APPROVED

# Atlanta SMART Academy

# Minutes

## Academic Oversight and Governance Committee Meeting

**Date and Time**
Tuesday September 8, 2026 at 5:30 PM

**Location**
Join Zoom Meeting
https://us02web.zoom.us/j/82234275646?pwd=8JIOCWnFKaSzk7oKlKLJuhb1ze8Jet.1

Meeting ID: 822 3427 5646
Passcode 381161

**Committee Members Present**
B. Williams (remote), E. Ross (remote), S. Scott (remote), V. Williams (remote), W. Newman-Johnson (remote)

**Committee Members Absent**
*None*

### I. Opening Items

**A. Record Attendance**

**B.**

**Call the Meeting to Order**

S. Scott called a meeting of the Academic Oversight and Governance Committee Committee of Atlanta SMART Academy to order on Tuesday Sep 8, 2026 at 5:54 PM.

### C. Approve Minutes

W. Newman-Johnson made a motion to approve the minutes from Academic Oversight and Governance Committee Meeting on 08-03-26.
S. Scott seconded the motion.
The committee **VOTED** to approve the motion.

## II. Academic Oversight and Governance Committee

### A. SCSC Monitoring Submission Group 3: September 30, 2026

Submission Group 3 - Due 9/30/26

- Board Signed Conflict of Interest Forms
- Government Board Conflict Interest Policy
- Governing Board Executive Session Documentation
- Governing Board By laws

The Conflict-of-Interest forms and Policy have been sent out for signature via Docusign. Wanda will follow up with Patrice to confirm have all forms been signed and completed.

We have completed the updates to the By Laws and will be voting at the next board meeting.

The Executive Session Documentation has already been provided to Patrice for inclusion.

### B. SCSC Website Monitoring

SCSC Website Monitoring began 9/1/26.

Please utilize the checklist as a resource to ensure that school websites promote transparency and monitoring—the following information, at a minimum, should be easily accessible on the school's website. See: SCSC Rule 691-2-.03 SBOE Rule 160-4-9-.06(2)(e)

The following is the checklist of the items:

- Governing Board membership with updated names and positions of board members
  Governing Board meeting calendar with specific dates, times and locations

- Meeting agendas for upcoming Governing Board meetings
- Meeting minutes for past Governing Board meetings
- Procedure for contacting the school's most senior administrator
- Procedure for contacting the Governing Board
- Admission application
- Enrollment and admission procedures, including date, time, and location of ay upcoming enrollment lottery (SCSC Rule 691-2.05)
- Annual operating budget or summary thereof (O.C.G.A. & 20-2-167.1)
- Current charter contract that has been executed by both the SCSC and the school
- *A link to the school's most recent Financial Efficiency Star Rating (FESR) as published by the Governors' Office of Education and Workforce Strategy (see here: O.C.G.A. & 20-14-49.11)
- *A link to the Georgia Department of Education's website in which the financial and budgetary information is disclosed (see here: O.C.G.A & 20-14-49.11; SBOE Rule 160-5-2-.21)

**C. By Laws**

The committee reviewed the changes and the following are the highlighted sections and changes:

- Globally documented was updated to majority vote
- Section: 10: Meetings of the Board
  - All materials requiring board review, consideration or action must be provided to Board members (3) business days prior to the scheduled board meeting to allow sufficient time for informed review and preparation.
- Article V. Committees
  - Academic Oversight and Governance section updated
  - Moved the Governance, Operations and Training up under Academics and Oversight
  - Updated some language to include organizing board retreats and board training.
- Article IV. Officers
  - Section 1: Numbers and Qualifications. The officer succession plan updates include the following:
    - The elected Secretary and Treasurer will serve a two-term. In order to be considered for Treasurer or Secretary, you must have been a member of the Board a minimum of one year.

**D. SCSC Board Training**

The board training certifications are due in Epicenter on Thursday. We are working with several board members to ensure their training has been sufficiently updated. We may have to submit a dispute.

- Other board member certifications that the board member was in attendance for missing dates
- Any Photographs
- Provide registration emails from SCSC
- Provided documentation from completion emails from the SCSC

The SCSC published the upcoming training dates for 2027 as follows:

- February 9-10, 2027: Loudermilk Conference Center, Atlanta, GA
- April 13-14, 22027: Middle Georgia State, Macon, GA

## III. Strategic Plan

### A. Updates

The strategic plan was reviewed at the Board Retreat and there were several updates made.

The updates to the Strategic Plan has been provided to the board for review and feedback.  To date Veronica hasn't received any feedback.

We will resend and follow up providing the board sufficient time to review in preparation for a vote at the next board meeting.

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,
S. Scott