

APPROVED



## Atlanta Smart Academy

# Minutes

## Special Called Board Meeting

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### Date and Time

Wednesday February 15, 2023 at 5:30 PM

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### Directors Present

A. Tolliver (remote), I. Lee (remote), L. Harden (remote), R. Price (remote), S. Fortson (remote), V. Williams (remote)

### Directors Absent

J. Grimes, K. Willingham, S. Williamson

### Guests Present

P. Meadows (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

A. Tolliver called a meeting of the board of directors of Atlanta Smart Academy to order on Wednesday Feb 15, 2023 at 5:35 PM.

### C. Vote to Approve Updated Policies

V. Crenshaw provides the following feedback:

- typo on page 36 "The school principal when then conduct". P Meadows will make change to document.
- Will mandated reporter policy be replaced with seperate policy? P Meadows confirmed policy will be replaced. How will are reports made--in writing, verbal etc? A Tolliver suggests creating reporter template.

Motion to vote will be made pending V. Crewnshaw's feedback.

V. Williams made a motion to approve updated policies pending V. Crenshaw's Edits.

S. Fortson seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Williams made a motion to approve the handbook policy update for inappropriate staff behavior.

I. Lee seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Update on HR Issue**

P. Meadows provided update an HR issue involving staff member and corrective action taken.

## **II. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:58 PM.

Respectfully Submitted,

A. Tolliver