APPROVED

KTEC Governance Board

Minutes

Governance Board Meeting

Date and Time
Monday November 18, 2024 at 6:30 PM

Location
Remote via zoom link

This meeting will be held over zoom at the following link. There will be a waiting room where people will be let in. Everyone will be muted upon entry.
https://us02web.zoom.us/j/86892765325?pwd=RqaUlpjSLkUbX7eAyAsJHZRb1dCHDm.1

Directors Present
C. Calandrelli (remote), P. Schofield (remote), R. Patterson (remote), S. Brown (remote)

Directors Absent
A. Laws, R. Czarnecki

Ex Officio Members Present
J. Creel (remote)

Guests Present
joseph Kosman (remote)

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

R. Patterson called a meeting of the board of directors of KTEC Governance Board to order on Monday Nov 18, 2024 at 6:30 PM.

C. Approve Minutes

R. Patterson made a motion to approve the minutes from Governance Board Meeting on 10-28-24.
S. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Lockdown and Hold update

A. Update from incident 11/8/24

Jason shared how quickly students moved into lockdown during a recent incident at another school. During the following staff meeting, they celebrated what went well and talked about how to continue to improve.

III. Academic updates

A. ACT 20

KTEC's training looks different from other schools due to our curriculum being different. Orton Gillingham, which many of our teachers are trained in, provides a phonics foundation that is essential to students learning how to read. Elementary staff ACT 20 training will continue throughout the year.

B. Professional Development

Middle school science teachers will receive training on spheros. Doing long range planning for project lead the way implementation that is occurring during science classes now.

C. Teacher supervision schedules

Joe and Jason have been working on revising the middle school staff after school supervision schedule. New rotations will begin December 2nd.

D. Drone Team

KTEC received a grant through Carthage for three middle school drone teams to compete. Students are very excited!

IV. Behavior updates

A.

Summary and plans

Joe shared data on referrals broken down by grade level. The behavior team developed a plan to address the concerns. A number of students are now using a digital check-in-check out system that helps keep track of how they are doing throughout the day. Students are looking forward to positive possibilities if their behavior improves.

V. Facility Updates

A. Air quality

Jason spoke with Pat F. in facilities. He wondered what metrics the board wanted to evaluate with an updated look at air quality. Jason will move forward coordinating with Pat to draft an RFP to look at CO2 levels and mold. There are no current signs of mold in the building.

VI. Finance

A. Fund Balance

Discussed current fund balance, operations costs for the 2024-2025 school year, potential operations costs for the 2025-2026 school year, and projected end of year fund balance.

B. Playground

Discussed potential costs of playground, blacktop work and road closure. While the board agrees the students need a safe playground area, concern was expressed that KUSD exchanged the parcel of land where the east campus is located with another parcel with the city of Kenosha because Kenosha owned the east campus property. KUSD did not communicate with our governance board regarding the exchange and how that would potentially impact our budget. We reiterated again that we did not ask to be moved to a building that did not have playground facilities. We were told the move would happen. The governance board suggested meeting with KUSD administration about their expectations regarding who will pay for what upgrades to the east campus site, including demolishing the existing building.

C. Snap-On

Jason shared regarding some Snap-On equipment he'd like to order for next year for middle school STEM elective. He will share more information in December.

VII. Enrollment

A. Enrollment window

Enrollment window for 2025-2026 school year is from November 25 to December 6th. Held two open houses with approximately 50-55 people in attendance total.

VIII. Arrival & Dismissal Update

A. Revised plan

Updated discussion about new arrival and dismissal plans with a number system with the goal of sharing before winter break. They have continued to tweak the system and believe this will solve most of the remaining concerns.

IX. Upcoming Events

A. PTSC events

Jason shared information on upcoming PTSC movie night. Our PTSC is doing a great job providing activities for our families.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
P. Schofield