

APPROVED



## Atlanta Smart Academy

### Minutes

#### Board Meeting

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##### Date and Time

Tuesday September 6, 2022 at 5:30 PM

##### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/83776796974?pwd=UWhwWGVJWG1LTTIsT0FjaHNWSU1Cdz09>

Meeting ID: 837 7679 6974

Passcode: HJ9SS0

One tap mobile

+19292056099,,83776796974#,,,,,0#,,262239# US (New York)

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Dial by your location

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+1 346 248 7799 US (Houston)

Meeting ID: 837 7679 6974

Passcode: 262239

Find your local number: <https://us02web.zoom.us/j/ku1iZHO4>

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Our monthly **Board Meetings**, unless otherwise noted, will be held the 1st Monday of each month at 5:30 p.m. via Zoom and are open to the public.

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Up to 20 minutes will be set aside for public commentary at all board meetings. Those wishing to comment must send a request to the Board Secretary by 12:00pm NOON the day of the board meeting ([lharden@atlantasmartacademy.org](mailto:lharden@atlantasmartacademy.org)).

Each speaker will have 2 minutes to share with the Board. Speakers will be timed by a member of the Board and notified when time has expired.

The Public Comment period is designed to gain input from the public and not for immediate responses by the Board to the public comment presented. If there are questions or information that you have for the Board, you may also contact one or more of the Board members.

Our monthly **Finance Committee Meetings**, unless otherwise noted, will be held the 2nd Monday of each month at 5:30 p.m. via Zoom and are open to the public.

Our monthly **Academics and Governance Committee Meetings**, unless otherwise noted, will be held the 3rd Monday of each month at 4:30 p.m. via Zoom and are open to the public.

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#### **Directors Present**

A. Tolliver (remote), I. Lee (remote), L. Harden (remote), S. Fortson (remote), V. Williams (remote)

#### **Directors Absent**

K. Willingham

#### **Directors who arrived after the meeting opened**

V. Williams

#### **Guests Present**

Jasper Grimes (remote), Rosalynne Price (remote), Sandra Williamson (remote), [pmeadows@atlantasmartacademy.org](mailto:pmeadows@atlantasmartacademy.org) (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

A. Tolliver called a meeting of the board of directors of Atlanta Smart Academy to order on Tuesday Sep 6, 2022 at 5:45 PM.

#### **C. Approve Minutes**

S. Fortson made a motion to approve the minutes from June 11th Board Retreat on 06-11-22.

I. Lee seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|               |        |
|---------------|--------|
| V. Williams   | Absent |
| L. Harden     | Aye    |
| K. Willingham | Absent |
| S. Fortson    | Aye    |
| A. Tolliver   | Aye    |
| I. Lee        | Aye    |

**D. Approve Minutes**

I. Lee made a motion to approve the minutes from Board Meeting on 08-01-22.

L. Harden seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|               |        |
|---------------|--------|
| K. Willingham | Absent |
| V. Williams   | Absent |
| A. Tolliver   | Aye    |
| L. Harden     | Aye    |
| I. Lee        | Aye    |
| S. Fortson    | Aye    |

**E. Whirl-around**

What has been a highlight of the last month?

V. Williams arrived.

**II. Workplan**

**A. Current Quarter Initiatives**

**B. Finance, Facility, Development, and Strategic Partnership Committee Update**

Quarterly Rocks for Q2

- Prepare for End of the Year Gala
- Facility planning & logistics for new construction
- Performing/forecasting cost analysis with help from Avalon

**C. Amend 2022-2023 Budget**

Additional funding and contingency fund adding to the budget.

L. Harden made a motion to approve the amended 2022-23 budget.

S. Fortson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

|               |        |
|---------------|--------|
| S. Fortson    | Aye    |
| V. Williams   | Aye    |
| K. Willingham | Absent |
| L. Harden     | Aye    |
| I. Lee        | Aye    |
| A. Tolliver   | Aye    |

#### **D. Academics and Governance Committee Update**

- Board Members need to complete Board Affirmation and Conflict of Interest forms by end of the day if possible.
- Board Retreat scheduled for October; VC will send out an agenda within the next week
- Executive Director has received Executive Director Memo; needs to be reviewed and discussed

#### **E. Vote on Amended Board and School Policies**

I. Lee made a motion to approve amended board and school policies.

L. Harden seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

|               |        |
|---------------|--------|
| L. Harden     | Aye    |
| K. Willingham | Absent |
| I. Lee        | Aye    |
| S. Fortson    | Aye    |
| A. Tolliver   | Aye    |
| V. Williams   | Aye    |

#### **F. Vote for Jasper Grimes**

V. Williams made a motion to add Jasper Grimes as a board member.

I. Lee seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

|               |        |
|---------------|--------|
| S. Fortson    | Aye    |
| I. Lee        | Aye    |
| A. Tolliver   | Aye    |
| V. Williams   | Aye    |
| L. Harden     | Aye    |
| K. Willingham | Absent |

#### **G. Review Executive Director Memo**

#### **H.**

## Quarterly Rocks

Updates from the committees discussed above.

### I. To Do List

- Gala: set a financial goal and begin planning
- Schedule meeting w/ Avalon re: cost analysis and forecasting
- Complete Board commitment and Conflict of Interest forms

### III. Executive Director Updates

#### A. Executive Director Board Report

Academics MAP Benchmark Data

-Math

- 49% of 5th graders scored at the 20th percentile or below
- 20% of 5th graders scored between 20th and 40th percentile.
- 23% of 5th graders scored between 60th to 70th percentile.
- 9% of 5th grader scored between 70th to 80th percentile.
- Similar patterns seen in 6th-8th grade.

-Reading

- 26% of 5th graders scored at the 20th percentile or below
- 12% of 5th graders scored between 20th and 40th percentile
- 29% of 5th graders scored between 60th and 70th percentile
- 21% of 5th graders between 70th and 80th percentile.
- 12% of 5th graders scored above 80th percentile; percentage is in line with state average
- Similar patterns seen 6th and 8th grade. Scores were higher in 7th grade

Modifications to Academic Actions

- Intervention-3x/week targeted small group instruction
- Academic coaches for class observations and data monitoring
- Next benchmark-Beacon October 17th-20th.

Operation Updates

- Needs to be completed by August 2023
- Croft has provided a project plan that will be submitted to GADOE for approval and to City of Atlanta for permit
- Utilizing Facility Grant Funds

- Monitoring Visit by SCSC began last year on site. Monitoring Platform closes tomorrow. Charter Performance Framework Monitoring Score received as a result of the monitoring.
- Currently at 201 solutionists + 3 pending enrollments.
- Projected 225 total. There is a waitlist and offer letters have been sent out to families.
- All staff positions filled with the exception of a nurse. Currently contracting out but current nurse is transitioning out. Position has been posed online and ASA is actively interviewing

#### Finance

- Received Charter School Growth Fund
- ESSER (COVID relief) Budget approved
- Carryover from Title I Funds

### B. Board on Track Renewal

V. Williams made a motion to approve BOT renewal.

I. Lee seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|               |        |
|---------------|--------|
| V. Williams   | Aye    |
| K. Willingham | Absent |
| I. Lee        | Aye    |
| S. Fortson    | Aye    |
| A. Tolliver   | Aye    |
| L. Harden     | Aye    |

### C. MTI Transportation Three Year Contract

ESSER funds will be used

L. Harden made a motion to approve MTI Transportation 3 Yr Contract.

I. Lee seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|               |        |
|---------------|--------|
| L. Harden     | Aye    |
| K. Willingham | Absent |
| V. Williams   | Aye    |
| A. Tolliver   | Aye    |
| I. Lee        | Aye    |
| S. Fortson    | Aye    |

## IV. Closing Items

### A.

### **Key Dates**

Finance Committee Meeting: September 12, 2022 from 5:30-6:30pm

Governance and Academics Committee Meeting: September 19, 2022 from 4:30-5:30pm

Onboarding for New Board Members: September 24, 2022 from 10-12

Next Board Meeting: October 3, 2022 from 5:30-7:30pm

Fall Board Retreat: October 22, 2022 from 9-4

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,

V. Williams

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