

# Lumen Public School

## Minutes

### Board Meeting

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#### Date and Time

Thursday June 15, 2023 at 2:30 PM

#### Location

718 W. Riverside Ave.

Suite 301

Spokane WA 99201

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#### Directors Present

A. Estes, B. Gongyin, C. Plager, J. Ray, L. McDonald, P. Parr (remote)

#### Directors Absent

D. McMurray, G. Sementi, T. O'Sullivan, Z. Kellen

#### Guests Present

J. Schatz, S. Edwards

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### I. Opening Items

#### A. Call the Meeting to Order

J. Ray called a meeting of the board of directors of Lumen Public School to order on Thursday Jun 15, 2023 at 2:32 PM.

#### B. Record Attendance

#### C. Land Acknowledgement

#### D. Approve May Regular Meeting Minutes

J. Ray made a motion to approve the minutes from Board Meeting on 05-18-23.

L. McDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Finance

### A. Financial Reports

Not too much new on the reports this month, increase in expenditures for supplies next month.

Should be finishing paying off the fitness space this month as well.

Quarterly financial metrics, SPS uses for review. We are well above in financial and below in enrollment, but small schools funding means this metric isn't as applicable to our stability.

## III. Consent Agenda

### A. May Payroll, EFT and Accounts Payable #1903-1929, 1932

C. Plager made a motion to Approve the consent agenda.

A. Estes seconded the motion.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll in the amount of \$ 56,898.59 is also approved.

Voucher numbers 1903-1929, 1932  
totaling \$ 86,548.79

Payroll totaling \$ 56,898.59

Electronic Funds transfers totaling \$ 23,800.08

The board **VOTED** unanimously to approve the motion.

### B. Policy & Procedure Revisions: Procedure #3530, Policy #4210

C. Plager made a motion to Approve the consent agenda.

A. Estes seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Jared Schatz Employment

C. Plager made a motion to Approve the consent agenda.

A. Estes seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Updates**

### **A. Quick Discussions**

Graduation was a big success. 9 students total, 5 dads. They plan the event with Shauna and it's all their ideas and planning.

Staffing- Ashley and Denali will be full time next year at Lumen. Denali as the unconditional education teacher and Ashley as the Attendance and Operations manager. This will help with duties that Melissa and Shauna are holding on their plate.

SAO Audit- Exit report conversation. No findings, 3 exit items only.

### **B. SY 22-23 Discipline Report Out**

Melissa Pettey gave the annual discipline report for Lumen. We are moving to a restorative team next year at Lumen led by Denali the unconditional education teacher. Restorative model at Lumen and the practice is tricky because it can get exclusionary if a students doesn't want to restore. Students often pick the suspension instead of restoration, and that doesn't build empathy and humanity. Students in trauma need different tools and skills built around restorative practices. Sample size is very small, so the state isn't tracking but at Lumen we want to for our own practices.

## **V. Committees**

### **A. Recruitment**

Meet potential board candidate, Jennette Perkins. Retired community member, wants to give back to something she is connected to and is hoping to serve on the Lumen board.

Board made introductions.

Board will vote to add Jennette next month.

### **B. Governance**

- Pick a retreat date- September 7th on the table.
- Committee assignments- look over the documents, and decide what committee work you would like to do, board can switch roles at the board retreat in September.

### **C. Work Session: The Annual Budget**

23-24 Budget, we built the budget out to account for inflation and based on current revenue and expense numbers.

Went over budget details projecting for next year, and the 5 year projections.

Strategic Work group- how do we build sponsorships, national funding, and a plan to get the money we need to keep operating, tabling at events.

## **VI. Other Board Business**

### **A. Advisory Committee Updates**

The advisory committee is building out a model where students could give feedback and propose changes. Information gathered will be given to the board and the leadership of Lumen.

First meeting May 25th, students were mistrustful of advisory board because they weren't well known. Having some Lumen staff would have benefited the students.

Heard some feedback- around better food, or more diverse staff, at a high rate students reported the significance of Lumen in their lives and the only place keeping them in school.

Next steps- What's next for the group, how do we help students feel safe and like they can still share honestly, how can we compensate them? Looking at quarterly meetings whole group and maybe 1:1's

Long runway!!

### **B. Other Business**

Barbara: Site visit in Philly to a school within a school for teen parents. Lots of resources shared!

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:17 PM.

Respectfully Submitted,  
J. Ray