

APPROVED



# Atlanta Smart Academy

## Minutes

### ASA Monthly Board Meeting

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#### Date and Time

Monday October 16, 2023 at 5:30 PM

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#### Directors Present

A. Tolliver (remote), I. Lee (remote), R. Price (remote), S. Fortson (remote), V. Williams (remote), W. Newman-Johnson (remote)

#### Directors Absent

J. Grimes, L. Harden, S. Williamson

#### Guests Present

Heather Robinson, Jenna Williams

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### I. Opening Items

#### A. Record Attendance

Heather Robinson - LEP Coach for Patrice

Jenna Williams - Prestige

#### B. Call the Meeting to Order

A. Tolliver called a meeting of the board of directors of Atlanta Smart Academy to order on Monday Oct 16, 2023 at 5:26 PM.

#### C.

### **Approve September Board Meeting Minutes**

I. Lee made a motion to approve the minutes from ASA Monthly Board Meeting on 09-18-23.

W. Newman-Johnson seconded the motion.

Chair and secretary to do a

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Williamson	Absent
S. Fortson	Aye
L. Harden	Absent
V. Williams	Abstain
W. Newman-Johnson	Aye
J. Grimes	Absent
I. Lee	Aye
A. Tolliver	Aye
R. Price	Aye

#### **D. Public Comment**

No commentors.

### **II. Finance, Facility, Development, and Strategic Partnership Committee**

#### **A. Finance**

Prestige led Finance Training for board last week. Plan to do once in the fall and spring. Ivan sent out the recording.

Prestige shared balance sheet as of 9/30/23. Board members reviewed and asked follow up questions.

Prestige shared Profit and Loss report year to date 9/30/23. Overall the finances are where we would expect them to be at this time of year. Board members reviewed and asked follow up questions.

### **III. Executive Director Updates**

#### **A. Highlights/Upcoming Events**

Patrice shared highlights from the past month. We received a Community Partner Award, began band partnership to provide lessons and instruments to students, and had our first theatre production for the year.

Fall Festival 10/28/23 from 12-3pm

Masquerade Ball 12/9/23 at 6:00pm

#### **B.**

### Academic Updates

Reviewed results from DRC Beacon Assessment Oct 3-5, 2023. Overall low-no students in the prepared category; higher percentages in need support in 5th-6th grade. Overall higher percentage in near target category for ELA in 7th-8th; higher percentage of need support in math for 7th-8th grade

Next steps: professional development, in school tutoring, identified schoolwide goals to support growth, MTSS (multi-tiered systems of support) adding extra support for students in needs support.

### C. Operations/Enrollment/HR Updates

SCSC Monitoring documents submitted on time. Result will be back around February and we will respond to any findings.

FTE/CPI reporting is happening now.

Total Enrollment: 214 (14% variance); will trigger a budget amendment discussion

School nurse hired

### D. Finance

FY23 final drawdowns in progress; received a literacy grant  
FY24 Budgets and amended budget at Finance committee meeting  
Facility loan in progress

Fundraising goal: \$50,000 from annual goal; need board to invite networks, collect sponsors, and donate items for live auction; Patrice will edit sponsorship letter to share out to board; idea to present award to consistent sponsors

## IV. Other Business

### A. Vote on Prospective Board Member Sandra Scott

R. Price made a motion to add Sandra to the board.

V. Williams seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

S. Williamson            Absent

W. Newman-Johnson    Aye

L. Harden                Absent

R. Price                    Aye

V. Williams                Aye

S. Fortson                 Aye

**Roll Call**

I. Lee	Aye
J. Grimes	Absent
A. Tolliver	Aye

**B. Board meeting time**

Discussed having a consistent meeting time.

V. Williams made a motion to move all board and committee meetings to 5:30pm start time with board meetings running 2 hours and committee meetings running 1 hour.

R. Price seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

V. Williams	Aye
S. Fortson	Aye
A. Tolliver	Aye
L. Harden	Absent
J. Grimes	Absent
W. Newman-Johnson	Aye
I. Lee	Aye
S. Williamson	Absent
R. Price	Aye

Veronica discussed who will own managing our calendar and events, sharing agenda and minutes and remaining in compliance. Ivan stated secretary should be responsible.

Adam discussed board recruitment fair hosted by United Way 10/24/23. Rosalynne, Wanda, and Veronica to attend Resurgence Hall board meeting if anyone wishes to attend.

**V. Closing Items**

**A. Adjourn Meeting**

Next onboarding January 27, 2024 from 10-12 at ASA

Adam to ask Lauren to send 23-24 calendar to board

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,

A. Tolliver