

APPROVED



## Atlanta Smart Academy

### Minutes

#### Academic and Governance Committee Meeting

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##### **Date and Time**

Monday April 17, 2023 at 4:30 PM

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##### **Committee Members Present**

A. Tolliver (remote), P. Meadows (remote), R. Price (remote), V. Williams (remote)

##### **Committee Members Absent**

*None*

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

V. Williams called a meeting of the Academic Oversight and Governance Committee of Atlanta Smart Academy to order on Monday Apr 17, 2023 at 4:37 PM.

##### **B. Record Attendance**

##### **C. Approve Minutes**

A. Tolliver made a motion to approve the minutes from Academic and Governance Committee Meeting on 03-20-23.

R. Price seconded the motion.

The committee **VOTED** to approve the motion.

##### **Roll Call**

P. Meadows Aye

**Roll Call**

V. Williams Aye

R. Price Aye

A. Tolliver Aye

**II. Academic Oversight and Governance Committee**

**A. School Leader Contract and Duties**

PM will contact HR with copy to VC regarding ED contract for 2021-2023;

Suggested edits:

- update salary
- update date range
- edit job duties; add benchmarks/evaluation components

PM will forward to committee steps to update charter terms

VC suggested added ED Duties as addendum to contract; committee will work to update duties document before June board meeting; Committee will present ED contract 2023-2025 term at June board meeting.

**B. SCSC Performance Review Questionnaire**

Committee reviewed questionnaire and provided responses

**C. CEO Evaluation**

**D. Academic Update**

**E. Complaints**

**F. Board Engagement and Succession Planning**

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:47 PM.

Respectfully Submitted,  
V. Williams