graham	Aye
Marc Senyk	Aye

Roll Call

Andrea Van Heeswyk Aye

Irene Oliveros-Vega Absent

Melanie Landon-Hays made a motion to appoint Nicole Walker Sundby to the 2026-27 budget committee, Zone 6.

Andrea Van Heeswyk seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Melanie Landon-Hays Aye

Jann Jobe Absent

Marc Senyk Aye

Andrea Van Heeswyk Aye

Byron Shinkle Abstain

Irene Oliveros-Vega Absent

Susan Graham Aye

VI. Recess into Executive Session

A. Executive Session - Closed to the public

The board took a brief recess at 7:17 p.m. before entering executive session at 7:22 p.m. under the provisions of ORS 192.660, open meeting law, to conduct deliberations with persons designated to carry on labor negotiations. Specific information discussed in executive session shall not be made public and shall remain undisclosed.

VII. Closing Items

A. Board Comments

B. Items for Action at Future Meetings

C. Adjourn Meeting

The board recessed out of executive session at 7:51 p.m.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,
Byron Shinkle

Documents used during the meeting

- April2026_PerformanceMetrics.pdf
- 2026_02_02_board_meeting_minutes.pdf

- BoardFinancial_04-2026.pdf
- Board Report - April 2026.xlsx - April 26.pdf
- ACB G1 Every Student Belongs revised.pdf
- GCAB G1 Personal Electronic Devices and Social Media Staff.docx.pdf
- 4.6.26 Board Meeting_ 26-27 Calendar and 27-28 Calendar - Draft #2 - Full Year Calendar.pdf
- 2026-27 FY Budget Committee LoI SUMMARY.pdf

Coversheet

Personnel Report

Section:	VII. Consent Agenda
Item:	B. Personnel Report
Purpose:	
Submitted by:	
Related Material:	Board Reports June 2026.pdf

Board Report: June 8th 2026

Resignation				
Last Name:	First Name:	Position:	Location:	Effective Date:
Corner	Anna	Teacher	IES	06/22/2026
Halligan	Megan	SPED Teacher	MES	06/22/2026
Loza	Jennifer	SPED Teacher	CHS	05/01/2026
McConahy	Zachary	SPED Teacher	MES	06/22/2026
Messenger	Rebbekka	Teacher	TMS	06/22/2026
Knox	Angela	Temporary Teacher	TMS	06/22/2026
Bamburg	Allison	SPED Teacher	TMS	06/22/2026
McCannell	Scott	Teacher	CHS	06/22/2026

Leave of Absence				
Last Name:	First Name:	Position:	Location:	Effective Date:
Loyh	Bethany	Teacher	MES	08/2026 - 6/2027

Retirement				
Last Name:	First Name:	Position:	Location:	Effective Date:
Huhn	David	Teacher	CHS	06/22/2026
Ritacco	Cynthia	Teacher	IES	06/22/2026
Simkins	Brad	Teacher	TMS	06/22/2026
Clark	Jason	Administrator	DO	06/30/2026
Clark	Juanita	TOSA	IES	06/22/2026

Hired					
Last Name:	First Name:	Position:	Location:	Effective Date:	Probationary Placement:

Coversheet

2026-27 School Year Calendars

Section: VIII. Business Agenda
Item: A. 2026-27 School Year Calendars
Purpose:
Submitted by:
Related Material:
6.8.26_ 26-27 Calendar and Draft 27-28 Calendar - Full Year Calendar.pdf
26-27 Board Meeting Calendar - Full Year Calendar.pdf

2026-2027 School Calendar																											
July 2026							July							January 2027							January						
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa							
			1	2	3	4	3	12-month employee Independence Day observed										1	2	1	New Year's-Año nuevo						
5	6	7	8	9	10	11	4	Independence day-Día de la independencia					3	4	5	6	7	8	9	4	No School: Professional Development day/No hay clases: Día del desarrollo profesional						
12	13	14	15	16	17	18							10	11	12	13	14	15	16	18	Martin Luther King Jr. Day-Día de Martin Luther King Jr.						
19	20	21	22	23	24	25							17	18	19	20	21	22	23	28	End of Semester 1/Fin del primer semestre						
26	27	28	29	30	31								24	25	26	27	28	29	30	29	No School: Profess. Day (K-12) S1/No hay clases: Profess. Día Profess. (K-12) S1						
													31														
August 2026							August							February 2027							February						
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa							
						1	25	Work Day/Día de trabajo						1	2	3	4	5	6								
2	3	4	5	6	7	8	26-27	Professional Development day/Día del desarrollo profesional					7	8	9	10	11	12	13								
9	10	11	12	13	14	15	28	Work Day/Día de trabajo					14	15	16	17	18	19	20	15	President's Day/Día del presidente						
16	17	18	19	20	21	22	31	Orientation (K-12)/Meetings with Families (i.e. Sped/504)					21	22	23	24	25	26	27								
23	24	25	26	27	28	29							28														
30	31																										
September 2026							September							March 2027							March						
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa							
		1	2	3	4	5	1	All K-5, 6th & 9th (Add Kinder Soft-Start Dates)						1	2	3	4	5	6								
6	7	8	9	10	11	12	7	Labor day/Día del trabajo					7	8	9	10	11	12	13	19	Non-contract day/Snow make-up day (if needed)						
13	14	15	16	17	18	19		Kinder soft-start 9/1 - 9/25					14	15	16	17	18	19	20	22-26	No school: Spring Break/No hay clases: Vacaciones de primavera						
20	21	22	23	24	25	26							21	22	23	24	25	26	27								
27	28	29	30										28	29	30	31											
October 2026							October							April 2027							April						
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa							
				1	2	3	9	No school: State Inservice/Professional Day /No hay clases: Día de servicio/profesional estatal									1	2	3	9	No School - Professional Day Q3/No hay clases-Día profesional Q3						
4	5	6	7	8	9	10							4	5	6	7	8	9	10	21	School day: Evening Spring Conferences-Día escolar: Conferencias vespertinas de otoño						
11	12	13	14	15	16	17							11	12	13	14	15	16	17	22	No School: Spring Conferences/No hay clases: Conferencia de primavera						
18	19	20	21	22	23	24							18	19	20	21	22	23	24	23	Trade-day for conferences						
25	26	27	28	29	30	31							25	26	27	28	29	30									
November 2026							November							May 2027							May						
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa							
1	2	3	4	5	6	7	6	No School - Professional Day Q1/No hay clases-Día profesional Q1										1									
8	9	10	11	12	13	14	11	Veterans' Day					2	3	4	5	6	7	8	28	Non-contract day/Snow make-up day (if needed)						
15	16	17	18	19	20	21	23-24	No school: Fall Conferences-No hay clases: Conferencias de otoño					9	10	11	12	13	14	15	31	Memorial Day/Día de los caídos						
22	23	24	25	26	27	28	25 & 27	No school: Non-Contract day/No hay clases: Día sin contrato					16	17	18	19	20	21	22								
29	30						26	Thanksgiving - Paid-Acción de Gracias - Pagado					23	24	25	26	27	28	29								
													30	31													
December 2026							December							June 2027							June						
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa							
		1	2	3	4	5									1	2	3	4	5	7	last day for seniors						
6	7	8	9	10	11	12	21 - 31	No school: Winter Break-No hay clases: Vacaciones de invierno					6	7	8	9	10	11	12	11	Graduation/Graduación						
13	14	15	16	17	18	19							13	14	15	16	17	18	19	14	No school - Professional Day S2-No hay clases-Día profesional S2						
20	21	22	23	24	25	26							20	21	22	23	24	25	26	15-16	Work Days/Días de trabajo						
27	28	29	30	31									27	28	29	30				17	Snow Day						
																				19	Juneteenth						
																				21	Observed Juneteenth - 12-month employees-Día sin trabajo						
																					Late Start/Early Release						

2027-2028 School Calendar - DRAFT

July 2027							July							January 2028							January						
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa							

Su	M	Tu	W	Th	F	Sa			Su	M	Tu	W	Th	F	Sa		
				1	2	3	2	12-month employee Independence Day observed						1	1	1	New Year's-Año nuevo
4	5	6	7	8	9	10	4	Independence day-Día de la independencia	2	3	4	5	6	7	8	3	No School: Professional Development day/No hay clases: Día del desarrollo profesional
11	12	13	14	15	16	17			9	10	11	12	13	14	15	17	Martin Luther King Jr. Day-Día de Martin Luther King Jr.
18	19	20	21	22	23	24			16	17	18	19	20	21	22	27	End of Semester 1/Fin del primer semestre
25	26	27	28	29	30	31			23	24	25	26	27	28	29	28	No School: Profess. Day (K-12) S1/No hay clases: Profess. Día Profess. (K-12) S1
									30	31							
August 2027							August		February 2028							February	
Su	M	Tu	W	Th	F	Sa	25	Work Day/Día de trabajo	Su	M	Tu	W	Th	F	Sa		
1	2	3	4	5	6	7	26-27	Professional Development day/Día del desarrollo profesional			1	2	3	4	5		
8	9	10	11	12	13	14	28	Work Day/Día de trabajo	6	7	8	9	10	11	12		
15	16	17	18	19	20	21	30	Orientation (K-12)/Meetings with Families (i.e. Sped/504)	13	14	15	16	17	18	19	21	President's Day/Día del presidente
22	23	25	26	27	28	28	31	All K-5, 6th & 9th	20	21	22	23	24	25	26		
29	30	31							27	28	29						
September 2027							September		March 2028							March	
Su	M	Tu	W	Th	F	Sa			Su	M	Tu	W	Th	F	Sa		
			1	2	3	4					1	2	3	4			
5	6	7	8	9	10	11	6	Labor day/Día del trabajo	5	6	7	8	9	10	11	17	Non-contract day/Snow make-up day (if needed)
12	13	14	15	16	17	18			12	13	14	15	16	17	18	20-24	No school: Spring Break/No hay clases: Vacaciones de primavera
19	20	21	22	23	24	25			19	20	21	22	23	24	25		
26	27	28	29	30					26	27	28	29	30	31			
October 2027							October		April 2028							April	
Su	M	Tu	W	Th	F	Sa			Su	M	Tu	W	Th	F	Sa		
					1	2	8	No school: State Inservice/Professional Day /No hay clases: Día de servicio/profesional estatal							1	7	No School - Professional Day Q1/No hay clases-Día profesional Q1
3	4	5	6	7	8	9			2	3	4	5	6	7	8	19	School day: Evening Fall Conferences-Día escolar: Conferencias vespertinas de otoño
10	11	12	13	14	15	16			9	10	11	12	13	14	15	20	No School: Spring Conferences/No hay clases: Conferencia de primavera
17	18	19	20	21	22	23			16	17	18	19	20	21	22	21	Trade-day for conferences
24	25	26	27	28	29	30			23	24	25	26	27	28	29		
31									30								
November 2027							November		May 2028							May	
Su	M	Tu	W	Th	F	Sa			Su	M	Tu	W	Th	F	Sa		
	1	2	3	4	5	6	5	No School - Professional Day Q1/No hay clases-Día profesional Q1									
7	8	9	10	11	12	13	11	Veteran's Day	1	2	3	4	5	6			
14	15	16	17	18	19	20	22-23	No school: Fall Conferences-No hay clases: Conferencias de otoño	7	8	9	10	11	12	13	29	Memorial Day/Día de los caídos
21	22	23	24	25	26	27	24 & 26	No school: Non-Contract day/Trade day-No hay clases: Día sin contrato	14	15	16	17	18	19	20		
28	29	30					25	Thanksgiving - Paid-Acción de Gracias - Pagado	21	22	23	24	25	26	27		
									28	29	30	31					
December 2027							December		June 2028							June	
Su	M	Tu	W	Th	F	Sa			Su	M	Tu	W	Th	F	Sa		
			1	2	3	4							1	2	3	5	last day for seniors
5	6	7	8	9	10	11	20 - 31	No school: Winter Break-No hay clases: Vacaciones de invierno	4	5	6	7	8	9	10	9	Graduation/Graduación
12	13	14	15	16	17	18	31	12-month Employees - New Year's day observed	11	12	13	14	15	16	17	12	Last Day of School!
19	20	21	22	23	24	25			18	19	20	21	22	23	24	13 & 14	No school - Professional Day S2-No hay clases-Día profesional S2
26	27	28	29	30	31				25	26	27	28	29	30		15 & 16	Work Days/Días de trabajo
																	Snow make-up day (if needed)
																19	Juneteenth - non-contract day-Día sin trabajo

Late Start/Early Release

2026-2027 School Calendar																													
July 2026							July							January 2027							January								
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa									
			1	2	3	4	4	Independence day-Día de la independencia												1	2								
5	6	7	8	9	10	11	13	Board Meeting							3	4	5	6	7	8	9	1	New Year's-Año nuevo						
12	13	14	15	16	17	18									10	11	12	13	14	15	16	11	Board Meeting						
19	20	21	22	23	24	25									17	18	19	20	21	22	23	18	Martin Luther King Jr. Day-Día de Martin Luther King Jr.						
26	27	28	29	30	31										24	25	26	27	28	29	30								
															31														
August 2026							August							February 2027							February								
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa									
						1									1	2	3	4	5	6	1	Board Meeting							
2	3	4	5	6	7	8									7	8	9	10	11	12	13	15	President's Day/Día del presidente						
9	10	11	12	13	14	15	3	Board Meeting							14	15	16	17	18	19	20	16	Board PLC						
16	17	18	19	20	21	22	24	Board retreat							21	22	23	24	25	26	27								
23	24	25	26	27	28	29									28														
30	31																												
September 2026							September							March 2027							March								
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa									
		1	2	3	4	5	1	All K-5, 6th & 9th (Add Kinder Soft-Start Dates)							1	2	3	4	5	6	1	Board Meeting							
6	7	8	9	10	11	12	2	K-12, First late start/early release							7	8	9	10	11	12	13	15	Board PLC						
13	14	15	16	17	18	19	7	Labor day/Día del trabajo							14	15	16	17	18	19	20	22-26	No school: Spring Break/No hay clases: Vacaciones de primavera						
20	21	22	23	24	25	26	14	Board Meeting							21	22	23	24	25	26	27								
27	28	29	30												28	29	30	31											
October 2026							October							April 2027							April								
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa									
				1	2	3													1	2	3								
4	5	6	7	8	9	10	5	Board Meeting							4	5	6	7	8	9	10	5	Board Meeting						
11	12	13	14	15	16	17	19	Board PLC							11	12	13	14	15	16	17	19	Board PLC						
18	19	20	21	22	23	24									18	19	20	21	22	23	24	26	Budget committee						
25	26	27	28	29	30	31									25	26	27	28	29	30									
November 2026							November							May 2027							May								
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa									
1	2	3	4	5	6	7	2	Board Meeting												1									
8	9	10	11	12	13	14	11	Veterans' Day							2	3	4	5	6	7	8	3	Board Meeting						
15	16	17	18	19	20	21	16	Board PLC							9	10	11	12	13	14	15	17	Budget committee						
22	23	24	25	26	27	28	26	Thanksgiving - Paid-Acción de Gracias - Pagado							16	17	18	19	20	21	22	31	Memorial Day/Día de los caídos						
29	30														23	24	25	26	27	28	29								
															30	31													
December 2026							December							June 2027							June								
Su	M	Tu	W	Th	F	Sa								Su	M	Tu	W	Th	F	Sa	4	Graduation/Graduación							
		1	2	3	4	5	7	Board Meeting									1	2	3	4	5	7	Budget committee						
6	7	8	9	10	11	12	21	Board Retreat							6	7	8	9	10	11	12	14	Board Meeting						
13	14	15	16	17	18	19	21 - 31	No school: Winter Break-No hay clases: Vacaciones de invierno							13	14	15	16	17	18	19	15	Last Day of School!						
20	21	22	23	24	25	26									20	21	22	23	24	25	26	21	Observed Juneteenth - non-contract day-Día sin trabajo						
27	28	29	30	31											27	28	29	30				22	Board Retreat						

Coversheet

Out of State Field Trip Request

Section:	VIII. Business Agenda
Item:	C. Out of State Field Trip Request
Purpose:	
Submitted by:	
Related Material:	Central FFA field trip request.pdf



Central High School

Over Night/ Out of State Field Trip Request Form

All field trips must be **approved by the principal**. Transportation needs to **requested through SchoolDude**. All fees paid by the students must be received by the bookkeeper one week prior to the trip. Print student name and club name/class on checks. **Over Night/ Out of State Field Trip Request go to the board for approval make sure to attach an itinerary.**

Date of Request: 5/28/26Date of Trip: 10/19/26 - 10/25/26Departure from Central (Time): Not sure yet haven't bought plane ticketsReturn to Central (Time): SameDestination: Will Fly into Kentucky and ~~to~~ end up in Indianapolis☐ Cost at Destination if any:\$ Housing 2000.-☐ Transportation Cost if any:\$ Airplane Tickets☐ Total Cost of Trip:\$ Rental CarObjective of Field Trip: Fly into Kentucky complete some tours and then

make our way to Indy for the National FFA Convention. Have
1 student Receiving their American FFA degree and then will do workshop
session, Day of Service

Classroom Activity/Name of Class: _____

OR

Club Activity/Club Name: FFAHow many students will participate? 4How many Chaperones are needed? 1 or 2How many Chaperones have you confirmed? 1

Do you have students on an IEP who require an aide to accompany them? If so have the arraignment been done for this to happen?

Are any of the chaperones staff member if so, please list them Lynn Thomas

How will transportation be paid for? If it applies.....

Organization Funds (total from account) \$ _____

Students' Personal Funds (per student) \$ _____

Fundraising will be happening
to cover all cost.

Teacher/Advisor's Name Lynn ThomasSignature Lynn ThomasStudent Name (if club applies) Alice GratsingerSignature Alice Gratsinger

Board Member Signature _____

Date _____

Principal Signature [Signature]

Approved by: School Board

Coversheet

Out of State Field Trip request

Section:	VIII. Business Agenda
Item:	D. Out of State Field Trip request
Purpose:	
Submitted by:	
Related Material:	Cheer travel itinerary.pdf

UCA REGIONAL COMPETITION- November 7, 2026

Kentwood High School-Covington, WASHINGTON- This is a one day, there and back trip. The school is 4 hours away from CHS. As soon as we get a performance time, we will arrange with Bus transportation to take us to and back from the competition. All athletes will ride to the competition with the team but may ride home with parents if pre-arranged and approved with the school. Needed to qualify for Nationals. We made this trip in 2025 with no incident.

UCA NATIONALS- January 27- Feb 1, 2027

ESPN Wide World of Sports Complex, Disney World Resort, Orlando FL

Potential Itinerary. UCA doesn't release schedules until a few weeks before the competition. A detailed itinerary will be given to administrators, parents and athletes before departure. Some days will be dependent on if we make finals or not.

Coach Megan Smith has taken a team to a Nationals competition 4 times (2019, 2020, 2023, 2026) with no issues or incident, and has always placed top 5 in the Nation. Coach Jess Washburn accompanied her in 2023, and 2026 as a Coach. Brayden Farmer has attended Nationals as an athlete twice (2020/2023) and has been an assistant coach with the program for 3 years. He accompanied our team in 2026 as a coach. The team has many fundraiser planned and we anticipate being able to cover all costs through fundraisers. Through state and county fairs alone we anticipate making 25k before the start of the 2026-27 school year. Many Central parents have already expressed their intent to travel with the team to Nationals as well.

CHAPERONES

- COACH Megan Smith
- COACH Jessica Washburn
- COACH Brayden Farmer

SAFETY PROTOCOLS

- Every athlete has a travel buddy to be with at all times, sit next to on buses, plane, go to the bathroom with etc.
- Coaches do room checks at 10:50 pm. Doors are taped outside for safety, Coaches remove tape in the morning before team meeting. Time is adjusted based on need of performance time or park times.

- Once destination is reached, all athletes must travel in groups no smaller than 3 people. Athletes will have their location settings on phone on and be a part of a location app (life 360) while at nationals (with parent permission).
- In case of emergency locations and protocols will be pre-determined if a crisis arises.

Example Itinerary- performance days and times will be determined at a later date. We fly in a day early to avoid potential weather or airline complications.

Wednesday, January 27

- Depart CHS on a bus early morning before buses needed for routes. Depart from PDX TBD.
- Fly from PDX to MCO in Orland, Florida.
- Charter Bus from airport to resort.
- Unpack and map out locations that we'll need to be at over the next few days.
- Team dinner at Disney Springs
- Room check and lights out by 10:30 pm

Thursday, January 28-Disney park day

Friday, January 29

- Breakfast 7 am
- Team meeting in coaches room 8 am
- Competition Day: Pre-lims
- Room check and lights out by 10:30 pm

Saturday January 30

- Breakfast 7 am
- Team meeting in coaches room 8 am
- Competition Day: Semi's or Disney (time TBD)
- Room check and lights out by 10:30 pm (subject to change)

Sunday January 31

- Breakfast 7 am
- Team meeting in coaches room 8 am
- Competition Day: time TBD
- Room check and lights out by 10:30 pm

Monday February 1st- Travel Day

Times are subject to travel booked. And are TBD

Coversheet

Out of State/Overnight Field Trip Request

Section: VIII. Business Agenda
Item: E. Out of State/Overnight Field Trip Request
Purpose:
Submitted by:
Related Material: La Cima field trip request.pdf



Central High School

Over Night/ Out of State Field Trip Request Form

All field trips must be approved by the principal. Transportation needs to be requested through SchoolDude. All fees paid by the students must be received by the bookkeeper one week prior to the trip. Print student name and club name/class on checks. Over Night/ Out of State Field Trip Request go to the board for approval make sure to attach an itinerary.

Date of Request: 6/8/26

Date of Trip: 6/27/26

Departure from Central (Time): 6:00 am Return to Central (Time): 6:00 pm

Destination: La Cima - Cispus Learning Center, Randle WA.

- ☐ Cost at Destination if any: \$ 10,506
- ☐ Transportation Cost if any: \$ 2000
- ☐ Total Cost of Trip: \$ 12,506

Objective of Field Trip: To impart leadership and life skills to Latinx youth, who want to make a positive impact and difference in their school and communities.

Classroom Activity/Name of Class: _____

OR

Club Activity/Club Name: La Cima Leadership How many students will participate? 15

How many Chaperones are needed? 2 How many Chaperones have you confirmed? 2

Do you have students on an IEP who require an aide to accompany them? If so have the arraignment been done for this to happen?

Are any of the chaperones staff member if so, please list them Rodolfo Perez, Elizabeth Manzo

How will transportation be paid for? If it applies,..... Summer Learning Grant

Organization Funds (total from account) \$ 12,506

Students' Personal Funds (per student) \$ —

Monica Rodriguez
Teacher/Advisor's Name Signature

Student Name (if club applies) Signature

Board Member Signature Date

[Signature]
Principal Signature

Approved by: School Board



Over Night/ Out of State Field Trip Procedure:

- ☐ Turn Field trip form in 3-4 weeks prior to trip for approval. (Needs to be on School Board Agenda)
- ☐ Itinerary attached
- ☐ Request transportation through SchoolDude.
- ☐ Talk with bookkeeper to set funding and purchasing needs.
- ☐ Provide roster to attendance office and the school nurse.
- ☐ Review your roster for medical protocol. Be sure you are trained to administer emergency response procedures.
- ☐ Send roster and field trip information to the staff (CHS all staff).
- ☐ Give out and collect permission forms.
- ☐ Any funds that need to be collected should go through the bookkeeper.
Please do not handle cash from students.
- ☐ The day of the field trip be sure to take attendance and communicate any absences to the attendance office before leaving the school. Remember to a take medical supplies if needed.



Dear Delegate -

Welcome! We are excited you will join us for the bilingual leadership learning experience we call La Cima (The Summit).

La Cima Bilingual Leadership Camp

- La Cima is a **6-day**, bilingual leadership camp that practices a **dual language** delivery model in **Spanish and English**;
- for **Latino/Chicano/Hispanic/Raza** identifying high school students (**incoming 9th-12th grade students**);
- sponsored by the [Association of Washington Student Leaders](https://awsleaders.org) (<https://awsleaders.org>);
- held at **Cispus Learning Center** in Randle, Washington
- On **June 27-July 2, 2026**

We exist to advance our mission: La Cima exists to impart leadership and life skills for Latino youth.

Contact the Directors

- Director: Morelia Ayala, morelia.a0705@gmail.com, (360)304-8079
- Assistant Director: Dianna Torres

Please see our FAQs for further information.



Who should attend La Cima? La Cima exists to impart leadership and life skills to Latinx youth. We created this camp to serve all Latinx high school youth (grades 9-12) who want to make a positive difference in their schools and communities. All content is delivered in English and Spanish, leveraging bicultural skills and affirming delegates' self-worth and bilingual assets. We recognize all Latinx youth have valuable strengths and incredible potential for leadership. We encourage schools to collaborate with Latinx clubs, groups, and other advisers to select the students who can benefit from this camp experience. We also encourage schools to register students who can commit to the camp session from start to finish.

What topics are covered? La Cima is an intensive week of leadership development and learning with high school students from all areas of Washington. We teach lessons through team-building, stories, games, songs, dance, art projects, and interactive presentations. Areas of focus include self-awareness, social awareness, communication skills, planning skills, positive teamwork, identity, empowerment, school culture, and self-efficacy, among others.

When are the sessions? La Cima will take place from June 27th to July 2nd, 2026.

Where does La Cima take place? La Cima takes place at Cispus Learning Center, which is 10 miles southeast of Randle, Washington, in the Gifford Pinchot National Forest. Cispus is operated by the Association of Washington School Principals. To see photos of the Cispus Learning Center, visit www.cispus.org.

How do students get there? Charter bus services to and from our sites are available for an additional fee. Students can also be transported to the site by their school, sponsor, or parent. Student drivers are NOT allowed. Bus routes are created based on school requests at the time of registration. Approximately seven days before camp, an itinerary will be sent to each registered student. See registration tickets for charter bus fares. Exact pick-up locations are announced based on the number of registrants requesting transportation.

Where do students sleep? Students sleep in assigned dormitories that are separated by gender. All students are always supervised by staff members when they are in their cabins. Full bathroom amenities are available in each dormitory. Students should review the packing list of items they have to bring to camp (pillows, blankets, toiletries, etc.).

What do students eat at camp? The camp provides three meals daily—breakfast, lunch, and dinner—and a late-evening snack. A fully staffed professional kitchen prepares meals that are served both buffet and family style.



Can students call home from camp? We keep students on a very busy schedule, yet there are a few moments when delegates can call home. We start our days with breakfast at 8:00 am and end our days at 10:00 pm. Cell phone service is NOT available at the Cispus Learning Center. Be aware that there is only one phone available for students, so lines may be long.

How do we make contact if there is a family emergency? In the event of a family emergency, call the office of the Association of Washington Student Leaders from 8:00 am to 4:30 pm at (360) 497-5323. If you call at night, please call (360) 497-7131.

Who will be teaching and supervising students? Our staff consists of teachers, counselors, administrators from schools throughout the state, and professionals in related fields. We also have a camp nurse on site. In addition to our adult staff, former La Cima delegates now attending college come back to help as Junior Counselors (JCs). Our entire staff is committed to providing a positive leadership experience and an amazing week of camp for each and every delegate.

What should students bring to camp? Our staff has created a detailed list of items students should bring to camp. Please review this list closely.

What about electronics and valuables? Delegates are discouraged from bringing valuables to camp (i.e., electronics or large amounts of money). There will be an opportunity to purchase camp t-shirts and sweatshirts which range in price from \$15-\$40. Delegates will not need money for anything else. PLEASE NOTE: Cell phones and Wi-Fi do not work at Cispus!

Who do I contact if I have questions?

Director Morelia Ayala, morelia.a0705@gmail.com, (360)304-8079

Assistant Director Dianna Torres



PACKING LIST/ LISTA DE EMPACAR

La Cima WA 2026 • Cispus Learning Center**2142 Cispus Road, Randle WA 98377**

- June 27: **Delegate arrival**
- July 2: **Delegate departure**

THERE IS NO CELL SERVICE AT Cispus Learning Center.**Packing list for La Cima****Bedding:**

- _____ Sleeping bag and/or sheets and blankets (twin)
- _____ Pillow(s)

Bath:

- _____ Towel(s)
- _____ Toiletries (toothpaste, toothbrush, washcloth, soap in a container, shampoo, deodorant, etc.)
- _____ Sunscreen (if needed)
- _____ Sandals to shower if preferred

Clothing:

- _____ School dress code appropriate casual clothing for 6 days
- _____ Nicer outfit and shoes for Day 5 banquet
- _____ Sweater or Sweatshirt for a cooler evening
- _____ Raincoat/Jacket depending upon the weather forecast
- _____ Extra Socks, underwear, etc.
- _____ Hat
- _____ Sleepwear
- _____ 2 Pair Shoes: 1 pair for everyday activities and 1 durable pair of boots or tennis shoes that can get wet and muddy for the Challenge Course.

Useful Items:

- _____ Flashlight(s)
- _____ Camera
- _____ Hand lotion and lip balm
- _____ Watch
- _____ Tissue
- _____ Small Fan
- _____ Insect Repellent
- _____ Pen/Pencil
- _____ Reusable water bottle
- _____ Reading Material or Musical Instruments
- _____ Snacks & drinks (beverages available at camp are coffee, tea, water, and milk)



AWSL
ASSOCIATION OF WASHINGTON
STUDENT LEADERS

Student Engagement.
Student Empowerment.
Student Voice.

2142 Cispus Road, Randle, WA 98377 | P: (360) 497-5323 | F: (360) 497-5324 | www.AWSLeaders.org

La Cima Bilingual Leadership Camp provides a unique opportunity for students to enhance both their leadership and bilingual communication skills. Through interactive workshops and real-life scenarios, participants improve their proficiency in English and Spanish, while developing core leadership abilities such as decision-making, teamwork, and public speaking. The camp promotes personal growth by fostering self-confidence and encouraging self-reflection, allowing students to better understand their strengths and potential as leaders. Additionally, the multicultural environment offers participants a chance to embrace cultural diversity, fostering empathy and a global mindset.

Beyond skill-building, La Cima offers valuable networking and mentorship opportunities. Students connect with peers from diverse backgrounds, forming lasting relationships and learning from experienced mentors. The hands-on experiences, including community involvement and leadership projects, provide practical applications for the skills learned, which can enhance resumes and college applications. The camp ultimately prepares students for future leadership roles by combining bilingual proficiency, cultural awareness, and leadership training into a comprehensive development experience.

There are several compelling reasons to create a special bilingual summer program for Latine students:

1. Preserving and Enhancing Cultural Identity

- **Cultural Pride:** A bilingual program can help Latine students maintain a strong connection to their cultural heritage, fostering pride in their identity and promoting self-esteem.
- **Cultural Awareness:** These programs can also provide a space for students to explore their cultural history, traditions, and contributions, which might not be thoroughly covered in traditional educational settings.

2. Bilingual Proficiency Development

- **Linguistic Capital:** La Cima's bilingual content delivery in Spanish and English is an asset-based practice that invites and celebrates students' linguistic capital, while acknowledging and integrating their language skills into meaningful learning experiences.
- **Dignity-Centered:** La Cima's bilingual approach fosters a culture of care, joy, and inclusivity by affirming the dignity of students and their families, amplifying personal and collective agency, and strengthening key resiliency factors and wellbeing.
- **Real-world Language Application:** The camp provides opportunities to practice language skills in authentic leadership scenarios, which can be particularly beneficial in increasingly diverse global work environments

3. Closing Educational Gaps

- **Bridging Gaps:** Many Latine students face challenges due to language barriers or unequal access to resources. A summer program can provide targeted support to close educational gaps and prevent summer learning loss.
- **Supplementing Learning:** Such programs can supplement what students may not receive during the regular school year, offering tailored instruction in bilingual literacy, math, and leadership skills.

4. Leadership and Empowerment Opportunities

- **Fostering Leadership:** Programs can focus on developing leadership qualities, encouraging students to become role models in their communities and schools.
- **Empowerment:** Latine students can benefit from environments that encourage them to embrace their potential, build self-confidence, and see themselves as future leaders, professionals, or community advocates.
- **Resiliency Factors:** Students strengthen key resiliency factors such as a sense of community belonging (kinship), connecting with mentors (guidance), reflection and planning for post-secondary pathways (purpose), and wellbeing (balance).

5. Promoting College and Career Readiness

- **Bilingual Advantage:** With bilingualism becoming an increasingly valuable skill in the workforce, a summer program can prepare Latine students for future career opportunities by enhancing both their language abilities and soft skills like communication and problem-solving.
- **College Preparation:** Programs can offer guidance on college applications, financial aid, and career pathways, helping students from underrepresented communities navigate the path to higher education more effectively.

6. Fostering Community and Peer Connections

- **Building Networks:** A bilingual summer program creates a supportive environment where Latine students can connect with peers who share similar experiences, helping to build a sense of community.
- **Cultural Role Models:** Bringing in successful Latine professionals as mentors can inspire students and provide them with relatable role models to look up to as they plan their futures.

These programs help to bridge educational, cultural, and social gaps while preparing Latine students to thrive academically and professionally in a bilingual, multicultural world.