APPROVED

Atlanta SMART Academy

Minutes

Academic Oversight and Governance Committee Committee Meeting

Date and Time
Monday May 5, 2025 at 5:30 PM

Committee Members Present
B. Williams (remote), R. Price (remote), S. Scott (remote), V. Williams (remote), W. Newman-Johnson (remote)

Committee Members Absent
A. Tolliver, P. Meadows

I. Opening Items

A. Call the Meeting to Order

S. Scott called a meeting of the Academic Oversight and Governance Committee Committee of Atlanta SMART Academy to order on Monday May 5, 2025 at 5:51 PM.

B. Record Attendance

C. Approve Minutes

W. Newman-Johnson made a motion to approve the minutes from Academic Oversight and Governance Committee Committee Meeting on 04-07-25.
B. Williams seconded the motion.

The committee **VOTED** to approve the motion.

II. FY24/25 Planning

A. Committee Updates

Discussion topics:

1. Ongoing issue with the Zoom log in: The committee made the decision to change the zoom link to the meeting.

- Wanda will send a new Zoom link and update board ONTRACK starting with the June meeting.
- Veronica will review the permissions for the calendar to see if Sandra has rights to edit.

2. The committee reviewed the Board Member Nomination Process for next year. Also **need to capture the revised process in the bylaws document**

1. Feb - Nominations
2. March - Present Slate of candidates for a vote
3. April - Confirm in April Board Meeting
4. May/June - Transition of board members (Official transfer at board retreat)
5. Notify the SCSC and update the Website (Board Chair) - ideally the secretary is making the notifications as a part of record keeping.

3. The committee discussed what happens if we do not have a slate or the position is not filled.

- The Chair person typically has the ability to appoint someone and can appoint someone to take on the role for the term.
- The board could also consider voting to extend the term of a position.

4. Sandra to follow up on the current nominations and get a responses asap this week. After nominations are confirmed, Bishop will create a google doc so that the board members can vote for nominees. The voting can happen prior to or during the May Board meeting.

5. Agenda Items for the Board Retreat (June 27 & 28). Ideally we would like to finalize the agenda at the May Board Meeting

- Prestige Training
- Bylaws Review/update
- Financial Training - Overview
- Create Board - Board Calendar - what events are happening to help the board to be more proactive - important dates (testing, monitoring, retreats, giving campaign)

- Giving campaign for FY26
- Board Recruitment plan
- Team Building
- Patrice's Expectations - what are the schools big goals for next year and how the board can support those goals (what why, when, how)

6. Sandra to follow up with the Finance Committee on additional agenda items.

III. Closing Items

A. Next Steps

Share the suggested agenda items for the upcoming board retreat in the May Board Meeting discussion.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:41 PM.

Respectfully Submitted,
V. Williams