APPROVED

KTEC Governance Board

Minutes

Governance Board Meeting

Date and Time
Monday October 28, 2024 at 6:30 PM

Location
Remote via Zoom

This meeting will be held over zoom at the following link. There will be a waiting room where people will be let in. Everyone will be muted upon entry.
https://us02web.zoom.us/j/86892765325?pwd=RqaUlpjSLkUbX7eAyAsJHZRb1dCHDm.1

Directors Present
P. Schofield (remote), R. Czarnecki (remote), R. Patterson (remote), S. Brown (remote)

Directors Absent
A. Laws

Ex Officio Members Present
J. Creel (remote)

Guests Present
Elizabeth Nielsen (remote)

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

R. Patterson called a meeting of the board of directors of KTEC Governance Board to order on Monday Oct 28, 2024 at 6:30 PM.

C. Approve Minutes

R. Patterson made a motion to approve the minutes from Governance Board Meeting on 09-23-24.
P. Schofield seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic updates

A. Liz Nielsen updated on ACT 20 training for elementary teachers and administrators. Shared middle school PD training plan for 10/31. Update on MAP testing for grades 3-8. ESGI screening will take place for students in grades K-2.

Discussed Elevate Culture survey results and plan to address.

III. Behavior updates

A. Progress of combining into one building.

Things are overall good. Started a Tier 2 intervention where students who need more support check in and out with staff. Implemented a behavior matrix so everyone know expectations.

IV. Facility Updates

A. Air quality

Discussed repeating air quality tests and visual inspection of building. Jason will pursue and update the board.

B. Road closure update

Jason presented update on meeting with the city regarding closing the road between the new campus and the old east campus.

V. Finance

A. Middle school science

Spiro's will be replaced and old ones recycled.

VI. Staffing

A.

Counsleor update

Middle school counselor hired and started.

VII. Enrollment

A. Open houses

Discussed timelines for upcoming enrollment period for next year, including open house plan for staff and students.

VIII. Communication with Families

A. Communication tools

Using Bloomz this year, district is discussing a new tool.

IX. Communication with Staff

A. Behavior matrix and staff training

Staff working on being on the same page with the behavior matrix. Team shared about communication with staff regarding upcoming training needs.

X. Staff Training

A. Previous discussion in academics

Team shared training information in academic update.

XI. Arrival & Dismissal Update

A. Updated plan

Jason shared an updated plan for arrival and dismissal along with a timeline.

XII. Upcoming Events

A. PTSC

November 15th event discussed.

XIII. Executive session

A. Street closure discussion

Requested Jason obtain more information from the district.

B. Technology

Discussed ways to increase technology education for next year.

C. Air Quality costs

Discussed potential costs for air quality testing and how to proceed.

D. Budget

Discussed budget items presented and how to best be fiscally responsible.

XIV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
P. Schofield