



## Atlanta Smart Academy

### Minutes

#### Special Called Board Meeting

---

##### **Date and Time**

Wednesday February 15, 2023 at 5:30 PM

---

##### **Directors Present**

A. Tolliver (remote), I. Lee (remote), L. Harden (remote), R. Price (remote), S. Fortson (remote), V. Williams (remote)

##### **Directors Absent**

J. Grimes, K. Willingham, S. Williamson

##### **Guests Present**

P. Meadows (remote)

---

#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

A. Tolliver called a meeting of the board of directors of Atlanta Smart Academy to order on Wednesday Feb 15, 2023 at 5:35 PM.

##### **C. Vote to Approve Updated Policies**

V. Crenshaw provides the following feedback:

- typo on page 36 "The school principal when then conduct". P Meadows will make change to document.
- Will mandated reporter policy be replaced with seperate policy? P Meadows confirmed policy will be replaced. How will are reports made--in writing, verbal etc? A Tolliver suggests creating reporter template.

Motion to vote will be made pending V. Crewnshaw's feedback.

V. Williams made a motion to approve updated policies pending V. Crenshaw's Edits.

S. Fortson seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Williams made a motion to approve the handbook policy update for inappropriate staff behavior.

I. Lee seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Update on HR Issue**

P. Meadows provided update an HR issue involving staff member and corrective action taken.

## **II. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:58 PM.

Respectfully Submitted,

A. Tolliver