APPROVED

Atlanta SMART Academy

Minutes

Academic Oversight and Governance Committee Meeting

Date and Time
Monday October 5, 2026 at 5:30 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/82234275646?pwd=8JIOCWnFKaSzk7oKlKLJuhb1ze8Jet.1

Meeting ID: 822 3427 5646
Passcode 381161

Committee Members Present
E. Ross (remote), S. Scott (remote), V. Williams (remote), W. Newman-Johnson (remote)

Committee Members Absent
B. Williams

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

S. Scott called a meeting of the Academic Oversight and Governance Committee Committee of Atlanta SMART Academy to order on Monday Oct 5, 2026 at 5:50 PM.

C. Approve Minutes

W. Newman-Johnson made a motion to approve the minutes from Academic Oversight and Governance Committee Meeting on 09-08-26.
S. Scott seconded the motion.
The committee **VOTED** to approve the motion.

II. Academic Oversight and Governance Committee

A. SCSC Monitoring Submission Group 4: November 30, 2026

The SCSC Operations Monitoring Submission Group 4 includes the following which is due on 11/30/26:

- McKinney Vento Homeless Liaison, Professional Development Documentation
- McKinney Vento Public Notice of Educational Rights
- Notice of Scheduling Sudden Cardiac Arrest Informational Sessions (1st year schools)
- Sudden Cardiac Arrest
- Open Records Request Documentation
- Parents' Bill of Rights
- Protect Students First Act Compliant Resolution Policy
- Suicide Prevention Policy
- Surety Bond
- Water Safety Education (1st year shools)
- School safety dill schedule and state reporting

In an effort to ensure we are in compliance Veronica will send an email to Patrice the beginning of each month as a reminder.

In addition, Elaina will add to the Google calendar for board review for governance and compliance support.

B. SCSC Website Monitoring

Website Monitoring is in progress and began on September 1, 2026. Which includes the following:

- Governing Board membership with updated names and positions of board members

Governing Board meeting calendar with specific dates, times, and locations
- Meeting agendas for upcoming Governing Board meetings
- Meeting minutes for past Governing Board meetings (unless the Georgia Open Meetings Act limits their publication) that include the names of board members present, a description of each motion, and a record of all votes
- Procedure for contacting the school's most senior school administrator
- Procedure for contacting Governing Board
- Admissions application
- Enrollment and admission procedures, including date, time, and location of any upcoming enrollment lottery (SCSC Rule 691-2-.05)
- Annual operating budget or summary thereof (O.C.G.A. § 20-2-167.1)
- Current charter contract that has been executed by both the SCSC and the school
- *A link to the school's most recent Financial Efficiency Star Rating (FESR) as published by the Governor's Office of Education and Workforce Strategy (see here; O.C.G.A. § 20-14-49.11)
- *A link to the Georgia Department of Education's website in which the financial and budgetary information is disclosed (see here; O.C.G.A. § 20-14-49.11; SBOE Rule 160-5-2-.21)

We have followed up with Patrice regarding any feedback from the SCSC in regard to any of the monitoring documents submitted and to date she has indicated there was only an inquiry no other information has been shared to date. We will continue to follow up regarding feedback for any appeals or corrective action.

C. SCSC Fiscal Monitoring

Fiscal Monitoring Resources provided (August / September)

Fiscal Monitoring tasks opened in Epicenter September 14, 2026.

The SCSC has staggered the submission groups and the following are the groups and respective due dates. This information has been shared with the finance committee to ensure they are working with the CFO vendor (Vertex) and Patrice regarding timely submission of data and documents.

Schools may reuse last year's submission (where permitted by task instructions), provided it was compliant or has been appropriately remediated, and the school has not made any material changes to its prior submission.

Submission Group 1: Due October 19, 2026

- Financial Policies & Procedures
- Cash Receipts Policy
- Debit, Credit & P-cards Policy

- Emergency Purchase Policy
- A Sample of Bank Deposit Receipts
- Purchasing Example/Purchasing Threshold

Submission Group 2: Due November 30, 2026

- Annual Financial Audit Finding(s)
- Property (Inventory) Records Maintenance

- January/February 2027: Monitoring Results Available
- Within 7 days of initial results: Appeals Due
- Within 6 weeks of initial results: Corrective Action Plan (CAP) Due
- March/April 2027: CAP Response/Final Monitoring Result

Elaina will send out Google calendar invites with the associated dates for compliance and to ensure we are submitting in a timely manner.

D. Academic Assessment Dashboard

The committee discussed the need to create and build a academic dashboard that can by synthesized for the board each month.

The team will solicit and gather some academic dashboards from other charter schools, APS, and GCSA and will share the information at our next committee meeting.

We will follow up regarding the specific data we would like included (e.g. common assessments, MAP/iReady or benchmark results, Georgia Milestones, subgroup performance, intervention progress, attendance, and progress against the school's charter academic goals, data, trends and student achievement benchmarks, proficiency and growth, etc.

The goal is to review and provide a recommended sample academic dashboard that can be used for the 2026/2027 school year.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,
S. Scott