APPROVED

Atlanta SMART Academy

Minutes

Academic and Governance Committee Meeting

Date and Time
Monday September 19, 2022 at 4:30 PM

Committee Members Present

Committee Members Absent
None

Ex Officio Members Present
A. Tolliver (remote)

Guests Present
P. Meadows (remote), V. Williams (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

V. Williams called a meeting of the Academic Oversight and Governance Committee Committee of Atlanta SMART Academy to order on Monday Sep 19, 2022 at 4:36 PM.

C. Approve Minutes

Motion to approve the minutes from Academic and Governance Committee Meeting on 08-15-22.
The committee **VOTED** to approve the motion.

D. Quarterly Rocks

Quarter 2: October- December 2022

- **Create the Academic Goals Progress Dashboard that displays all of the academic metrics our school and CEO are measured on based on our Charter and the CPF**
- **Input diagnostic data from Fall 2022 into the Academic Goals Progress Dashboard**
- **Use diagnostic data to create 1, 3, and 5 year academic goals for the CNA**
- **Ensure all board members have plans to complete governance training**
- **Execute junior board development plan**
- **Create board succession plan**

PM to share dashboard

II. Old Business

A. Monthly To-Do's

October
All board members complete board assessment in BOT
Plan for Fall Retreat in October
Plan for new board member onboarding
Ask secretary to complete next steps
Getting board commitment letters to new board members
Research governance training

November
Create board succession plan
Promote junior board to individual networks
Update diagnostic data and draft 1,3, and 5 year plan for CNA
Request charter amendment for 5 year

December
Ensure all board members have plans to complete governance training
Finalize strategic plan goals

III. Action Items

A.

Board Retreat Agenda

Completed draft agenda; will share in board meeeting

B. New Board Member Onboarding Agenda

draft agenda created; VC to follow up with new board members to schedule onboarding; share board commitment letter

C. Committee Goals

will review next meeting

D. Review ASA Board Policy Manual

will review next meeting

IV. Recommendations for the Board

A. Discuss onboarding training for new board members

onboarding training agenda to be shared with the board

B. Board retreat agenda to be shared with board

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:29 PM.

Respectfully Submitted,
V. Williams