

APPROVED

# Lumen Public School

## Minutes

### Board Meeting

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#### Date and Time

Friday December 18, 2020 at 8:45 AM

#### Location

<https://us02web.zoom.us/j/87647424596?pwd=Si9qbHlrSkhyMVVPR1VLNW1ZaStaZz09>

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#### Directors Present

C. Davis Jones (remote), C. Plager (remote), D. McMurray (remote), J. Allen (remote), J. Ray (remote), T. O'Sullivan (remote)

#### Directors Absent

A. Lloyd

#### Guests Present

S. Edwards (remote)

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### I. Opening Items

#### A. Call the Meeting to Order

D. McMurray called a meeting of the board of directors of Lumen Public School to order on Friday Dec 18, 2020 at 8:46 AM.

#### B. Land Acknowledgement

#### C. Record Attendance

#### D. Approve Minutes

C. Plager made a motion to approve the minutes from Board Meeting on 11-20-20.

T. O'Sullivan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### II. Finance

### **A. Monthly Financials**

Budget status report - column H - Expenditures - People 24% salaries - under-budget, a little over budget in classified. No concerns from Cory.

Jared - Huge payment in November to WA Charters. Total projection for the year - declined - decision to not collect rent from GLOW. Going forward this will resume. Grant monies - meals to students - funding is coming in. Additional Grant money - additional social services to students.

Shauna - Charts - reformatting existing information - financial metric that Spokane Schools evaluates with. We are exceeding the metric - and projected to continue to make growth.

Margin in cash flow - goal is to positive above zero. At this point we are negative - projected to be positive - normal to be in the negative beginning of the school year.

Jared - All metrics will resolve over time.

### **III. Consent Agenda**

#### **A. Approve Approve November Payroll & AP #1048-1071**

T. O'Sullivan made a motion to To approve.

C. Davis Jones seconded the motion.

The board **VOTED** to approve the motion.

#### **B. Approval of Policy & Procedure #2410**

D. McMurray made a motion to To approve Policy 2410.

C. Plager seconded the motion.

The board **VOTED** to approve the motion.

### **IV. Executive Director/ Principal updates**

#### **A. Organization Updates**

Shauna - year end giving campaign - newsletter is going out today or Monday. 2nd share on social media. Giving Tuesday - 5 new monthly donors - \$7000 range

Grant updates - Women helping Women, Murdock - GLOW, Innovia just opened grant cycle, submitting Larry H Miler - Amy made this connection - looking at \$10,000

Messaging - 16 Days of winter break Activities - boxes delivered - have every supply that they would need. Help feel connected to Lumen even on Winter Break.

Messaging - consistent messaging out to community of all the positive things happening.

Spring - Student lead leadership project partnering with Generation Alive - student lead - 3/4 students on the team to serve downtown.

New Community Church - pajamas and book

Canopy Bank - gift cards and PNW socks

Mrs. Pettey - slideshow - Lumen community. Beautiful - Special - Hard journey of our students.

Will share PowerPoint with Board.

## **B. School Update**

## **C. Approve ED Goals**

T. O'Sullivan made a motion to Executive Director Goals for 2021 for Lumen.

C. Plager seconded the motion.

Shauna's goals - match and align with Board memo.

The board **VOTED** to approve the motion.

## **V. Development Plan**

### **A. Plan**

Came from Template from WA Charters

Phases

Partnerships - Example - Canopy Bank

Launch of Lumen - moving into Operating mode move into 2021

Budget - Goal Fundraiser 150k each year / help maintain same level of support when start up money is gone

Working on Longterm partnerships - Sponsors - Donors

Businesses in Spokane excited to fund a story - example Canopy Bank

4 Degrees Real Estate - discussion partnership

Amy ideas - community support, national brands, Career Days,

Solicitation strategies - How

Needs the Boards help - Thank your, campaigns, creative ideas, more partnerships,

Big Dreams - endowment fund through Innovia Foundation

Facilities - Big Dream to help funding with upkeep of facilities and funding for Facility.

Additional Funding - for long term term - Goals

Development - Amy is the lead from Board - committee would be helpful

Board - send ideas to Shauna

## **VI. Facility Updates**

### **A. GLOW facility project**

GLOW - working hard to complete their classrooms. Goal - Jan. 1 - certificate of occupancy.

Work parties to assist in getting up and running.

150k Loan from WA Charters - Lumen Paid - GLOW will pay back Lumen when up and running.

82K Loan / 6% Loan - Financing Committee met to discuss, recommendation to get the loan instead of using cash reserve.

Cory - Liquidity is incredibly important at this time - Can pay loan off early with now penalties.

The Board is in agreement to move forward with Loan / 100% Thumbs Up Emoji!

## **VII. Governance**

### **A. Leads for Board Members**

Still looking for leads for board members

Jene - Assessment on Board on Track to help determine what we are looking for.

Log into Board on Track - take assessment

### **B. OPMA Compliance**

Still in compliance extended to Jan 12th. - Virtual Board Meetings

## **VIII. Closing Items**

### **A. Executive Session**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:49 AM.

Respectfully Submitted,  
D. McMurray