



Central School District 13J

Regular Board Meeting

Published on April 25, 2025 at 3:11 PM PDT

Amended on May 4, 2025 at 7:21 AM PDT

Date and Time

Monday May 5, 2025 at 6:30 PM PDT

Location

Henry Hill Educational Support Center
750 S. Fifth St., Independence, OR 97361
Hawk Hall

Agenda

Presenter

Time

I. Executive Session - 6:00 PM

Under the provisions of ORS 192.660, Open Meeting Law, the Board of Directors will enter executive session for the following purpose:

- To conduct deliberations to negotiate real property transactions. (ORS 192.660(2)(e))

Specific information discussed in executive session shall not be made public and shall remain undisclosed.

II. Opening Items

6:30 PM

Presenter

Time

A. Record Attendance

1 m

B. Call the Meeting to Order

C. Flag Salute

III. Adoption of the Agenda

IV. Teacher Appreciation Week

Teacher Appreciation Week is May 5-9.

Teacher Appreciation Week Resolution

WHEREAS, teachers mold future citizens through guidance and education; and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the Central School Board 13J Board of Directors proclaims May 5, 2025, through May 9, 2025, to be **TEACHER APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Central School Board 13J Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

Adopted this 5th day of May, 2025.

V. Communication from the Floor

The Board of Directors welcomes public input. If you would like to address the board, please follow these steps: Please sign up for public comment by using this [Google Form](#). You may also fill out a form before the meeting in person. Speaker's comments are limited to three minutes. The board welcomes additional information in writing at info@central.k12.or.us. If you are in need of a translator, please email info@central.k12.or.us. Oregon law prohibits the board from discussing specific employees or their job performance. For more information and guidance about addressing the Board of Directors, please see Board Policy BDDH. Subtitles for those who are hard of hearing or who speak a language other than English are available on the YouTube site.

Presenter

Time

VI. Standing Reports

- A. Summer School Programming

VII. Superintendent's Report**6:31 PM**

- A. Policy Update - 2nd Reading (Discussion)

5 m

Policy JEBA Early Entrance is up for board and community feedback for elimination. This would mean that the district would no longer allow early entry.

We have had five responses so far from the community 4-1 in favor of eliminating this policy. We will continue to accept community input before a third and final reading of this policy in June.

VIII. Board Report

The Board has a Budget Committee meeting at 6 p.m. on May 19.
The next Board Meeting will be June 2.

IX. Consent Agenda**6:36 PM**

- A. Approval of Minutes

5 m

- B. Personnel Recommendations

5 m

X. Business Agenda**6:46 PM**

- A. Out of State Field Trip Request

A Central High School student qualified to compete at the FBLA National Leadership Conference in Anaheim, California in late June, early July.

Suggested motion: I move to approve the out of state field trip request for the FBLA student to travel to Anaheim, California, for the National Leadership Conference.

- B. Out of State Field Trip Requests

The Central High School Cheer Team would like to travel to compete at a regional qualifier to qualify for the UCA Nationals in January. The qualifier is in Kentwood, Washington, on November 8, 2025. This is not an overnight trip. The Nationals are in Orlando, Florida, from January 29, 2026, through February 3, 2026.

Presenter

Time

Suggested motion: I move to approve the out of state field trip requests for the CHS Cheer Team to compete at the regional qualifier in Kentwood, Washington, in November, and to compete at the Nationals in Orlando, Florida, in January 2026.

XI. Comments by Individual Board Members

XII. Items for Action at Future Meetings

June: Data Report. **PLC:** End of Year Retreat - Begin to set the stage for 2025-26 School Year.

July: Swear in board members; Data Report.

XIII. Executive Session - 7:30 PM

Under the provisions of ORS 192.660, Open Meeting Law, the Board of Directors will enter executive session for the following purpose:

To consult with counsel concerning current or possible litigation. (ORS 192.660(2)(h))

Specific information discussed in executive session shall not be made public and shall remain undisclosed.

XIV. Closing Items

A. Adjourn Meeting

Coversheet

Policy Update - 2nd Reading (Discussion)

Section: VII. Superintendent's Report
Item: A. Policy Update - 2nd Reading (Discussion)
Purpose:
Submitted by:
Related Material: JEBA Early Entrance.pdf

Central School District 13J

Code: **JEBA**

Adopted: 1/08/01

Readopted: 9/12/11; 5/02/16

Orig. Code(s): JEBA

Early Entrance

A student is considered six years of age and will be admitted into a public school if his/her sixth birthday occurs on or before September 1, a student whose sixth birthday occurs after that date may be admitted to the first grade if he/she has maintained regular attendance in any grade of a public full-time school during the entire school term.

A student will be admitted to kindergarten if his/her fifth birthday occurs on or before September 1, or is a kindergarten student transferring from a public school in another district.

Early entry into school may be allowed for a student whose needs would best be met in the school program based on an analysis by qualified professional staff of his/her:

1. Cognitive development;
2. Social development;
3. Physical development.

The superintendent shall identify screening processes and instruments which will provide a dependable assessment of the preceding criteria.

Parents will be required to pay the cost of the special testing involved.

END OF POLICY

Legal Reference(s):

[ORS 327.006](#)

[ORS 336.092](#)

[ORS 336.095](#)

[ORS 339.115](#)

[ORS 343.395](#)

SB 321 (2015)

Coversheet

Approval of Minutes

Section:	IX. Consent Agenda
Item:	A. Approval of Minutes
Purpose:	
Submitted by:	
Related Material:	3-3-25 Board Minutes.pdf 3-31-25 Non-Renewal Hearing Minutes (Exec session).pdf 3-17-25 Board PLC Minutes.pdf 2025_04_07_board_meeting_minutes.pdf 2025_04_14_board_plc_april_14__2025_minutes (1).pdf

3-3-25 Board Agenda

Meeting Minutes

Henry Hill Educational Support Center
750 South 5th Street - Independence, Oregon 97351
Hawk Hall
livestream on YouTube Info Central
<https://bit.ly/2H2BCN>

Monday, March 3, 2025 06:30 PM

1. CALL TO ORDER

Board Chair Byron Shinkle called the meeting to order at 6:32 p.m.

Present: Byron Shinkle, Susan Graham, Melanie Landon-Hays, Jann Jobe, Peggy Clyne, Donn Wahl, Student Representative Orlando San Miguel Morales.

Director Steve Moser joined the meeting at 7:05 p.m.

2. FLAG SALUTE

3. ADOPTION OF THE AGENDA

Superintendent Jennifer Kubista reviewed the agenda. She added a report from the OSEA Chapter 124, in honor of Classified Employee Appreciation Week, right after Student Reports. She noted that the consent agenda had been moved up to right after the public comment.

Director Landon-Hays asked if she could remove something from the consent agenda now, or wait until the time came for the consent agenda. Board Chair Shinkle said to wait until the consent agenda was presented.

4. RECOGNITIONS

Superintendent Kubista read the Classified Employee Appreciation Week resolution.

Classified Employee Appreciation Week resolution

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with students, educators, parents, volunteers, business partners and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

WHEREAS, our community depends upon and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

NOW, THEREFORE, BE IT RESOLVED that the Central School Board 13J Board of Directors proclaims March 3rd through 7th, 2025, to be CLASSIFIED EMPLOYEE APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the Central School District 13J Board of Directors strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

Adopted this Third day of March, 2025.

5. STUDENT REPORTS

Elisa Rodriguez, Naehomy Flores, and Aviella Martinez represented the Central High School Youth Advisory Committee. They shared with the board about their recent trip to the State Capitol for Oregon's School Based Health Alliance Advocacy Day. They said they advocated for continued funding of School Based Health Centers.

Students shared that:

- Only 30 of the 1200 schools in the state of Oregon offer a school based health center.
- CHS's school nurse refers about 10 students a week to the Central Health and Wellness Center. Roughly 3 of the 10 are for mental health supports.
- The Central Health and Wellness Center provides an opportunity for little-to-no-cost health care and is conveniently located.

Students shared that the first week of April will be the annual health fair at the high school. They are partnering with Polk County to provide Addiction and Substance Abuse awareness and education for students. In May, PowerPeers and the Youth Advisory Committee will host their second annual 5K Color Run to promote mental health awareness.

6. OSEA Chapter 124 REPORT

Denise Chase, Danille Dunne, spoke to the board about the contributions of classified students, from the bus, the cafeteria, the hallways, and the classrooms. Classified supports students in ag, field trips, and unified sports teams.

7. COMMUNICATION FROM THE FLOOR

Board Chair Shinkle reviewed the guidelines for public comment, including the policy BDDH. He said that the 3-minute limit will be enforced this evening because of the large number of people who signed up for public comment.

Alicia Wenzel passed.

Marcus Wenzel voiced support for the vice principal as she contents this policy.

Frank White said that district leadership doesn't have a vision at the high school.

TJ Bailey said staff at the high school fear retaliation.

Barbara Harriman said she would like to see more transparency in the district.

Rob Harriman asked the board to listen to the comments with an open mind.

Lori Szymanski said she would not enroll her children in CSD because the district is pushing out good teachers and administrators. She asked the board to not accept the non-renewal.

Jessica Perez said she is looking for transparency and rebuilding since COVID-19. She asked the board to support the teachers and staff.

Aurana Pickett said she wanted to draw attention to communication in a building. She said when communication is poor between staff and administration it can adversely affect students and their education.

Scott Beaver said he would send his comments to the board.

Josiah Sage passed.

David Doelinger said he is alarmed by the non-renewal of a staff member at CHS. He suggested that the district implement exit interviews.

Nathan Muti told the board that people want to talk and share, but are afraid of consequences and retaliation. He said that the district hasn't had any retaliation cases in the last few years, but that there's a lack of trust.

Sarah Granum said she is consistent leadership would help address issues surrounding attendance, student connection and achievement.

Abby Fitts said she posted on Facebook about the need for change in the district. She said our stats are embarrassingly low, and we seem distracted from educating students. She said she received anonymous messages from staff expressing fear of retaliation.

Tanna Cable said she wanted to be a voice for teachers, staff, and district employees. She said she is concerned the district is crumbling. She said she is concerned about the culture of the district.

8. CONSENT AGENDA

8. CONSENT AGENDA

Director Landon-Hays asked that the renewals/non-renewals to be pulled so it can be discussed as a board and investigate further.

Director Wahl moved to approve the consent agenda modified, without the renewals/non-renewals.

Director Graham seconded.

Director Clyne - yes

Director Jobe - yes

Director Moser - yes

Director Graham - yes

Director Wahl - yes

Director Landon-Hays - yes

a. FINANCIAL AND OPERATIONS REPORTS

b. APPROVAL OF MINUTES

c. PERSONNEL RECOMMENDATIONS

9. BUSINESS AGENDA

a. 2024-25 SCHOOL YEAR CALENDAR ADJUSTMENT

Dr. Kubista explained that the adjusted school year calendar would be making up the snow days missed in February.

Director Landon-Hays moved approve the changes to the 2024-25 school year calendar, adding in two snow makeup days. Director Clyne seconded.

Director Clyne - yes

Director Jobe - yes

Director Moser - yes

Director Graham - yes

Director Wahl - yes

Director Landon-Hays - yes

b. 2025-26 SCHOOL YEAR CALENDAR

Dr. Kubista said that the 2025-26 school year calendar was crafted with input from administrators, building leadership teams, and both union leadership teams. The calendar includes three possible snow make up days if needed. Fall conferences will be the first two days of fall break.

Director Landon-Hays moved to adopt the 2025-26 School Year Calendar and the 2026-27 Draft

School Year Calendar as presented. Director Jobe seconded.

Director Clyne - yes

Director Jobe - yes

Director Moser - yes

Director Graham - yes

Director Wahl - yes

Director Landon-Hays - yes

c. 24-25 RENWALS/NON-RENEWALS

Board Chair Shinkle said this is a first for the board, to discuss the renewals/non-renewals as a business item. He said that from a procedural standpoint, the board does not hear the facts about why the board is asked to renew or not renew a contract unless there is a hearing. In order to initiate the process, the action must be taken to either renew or not renew. Director Shinkle said that without that vote, it does not give the person an opportunity to present facts to the board.

Director Jobe said that she also wanted to talk more about the renewals/non-renewals. She said the only path she could see legally was to approve an agenda she didn't like, and allow the process to continue.

Director Landon-Hays said she understands the statutes and process, but that there are power differentials. She said she wanted to register her discontent, and she wanted people to realize that the board is moving forward with open minds and with people hearing from both sides. She said there are structural issues that have come up, such as use of non disclosure agreements, as well as lack of exit interviews.

Board Chair Shinkle asked if those topics could be saved for board comments, so as to stick to the topic of the renewals/non-renewals.

Vice Chair Graham thanked Director Landon-Hays for bringing attention to this item. She said it's important for the community to understand what the board is dealing with. Everyone wants to do the right thing for the students, schools, teachers, and staff.

Board Chair Shinkle said that approving the renewal/non-renewal is not the end of the process, but the beginning of a process to be heard.

Director Wahl moved that the board accept the recommendations, knowing what the next steps should be. Director Clyne seconded.

Director Clyne - yes

Director Jobe - yes

Director Moser - yes

Director Graham - yes

Director Wahl - yes

Director Landon-Hays - no

10. BRIEF RECESS

Board Chair Shinkle called a brief recess at 7:50 p.m. while many attendees exited the meeting.

11. STANDING REPORTS & PROGRAMS

Board Chair Shinkle resumed the meeting at 7:55 p.m.

a. PROGRAM REPORTS

i. PERFORMANCE METRICS (ATTENDANCE, 9TH GRADE ON TRACK, GRADUATION, WINTER UNIVERSAL SCREENER) (20 MINS)

Executive Director of Teaching and Learning Julie Heilman presented the performance metrics for attendance, 4-year graduation and 5-year completer rates, 9th grade on track, and results from the winter universal screener for language arts and math.

Board members asked for more information about trends in attendance depending on the month. Dr. Kubista said one of the factors is illness. Students are absent more in November and December, as well as March and April, because of illness. Ms. Heilman clarified that days that school has been canceled for one reason or another do not

count against attendance.

Dr. Kubista shared additional data about graduation rates for Hispanic/Latino (85%) Students experiencing poverty (71%) Ever English Learners (emergent bilinguals) (81.7%).

b. SUPERINTENDENT'S REPORT

i. INFORMATIVE REPORT

Superintendent Kubista talked about the "hold" that was placed on district campuses on 16th Street on March 3.

ii. POLICY UPDATE - 1ST READING (information only)

Superintendent Kubista reviewed the recommended changes to policy JOA - Directory Information.

c. BOARD REPORT

Board Chair Shinkle reviewed the upcoming board meetings.

12. COMMENTS BY INDIVIDUAL BOARD MEMBERS

Director Landon-Hays said she would like to have discussions about the hiring process, exit interviews, and NDAs at a future PLC.

Director Jobe thanked the community for coming to the board meeting and expressing themselves in a well-mannered and civilized way.

Vice Chair Graham noted that PLCs are also public meetings and posted on the district's YouTube page (since January 2025).

Director Clyne said that PLCs are one or two topics that the board dives into.

13. ITEMS FOR ACTION AT FUTURE MEETINGS

April: Long-Term Performance Metrics Update. PLC: School Walk Through and Review.

May: Summer Programming Report.

June: Data Report. PLC: End of Year Retreat - Begin to set the stage for 2025-26 School Year.

July: Swear in board members; Data Report.

14. ADJOURNMENT

Board Chair Shinkle adjourned the meeting at 8:38 p.m.

3-31-25 NonRenewal Hearing - Exec session

Meeting Minutes

3/31/2025 11:00 AM

This executive session for the board to consider a non-renewal will be held via Zoom. This meeting is closed to the public. The board will make a decision in public.

Henry Hill Educational Support Center
750 South 5th Street - Independence, Oregon 97351
Hawk Hall

1. CALL TO ORDER

Board Chair Byron Shinkle called the meeting to order at 11:02 a.m.

Present: Byron Shinkle, Susan Graham, Donn Wahl, Peggy Clyne, Steve Moser, Jann Jobe, Melanie Landon-Hays.

2. EXECUTIVE SESSION - NON-RENEWAL HEARING

The CSD Board of Directors met in Executive Session under the provisions of ORS 192.660, Open Meeting Law, for the following purpose:

Hearing the appeal of a probationary teacher non-renewal. (ORS 192.660 (2) (b)).

Specific information discussed in executive session shall not be made public, and shall remain undisclosed.

3. THE BOARD WILL RETURN TO OPEN SESSION TO TAKE ACTION ON EXECUTIVE SESSION HEARING.

Board Chair Shinkle recessed into open session at 12:19 p.m.

Director Graham moved that the Board deny Justin Jennings's appeal of their non-renewal as a probationary teacher.

Director Clyne seconded.

The motion passed 4-1-1

Director Graham - yes

Director Wahl - yes

Director Moser - yes

Director Clyne - yes

Director Landon-Hays - no

Director Jobe - abstained

4. ADJOURNMENT

Board Chair Shinkle adjourned the meeting at 12:21 p.m.



3-17-25 Board PLC Agenda

Meeting Minutes

3/17/2025 06:00 PM

Henry Hill Educational Support Center

750 South 5th Street - Independence, Oregon 97351

Hawk Hall

1. BOARD QUARTERLY PLC

The PLC was called to order at 6:02 p.m.

Present: Susan Graham, Peggy Clyne, Jann Jobe, Steve Moser, Melanie Landon-Hays, Student Representative Orlando San Miguel Morales

Excused: Byron Shinkle, Donn Wahl

1.1 LUCKIAMUTE WATERSHED COUNCIL

Aubrey Cloud and Executive Director Jordan Perez from the Luckiamute Watershed Council talked with the board about the projects and programs the council has done with schools along Ash Creek, including volunteer plantings; propagating plants, trees, and shrubs; riparian restoration; and building and installing birdhouses; doing science experiments; measuring water and temperatures.

Mr. Cloud and Mr. Perez discussed how the watershed council works with property owners to address issues that benefit both the property owner and the environment, such as preventing runoff and erosion.

They discussed restoration and conservation efforts on the 16th Street property south of Ash Creek Elementary School, as well as the benefits of natural wetlands vs. mitigated wetlands.

Mr. Cloud said that wetlands have a stabilizing effect on the community when talking about floods and fires. They also have balancing effects on other issues, such as recharging groundwater. He said that wetlands and the watershed are places to recreate and learn about nature. He noted that they are great natural classrooms.

Mr. Cloud discussed mitigated wetlands, and noted they rarely end up equally to the wetland that was lost to development, in terms of biodiversity.

Mr. Perez discussed a project at Ash Creek behind Independence Elementary School, removing trash and reinforcing the banks of the creek.

The board asked if there was anything that could be done about the flooding of the elementary school playgrounds. Mr. Cloud and Perez discussed the possibility of a rain garden or tree canopy, and other ways to create a playground that encourages drainage.

The board took a recess at 7:15 p.m.

2. BOARD COMMENT

The board resumed the session at 7:21 p.m. for board comments.

Board members discussed the usage of Ash Creek for education, and suggested moving forward with partnering with the watershed to look at drainage issues at the three elementary schools' playgrounds.

Director Landon-Hays said she is curious about the hiring process, and noted that she would like to discuss that further at a future

meeting.

Superintendent Kubista said an executive session for her evaluation may be a good time to ask about specific details in operations. Director Clyne noted that the board's role is policy, not operations, and didn't see the reason to tie this conversation to an evaluation.

The board agreed to discuss operational things tied to the superintendent evaluation process.

Vice Chair Graham adjourned the meeting at 7:34 p.m.

DRAFT



Central School District 13J

Minutes

April 7, 2025 Board Meeting

Date and Time

Monday April 7, 2025 at 6:30 PM

Location

Henry Hill Educational Support Center
750 S. Fifth St., Independence, OR 97361
Hawk Hall

Directors Present

Byron Shinkle, Donn Wahl, Jann Jobe, Melanie Landon-Hays, Peggy Clyne, Steve Moser

Directors Absent

Susan Graham

Guests Present

Emily Mentzer

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Byron Shinkle called a meeting of the board of directors of Central School District 13J to order on Monday Apr 7, 2025 at 6:30 PM.

C.

Flag Salute

D. Adoption of the Agenda

Superintendent Jennifer Kubista reviewed the agenda.

II. Student Reports

A. Two-Way Immersion Program at IES

Staff and students from kindergarten through 2nd grade presented to the board things they have been learning in the two-way immersion program at Independence Elementary School. Principal Nicole Smith explained that the TWI program at IES is 90-10 model. 90 percent of the instruction in Kinder is in Spanish, with 10 percent of the instruction in English. That shifts every year until 50 percent of the instruction is in English and 50 percent in Spanish. She added that classes are 50 percent Spanish speakers and 50 percent are English speakers. Staff directed students in reading, sounding syllables, and presenting a small play in Spanish.

III. Community Partner Presentation

A. Chemeketa Community College

Chemeketa President Jessica Howard and Board Member Betsy Earls updated the board on the partnership between Central School District and Chemeketa Community College. They informed the board that they were going for a renewable bond on the May ballot, and explained that it would not increase taxes. They told the board that it would provide more services at each campus, including paramedic and emergency services, new trades center, nursing, and healthcare.

Dr. Kubista said that in the last five years, 302 Central students have completed a certificate or 2-year degree, or transferred to a 4-year institution.

IV. Communication From the Floor (Public Comment)

A. Public Comment

Amy Jaramillo addressed the board about the safety protocols during pick up and drop off.

Winne Evans Boaz asked the board if they could answer questions she had. Board Chair Shinkle informed her that public comment was not the venue for a question and answer. She said she would send an email to the board.

Truman Schwartzfager commented to the board about the changing administration at the high school. He also talked about the lack of staff chaperones. He invited the board members to visit Central High School and speak to students and staff.

Barbara Harriman spoke to the board about the lack of leadership and transparency in the Central School District.

V. Standing Reports and Programs

A. English Language Proficiency Growth Data Report

Emergent Bilingual Director Holly Monroy presented a report on the On Track to English Language Proficiency, which indicates the percentage of students who meeting the progress using the Oregon's English Language Proficiency Assessment. Highlights include:

- All the elementary schools surpassed the state and district percentages in 2023-24.
- Two schools and the district overall demonstrated a continuous growth trajectory across all three school years.
- In 2023-24, CSD had 44.9 percent on track compared to the state level of 45.5 percent.
- IES demonstrated the largest growth, moving from 33.8 percent in 2021-22 to 62.8 percent in 2023-24.

Ms. Monroy said that the secondary schools are working on a multilevel team approach. She said that some students aren't comfortable with the speaking portion of the test, so they are trying to offer a separate space for the speaking portion of the assessment.

B. 2025-27 Integrated Plan

Dr. Kubista reviewed the Integrated Plan for 2025-27, aligned with the district's strategic plan.

She clarified for the board that there is not yet any money attached to the accountability bills in the state Legislature this year.

VI. Superintendent's Report

A. Policy Update - 1st Reading (Discussion)

Dr. Kubista noted that she is asking the board to consider deleting policy JEBA, Early Entrance (to kindergarten). This would eliminate the policy of allowing early entrance to kindergarten. The community is encouraged to comment on this policy and whether or not to delete this policy and practice. Find a [Google Form on the website](#), or email info@central.k12.or.us with your comments.

B. Superintendent's Report

Dr. Kubista shared that there is a shortfall in the Governor's Budget and the Central School District state school fund. She said part of the shortfall is the declining enrollment and low attendance -- 62 percent regular attendance at this point. Because of current enrollment projections and lookbacks, the district's share of the State School Fund is expected to be a 3.3 percent increase over last year. Contracted salary and benefit

increases will be about a 6 percent increase. She noted that payroll is more than 80 percent of the district's budget. Dr. Kubista noted that the State School Fund budget is not final yet. She said she went to the State Capitol to advocate for special education funding and other funding for schools.

She addressed board questions, including if other schools in Oregon also see lower enrollment, the district's share of the State School Fund will stay the same. She noted that some districts are seeing increasing enrollment. She added that we are seeing students into alternative choices, such as charter schools or online opportunities. She agreed there are many unknowns about the budget right now.

VII. Consent Agenda

A. Financial and Operations Reports

Melanie Landon-Hays made a motion to Approve Consent Agenda as presented.

Peggy Clyne seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Melanie Landon-Hays	Aye
Byron Shinkle	Abstain
Peggy Clyne	Aye
Susan Graham	Absent
Steve Moser	Aye
Donn Wahl	Aye
Jann Jobe	Aye

B. Approval of Minutes

C. Personnel Recommendations

VIII. Business Agenda

A. Budget Committee Appointments

B. Zone 2 Budget Committee

Melanie Landon-Hays made a motion to Appoint Anne Devane to the 2025-26 Budget Committee, Zone 2.

Donn Wahl seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jann Jobe	Aye
Peggy Clyne	Aye
Byron Shinkle	Abstain

Roll Call

Donn Wahl	Aye
Melanie Landon-Hays	Aye
Susan Graham	Absent
Steve Moser	Aye

C. Zone 3 Budget Committee

Donn Wahl made a motion to Appoint Royal Johnson to the 2025-26 Budget Committee, Zone 3.

Melanie Landon-Hays seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Melanie Landon-Hays	Aye
Susan Graham	Absent
Donn Wahl	Aye
Steve Moser	Aye
Peggy Clyne	Aye
Byron Shinkle	Abstain
Jann Jobe	Aye

D. Zone 4 Budget Committee

Melanie Landon-Hays made a motion to Appoint Jake Bolotin the 2025-26 Budget Committee, Zone 4.

Jann Jobe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Susan Graham	Absent
Donn Wahl	Aye
Melanie Landon-Hays	Aye
Steve Moser	Aye
Jann Jobe	Aye
Peggy Clyne	Aye
Byron Shinkle	Abstain

E. Zone 5 Budget Committee

Melanie Landon-Hays made a motion to Appoint Antonio-Martinez to the 2025-26 Budget Committee Zone 5.

Steve Moser seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Susan Graham	Absent
Peggy Clyne	Aye
Steve Moser	Aye

Roll Call

Melanie Landon-Hays	Aye
Donn Wahl	Aye
Byron Shinkle	Abstain
Jann Jobe	Aye

F. Zone 6 Budget Committee

Donn Wahl made a motion to Appoint Nicole Walker Sundby to the 2025-26 Budget Committee Zone 6.

Melanie Landon-Hays seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Melanie Landon-Hays	Aye
Byron Shinkle	Abstain
Susan Graham	Absent
Donn Wahl	Aye
Jann Jobe	Aye
Steve Moser	Aye
Peggy Clyne	Aye

G. Proposed Supplemental Transportation Plan

Director Mike Cook presented the supplemental transportation plan, which hadn't been updated since 1992.

Steve Moser made a motion to Adopt the Revised Supplemental Transportation Plan as submitted.

Peggy Clyne seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jann Jobe	Aye
Steve Moser	Aye
Donn Wahl	Aye
Melanie Landon-Hays	Aye
Byron Shinkle	Abstain
Peggy Clyne	Aye
Susan Graham	Absent

IX. Closing Items

A. Comments by Individual Board Members

Director Wahl said he was hoping he could understand some of what students said in the student report.

Board Chair Shinkle asked what was on the agenda for the April 14 work session. Dr.

Kubista said it will be her evaluation in executive session.

B. Items for Action at Future Meetings

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,
Byron Shinkle

Documents used during the meeting

- CENTRAL School District Chemeketa Presentation 2025.pdf
- Central High School REV 03272025.pdf
- CCCB Non-Pac one Pager 2025-03-13.pdf
- 4.7.25 OTELP Board Presentation .pdf
- 2025-27 Central School District Integrated Plan-Board Presentation.pptx.pdf
- JEBA Early Entrance.pdf
- YTD Appropriations_as of 02-28-25.pdf
- 2-24-25 Board PLC Minutes.pdf
- _Board Reports 2025.xlsx - April 24.pdf
- 2025-26 FY Budget Committee LoI SUMMARY.pdf
- Supplemental Transportation Plan 2024-25.pdf
- Resolution - Supplemental Transportation Plan 2024-25.pdf

DRAFT



Central School District 13J

Minutes

Board PLC April 14, 2025

Executive Session

Date and Time

Monday April 14, 2025 at 6:00 PM

Location

Henry Hill Education Support Center
750 S. Fifth St., Independence, OR

This meeting is closed to the public.

Under the provisions of ORS 192.660, Open Meeting Law, the Board of Directors will enter executive session for the following purpose:

- To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. (ORS 192.660(2)(i))
 - To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. (ORS 192.660(2)(b))
-

Directors Present

Byron Shinkle, Donn Wahl (remote), Jann Jobe, Melanie Landon-Hays, Peggy Clyne, Steve Moser, Susan Graham (remote)

Directors Absent

None

Guests Present

Emily Mentzer (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Byron Shinkle called a meeting of Central School District 13J to order on Monday Apr 14, 2025 at 6:07 PM.

II. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:20 PM.

Respectfully Submitted,
Byron Shinkle

Coversheet

Personnel Recommendations

Section: IX. Consent Agenda
Item: B. Personnel Recommendations
Purpose:
Submitted by:
Related Material: _Board Reports 2025.xlsx - May 25 (2).pdf

May Board Report				
5/2/2025				

Resignation				
Last Name	First Name	Position	Location	Effective Date
Oxford Melius	Nikki	Pyschologist	DO	06/17/2025
Banes	Katelin	Teacher	IES	06/17/2025
Doerfler	Callie	Teacher	ACES	06/17/2025
Maxwell	Jason	Teacher	IES	06/17/2025
Caudill	Maila	Teacher	TMS	06/17/2025
Bartlett	Kara	TOSA	ACES	06/17/2025

Note: Kyle Palmer has requested to rescind his prior resignation on 4.19.25, Principal Resseman has advocated for the acceptance of the rescinded resignation and it is approved.

Leave of Absence				
Last Name	First Name	Position	Location	Effective Date
Retirement				
Last Name	First Name	Position	Location	Effective Date
Monroy	Holly	Director of Emergent Bilingual	DO	06/30/2025
Hired				
Last Name	First Name	Position	Location	Effective Date
Bracher	DedraAnn	Pyschologist	DO	05/12/2025
Green	Brian	Temporary Assistant Principal	CHS	05/05/2025

Coversheet

Out of State Field Trip Request

Section:	X. Business Agenda
Item:	A. Out of State Field Trip Request
Purpose:	
Submitted by:	
Related Material:	ITINERARY.pdf overnight field trip form.pdf

ITINERARY

FRIDAY | JUNE 27, 2025

TRAVEL DAY

6AM – Depart from McKay

9PM – Arrive to Desert Palms Hotel & Suites

SATURDAY | JUNE 28, 2025

STATE DAY

7:30 AM – 11:00 AM Bus Transportation to/from Universal Studios

9:00 AM – 5:00 PM Universal Studios

5:00 PM Bus Transportation to Angels Stadium

6:00 PM - 9:00 PM Angels Baseball Game

9:00 PM Bus Transportation back to Desert Palms Hotel

12:00 AM Curfew

SUNDAY | JUNE 29, 2025

CONFERENCE DAY 1

8:00 AM - 5:00 PM Competitive Events Info Desk Open

9:00 AM – 5:00 PM Objective Testing

10:00 AM - 4:00 PM Workshops

10:00 AM - 4:00 PM Expo Hall Open

12:00 PM – 5:30 PM MS Preliminary Presentation Events

6:00 PM – 7:00 PM Pre-Show for Opening Session

7:00 PM – 9:00 PM Opening Session

12:00 AM Curfew

MONDAY | JUNE 30, 2025

CONFERENCE DAY 2

7:00 AM - 5:00 PM Conference Info Desk Open

7:00 AM - 5:30 PM Competitive Events Info Desk Open

8:00 AM - 5:30 PM HS Preliminary Presentation Events

8:00 AM - 5:30 PM Objective Testing

9:00 AM - 4:00 PM Workshops

9:00 AM - 4:00 PM Expo Hall Open

5:30 PM - 11:00 PM Free Time*

12:00 AM Curfew

TUESDAY | JULY 1, 2025

CONFERENCE DAY 3

7:00 AM - 5:00 PM Conference Info Desk Open
7:00 AM - 5:30 PM Competitive Events Info Desk Open
8:00 AM - 5:30 PM MS & HS Final Presentation Events
8:00 AM – 1:00 PM MS & HS Objective Testing
9:00 AM – 1:30 PM Expo Hall
9:00 AM - 2:00 PM Workshops
2:00 PM - 11:00 PM Free Time*
12:00 AM Curfew

WEDNESDAY | JULY 2, 2025

CONFERENCE DAY 4

8:00 AM - 4:00 PM Enjoy Anaheim!*

5:00 PM – 6:00 PM Pre-Show for Awards of Excellence Ceremony

6:00 PM –10:00 PM Awards of Excellence Ceremony

10:30 PM – 11:30 PM State Dinner @ Hotel

12:00 AM Curfew

THURSDAY | JULY 3, 2025

TRAVEL DAY

6AM – Depart Desert Palms Hotel & Suites

9:30PM – Arrive at McKay High School

**Students can go out during free time as a group or if one of the chaperones is with them (2 students : 1 adult). Also, location is communicated to the advisor at all times.

***Student will be going with McKay High School. They will have 2 chaperones (1 male, 1 female), with a total of 10 students on the trip.

Overnight Field Trip Request Procedure:

Turn Field trip form in 3-4 weeks prior to trip for approval.

Itinerary attached

Request transportation through Google Form

Talk with the bookkeeper to set funding and purchasing needs.

Provide a roster to the attendance office and the school nurse.

Review your roster for medical protocol. Be sure you are trained to administer emergency response procedures.

Send roster and field trip information to the staff (CHS all staff).

Give out and collect permission forms.

Any funds that need to be collected should go through the bookkeeper.

Please do not handle cash from students.

The day of the field trip be sure to take attendance and communicate any absences to the attendance office before leaving the school. Remember to take medical supplies if needed.