APPROVED

KTEC Governance Board

Minutes

Governance Board Meeting

Date and Time
Monday August 19, 2024 at 6:30 PM

Location
KTEC West Community Room and Remote

Directors Present
P. Schofield (remote), R. Czarnecki (remote), R. Patterson (remote), S. Brown (remote)

Directors Absent
A. Laws

Ex Officio Members Present
J. Creel (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Patterson called a meeting of the board of directors of KTEC Governance Board to order on Monday Aug 19, 2024 at 6:30 PM.

C. Approve Minutes

S. Brown made a motion to approve the minutes from Governance Board Meeting on 08-05-24.
R. Czarnecki seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Facility Updates

A. Most of the classrooms are ready or will be before school starts. Snap-On partners will assist with moving the innovation lab.

Great progress on all of the tasks that needed to be completed.

III. Finance

A. No new updates at this time.

No discussion at this time

IV. Staffing

A. Filled open position, interviewing for two more.

Discussed filled and open positions.

V. Enrollment

A. Working on enrolling additional students like previous years.

While we have lost some students we are continuing to add some as well.

B. Will begin planning in September for open house for enrollment.

Need to plan for marketing.

VI. Communication with Families

A. Governance Board will have a table at open house.

Renetta & Sara will be at the table to talk to parents and get their feedback.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
P. Schofield