APPROVED

KTEC Governance Board

Minutes

Governance Board Meeting

Date and Time
Monday September 23, 2024 at 6:30 PM

Location
KTEC Community Room and Remote

Directors Present
P. Schofield (remote), R. Czarnecki, R. Patterson, S. Brown

Directors Absent
A. Laws

Ex Officio Members Present
J. Creel

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Patterson called a meeting of the board of directors of KTEC Governance Board to order on Monday Sep 23, 2024 at 6:30 PM.

C. Approve Minutes

R. Patterson made a motion to approve the minutes from 8/19/24 Governance Board Meeting on 08-19-24.
R. Czarnecki seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Facility Updates

A. Previous Costs

Jason shared the costs incurred so far regarding the building move. Discussed what statements are outstanding and what has been posted.

B. Potential Costs

Discussed costs to bring back independent contractor to assess air quality. Jason and Renetta will follow up with coordinating.

C. Concerns

No additional concerns shared.

III. Finance

A. General Updates

Jason presented preliminary information to the board regarding demolition costs for the former east building. No action was taken.

B. Cost of Timesheet Employees

Jason shared potential costs for time sheet employees by category. He expects potential savings from last year based on changing needs. No action taken.

IV. Staffing

A. Updates and needs

Jason shared latest staffing hire; there are currently no openings.

V. Enrollment

A. Open House for November Enrollment period for 25-26 school year

Discussed highlighting current STEM instruction happening.

VI. Communication with Families

A. October 9th meeting plan

Requested sending invitation to families via the Blooms application. Peggy & Renetta will send wording to Jason. Discussed sharing on the parent Facebook Page.

B. Future plans

No discussion of future plans.

VII. Communication with Staff

A. Staff training

Jason updated the board on mandatory training for staff.

VIII. Staff Training

A. Project Lead the Way Summit

Jason is sending one teacher to the summit who will bring back information to share with other staff.

IX. Arrival & Dismissal Update

A. Updated plan

Jason shared the ongoing struggle with fine tuning the arrival and dismissal plans for students. He is adapting a plan used by other schools to streamline the process, he expects to implement it soon. He continues to involve stakeholders to hear all voices.

X. Upcoming Events

A. 9/17 DC trip

Parent/guardian presentation regarding the DC trip went well.

B. 9/19 Community Meeting

Jason shared the concerns shared by neighbors regarding arrival and dismissal plans and well as the upcoming October 7 city council meeting to discuss the 68th street closure.

C. 9/27 ELL Services

Teachers have reached out to families whose students receive English Language services to invite them to the meeting.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

P. Schofield