

APPROVED

Lumen Public School

Minutes

Board Meeting

Date and Time

Thursday May 19, 2022 at 2:00 PM

Location

Lumen High School
718 W. Riverside Ave.
Suite 102
Spokane WA 99201

Directors Present

A. Estes, C. Plager, D. McMurray, G. Sementi, J. Ray, L. McDonald, T. O'Sullivan

Directors Absent

None

Guests Present

S. Edwards

I. Opening Items

A. Call the Meeting to Order

J. Ray called a meeting of the board of directors of Lumen Public School to order on Thursday May 19, 2022 at 2:01 PM.

B. Land Acknowledgement

C. Record Attendance

D. Approve Minutes

T. O'Sullivan made a motion to approve the minutes from Board Meeting on 04-21-22.
G. Sementi seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. Monthly Financial Report

Expenditures - 2/3 of the year - still under budget
Revenues are over budget.
No unique shares - status quo

III. Consent Agenda

A. Approve April Payroll & AP 1564-1586

C. Plager made a motion to Approve payroll.
L. McDonald seconded the motion.
The board **VOTED** to approve the motion.

B. Approve Policies & Procedures 2402,2403,2404,2405,2406,2407,2409, 2413

G. Sementi made a motion to Approved Policies and procedures.
A. Estes seconded the motion.
The board **VOTED** to approve the motion.

IV. Updates

A. Quick Lumen updates:

- Prom - great turnout. Students had a wonderful time. Food was provided!
- Staff retention - Friday contract are due back if they are returning.
- 2 new positions will be posted tomorrow - that are open.
- Restorative discipline and Special Ed.
- Graduation - The Fox - June 11 - 1:30 - confirmed
- Summer needs - Apex learning summer school program. School counselor will run this.
- Working on summer support and summer learning needs.
- Summit Church - service day to work at Lumen
- Shauna and team welcoming leadership team for a tour of Lumen - Thursday afternoon
- 2:30 - 3:30
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V. Committees

A. ED Evaluation/ Goals

Highlights -
Based on Memo - Shauna's goals last year - additions and revisions.
- Outcomes - 6 months worth of outcomes - approved last Fall

Meeting with SPS leadership - still prioritizing - asked to wait by SPS Board
Continued implementation of Lumen mission - goal met January
Accountability to Lumen finances - 2 months of cash flow available
Increasing # of individual donors by 10%
Partnership with Principal to track student growth
Student accountability - organize opportunities for students to advocate for themselves in the community - met this outcome and continue to build.
Advisory Committee to give feedback to the school - keep working towards this and identified families that want to be involved
Staff retention - goal is 95% retention - 100% of staff feel that Lumen is culture positive
Providing leadership for all staff and students to make changes to the school - put in place a change committee - EXCEEDED this goal
Authentic communication with the board - from staff
Facilities - make sure fair prices - creative in keeping operations costs down
Maintenance company - 2-3 hours a week handyman job

Strategic Management - How Glow and Lumen work together more specificity
Add amendments to the MOU - clarification around space - equipment - things so it is clear.

Katy - Executor of Glow - how does her job description evolve with partnership with Lumen - clarifying time and effort for both organization.

This years Goals - Highlights

- Continue to work Board Secretary to get agenda out
- 72 hours to get all documents out before meeting
- Sept 2022 - monthly operations calendar- everything in one place
- Board connection between Lumen and SPS Board
- Financial Development - keep working towards more grants and funding - start up grants will not continue soon
- 4-6 add Business sponsorship and/or grants
- Accountability student academics - monthly meeting to track growth
- Engaging with Staff regarding students academic needs and growth - work towards using data more effectively
- Academic Committee - keep advocating with the state to look into different measures success
- Restorative Practices - working to communicate and work with State
- Advisory Committee with families - goal to happen Fall 2022
- Staff retention - 90% - flatten model approach - always working towards more equitable and predictable
- Facility - keep building affordable - maintenance company when Jared leaves to fill in

B.

Approve ED Goals

J. Ray made a motion to Approve ED Goals.

A. Estes seconded the motion.

The board **VOTED** to approve the motion.

C. Governance

Moment of the month - podcast - Still processing

Bylaw change - 4.19

D. Approve Bylaw Amendment

T. O'Sullivan made a motion to Add New section 4.19 - to the Lumen Bylaws.

J. Ray seconded the motion.

The board **VOTED** to approve the motion.

E. Recruitment

If any additions to the board - would be great if they attended august all day retreat.

Need to recommendations to the Board by June - for July vetting process

F. OPMA Compliance

No longer need to provide Zoom link for Board members

Board Retreat August 4th - 8-8

Fall fundraiser committee - meet next Monday

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:30 PM.

Respectfully Submitted,

D. McMurray