APPROVED

KTEC Governance Board

Minutes

Governance Board Meeting

Date and Time
Wednesday December 18, 2024 at 6:30 PM

This meeting will be held over zoom at the following link. There will be a waiting room where people will be let in. Everyone will be muted upon entry.
https://us02web.zoom.us/j/86892765325?pwd=RqaUlpjSLkUbX7eAyAsJHZRb1dCHDm.1

Directors Present
C. Calandrelli (remote), P. Black (remote), P. Schofield (remote), R. Patterson (remote), S. Brown (remote)

Directors Absent
A. Laws

Ex Officio Members Present
J. Creel (remote)

Guests Present
Elizabeth Nielsen (remote)

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

R. Patterson called a meeting of the board of directors of KTEC Governance Board to order on Wednesday Dec 18, 2024 at 6:30 PM.

C. Safety Concerns

Kat Bryant from the PTSC reached out to Renetta about some safety concerns she would like addressed: staff being trained in CPR/First Aid, staff who are emergency responders and their proximity to their supplies, and Life Vac purchases. Discussed training opportunities offered in the district.

D. Approve Minutes

R. Patterson made a motion to approve the minutes from Governance Board Meeting on 12-09-24.
S. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic updates

A. ACT 20 updates

Liz shared updates on ACT 20 training. Jason shared information on two reading leads for K-3rd grade.

B. Work Habits

Jason provided information on work habits for elementary and middle school students. There is a request from staff to adopt what the district uses. We tabled the request for a later date.

III. Behavior updates

A. Improvements

Jason shared data on improvements happening across grade levels, with decreases in the number of incidents and number of students involved in incidents.

IV. Facility Updates

A. Air quality

An RFP is being developed to get bids for an air quality assessment from a third party vendor. Jason will update on progress.

V. Finance

A.

Jason will address budget proposals at the closed session.

B. Playground

The PTSC has been discussing the need for improvement in the playground. Jason shared briefly what he's hoping to achieve. Further discussion on this is tabled until a future meeting date.

VI. Enrollment

A. Lottery completed

The lottery was completed with interest in all grades. Letters have been sent and the waiting lists updated.

VII. Arrival & Dismissal Update

A. Second semester

Staff will receive training on the new procedures on Friday, and they will be implemented in the second semester.

VIII. Executive session

A. Closed session

P. Schofield made a motion to adjourn to closed session.
R. Patterson seconded the motion.
The board **VOTED** unanimously to approve the motion.
Jason presented a request for Lego purchase that includes a discount if ordered before 12/31/24. Discussion on increasing STEM learning.
P. Black made a motion to move to open session.
R. Patterson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Open Session

R. Patterson made a motion to approve purchase of Lego kits.
S. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.
R. Patterson made a motion to appoint Peggy Shofield Vice President and Sara Brown secretary.
C. Calandrelli seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
P. Schofield