APPROVED

Atlanta SMART Academy

Minutes

ASA Monthly Board Meeting

Date and Time
Monday October 16, 2023 at 5:30 PM

Directors Present
A. Tolliver (remote), I. Lee (remote), R. Price (remote), S. Fortson (remote), V. Williams (remote), W. Newman-Johnson (remote)

Directors Absent
J. Grimes, L. Harden, S. Williamson

Guests Present
Heather Robinson, Jenna Williams

I. Opening Items

A. Record Attendance

Heather Robinson - LEP Coach for Patrice

Jenna Williams - Prestige

B. Call the Meeting to Order

A. Tolliver called a meeting of the board of directors of Atlanta SMART Academy to order on Monday Oct 16, 2023 at 5:26 PM.

C.

Approve September Board Meeting Minutes

I. Lee made a motion to approve the minutes from ASA Monthly Board Meeting on 09-18-23.
W. Newman-Johnson seconded the motion.
Chair and secretary to do a
The board **VOTED** to approve the motion.

Roll Call

L. Harden	Absent
J. Grimes	Absent
W. Newman-Johnson	Aye
R. Price	Aye
I. Lee	Aye
S. Williamson	Absent
V. Williams	Abstain
S. Fortson	Aye
A. Tolliver	Aye

D. Public Comment

No commentors.

II. Finance, Facility, Development, and Strategic Partnership Committee

A. Finance

Prestige led Finance Training for board last week. Plan to do once in the fall and spring. Ivan sent out the recording.

Prestige shared balance sheet as of 9/30/23. Board members reviewed and asked follow up questions.

Prestige shared Profit and Loss report year to date 9/30/23. Overall the finances are where we would expect them to be at this time of year. Board members reviewed and asked follow up questions.

III. Executive Director Updates

A. Highlights/Upcoming Events

Patrice shared highlights from the past month. We received a Community Partner Award, began band partnership to provide lessons and instruments to students, and had our first theatre production for the year.

Fall Festival 10/28/23 from 12-3pm
Masquerade Ball 12/9/23 at 6:00pm

B.

Academic Updates

Reviewed results from DRC Beacon Assessment Oct 3-5, 2023. Overall low-no students in the prepared category; higher percentages in need support in 5th-6th grade. Overall higher percentage in near target category for ELA in 7th-8th; higher percentage of need support in math for 7th-8th grade

Next steps: professional development, in school tutoring, identified schoolwide goals to support growth, MTSS (multi-tiered systems of support) adding extra support for students in needs support.

C. Operations/Enrollment/HR Updates

SCSC Monitoring documents submitted on time. Result will be back around February and we will respond to any findings.

FTE/CPI reporting is happening now.

Total Enrollment: 214 (14% variance); will trigger a budget amendment discussion

School nurse hired

D. Finance

FY23 final drawdowns in progress; received a literacy grant
FY24 Budgets and amended budget at Finance committee meeting
Facility loan in progress

Fundraising goal: $50,000 from annual goal; need board to invite networks, collect sponsors, and donate items for live auction; Patrice will edit sponsorship letter to share out to board; idea to present award to consistent sponsors

IV. Other Business

A. Vote on Prospective Board Member Sandra Scott

R. Price made a motion to add Sandra to the board.
V. Williams seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Tolliver	Aye
L. Harden	Absent
V. Williams	Aye
S. Williamson	Absent
R. Price	Aye
J. Grimes	Absent

Roll Call

S. Fortson	Aye
W. Newman-Johnson	Aye
I. Lee	Aye

B. Board meeting time

Discussed having a consistent meeting time.
V. Williams made a motion to move all board and committee meetings to 5:30pm start time with board meetings running 2 hours and committee meetings running 1 hour.
R. Price seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Tolliver	Aye
S. Williamson	Absent
W. Newman-Johnson	Aye
J. Grimes	Absent
S. Fortson	Aye
I. Lee	Aye
V. Williams	Aye
L. Harden	Absent
R. Price	Aye

Veronica discussed who will own managing our calendar and events, sharing agenda and minutes and remaining in compliance. Ivan stated secretary should be responsible.
Adam discussed board recruitment fair hosted by United Way 10/24/23. Rosalynne, Wanda, and Veronica to attend Resurgence Hall board meeting if anyone wishes to attend.

V. Closing Items

A. Adjourn Meeting

Next onboarding January 27, 2024 from 10-12 at ASA
Adam to ask Lauren to send 23-24 calendar to board
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,
A. Tolliver