

Lumen Public School

Minutes

Board Meeting

Date and Time

Thursday December 16, 2021 at 2:00 PM

Location

Lumen High School
718 W. Riverside Ave.
Suite 201
Spokane WA 99201

Directors Present

A. Estes, C. Plager, D. McMurray, G. Sementi, J. Ray, L. McDonald, T. O'Sullivan

Directors Absent

None

Guests Present

S. Edwards

I. Opening Items

A. Call the Meeting to Order

J. Ray called a meeting of the board of directors of Lumen Public School to order on Thursday Dec 16, 2021 at 2:00 PM.

B. Land Acknowledgement

C. Record Attendance

D. Approve Minutes

L. McDonald made a motion to approve the minutes from Board Meeting on 11-18-21.
T. O'Sullivan seconded the motion.
The board **VOTED** to approve the motion.

II. Finance

A. Monthly Financial Report

Ahead in giving donations compared to last year.

2 Capital budes - Kitchen / removed a wall between 2 classrooms - installed folding door.

Prediction for year - positive

Finance committee meets monthly before Board meeting

Fund balance - steady

Next month meeting - strategic plan - Finance committee presentation

Public hearing - July

III. Consent Agenda

A. Approve November Payroll & AP # 1387-1418

Nurse opening - unfilled position - Day and half a week nursing position

B. Approve Policy & Procedures

#6802 Policy and Procedures

#6101 Policy and Procedures

C. Resolution

A. Estes made a motion to Approve resolution.

L. McDonald seconded the motion.

The board **VOTED** to approve the motion.

IV. Updates

A. Principal & ED Report Out

- Lead into winter break - stress about winter break

- Students have bought into mission and attendance is great!

- 36 students active / 54 being served

- Lumen has incredible resources

- New students coming in 2nd semester - 2 new dads

- Holiday Bags - fun afternoon Friday before break

- Board - How would you like to be involved with students? - food deliveries, community engagement Boards, student internships, student mentor,

- Top need - Volunteer Coordinator - communication with volunteers

- Staff Needs - sound bath yesterday, heartbeat of the staff, May -

- Staff member leaving for maternity leave - Science Teacher
- Staff considerations - Jared - part time operations - managing nutrition, transportation, Glow, STA, HR personal files, inventory of everything in school.
- Projection for total enrollment - unsure - will know after winter holiday
- Number #1 reason losing students - have to work full time to pay for housing.
- School Tours - to community members -
- January 26th - students are hosting a town-hall and exhibition day
- Spokane Public Schools - offered all professional development - great partnership

V. Committee Updates

A. Development

Postcards / Stamps / Names - Board support send out in January

Event - Grand total 39,000 - total expenses 12,716 - split the proceeds Lumen / Glow
Lumen receives 13,343.50

Development Committee meeting - Each Board member choose one of the following ways to support financial development.

Events - Focus in on Illuminate The Night in the Fall - major fundraising
Sip and Celebrate - celebration for community and donors - completely underwritten

Year in giving updates - on track

VI. Governance

A. Board on track Board Assessment

Every Board member needs to complete assessment in prep for January meeting.

Committee assignments - new board members decide on assignment.

Uploading minutes from committees . . . Questions.

Location of meeting - on future agenda

B. Check in on Vision Document Progress

C. OPMA Compliance

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:30 PM.

Respectfully Submitted,
J. Ray