

APPROVED

# Lumen Public School

## Minutes

### Board Meeting

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#### **Date and Time**

Thursday December 16, 2021 at 2:00 PM

#### **Location**

Lumen High School  
718 W. Riverside Ave.  
Suite 201  
Spokane WA 99201

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#### **Directors Present**

A. Estes, C. Plager, D. McMurray, G. Sementi, J. Ray, L. McDonald, T. O'Sullivan

#### **Directors Absent**

*None*

#### **Guests Present**

S. Edwards

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

J. Ray called a meeting of the board of directors of Lumen Public School to order on Thursday Dec 16, 2021 at 2:00 PM.

#### **B. Land Acknowledgement**

#### **C. Record Attendance**

#### **D. Approve Minutes**

L. McDonald made a motion to approve the minutes from Board Meeting on 11-18-21.  
T. O'Sullivan seconded the motion.  
The board **VOTED** to approve the motion.

## II. Finance

### A. Monthly Financial Report

Ahead in giving donations compared to last year.

2 Capital budges - Kitchen / removed a wall between 2 classrooms - installed folding door.

Prediction for year - positive

Finance committee meets monthly before Board meeting

Fund balance - steady

Next month meeting - strategic plan - Finance committee presentation

Public hearing - July

## III. Consent Agenda

### A. Approve November Payroll & AP # 1387-1418

Nurse opening - unfilled position - Day and half a week nursing position

### B. Approve Policy & Procedures

#6802 Policy and Procedures

#6101 Policy and Procedures

### C. Resolution

A. Estes made a motion to Approve resolution.

L. McDonald seconded the motion.

The board **VOTED** to approve the motion.

## IV. Updates

### A. Principal & ED Report Out

- Lead into winter break - stress about winter break

- Students have bought into mission and attendance is great!

- 36 students active / 54 being served

- Lumen has incredible resources

- New students coming in 2nd semester - 2 new dads

- Holiday Bags - fun afternoon Friday before break

- Board - How would you like to be involved with students? - food deliveries, community engagement Boards, student internships, student mentor,

- Top need - Volunteer Coordinator - communication with volunteers

- Staff Needs - sound bath yesterday, heartbeat of the staff, May -

- Staff member leaving for maternity leave - Science Teacher
- Staff considerations - Jared - part time operations - managing nutrition, transportation, Glow, STA, HR personal files, inventory of everything in school.
- Projection for total enrollment - unsure - will know after winter holiday
- Number #1 reason losing students - have to work full time to pay for housing.
- School Tours - to community members -
- January 26th - students are hosting a town-hall and exhibition day
- Spokane Public Schools - offered all professional development - great partnership

## **V. Committee Updates**

### **A. Development**

Postcards / Stamps / Names - Board support send out in January

Event - Grand total 39,000 - total expenses 12,716 - split the proceeds Lumen / Glow  
Lumen receives 13,343.50

Development Committee meeting - Each Board member choose one of the following ways to support financial development.

Events - Focus in on Illuminate The Night in the Fall - major fundraising  
Sip and Celebrate - celebration for community and donors - completely underwritten

Year in giving updates - on track

## **VI. Governance**

### **A. Board on track Board Assessment**

Every Board member needs to complete assessment in prep for January meeting.

Committee assignments - new board members decide on assignment.

Uploading minutes from committees . . . Questions.

Location of meeting - on future agenda

### **B. Check in on Vision Document Progress**

### **C. OPMA Compliance**

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:30 PM.

Respectfully Submitted,  
J. Ray