Atlanta SMART Academy

Minutes

ASA Board Meeting

Date and Time
Monday September 21, 2026 at 5:30 PM

Location
https://us02web.zoom.us/j/87648689251?pwd=flqDlNx25s76t5vZbVDOj0QYRbShFa.1

Meeting ID: 876 4868 9251

Passcode: 933469

Directors Present
A. Bruce (remote), B. Williams (remote), E. Ross (remote), I. Lee (remote), L. Cofield (remote), V. Williams (remote), W. Brasher (remote), W. Newman-Johnson (remote)

Directors Absent
A. Kennedy

Directors who arrived after the meeting opened
B. Williams

Guests Present
Deanna Kimball - Vertex (remote), Lisa McDonald (remote), Michael Juel Larsen - Vertex (remote), P. Meadows (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

W. Newman-Johnson called a meeting of the board of directors of Atlanta SMART Academy to order on Monday Sep 21, 2026 at 5:35 PM.

C. Approve Minutes

W. Brasher made a motion to approve the minutes from ASA Board Meeting on 08-17-26.
L. Cofield seconded the motion.
The board **VOTED** to approve the motion.

II. Academic Oversight and Governance Committee

A. Approve ASA Bylaws Updates

committee reformatted document with easier navigation
updated majority language vote for consistency throughout document
updates to Article 3, 4, and 5

Article II Section 3, 6 , 10, 11
Update to board term to max of 6 consecutive years
Clarity in nominations to officer positions
Added in section for materials to be shared with secretary 3 days prior to board meeting
Provided clarity around board member attendance + termination

Article IV Section 1, 2, 4
Updated secretary term to preserve institutional knowledge
Updated nominations for secretary + treasure -- elections every 2 years
Chair section updated to align language with GADOE re: ED review

Article V Section I
Updated oversight + governance language
Updated language around board member onboarding, retreats, training

Ivan poses question re: parent liaison update. Board needs to work with Patrice to get an update on elected member following PTO meeting at ASA this week.

Move to vote

V. Williams made a motion to approve Bylaws as discussed.
W. Brasher seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Williams	Aye
L. Cofield	Aye
W. Newman-Johnson	Aye
A. Kennedy	Absent
E. Ross	Aye
I. Lee	Aye
B. Williams	Absent
W. Brasher	Aye
A. Bruce	Aye

B. Approve Strategic Plan Formatting Updates

Wanda discusses overall changes.

Added letter by ED.
Format updates.
Updates focused on alignment.
E. Ross made a motion to approve strategic plan updates as discussed.
V. Williams seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Williams	Aye
E. Ross	Aye
W. Newman-Johnson	Aye
A. Bruce	Aye
I. Lee	Aye
B. Williams	Absent
A. Kennedy	Absent
W. Brasher	Aye
L. Cofield	Aye

C. Approve Board Calendar Revisions

Made changes to accommodate Vertex 10 day closing -- made revisions to Board Calendar
Reviewed by board

Effective next month October, Friday @ 1PM
Some occurrences will change board meetings to 7pm

Vertex confirms calendar works with their schedule
I. Lee made a motion to Approve Board Calendar changes as discussed.
W. Brasher seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Williams	Aye
W. Brasher	Aye
L. Cofield	Aye
E. Ross	Aye
A. Kennedy	Absent
A. Bruce	Aye
W. Newman-Johnson	Aye
I. Lee	Aye
B. Williams	Absent

D. SCSC Monitoring Updates - Submission Group 3

Review submission group 3

All board responsible items completed

Patrice on track for school based requirements

Should hear sometime in October from SCSC regarding website monitoring

E. Governance Training

Feb 9th + 10th SCSC Training for Board Members
10th is for all members

Apr. 13th - 14th in Macon SCSC Training for Board Members

Awaiting update from SCSC re: board member attendance . Wanda working with SCSC on compliance req.

Discussion on feedback to SCSC re: training dates. Thee are other options for training but they do cost. All members do not have to attend the same, you can do an alternate training, but individuals are responsible for cost. Wanda will share approved vendors.
B. Williams arrived.

III. Finance, Facility, Development, and Strategic Partnership Committee

A. Finance Update

Ivan leads discussion on Finance updates.

Shares new cadence.

Michael from Vertex overviews August financials 7/31 - 8/31 2026

-465K+ forecast for year current - enrollment drop
Adjusted to show new contracted janitorial services
QBE revenue shift based on enrollment numbers was biggest change
Reviews estimate enrollment numbers. Variance of ~30
Reran QBE programmatic funding #s

Monthly forecast will change based on previous month forecasted budget. Will always show budget vs. forecast.

QBE contra is where SCSC would take money back based on enrollment

Discussion of how to get back to net positive - maintain SCSC recommended days cash on hand

Balance sheet review

SCSC Fiscal Dashboard review

IV. Executive Director Updates

A. Executive Director Presentation

Patrice reviewed monthly updates

Highlight
Academics
Operations
Finance

High dosage tutoring grant submitted
Expansion grant - in progress
Accepted to expansion cohort -- working with bellweather currently

Shared current updates regarding cohort and next steps

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
I. Lee

Documents used during the meeting

- ASA Bylaws (New) .docx
- DRAFT ASA_Strategic_Plan_FY26-31.docx
- ASA_Board_Calendar_2026_2027_Meeting Schedule_Revised_091726.docx