APPROVED

ATLANTA SMART ACADEMY

Atlanta SMART Academy

Minutes

Academic Oversight and Governance Committee Meeting

Date and Time
Monday May 6, 2024 at 5:30 PM

Committee Members Present
R. Price, S. Scott, W. Newman-Johnson

Committee Members Absent
A. Tolliver, B. Williams, P. Meadows, V. Williams

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Price called a meeting of the Academic Oversight and Governance Committee Committee of Atlanta SMART Academy to order on Monday May 6, 2024 at 5:40 PM.

C. Approve Minutes

R. Price made a motion to approve the minutes from April.
S. Scott seconded the motion.
The committee **VOTED** to approve the motion.

II. Academic Oversight and Governance Committee

A.

Holding Ourselves Accountable

Need to get better at holding ourselves accountable in a timely matter

B. Board committee compliance – What are we accountable for

- SCSC Annual Training – Ask Veronica to follow up with those who have not submitted the requested info (see memo from March 22 and May 2) – What are next steps for those who did not complete the training.
- Board commitment letter - what we are held accountable for –
  - Rosalynne captured a suggestion to make an update to include the SCSC required training
  - What are the key priorities/responsibilities
  - What is the process for new board members to review and submit it
    - Add to the new board member orientation checklist/training
    - How do board members get a copy of (letter) and ability to sign electronically (e.g. docusign)

C. CPF Requirements

- Operational Compliance Section of the FY22/23 CPF Results
  - We reviewed items with 0 and partial points received – Rosalynn captured questions and will send to Veronica to respond and tell us if the issue has been addressed, who is the POC for each.
- When does the CFP Monitoring start
  - FY23/24 Monitoring
    - Will the SCSC required training we completed in April reflect for FY23/24
    - FY24/25 Monitoring when does that begin and end (timing)

D. Board Bylaws

When do we need to schedule time to revisit and identify the timeline to complete.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,
R. Price