APPROVED

Atlanta SMART Academy

Minutes

ASA Board Meeting

Date and Time
Monday September 16, 2024 at 5:30 PM

Directors Present
A. Bruce (remote), A. Kennedy (remote), I. Lee (remote), L. Harden (remote), R. Price (remote), V. Williams (remote), W. Newman-Johnson (remote)

Directors Absent
S. Fortson, S. Scott, Z. Elfenbein

Directors who arrived after the meeting opened
W. Newman-Johnson

Guests Present
P. Meadows (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

V. Williams called a meeting of the board of directors of Atlanta SMART Academy to order on Monday Sep 16, 2024 at 5:48 PM.

C.

Approve Minutes

L. Harden made a motion to approve the minutes from ASA Monthly Board Meeting on 06-17-24.
R. Price seconded the motion.
The board **VOTED** to approve the motion.
A. Kennedy made a motion to approve the minutes from ASA Board Meeting on 08-19-24.
L. Harden seconded the motion.
The board **VOTED** to approve the motion.

D. Presentation from Prestige Accounting

Moving forward Prestige will only be at the Finance Committee meetings.

II. Public Comment

A. Notes

No one for public comment.

III. Academic Oversight and Governance Committee

A. Updates

- Committee worked on Onboarding plannning- next onboarding scheduled on 9/28/24 from 10-12
- Working on Board Retreat - next board retreat scheduled on 10/19/24 from 9-4
- Working on Bylaws - added succession plan; committee to continue editing

R. Price made a motion to add Bishop Williams to the board.
I. Lee seconded the motion.
The board **VOTED** to approve the motion.

IV. Finance, Facility, Development, and Strategic Partnership Committee

A. Notes

Met last Monday; focus on finance; reviewed prelim financials for August and monitoring items; committee will review policies/procedures for any updates; Prestige implemented a weekly cash flow analysis; in discussion to review our budget to close any gaps and ensure compliance

Veronica requested to create a development task force to focus on fundraising and grant writing; Lauren has a potential partner from radio station

Email Ivan or Antionette to confirm membership on the finance, facility and strategic partnerships committee; email Veronica for interest in Development task force; email Rosalynne or Sandra for Academic Committee interest

Patrice would like to open a secondary account for payroll purposes. Board discussed pros and cons. Board decided to discuss concerns with Prestige and create a plan to transition to a new bank.
W. Newman-Johnson arrived at 6:05 PM.

V. Executive Director Support and Eval

A. Updates

- Reviewed vision and big 10 year goal for ASA - tracking by creating an alumni survey; highlighted school goals
- Showed highlights from National Arts in Education Week and Suicide Prevention Week (video of highlights shared)
- Reviewed iReady trend data and action steps based on the data
- Enrollment at 229; enrollment variance is tracking (vs 225 goal)
- 7th grade math teacher added; Director of Student Support - will not be filled
- SCSC Monitoring update - deadline September 29
- Received $6000 grant from Georgia State; enrolled in proposal writing boot camp; compiling resources for future use; partnership with City Year to rehab back court space
- Fundraising Gala date is December 7th at Atlanta SMART Academy at 6pm - goal of 15 people/board member; solicit sponsors, save the dates sent and invitations to be sent on October 1. Next meeting will be held on October 9 at 6:00pm

B. Executive Director Updates

VI. Other Business

A. Notes

Signed engagement letter for Prestige; Wanda/Ivan following up with Georgia Secure Deposit Program; Patrice will follow up insurance agent for more information

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,

W. Newman-Johnson